

**MINUTES OF MEETING** of Mawnan Parish Council on Tuesday 17<sup>th</sup> March 2026 at 7.00pm in The Mawnan Memorial Hall.

Present: Cllrs Potter, Stabbins, Morris, Biggin, Whibley, Moyle, Shepherd, Head, Mason and Clerk.



### **Minutes**

**2526.240 TO RECEIVE APOLOGIES** Cllr Holloway

**2526.241 MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS**

Cllr Shepherd declared that he has a potential interest on a few items on the agenda as they have either come to the agenda through him or are in the proximity of his property. Cllrs established that items 251 and 256.5 did pose a conflict of interest so Cllr Shepherd would need to leave the room when these items were being discussed.

Cllr Head declared that he has an interest in item 246.6 as he owns the property in question and the planning application is his and his wife's (present) so he would leave the room when the item was being discussed.

All Cllrs requested a dispensation because they may be discussing items which have an impact on or are on behalf of the Carwinion Playing Field Trust. All Cllrs collectively make up the Trust so have an interest.

**Proposed Cllr Potter, Seconded Cllr Mason, Resolved to approve all dispensations to stand in every parish council meeting until the May Parish Council AGM. All in favour.**

**2526.242 PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**

A member of the public requested, having seen item 255, that a dog poo bin is put on Old Church Road as there isn't one currently. This prompted a discussion about location. Biffa do not collect from the church so it would need to be cited further up the road.

**2526.243 TO RECEIVE AND APPROVE THE MINUTES OF THE 17th FEBRUARY 2026 + EXTRAORDINARY MEETING 24<sup>TH</sup> FEBRUARY 2026**

**Proposed Cllr Potter, Seconded Cllr Whibley, Resolved to approve the minutes of the 17<sup>th</sup> Feb meeting with a minor amendment. All in favour apart from Cllr Mason who abstained as she wasn't present at the meeting.**

Cllr Whibley gave an update on Footpath 35. It is still open to the public and Cormac will not be placing any signage regarding the safety of the path nor closing it. The Cormac ranger has written to the owners of Ridifarne to ask them to clear the trees within 2-4 weeks. A few people think the trees have already been cleared.

Cormac have scheduled general repairs to the path. They plan to repair and extend the existing steps and address path issues. We are waiting on a budget pot to come available and be allocated. Cllr Whibley will keep the council updated as she is in contact with the ranger.

**Proposed Cllr Mason, Seconded Cllr Shepherd, Resolved to approve the minutes of the extraordinary meeting on the 24<sup>th</sup> Feb meeting. All in favour.**

**ACTION: Clerk to check trees at top of path.**

2526.244 **REPORT FROM CORNWALL COUNCIL WARD MEMBER** Anna Thomason- Kenyon

Cllr was not present but sent apologies in advance with a report included at the end of these minutes.

2526.245 **CLERK'S UPDATE AND ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA**

1. Written agreement received for SID to be moved. Clerk will contact the residents affected by the SID's new location over the next two weeks and once approval is got the work will be commissioned for Cormac to start.
2. County Farms have been sent the Carwinion playing Field masterplan with a request to discuss terms of acquiring the field. The clerk stated she has received a reply stating that the masterplan clearly puts forward a good case and that there is some restructuring at CF at the moment and Stephen Morgan will be looking into who the best person to deal with this going forwards is. Clerk has replied saying she looks forward to hearing from them asap. There was a suggestion to register the field as a community asset.

**ACTION: Clerk to ask CF if she can follow up with Scott Sharples at the devolution team to get them involved along with speaking to Cllr Thomason Kenyon to get things moving. Clerk to look into registering land as a community asset.**

2526.246 **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**

1. **PA26/00496 Land North Of Mannshone Penwarne Road** Permission in Principle for proposed erection of 9 dwellings (5 affordable) (minimum of 9, maximum of 9).

This was a lively discussion with the following points raised:

- There are now 19 comments on portal; 2 in favour and 17 objecting to the application.
- Main concerns are safety and access to the properties:
  - 5 extra driveways onto a 40mph road which is already considered dangerous
  - deliveries will affect traffic flow as they won't pull into each driveway but rather pull into the side of the road causing traffic to swerve round their vehicle
- It's classed as a rural exception site so can't be considered infill
- Flooding on the highway- there is already an issue on this road and tarmacking more of the surrounding surfaces will not help this issue. There were comments that the drains are not maintained properly by Highways.
- A local resident was present and claimed it was not sustainable development as the site is not on a sustainable route. He acknowledged the need for housing but doesn't believe this is the correct site.

- Discussions ran through the previous application from pre 2020.
  - None of the concerns raised in the decision letter have been addressed in this PiP.
- As an application it's a cause of concern.

The applicant was present and pressed the council to answer where they are going to put their local needs housing. What sites are they looking at? Cllrs replied they do not have any sites to put forward currently.

The applicant also stated there are numerous inaccuracies in objections. For example the road is straight at the point of the proposed site- not on a bend as some objections claim it is. He also claims the land is in the catchment area for the school. He stated it would make an ideal place for young people to start up and asked councillors for their support.

Cllrs concluded that they felt uncomfortable supporting or objecting to the application as there is so little detail. The new site could be engineered to make it safe but not as currently designed. They asked the applicant to address all the issues in a full application. The applicant seemed to agree with this approach. It was acknowledged that the application is currently 'all matters reserved'- meaning Cornwall Council need to address issues with the applicant as raised by the council and local residents.

**Proposed Cllr Shepherd, Seconded Cllr Moyle, Resolved to ask that any planning application put forward in the future addresses all the concerns raised by the objections and consultee comments on the portal (using the minutes of this meeting along with the meeting on 17<sup>th</sup> February), and the original planning officer's decision letter in 2017. All in favour.**

2. **PA26/00741 Woodcroft Penwarne Road** Application for Permission in Principle for the erection of one dwelling (Use Class C3), demolition of the existing side lean-to and demolition of ancillary buildings (minimum of 1, maximum of 1).

There was a question around whether the 'chalet', currently in the garden of the proposed site, is being demolished to make way for the new property as this had been raised online by a member of the public. Cllrs assumed that the chalet is being demolished for purposes of the discussion. It was noted that the new development means no change to pedestrian or vehicular access to highway. There is room on the site to have another discreet property.

Cllrs also noted concern from a neighbour regarding a boundary wall that could be affected during construction. Cllrs noted that since the tree officer has recently inspected a tree there and deemed it not to be felled the boundary wall must be in good condition.

**Proposed Cllr Whibley, Seconded Cllr Shepherd, Resolved to support the application subject to the boundary wall not being disturbed or, if it is, then made good after construction. All in favour.**

3. **PA26/01348 Mittle Berry Carwinion Road** Non Material Amendment in relation to Decision Notice PA19/06836 dated 16.10.2019 to increase the size of the two first floor windows and add an additional Velux window to the property.

**Proposed Cllr Whibley, Seconded Cllr Stabbins, Resolved to support the application. All in favour.**

4. **PA26/00618 Amanyl Penwarne Road** Works to Tree covered by a Tree Preservation Order (TPO) - T1 - Turkey Oak - Crown reduce height by 2m and lateral spread by 1.5m on north, east and south sides, and 2.5m on west side.

N.B Council voted to support the same application last month- *"Works to Tree covered by a Tree Preservation Order (TPO) - T1 - Turkey Oak - Remove and replace 10m to east with native Sessile Oak"*. However forestry officer did not support the felling so the application has been amended and council must now vote on the new application as worded above.

Cllrs discussed the properties in question and believe that the tree, if it was to come down, would completely destroy the neighbouring property of Amanyl (the applicant). Considering the damage from Storm Goretti recently and considering Turkey Oaks were the most common tree to fall during the storm Cllrs think this tree should be felled.

**Proposed Cllr Whibley, Seconded Cllr Shepherd, Resolved to write to Cornwall Council to advise them that the parish council disagrees with the view of the tree officer and in light of Storm Goretti standby their previous comment that this tree should be felled. All in favour.**

**ACTION: Clerk to write to CC.**

5. **PA26/00128 The Ferry Boat Inn Helford Passage** Advertisement Consent for erection of illuminated and non-illuminated signs to building and redecoration of exterior walls.

Cllrs raised concerns about how often the illuminated signs would be lit up. Cllrs want to prevent light pollution and acknowledge the dark skies policy in the parish. There was also a suggestion of a sign further up the hill in the car park area that tells people whether the pub is open or closed.

**ACTION: Ask pub if such a sign is an option.**

**Proposed Cllr Mason, Seconded Cllr Potter, Resolved to support the application subject to the signs only being illuminated during opening hours. All in favour.**

6. **PA26/01409 Roskellan Bosanath Valley** Demolition of timber barn, the erection of a self-build replacement dwelling, the change of use of the surrounding land to garden together with associated works.

Cllr Head left the meeting at this point.

Cllrs think the design is good and fits well into its surroundings. The prefab company is reputable and materials used are suitable and sustainable. The building is using an air sourced heat pump and has been designed with sustainability in mind. It cannot be seen from the creek or from the highway.

**Proposed Cllr Shepherd, Seconded Cllr Whibley, Resolved to support the application. All in favour except Cllr Moyle who abstained.**

Cllr Head returned to the room.

#### 2526.247 TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL

1. **PA25/09154 16 Parc An Manns Mawnan Smith** Replacement of roof cladding and new air source heat pump. **APPROVED**

2. **PA25/09071 Land At Meudon Barns Maenporth Road** Submission of details to discharge Condition number 4 (Habitat Management and Monitoring Plan) and Condition number 5 (Bats, Birds, Bees) in respect of Decision Notice PA25/03405 dated 07/08/25. **Disch of cond not all conditions agreed**
3. **PA25/09547 Meudon Farm Maenporth Road** Hedgerow removal notice for removal of two 3-metre lengths of hedgerow to create a permissive path linking existing public rights of way. **NO OBJECTION**
4. **PA25/09609 Llansenwith Budock Vean Lane** Works to Tree(s) subject to a preservation order (TPO) Locations and works shown within Lansenwith tree works. **WITHDRAWN**
5. **PA25/09408 Court Cottage Trehunsey Close** New First Floor Extension and full refurbishment of 1960s 3 bed Bungalow with new Soakaway and minor landscaping to South of building. Demolition of conservatory, small extension and hipped roof to Garage. **APPROVED**
6. **PA25/09156 Tregarne Bungalow** Demolition of existing bungalow and construction of replacement dwelling, with garden office/bat roost with variation of conditions 2 and 7 of decision notice PA24/03599 dated 18.07.2024. **APPROVED**
7. **PA26/00097/PRE Falmouth Inshore Surf And Rescue Club Room Maenporth Road** Pre application advice for a decked area, extension of the shed for a changing area, recladding and general improvements and stepped access to the Falmouth Surf Life Saving Club. **CLOSED- ADVICE GIVEN**
8. **PA26/00090 Helford House Budock Vean Lane** Submission of details to discharge Condition 5 Tree Protection in respect of Decision Notice PA25/05127 dated 01.09.2025. **S52/S106 and discharge of condition apps**

**2526.248 UPDATE ON THE FINANCIAL POSITION AND APPROVAL OF THE LIST OF PAYMENTS FOR MARCH**

1. **Review** and **agree** monthly figures, payments and bank reconciliation

Cllr Shepherd noted that there is a difference between the balances on the bank reconciliation and the balances on the meeting agenda. Clerk explained this is because the bank rec is to the end of February and the balances on the agenda are as per the date the agenda was sent out.

Clerk agreed to put the date of the bank balances on the agenda going forward.

**Proposed Cllr Potter, Seconded Cllr Mason, Resolved to agree the monthly figures and payments for March. All in favour.**

**2526.249 EMERGENCY COMMITTEE MEMBERS**

1. **Confirm** members of the Parish Council emergency committee

**Proposed Cllr Potter, Seconded Cllr Stabbins, Resolved that Cllrs Morris and Mason would join Cllr Whibley on the emergency committee. All in favour.**

**2526.250 PRW -WCA 758 Path down to Helford 'Tank Track'**

1. **Discuss** and **vote** on parish council formally submitting their support for the Order

There was a discussion running through the history of the path in the Order up to the point of there being a public inquiry scheduled for later in 2026. Cllrs also ran through reasons the current landowner has objected to the path being open- there is belief locally that it is more

to do with the farm being a wedding venue and the owner wanting to create complete privacy for clients rather than damage to fields or unsuitable crops.

Cllr Shepherd has been in contact with Cornwall Council and they have asked that the parish council send a letter/ email of support of the path becoming a PROW as per the Order. The path is a historic monument and part of the history of Trebah and the area and to deny people access to that is a shame.

Cllrs agree that the date of the public inquiry should be put on the website and an effort made to get people to the inquiry.

**Proposed Cllr Mason, Seconded Cllr Potter, Resolved to send a letter to the council for the purposes of the public inquiry declaring the parish council's strong support for Admiralty Road. All in favour.**

**ACTION: Clerk to put notice about PI on website.**

**ACTION: Clerk to write letter of support**

2526.251 **BURYING OVERHEAD POWER CABLES SERVING NORTH SIDE OF BAR ROAD**

Storm Goretti has meant that, because of trees being removed and therefore roots no longer being an issue, there is an opportunity to bury the overhead power cable that runs along the Budock Vean golf course and Bar Road. This serves the north side of Bar Road. There is funding from government to do this because it is an AONB (now known as CNL). However the parish would need to formally support the project in writing as the 'priority' cable for the area needing to be buried.

1. **Establish** if there are other cables in the village that could also be a 'priority'
2. **Decide** if this particular power cable is 'the priority' cable for the parish to bury, if so **vote** on supporting in writing to the National Grid.

Cllr Shepherd left the room at this point.

Cllrs discussed if there are other cables in the parish that would be a priority for the parish. They suggested looking how

Cllrs feel uncomfortable to say it's the priority cable for the parish but are happy to write a letter to say there is no objection to burying the cable in question and welcome the opportunity to work with NG to consider additional other priority areas of the parish

~~Proposed Cllr Moyle, Seconded Cllr Mason, Resolved to send a letter to the council for the purposes of the public inquiry declaring the parish council's strong support for Admiralty Road. All in favour.~~

**ACTION: Ask National Grid to advise us where they spent most of their time after Storm Goretti which will help the PC**

2526.252 **MAWNAN PARK CROWDFUNDER**

1. **Vote** that with regards to the Mawnan Park Crowdfunder money raised the parish council will delegate an increased spending power to the clerk and 2 other councillors to spend monies for items specified in the Crowdfunder project up to the value of the funds raised without needing to ask the entire council.

**Proposed Cllr Morris, Seconded Cllr Moyle, Resolved agree to delegate an increased power of spending to the clerk and 2 other councilors up to the value of £13k for items specified in the Crowdfunder project. All in favour.**

**2526.253 ANY OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**

Nothing urgent. Clerk informed Cllrs that the finances are now up to date on the website.

**2526.254 ANY URGENT BUSINESS THAT HAS COME IN SINCE THE AGENDA WENT OUT**

Cllrs Whibley and Morris have met with Mr Thornton to discuss the wildflower meadow at the community graveyard. The area needs a cut as soon as possible. Cllrs would like to ask the contractor for the graveyard to quote for a cut and if he's available to do it within the next two weeks. Cllrs note they think the area in question is already in his contract.

Cllrs agree that clippings from the cutting can be put on the south side of the field on the mound. Some could be used for mulching around the new planting at Mawnan Park.

**Proposed Cllr Whibley, Seconded Cllr Morris, Resolved to ask graveyard contractor to cut the meadow asap and clarify it being in his contract. All in favour.**

**ACTION: Clerk to speak to contractor and let Cllrs know if he can do the cutting.**

**2526.255 TO AGREE RESPONSES REQUIRED TO ANY CORRESPONDANCE**

1. **Agree** response to request for new dog poo bin and contribution to bin collections at Helford Passage.

Cllrs acknowledged there are a number of dog poo bins in the parish in poor condition. They propose that they conduct a parish wide survey (inspecting and mapping of) of dog poo bins and then make sure they are all in good working order for the summer. They acknowledge the one in question at Helford Passage needs replacing and will be part of the recommendation from the survey.

Cllrs do not feel they should contribute towards any additional bin collection <sup>at Helford Passage</sup> as its commercial waste.

**Proposed Cllr Whibley, Seconded Cllr Shepherd, Resolved that the council will not contribute to the Helford Passage bin collection as it is commercial waste. All in favour.**

**Proposed Cllr Mason, Seconded Cllr Potter, Resolved conduct a dog poo bin survey and work to make a recommendation to get all bins in the parish in good working order and ready for the summer. All in favour.**

**2526.256 TO RECEIVE INFORMATION AND MAKE DECISIONS ON ANY NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS & COUNTRYSIDE**

1. Any CAP, HMVC updates. The clerk has sent minutes of the most recent CAP meeting. The AGM for HMVC was attended by Cllrs Morris, Whibley and Stabbins. The group went through finances and their biggest expense was on providing and maintaining the buoys and signs to ask boats to not anchor on the eelgrass. Cllrs suggest they could make a grant application to the parish to help with this.
2. Footpath 10- site visit conducted- issues and outcome. A landslip blocking the footpath has resulted in a site meeting with the ranger for Cormac and Cllrs Whibley and Mason and local owners. There is confusion as to who owns the path

and has responsibility of the maintenance. It is not resolved but people are now looking into it.

3. Footpath 19- Cllrs deem the mud on the path is a seasonal issue and happens every year.
4. Mawnan's Roads- general state of them and what can be done with Highways. Cllrs discussed and decided to reestablish the Highways group in May's AGM.
5. Parking opposite junction on Helford Passage Hill opposite Bar road- potential for double yellow lines. The start point for this would be approaching Highways. Cllrs agree for Highways group to look into this issue when it is re-established.

**2526.257 MATTERS OF COMMUNITY CONCERN**

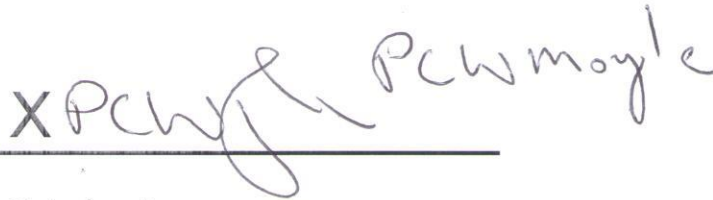
Cllr Biggin thanked everyone that had come to the tree planting day. Cllrs Stabbins and Shepherd and all members of the public. There is also another £40 raised on the cake stall.

**2526.258 ITEMS FOR INCLUSION AT THE NEXT MEETING**

Cables in the parish

**2526.259 DATE & TIME OF NEXT MEETING 21<sup>st</sup> April at 7pm**

**Cllrs Potter, Mason and Stabbins will not be able to attend.**



Chair of meeting

**Date:**

**ITEM list**

- 1 Minutes of meeting 17th Feb 2026
- 2 Minutes of Extraordinary meeting 24<sup>th</sup> Feb 2026
- 3 Minutes of Office and Finance Committee meeting 24<sup>th</sup> Feb 2026
- 4 Email regarding bins at Helford Passage
- 5 Email to Cllr Shepherd re footpath 19
- 6 Minutes of Jan 26 CAP

**Current bank balances**

- Nationwide £48,343.60
- Current account £16,697.71
- Deposit account £69,353.59
- CPFT £12,630.94
- JPFT £11,407.02

## Spending Feb

Item	Cost Centre	Supplier	What	VAT £	Total £	Paid?
246	JPF inspection	SWPSi	Sept, Nov and Jan JPF inspection	27	162	Y
245	Toilets- Utility Charges	WaterPlus	Jan Water charges		92.81	Y
251	Toilets Electric	YU Energy	Jan invoice	0.45	9.38	Y
250	IT support	Objective IT services	Jan support	27.44	164.64	Y
257	Bank charges	Lloyds	Account charges		4.25	Y
259	Phone and Internet	BT	Phone and internet Jan/ Feb	6.99	45.40	Y
249	Toilet Cleaning	Passmore	Jan Charge	65.00	390.00	Y
258	Office Admin	Adobe	Acrobat Pro	3.33	19.97	Y
247	Junior Playing Field	SK Contracting	Removal of play equipment	370	2220.00	Y
248	JPF bin collection	Biffa	Jan- Mar bin collection	62.05	372.28	Y
255	Clerk Salary	Melissa Mercer	Wages Jan hours		1352.72	Y
253	Clerk and PC Pension contribution	NEST	Clerk £79.05 PC contribution £110.67		189.72	Y
254	Clerk PAYE and NI	HMRC	PAYE and NI		149.24	Y
252	Land Registry Searches	Land Registry	Ownership search		14.00	Y
256	Office supplies	Viking	Stationery for office	24.09	144.49	Y
			<b>Total</b>	<b>£586.35</b>	<b>£5330.90</b>	

## Receipts Feb/ March

**NONE**

## Payments/ To approve for March

Item	Cost Centre	Supplier	What	VAT £	Total £	Paid?
261	JPF inspection	SWPSi	Feb JPF inspection	9.00	54.00	N
265	Toilets- Utility Charges	WaterPlus	Feb Water charges		92.81	Y
271	Toilets Electric	YU Energy	Feb invoice	0.38	7.95	Y
273	IT support	Objective IT services	Feb support	27.44	164.64	N
TBC	Bank charges	Lloyds	Account charges		4.25	N
272	Phone and Internet	BT	Phone and internet March	6.99	41.96	N
267	Toilet Cleaning	Passmore	Feb Charge	65.00	390.00	N
TBC	Office Admin	Adobe	Acrobat Pro	3.33	19.97	N
266	Green spaces	R Sanders	Feb cut	98.00	588.00	N
276	Clerk Salary	Melissa Mercer	Wages Feb hours 9 hours overtime		1409.21	N

275	Clerk and PC Pension contribution	NEST	Clerk £65.63 PC contribution £114.84		180.47	Y
277	Clerk PAYE and NI	HMRC	PAYE and NI		165.81	N
260	Meeting Room Hire	Bowling Club	10 & 15 <sup>th</sup> Dec meeting		66.00	N
262	Graveyard Maintenance	Robbie's Garden Services	Jan, Feb, Mar maintenance Sorted compost piles Extra cuts of some areas		1852.00	N
263 & 264	Training	CALC	Code of conduct for Cllr Moyle- attended? Assertion 10 training for Clerk	7.50	45.00	N
268	Mawnan Park Forest for Cornwall Grant	MacSalvors	Gardening Equipment	49.22	295.29	Y
269	Mawnan Park Forest for Cornwall Grant	Screwfix	CleverRoll Easy Set	48.33	289.98	Y
270	Mawnan Park Forest for Cornwall Grant	B&Q	Gardening Equipment	21.42	128.53	Y
274	Mawnan Park Project	Andrew Jon Bathe	Fence repairs in MP Minute ref 2526.209		250	N
			<b>Total</b>	<b>£463.08</b>	<b>£6045.87</b>	

**Mawnan Parish Council**

Prepared by: Melissa Meves  
Name and Role (Clerk/RFO etc)

Date: 17/3/26

Approved by: Guy Potter  
Name and Role (RFO/Chair of Finance etc)  
**CHAIR**

Date: 17/3/26

<b>Bank Reconciliation at 28/02/2026</b>			
	Cash in Hand 01/04/2025		82,678.52
	<b>ADD</b>		
	Receipts 01/04/2025 - 28/02/2026		160,561.54
			243,240.06
	<b>SUBTRACT</b>		
	Payments 01/04/2025 - 28/02/2026		107,953.45
<b>A</b>	<b>Cash in Hand 28/02/2026</b> (per Cash Book)		<b>135,286.61</b>
	Cash in hand per Bank Statements		
	Petty Cash	28/02/2026	0.00
	Current Account - Lloyds	28/02/2026	17,616.01
	Deposit Account - Lloyds	28/02/2026	69,327.00
	95 Day Saver Account - Nationwide	30/09/2025	48,343.60
			<b>135,286.61</b>
	Less unrepresented payments		
			135,286.61
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>135,286.61</b>
<b>A = B Checks out OK</b>			