



MINUTES OF THE BURIALS COMMITTEE MEETING 7<sup>TH</sup> JULY IN THE  
RENDLESHAM ROOM, MEMORIAL HALL AT 8PM.

Present- Cllrs Whibley, Morris, Moyle + Clerk

Cllr Whibley chaired the meeting

**Minutes**

<b>2526.01B</b>	<b>TO RECEIVE APOLOGIES FOR ABSENCE-</b> None
<b>2526.02B</b>	<b>MEMBERS TO DECLARE ANY INTERESTS IN THE ITEMS ON THE AGENDA (OVER £50) OR REQUEST DISPENSATIONS-</b> None
<b>2526.03B</b>	<b>PUBLIC COMMENT ON ITEMS ON THE AGENDA</b> 1. Email Cllr Morris has received regarding the pesticides being used in the graveyard
<b>2526.04B</b>	<b>CLERK CATCH UP</b> 1. Clerk is still catching up on burials paperwork but has now located a graveyard plan and records. She is still working her way through everything. 2. Clerk also wants to go on a burial ground management course
<b>2526.05B</b>	<b>COSTS REVIEW</b> 1. Committee recommends to add 10% onto first and second internment costs. 2. This means a first internment will increase from £500 to £550m and a second internment goes up from £200 to £220. 3. This will cover the long term maintenance of the graves- i.e topping up soil etc and will be added to a separate EMR 'grave topping up' for maintenance 4. These increases will take effect from 1 <sup>st</sup> January 2026.  <b>Cllr Whibley PROPOSED, Cllr Morris SECONDED, RESOLVED to increase prices on 1<sup>st</sup> and 2nd internment to resource an EMR for topping up graves from 1<sup>st</sup> Jan 2026 and build this into new maintenance contract when tendered next year. All in favour.</b>  <b>Cllr Whibley PROPOSED, Cllr Morris SECONDED, RESOLVED to not make any other changes to the fee schedule until further notice. All in favour.</b>  <b>ACTION:</b> <b>Clerk to amend regulations and inform David Penrose and other undertakers</b> <b>Clerk to create new EMR for maintenance</b>
<b>2526.06B</b>	<b>REVIEW OF REGULATIONS</b>  1. Committee recommends changes to the Burial Regulations on Page 8 as follows: a. Point 1 State grey granite rather than granite.

	<p>b. Point 10 Remove the word officer and replace with Committee.</p> <p>2. Committee recommends changes to the Burial Regulations on Page 6 as follows:</p> <p>a. Item K- Please keep dogs on leads.</p> <p><b>Cllr Whibley PROPOSED, Cllr Morris SECONDED, RESOLVED to make changes to points 1 and 10 to the burials regulations on page 8 and item k on page 6. All in favour.</b></p> <p><b>ACTION: Clerk to make changes to burial regulations and have them approved in September meeting.</b></p>
2526.07B	<p><b>TOPPING UP GRAVES</b></p> <p>1. In the new contract next year for the maintenance of the graveyard add in topping up of graves where needed (funded by the price increase in 2526.05B) + instead of specifying individual tasks the contract is for the 'upkeep of the entire grounds' + contractor to check for wobbly/ unsafe gravestones and is to notify PC.</p>
2526.08B	<p><b>COMPOST BIN FOR OLD FLOWERS</b></p> <p>1. Committee recommends that PC purchase a 240litre bin for £32 and subscribe to the council removal round for £70 per year.</p> <p>2. Compost bin to be placed inside churchyard entrance either next to water tap or next to gas tank (to right of new pathway entrance)- need to chat to Libby to confirm the best place.</p> <p>3. Sign to be placed saying 'no plastic, no dog waste- green waste only'</p> <p>4. Signs needed for both burials grounds at current compost dumping places 'please respect our churchyards, we have invested in a new compost bin placed at ..... so please do not put green waste anywhere else'</p> <p>5. Libby may be able to pull it out every other week for emptying, if not member of the PC will do it.</p> <p>6. Clear up current places where compost is dumped.</p> <p><b>Cllr Moyle PROPOSED, Cllr Morris SECONDED, RESOLVED to buy 240 litre bin and subscribe to collection. All in favour.</b></p> <p><b>ACTION:</b>  <b>Clerk to order bin and subscribe to collection</b>  <b>Clerk to contact Libby</b> <i>The churchwarden</i>  <b>Clerk to order sign for bin</b>  <b>Clerk to ask Robbie to clear compost piles</b></p>
2526.09B	<p><b>JONATHAN THORNTON WILDFLOWER PROJECT NOTICEBOARD</b></p> <p>1. Jonathan would like a new sign to be placed in the new burial ground telling people about the wildflower project.</p> <p>2. Committee recommends sign should be also include 'please keep dogs on leads' and 'please use compost bin for any green waste'.</p>



	<p>3. Committee recommends Wildlife Trust sign should be removed as its no longer valid</p> <p>4. Jonathan can come up with his own writing for the sign for the PC to consider at a PC meeting</p> <p><b>Cllr Morris PROPOSED, Cllr Moyle SECONDED, RESOLVED that the Wildlife Trust sign is not re-cited in either graveyard but a new sign is to be cited in the parish burial field. Jonathan can come up with the wording to be approved by the Parish council but it must include 'please keep dogs on leads' and 'please use compost bin for any green waste'. All in favour.</b></p>
2526.10B	<p><b>DISCUSSION ON TRIPLE GRAVES</b></p> <p>1. Committee recommends changes to paragraph in Point 3, top paragraph on page 4. Second sentence should read "our graves are dug to a standard depth of 2 coffin internments" and remove the reference to triple graves.</p> <p><b>Cllr Moyle PROPOSED, Cllr Morris SECONDED, RESOLVED to amend regulations as above resulting in no further triple graves to be dug. All in favour.</b></p>
2526.11B	<p><b>FENCING ALONG SOUTHERN BORDER OF FIELD</b></p> <p>1. Committee to recommend tender to go out for fencing</p> <p>2. Cllr Moyle is going to grow some New Zealand holly cuttings and transplant and root them later in the year so they can be planted out next spring. It has white flowers and tolerates the salt.</p> <p><b>Cllr Whibley PROPOSED, Cllr Morris SECONDED, RESOLVED to tender for the fence contract and Cllr Moyle to grow hedge cuttings to be planted out next spring. All in favour.</b></p> <p><b>ACTION:</b>  <b>Clerk to put out tender for fencing</b>  <b>Clerk to ask NT to clear scrub beyond old churchyard so view can be seen again</b></p>
AOB item	<p><b>Use of herbicide around graves.</b></p> <p>Photos have been sent in and there is an extensive overuse of herbicide around graves that has killed large parts of the grass around headstones. This causes weed ingress and looks unsightly. Whilst it is damaging to the stones to use a strimmer no herbicide is to be used. Herbicide can be <del>said</del> <i>used</i> on the gravel paths but not <del>to</del> <i>on</i> graves.</p> <p><b>ACTION:</b>  <b>Clerk to contact Robbie and tell him this use is unacceptable and not to use herbicides around or on graves again.</b></p>

Signed .....  .....

Position ..... Committee Member - Burials Committee Mawna Parish Council .....

Date ..... 15-12-2025 .....