

MINUTES OF THE MAWNAN PARISH COUNCIL MEETING  
HELD ON TUESDAY 18<sup>TH</sup> NOVEMBER 2025 AT 19.00 IN  
THE MAWNAN MEMORIAL HALL.



PRESENT Cllrs Stabbins, Morris, Biggin, Whibley, Potter,  
Clerk

**Minutes**

**2526.150 TO RECEIVE APOLOGIES-** Cllr Moyle not present- no apology received

**2526.151 MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS-** None

**2526.152 PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**

- Residents of Llovenna Field*
1. ~~Hannah and Greg Bennett~~ spoke to reiterate that whilst all parties seek a suitable resolution to the placement of the SID – rotating the SID or installing cowling aren't acceptable solutions to them. They are seeking for support for the SID device to be moved to the centre of the village as per some advice received from Highways. They believe this placement would mean it would work within the guidelines referred to in previous meetings. They also requested clarity on whether the SID is permanent or temporary as they were led to believe, via the application form paperwork, that it is temporary. They have since seen in email correspondence that it is referred to as permanent. The Chairman responded by informing them it is a permanently fixed SID but Cornwall Council do not have paperwork or guidelines specifically for permanent SIDs. They all come under one application form. What the Parish Council have is a VAS- a vehicle activated sign which tend to be fixed in one position. Hence the slightly confusing application form. The quote to move the SID/ VAS has been received from Cormac and it is competitive vs the cowling quote so councillors will be voting later in the meeting to move the SID/VAS back to the position on the verge as per the Bennett's previous requests over the last five months.
  2. Clerk asked at this point if Cllrs Thomason-Kenyon could be moved up the agenda so she could leave early. Chairman agrees and moves Cllr Thomason Kenyon to section to after the SID **2526.159**.

**2526.153 TO RECEIVE AND APPROVE THE MINUTES OF THE 21st OCTOBER 2025 ITEM 1**

**Proposed Cllr Whibley, Seconded Cllr Stabbins, RESOLVED to approve the minutes based on corrections being made to some spelling mistakes that were made during the meeting. All in favour.**

Clerk informed Cllrs that a new contractor has been lined up to undertake the work on the 12<sup>th</sup> December at the Junior Playing Field that Cllr Moyle hasn't been able to complete.

**2526.154 CLERK'S UPDATE AND ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA**

1. Survey completed for CPF, there were about 200 responses and the data is now being cleaned and processed by the Institute of Cornish Studies of University of

Exeter. Mei Loci, the consultants producing a masterplan for the field/s, based on the survey results, will be doing a presentation of the first masterplan draft to Cllrs at 7pm at the next meeting on 16<sup>th</sup> December. There is also an extension on the CCF grant which pay for Mei Loci to the end of January to enable us to have a public consultation in January to produce the final masterplan in January.

2. Unity Trust Bank Account in process of being opened but they have requested a copy of the PC budget for next year which clerk will submit once its set and voted on next month.

#### **2526.155 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**

1. **PA25/07616 Huefield Helford Passage** Proposed extension and alterations to an existing dwelling with variation of Conditions 2 and 3 of decision notice PA24/04686 dated 23/08/2024

Cllrs discussed this application and decided they needed some more time to look at it as they wanted to look into who put the conditions on in the first place and why. They also wanted to know if the property already had non-reflective glass as had been requested by the parish council when the planning came to council originally. They agreed to look into further and discuss via email to come to a conclusion.

2. **PA25/07949 Redwood Helford Passage** Works to trees subject to a Tree Preservation Order (TPO): T2505 (1x Monterey Pine) - remove and replace with 1x Monterey Pine. G2 (4x Monterey Pines) - remove due to impaired structural condition and replace with 4x Monterey Pines.

Cllrs briefly discussed and acknowledged the application has the support of the tree officer and they are being replaced by Monterey Pines which is preferable and appreciated.

**Proposed Cllr Potter, Seconded Cllr Stabbins, RESOLVED to support the application. All in favour.**

#### **2526.156 TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL**

1. **PA25/04673 Tregladen Carlidnack Road** - Proposed loft conversion and construction of front and rear dormers, erection of front decking area, construction of a garden room, and improved vehicular access and parking **APPROVED**
2. **PA25/01115/PRE Helford House Budock Vean Lane** - Exception notice to remove deadwood from three mature Radiatas **CLOSED- ADVICE GIVEN**

#### **2526.157 UPDATE ON THE FINANCIAL POSITION AND APPROVAL OF THE LIST OF PAYMENTS FOR NOVEMBER**

1. **Review** and **agree** monthly figures, payments and bank reconciliation

Clerk informed Cllrs the only payment which isn't on there is a payment to Royal Mail for survey responses for £76.50. Clerk has also signed up for a Cemetery Management Course which is detailed on the payment lists.

**Proposed Cllr Potter, Seconded Cllr Biggin, RESOLVED to approve and agree monthly figures. All in favour.**



**2526.158 JUNIOR PLAYING FIELD**

1. **Vote** on new name of 'Mawnan Park'. Cllrs noted the name Mawnan Park felt more inclusive. The name of the Trust will not be changed.

**Proposed Cllr Biggin, Seconded Cllr Potter, RESOLVED to rename the Junior Playing Field to 'Mawnan Park (formerly known as Mawnan Junior Playing Field)' with the latter part being in force for 12 months on any paperwork/ presentations etc to avoid confusion about what is being referred to. All in favour.**

2. Crowdfunder nearly at target. The Crowdfunder is up to £8664. Cllr Biggin acknowledges the Bowling Club have made a £100 donation which was not in her written update as it hadn't come in when she wrote it. She also informed Cllrs that thanks to some very generous donations from the Cornwall Community Foundation and Durgan Regatta Committee plus monies from cakes sales and some offline donations yet to be paid in we are now on course to exceed the £10k target. Cllrs expressed their thanks to Cllr Biggin for her commitment and dedication to the Crowdfunder and making it happen.

- a. **Approve** getting 3 contractor quotes for any works relating to Crowdfunder. The Crowdfunder will deliver the fencing, gates, cycle racks, the extra planting, wildlife habitat creation and BioBlitz event. So quotes are needed for the fencing around the nature area, gate and cycle racks and the removal of old equipment.

**Proposed Cllr Potter, Seconded Cllr Morris, RESOLVED to getting three contractor quotes for the cycle racks and to move the fencing and gates to the item below as the same contractor can do both the nature area fencing and gate and dog walking fence and gate. All in favour.**

3. **Vote** on options to assign funding to move ahead with works asap and get 3 quotes:
  - a. Dog walking Fence and gate- circa £7000 exc VAT (quote from Tk Play)
  - b. Zipwire- circa 17k exc VAT (quote from TK Play)
  - c. Save the rest of the earmarked funds for match funding for CIL application

Cllrs discussed and preference was for getting a new Zipwire as soon as possible. The dog walking fence is a necessity due to tree planting being done in March so the fence needs to be done beforehand. The leftover earmarked reserves of circa £23-24k can then be put towards match funding for a future CIL application.

**Proposed Cllr Potter, Seconded Cllr Whibley, RESOLVED to assign funding and get three contractor quotes for the nature area fencing + gate and dog walking fence + gate. Cllrs can vote on which ones to go forward with in December's meeting. All in favour.**

**Proposed Cllr Biggin, Seconded Cllr Morris, RESOLVED to get three contractor quotes for the zipwire and the removal of the existing zipwire. Cllrs can vote on which ones to go forward with in December's meeting. All in favour.**

4. **Vote** to adopt Safeguarding Policy. It was raised that this policy is a general policy and not exclusive to the Junior Playing Field.

- a. It was raised whether 'contractors' should fall under this policy, It was decided that this policy refers to employees or councillors or people affiliated with the council. Contractors should have their own policy in place.
- b. It was also decided that 'one other councillor' would be a second safeguarding lead along with the clerk.

**Proposed Cllr Potter, Seconded Cllr Biggin, RESOLVED to adopt updated safeguarding Policy. All in favour.**

**2526.159 SID**

1. The cowling quote is £1500 and the quote for relocating it is £617.38 exc VAT which means its competitive so the vote below goes ahead.

- a. **Vote** on relocating the SID and location options:
  - a. further back to location suggested by Highways, pending approval from neighbours. Neighbours would be number 32 Lowenna Fields and the house across the road on Sampys Hill and this proposal also requires written agreement from No 1 Lowenna Fields.

**Proposed Cllr Potter, Seconded Cllr Morris, RESOLVED to move the SID to the suggested location further back on the verge it is currently on, pending approval from neighbours and written approval from No 1 Lowenna Fields. All in favour.**

- b. middle of village on green on corner of Carlidnack Road, pending approval from neighbours.

**Proposed Cllr Potter, Seconded Cllr Whibley, RESOLVED to not move the SID to the green on the corner of Carlidnack Road in the centre of the village . All in favour.**

2. Clerk informed Cllrs that there is a new conversation opened about extending the 20 mph further out of the village which means the SID could be moved further out of the village which is the ultimate solution. With this in mind Cllrs took a vote which means the above votes apply IF the 20mph zone is NOT extended.
  - a. Temporarily move to stealth mode for 2 months to monitor effectiveness
  - b. Turn SID around to face down hill
  - c. Install cowling in current location

**Proposed Cllr Potter, Seconded Cllr Whibley, RESOLVED to temporarily move to the SID to stealth mode for one month to monitor effectiveness (to be reviewed in Dec meeting) and allow for the 20mph conversation to take place before moving it further back on the verge as voted on in 1.a.a if the 20mph is not extended. All in favour.**

**Proposed Cllr Potter, Seconded Cllr Biggin, RESOLVED to not turn the SID around to face down the hill. All in favour.**

**Proposed Cllr Potter, Seconded Cllr Whibley, RESOLVED to not install cowling in current location. All in favour.**

**2526.167 Moved Item:**

**REPORT FROM CORNWALL COUNCIL WARD MEMBER** Anna Thomason- Kenyon

See report at end of these minutes.

Of note was the details of Case Assist Reports- if parishioners or Cllrs have any issues which have been reported on Case Assist but have not had any action taken by Cornwall Council, they should be reported to Cllr Thomason-Kenyon as if they are reported twice they get escalated and dealt with more effectively.



**2526.160 PENNDENNIS COMMUNITY CHOIR**

**Correction- Please note it is Pendennis Brass - not community choir (Clerk mistake)**

1. **Vote** on small contribution to choir as a thank you for Glyn Thomas playing at Remembrance Day Event. It was noted what a good job Glyn did and how appreciated it is he comes to play the music live.

**Proposed Cllr Potter, Seconded Cllr Stabbins, RESOLVED to make a donation of £50 to Pendennis Brass Band. All in favour.**

**2526.161 ANY OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**

1. Tender for fencing in community burial ground- now gone out
2. Footpaths and toilet tender- clerk will do in Jan 2026
3. Tender for path in graveyard- ~~Teddy~~ has been consulted and will be providing a quote for relaying existing tiles and making the ground under them level.

*Bridge House Restoration*

**2526.162 VACANCIES FOR CO-OPTION**

Peter Shepherd is in attendance and would like to join. He is retired after a career in finance, is a trained accountant who has lived in the parish for 10 years and would like to contribute to the community. He is involved with the Children's Sailing Trust- previously known as the Helford River Sailing Trust and was involved in the fundraising and development at Trevassick Lake on the Lizard.

*M Shepherd*

**Proposed Cllr Potter, Seconded Cllr Whibley, RESOLVED to accept Peter as a new councillor. All in favour.**

**2526.163 ANY OTHER BUSINESS THAT HAS COME IN SINCE THE AGENDA WENT OUT- none**

**2526.164 TO AGREE RESPONSES REQUIRED TO ANY CORRESPONDANCE- none**

**2526.165 TO RECEIVE INFORMATION AND MAKE DECISIONS ON ANY NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS & COUNTRYSIDE**

1. Any CAP, HMVC updates. Referred to CAP Highways Fund mentioned by Cllr Thomason-Kenyon. The online meeting on 9<sup>th</sup> December cannot be attended by Cllr Stabbins- Cllr Morris agrees to attend online in her place.
2. Hedges on road from Mawnan to Penwarne- **decide** what action to take. Cllrs decided to remove this item from agendas as Cllr Moyle, who wanted it brought up has stopped attending meetings and no one else can see any issues or risks with the hedges in question. It was noted that works were being done to the drain on Penwarne road that the parish council have highlighted numerous times to Highways as being problematic.
3. *Helford Passage to SWCP AKA* (Tank Track)- Public inquiry scheduled for 2026. The public will be able to attend and we will be notified ahead of time.

**2526.166 MATTERS OF COMMUNITY CONCERN**

1. Dangerous dogs. There have been numerous reports of dogs from a flat in St Micheals Court chasing children and adults along Carwinion Road a number of times. Cllr Morris was contacted about a parishioner who got bitten when walking past, the dog ran out of the flat, bit him and he needed hospital treatment. There were no witnesses. There was a police visit last week according to a Facebook conversation. There is also an added danger with the flats being next to the Junior Playing Field where lots of small children play.
2. A Member of the public also spoke up about how little the dogs are exercised, the owners do not clear up the dog's excrement and the dogs are let off the lead as soon as they enter the field off the public footpath off Carwinion Road. They jump

up and overwhelm other people and dogs in the field. A Cllr noted they had met them a couple of times and both dogs- an Alsatian and Collie have jumped up at them. After complaining to the owners the owners stated they were very gentle- which is clearly not the case.

**Proposed Cllr Potter, Seconded Cllr Biggin, RESOLVED to speak to Devon and Cornwall Police about it and LiveWest and voice community's concerns. All in favour.**

**ACTION: Clerk to follow up with police and LiveWest- the housing association who own and rent the flats to voice the community's concerns,**

**2526.168 ITEMS FOR INCLUSION AT THE NEXT MEETING**

- a. Mei Loci presentation
- b. Quotes for Mawnan Park (Junior Playing Field)
- c. SID- updates and look at data after its been in stealth mode
- d. Precept will need to be voted on

**2526.169 CONFIDENTIAL ITEMS**

The council resolves under the 1960 Public Bodies Act to exclude the press and public due to the confidential nature of items to be discussed.

1. <sup>Hotel</sup> Meudon update: one house is now believed to be under offer. Some have been reduced by 25%. The completion time has also slipped to late summer 2026.
2. The secretary of state failed to address any issues in their response to the clerk alerting them to the breach so another email needs to be sent., The planning Inspectorate have also replied that even if the inspector was misled it not their problem so clerk also needs to write another reply to counter this. Perran Moon MP has written to Cornwall Council and they replied to say they had not received any notification of a breach to which the clerk replied the parish council's solicitor had been in contact to report a breach over a month ago and they had been in touch with CC legal team with letters acknowledged by CC. So MP is following this up to see why he has been told there have been no breaches reported. Matthew Brown- assistant to MP- has also highlighted a webpage for CC on which members of the public can report any planning breaches.
3. **Vote** on clerk to
  - a. Prepare letters for people to send and supply email addresses

**Proposed Cllr Potter, Seconded Cllr Morris, RESOLVED to prepare template letters for public to send to Cornwall Council, Planning Inspectorate and Ministry of Housing, Communities and Levelling Up and supply email addresses. All in favour.**

- b. Arrange for meeting with a leader at the council with Anthony Hornidge**Proposed Cllr Potter, Seconded Cllr Biggin, RESOLVED to arrange for meeting with Kate Kenally, leader of Cornwall Council, along with Mawnan resident Anthony Hornidge, clerk and one other councillor. All in favour.**

**2526.170 DATE & TIME OF NEXT MEETING** 16<sup>th</sup> December with a 30 minute presentation from Mei Loci at 7pm.



X

Guy Potter  
Chairman

Date:

16/12/25

**County Councillor Report Anna Thomason-Kenyon**

**Division: Mabe, Mawnan & Constantine**

**Date of Report: 17 September 2025**

**Parish Council: Mawnan**

**Reporting Period: 22 October 2025 to 18 November 2025**

County Councillor Statement – Mabe, Mawnan & Constantine Division

**Chair, Councillors, and Residents,**

I was honoured to attend the Mawnan Remembrance event and pay tribute alongside the community on such an important occasion. I would like to express my heartfelt thanks for the warm welcome I received. It was a privilege to meet and speak with local residents, hear their stories, and share in the spirit of remembrance together. Your kindness and hospitality made the day truly memorable.

“I was really impressed by the presence of the children; they brought such a meaningful atmosphere to the occasion. I thought it was a wonderful idea that each child had a wooden poppy cross bearing the name of a soldier who had been lost during the war. It was a touching tribute and a powerful way to connect the younger generation with our history.”

**Summary of Developments at County Level**

**Planning and Development Statement**

“Over recent months, there has been considerable discussion in County Hall around the importance of preserving the unique character and beauty of our local communities in the face of new development. I have expressed serious concerns about planning decisions that override parish agreements, particularly those relating to the use of locally sourced materials. These changes risk eroding the heritage and identity that define our villages. Going forward, I believe it is absolutely vital that planning policies respect community input and prioritise sustainability. Maintaining the distinctive characteristics and beauty of Cornwall’s parishes is not just a matter of aesthetics; it is about safeguarding our cultural

heritage for future generations. The use of locally sourced materials is central to this effort, and without it, we risk losing an irreplaceable aspect of Cornish identity.

Equally, the impacts caused to parish infrastructure by new developments need careful consideration. Roads, drainage, and essential services must be able to cope with increased demand, and these factors should never be overlooked in planning decisions.

I want to make it clear that the residents in my division will always remain my primary concern. Every decision I take and every discussion I contribute to will be guided by what best serves our community and protects its unique character and beauty.

I will continue to advocate strongly for the Parish Councils within my Division, with regards to planning approaches, that enable these principles to be upheld and ensure that development enhances, rather than diminishes, the character and beauty of our communities.”

## **Planning & Development**

### **Subject: Speed Indicator Device (SID) – Sampy’s Hill**

Thank you for your update regarding the Speed Indicator Device on Sampy’s Hill. In response, I have consulted with the Parish Clerk to obtain a current understanding of the matter. I am aware that the Parish Council is still actively reviewing the situation and exploring potential solutions. I will continue to monitor developments closely and remain committed to supporting efforts that lead to a satisfactory resolution.

## **Case Assist Reports**

### **Parish Council Report – Monterey Pine Issue**

I have been contacted regarding a Monterey Pine that has caused damage to a resident’s property. In response, I have engaged with the relevant County Council department to ensure the matter is being addressed appropriately.

The issue remains ongoing, and I have been informed that the resident is currently not in the county. I will continue to monitor developments closely and remain committed to supporting and assisting as required until a satisfactory resolution is achieved.

In addition, I understand that the Monterey Pine tree stump situated on the footpath is causing obstruction and presenting a potential health and safety risk to residents. I am currently in the process of exploring whether this stump can be removed to improve accessibility and safety. I will report my progress on both matters at the next Parish Council meeting.

## **Funding Announcements**

### **Community Highways Improvement Programme – Formal Statement**



Cornwall Council has launched the **Community Highways Improvement Programme**, committing **£1 million per year from 2026 to 2029** to deliver local highway improvements that support the objectives of the **Local Transport Plan** and enhance connectivity across the local highway network.

Town and Parish Councils are invited to submit **one Expression of Interest** by **31 December 2025** for schemes that meet these criteria. Approved projects will be prioritised by **Community Area Partnerships (CAPs)** early in 2026, with allocations considered in subsequent years, including 2027.

I understand that the Parish Council intends to submit an Expression of Interest on behalf of the community for funding under this scheme. **Esther Richmond, CAP Officer, has provided the Expression of Interest form to the Parish Clerk** to facilitate this process.

In the interim, it is essential to gather **evidence of sufficient community support** for any proposed scheme. This evidence should clearly demonstrate the **issue or need** rather than focusing solely on a preferred solution. This approach ensures that proposals are robust, inclusive, and aligned with programme objectives

## **Conclusion**

As I conclude this report, I want to reflect on the changes and opportunities seen across our parishes. The Homechoice Housing Scheme and the Local Government Reorganisation may feel challenging, but they may give a chance to shape the future. My focus will remain on keeping things transparent, supporting development that fits the communities in my division, and making sure everyone's voice is heard. By working with you, these changes could be turned into positive outcomes and keep parishes thriving. A big thank you to all the residents of Mawnan.

With warm regards,

**Anna Thomason-Kenyon**  
**County Councillor for : Mabe, Mawnan & Constantine**  
**Cornwall Council**

**ITEM list**

- 1 Minutes of meeting 21st October 2025
- 2 Safeguarding policy with tracked changes
- 3 JPF update
- 4 Dangerous Dogs email

**Current bank balances**

- Nationwide £48,343.60
- Current account £109,220.55
- Deposit account £9,312.77
- CPFT £11,819.94
- JPFT £10,373.79

**Spending Oct**

Item	Cost Centre	Supplier	What	VAT £	Total £	Paid?
112	Grass Cutting (green spaces)	R Sanders	Green Space cut August	157	942.00	Y
151	Graveyard Maintenance	Robbie	Sept maintenance		484.00	Y
142	Toilets- Utility Charges	WaterPlus	Aug- Sept Water charges		79.76	Y
128	Meeting space	Mawnan Memorial Hall	Meeting Room charges 2025		336.00	Y
144	Election Charges	Cornwall Council	Non contested election recharges		322.48	Y
149	Toilets Electric	EDF	Sept- Oct	3.25	68.25	Y
148	IT support	Objective IT services	October support	27.44	164.64	Y
146	Grass Cutting (green spaces)	R Sanders	Green Space cut Sept	170.00	1020.00	Y
152	Bank charges	Lloyds	Account charges		4.25	Y
143	Phone and Internet	BT	Phone and internet Oct	6.99	41.96	Y
153	Clerk salary	Mel Mercer	Wages Sept 37.25 hours overtime due to Carwinion Project		1734.51	Y
154	Clerk PAYE and NI	HMRC	PAYE and NI		278.69	Y
155	Clerk and PC Pension contribution	NEST	Clerk £105.96 PC contribution £148.34		254.30	Y
147	Toilet Cleaning + Repairs	KC Payne	Sept charge		330	Y
162	Office Admin	Adobe	Acrobat Pro	3.33	19.97	Y
145	Junior Playing Field Project	Forest Garden	Plant the Gap grant- trees and shrubs for playing field		758.50	Y
139	Land Registry Searches	Land Registry	Searches needed for query		14.00	Y



140/141	Office Supplies and toilet supplies	Viking	Highlighters, post its, bin bags, soap etc	17.38	104.25	Y
150	Junior Playing Field	Biffa	Weekly emptying bins Oct-Dec	53.18	319.10	Y
156	Legal Fees	Richard Buxton	Advice	100	600	Y
157	Office supplies	Cartridge Centre	Toner for printer	15.31	91.87	Y
158	Remembrance Day	Royal British Legion	Poppy Wreath	4.08	24.49	Y
159	Misc	Sainsburys	Refreshments for Code of Conduct Training	1.11	12.84	Y
160	Junior Playing Field Project	Cornwall Council	Gambling License for raffle tickets		40.00	Y
161	Junior Playing Field Project	Argos	SumUp card reader	4.16	24.99	Y
163	Junior Playing Field Project	Raffle tickets direct	Raffle tickets + speedy delivery	8.00	48.00	Y
164	Land Registry Searches	Land Registry	Searches needed for query		14.00	Y
			<b>Total</b>	<b>571.23</b>	<b>8132.85</b>	

#### Receipts Oct

Item	Cost Centre	Supplier	What	VAT £	Total £
R23	Burial Fees	Dignity Funerals	Constance Hedges new plot interment		150.00
R21	CIL	Cornwall Council	CIL payment October		2051.33
			<b>Total</b>	<b>12.50</b>	<b>67,460.97</b>

#### Payments/ To approve for November

Item	Cost Centre	Supplier	What	VAT £	Total £	Paid?
166	Graveyard Maintenance	Robbie	Oct maintenance		484.00	N
170	JPF inspection	SWPSi	Oct JPF inspection	9	54.00	N
171	Toilets- Utility Charges	WaterPlus	Sept-Oct Water charges		90.74	Y
176	Toilets Electric	EDF	Oct-Nov	2.41	48.14	Y
179	IT support	Objective IT services	October support	27.44	164.64	N
169	Bank charges	Lloyds	Account charges		4.25	Y
TBC	Phone and Internet	BT	Phone and internet Oct	6.99	41.96	N
180	Clerk salary	Mel Mercer	Wages Oct 6.5 hours overtime		1350.80	N
181	Clerk PAYE and NI	HMRC	PAYE and NI		126.35	N
182	Clerk and PC Pension contribution	NEST	Clerk £77.75 PC contribution £108.84		186.59	Y
177	Toilet Cleaning	Passmore	Oct Charge	65.00	390.00	N

TBC	Office Admin	Adobe	Acrobat Pro	3.33	19.97	Y
168	Carwinion Playing Field Project	Mei Loci	2 <sup>nd</sup> instalment CCF project	598.40	3950.40	N
165	Carwinion Playing Field Project	Cornwall council	Survey printing and mail out	216.09	1296.54	N
173	Office supplies	Microsoft	365 Business Premium annual subscription	40.56	243.36	Y
167	Course/ Conference Fees	CALC	Code of conduct training 50%	45.00	270	N
172	Misc	Sampys Café	Coffee with Anna	1.90	11.40	Y
174	Toilets- Repairs & Maintenance	Blue Flame	Membership- 24 hour call out with 10% discount	11.20	67.20	Y
175	Toilets- Repairs & Maintenance	Blue Flame	Toilet leak repair	19.90	99.50	Y
178	Course/ Conference Fees	ICCM	Cemetery management for Clerk	45.00	270.00	N
			<b>Total</b>	<b>1092.22</b>	<b>9169.84</b>	



# Mawnan Parish Council

Prepared by:   
Name and Role (Clerk/RFO etc)

Date: 18-11-25

Approved by: GUY POTTER, CHAIR,   
Name and Role (RFO/Chair of Finance etc)

Date: 18/11/25

<b>Bank Reconciliation at 31/10/2025</b>			
	Cash in Hand 01/04/2025		82,678.52
	<b>ADD</b>		
	Receipts 01/04/2025 - 31/10/2025		144,535.69
			227,214.21
	<b>SUBTRACT</b>		
	Payments 01/04/2025 - 31/10/2025		59,810.09
<b>A</b>	<b>Cash in Hand 31/10/2025</b> (per Cash Book)		<b>167,404.12</b>
	Cash in hand per Bank Statements		
	Petty Cash 31/10/2025	0.00	
	Current Account - Lloyds 31/10/2025	109,752.65	
	Deposit Account - Lloyds 31/10/2025	9,307.87	
	95 Day Saver Account - Nationwide 30/09/2025	48,343.60	
			<b>167,404.12</b>
	Less unrepresented payments		
			167,404.12
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>167,404.12</b>
<b>A = B Checks out OK</b>			