

# Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane,  
Mawnan Smith, TR11 5JD  
Registered Charity 1173926

**Meeting of the Mawnan Junior Playing Field Trust  
Monday 9<sup>th</sup> June 2025 at 8.00pm at Mawnan Memorial hall- Rendlesham Room.**

## Minutes

1. To receive apologies for absence
  - a. None
2. Masterplan update: Sports Play Consulting- discuss current draft
  - a. The major change is the location of the zipwire to the opposite end of the field and the infant area has been moved to keep the junior and infant areas separate.
  - b. When tendering the contractors would be told 'this is the area you have for the toddler area, infant area' etc and then they tender- it's not too prescriptive.
  - c. Important to have as few phases as possible to minimise tendering costs (Michael costs). Funding options dictate how the phases will be structured and what's included in each one.
  - d. Important to transfer land to Trust once park is finished. It's currently owned by the PC.
  - e. Decision taken to include a cycle rack for younger bikes at the Carwinion Road end.
  - f. There was a discussion about the large metal gate at the Carwinion Road end which is good access for wheelchairs, large bikes, mobility scooters etc. A smaller gate could be added next to it if needed. This may not be done in the current project. Reading the title deeds shows it is a public right of way for users of the field. An issue could mean increased traffic through St Micheals Court and everyone using this gate rather than just people with mobility issues.
  - g. Regarding footpaths- at a later date, post this project, the path from Shute Hill to the JPF could be resurfaced. This could partly be funded if the PC decided to sell the excess patch of path to 7 Shute Hill.
  - h. Decision taken to call the green space the 'Nature Area'.

*Spots +  
Play Carwinion  
Rendlesham*

### CHANGES:

- Add page numbers

- Include a cycle rack
- Put north compass on plans so know orientation
- Check new metal gates have a rubber stopper to minimise noise

**ACTION:**

- Check PC cost threshold for tendering- is it £5000?

3. CLUP update

- Still on reserve list, waiting for end of July to see if anything comes available.
- Clerk has emailed CLUP team to check, they have responded and said they are still going through the list of prioritised project and nothing is available at the moment. They will contact the PC is any funding comes available.
- The PC needs to plan as if funding isn't going to be made available. Point is made that we must keep up momentum or the public will loose enthusiasm.

4. Other grant applications

- Cllr Biggin will start a **Crowdfunder** and apply for **Climate Nature Fund** and **Aviva** to match it. So if the parish raises £5000 it could potentially be matched by two funds and end up with £15k. This would be for the nature area. An initial £1250 (a quarter of the target) needs to be crowdfunded to be eligible for Aviva and climate Nature Fund to step in.
- Plant the Gap Grant**- Alex Forrester recently came to the JPF and they will provide £5000 for tree planting, trees, hoses, irrigation, water butts etc and their tree officer would come and assist with the tree planting day, *said ~~the~~ an application can be made to ...*
- Cllr Biggin has contacted the Bowling Green and Abbeyfield to make sure they are happy with additional trees on the boundaries.
- James Ruddick put the PC in touch with Melissa Ralph works for Cormac and has done Urban Green shoots projects. They had ten sites across Cornwall and they have volunteer groups so Cllr Biggin is getting advice from them about how to manage volunteers as the Nature Area and Sensory Garden will be volunteer led.

**Cllr. Potter PROPOSED, Cllr. Stabbins SECONDED, RESOLVED that the Parish Council can proceed with any grant funding applications for the redevelopment of JPF. All in favour.**

5. Recent Donations and Fundraising

- Cllr Biggin provided a breakdown of the fundraising so far for the JPF.
- Regattas are good places to start if funding is needed for the JPF.
- Spent the fireworks money on the bouncy castle for the park event but that raised £1000 so it was money well spent.
- Total of £3,014 raised so far

ACTION:

- Ask organisers of Ferryboat regatta for some support towards the JPF project.
- Ask pantomime money

6. Accounts and current financial position

- a. Note the asset list the clerk found on the computer which details when some
- b. Insurance not paid, annual inspection not paid this year
- c. Council not given the Trust a S19 grant in 2024/25 nor an instalment for 25/26
- d. The asset list shows that some of the equipment is 25 years old- so shows how long some stuff can last.

**Cllr. Potter PROPOSED, Cllr. Whibley SECONDED, RESOLVED to accept accounts. All in favour.**

ACTION:

- Clerk to look at minutes of meeting to find out what dictated amount of S19 grant
- Clerk to check if S19 grants were in budget- check with Sarah Mason what S19 grants are
- Cllr Biggin to update asset register.

7. Sign Memorandum of Understanding

- a. The MOU was signed meaning the PC are responsible for redeveloping and maintaining new and existing equipment in the JPF for 25 years.
- b. Once the land is back in the ownership of the Trust this will be the document that means the PC has full power over the responsibility of the JPF.

8. Other, non-grant, financing options- discuss taking out a working board loan for JPF works.

- a. This was a lengthy discussion about potentially taking out a loan over 25 years to help redevelop the JPF.
- b. Are there elements within the masterplan that can be achieved with a loan and then complimented by CIL funding to finish off the park. Cllr Biggin was insistent that the paths and accessways should ~~be done this year~~ *part of the final park* in anyway possible. *and funded*
- c. For any retrospective funding the Parish Council would need to take out a loan to cashflow the project.
- d. It was noted that a loan will be needed to purchase the field adjacent to Carwinion Field. How does this work? Would two separate loans be okay?
- e. Cllrs raised this could impact grant applications in the future, However it was discussed that this could go either way- they could see it as the PC not

needing the money, but they could also see it as a commitment to the redevelopment.

- f. Any loan needs to be discussed in a public forum.
- g. Concerns were around spending the money and then having to replace the equipment once the loan is repaid in 25 years. This could be remedied by having a sinking fund that is consistently paid into.
- h. There was a lot of nervousness about getting the PC and its residents into debt and raising the precept as it's been raised twice in the last two years.
- i. The field adjacent to CPF is a once in a lifetime opportunity and Cllrs felt this should be prioritised. However it was also raised that the PC has not looked after its existing green spaces, no sinking funds have ever been created, hence the reason the JPF is in the state it is.
- j. The discussion led to needing a five-year plan detailing everything the PC and Trusts want to achieve and using this to formulate a plan.
- k. It was highlighted how much time it takes to apply for all the grants and there is a point where it becomes unfeasible and defeating. The amount put into the precept in the last budget for potential match funding for the JPF could cover the loan repayments without raising the precept.
- l. There was a discussion about replacing the zipwire and whether it was necessary. It was argued that in the consultation it was the kids most favourite play item.
- m. 2028 is the centenary year for the field and a goal needs to be set to make the improvements needed by then.

**ACTION:**

- Clerk to look at Solar Farm 106 agreement. Contact Cornwall Council and see if it's been removed or amended.
  - Clerk to look into taking out successive loans and find out more information.
  - Clerk to start formulating a 5 year plan- equipment needed, sinking fund etc.
9. Works to be done to field- update from Cllr Moyle
- a. Cllr Moyle confirmed he will start the tree works by mid July. He cannot touch the hedges until September and the nesting season has finished.
  - b. Cllr Moyle will go to the JPF with Cllr Biggin to look at what needs to be removed.

Signed by..... *M. Stubbins* .....

Position..... *Vice-Chair Mawnan Parish Council.* .....

Date..... *9/2/2020* .....