MINUTES OF THE MAWNAN PARISH COUNCIL MEETING HELD ON WEDNESDAY 21st OCTOBER 2025 AT 19.00 IN THE MAWNAN MEMORIAL HALL.

PRESENT Cllrs Stabbins, Morris, Biggin, Whibley, Potter, Clerk

Minutes

2526.127 TO RECEIVE APOLOGIES Cllr Moyle not present- no apologies

2526.128 MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS

Cllrs Biggin and Whibley declared they are members of Trebah Gardens. As they do not profit or financially benefit from the planning application on the agenda it was decided this did constitute an 'interest' nor does it require a dispensation.

2526.129 PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY

1. Paul Gendall, architect, spoke on the planning application **PA25/07336** for 7 Shute Hill, described the proposal, how it fits into the area and why extra space is needed, making it more suitable for family living and a work at home office.
2. Mr Bennett thanked the parish council for the thorough minutes describing their concerns raised in the previous meeting about the placement of the SID and for reducing the time the SID is in operation for. He reiterated that they still have concerns, its been 4 months since it was initially erected and they believe that the guidelines for erecting the SID were breached as they believe they weren't consulted. They also raised that the device has been on for four months and that the recommended guidelines are for 8 to 12 weeks after which it looses its value and effectiveness. They also believe that it's placement, on a junction, is a distraction to drivers. They are also concerned the device detects vehicles beyond the 20mph speed zone which they also believe breaches guidelines. They also thanked the parish council for cleaning the 20mph speed sign. They also raise the concern that, if it is moved, that no one should be subjected to the level of light pollution they currently are.
3. Anthong Hornidge spoke about the application **PA25/06353** . The building was originally intended to be a granny annex so the family could care for his mother who then unexpectedly died during Covid and the family house they were all residing in was sold. The family then lived in the annex until they completed the renovation and build of their house (next door- attached- same curtilage). They have spent considerable time and money renovating the non-designated heritage asset and now need to recoup some of those costs and would like to holiday let the annex.

2526.130 TO RECEIVE AND APPROVE THE MINUTES OF THE 21st OCTOBER 2025 ITEM 1

Cllr Whibley notified the council that she had been in contact with public rights of way officer Jo Warburton and despite the Sec of State declaring it a PROW there was an objection from the landowner which is still being ~~concerned~~ considered. So it is officially still a private track. It is likely to be decided next year.

Cllr Whibley also noted the burials committee still need to meet.

Proposed Cllr Potter, Seconded Cllr Stabbins, Resolved to accept minutes. All in favour.

2526.131 CLERK'S UPDATE AND ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA

1. A digital copy of the graveyard database has been found and sent to David Nash. It still needs updating.
2. Save our Sarah- still working to secure a site but progress happening. Express thanks for inviting them to apply for a grant.

ACTION Clerk to update graveyard database, burials committee to look to see which parts need updating

2526.132 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING

1. **PA25/06353 Meudon Cottage, Maenporth Road** Retrospective amendments to the design of approved garage/workshop/storeand internal layout (following approval PA15/11718), retrospective change of use of garage/workshop/store to self-contained annexe and proposed additional use sought for holiday accommodation.

Cllrs had a brief discussion and asked the applicant about parking which the applicant confirmed there was offroad dedicated parking for two cars for the annex. Cllrs recommended it would remain annexed to the main residence and not detract from the enjoyment of the main home. Applicant confirmed they had no plans to sell it- it shares all infrastructure with the main house and is physically attached so they would never sell it separately. They also confirmed it did not look into the main residence. Cllrs also asked if there were any plans to long let the property or if there was a potential to apply to make it into a residence in the future to which the applicant replied there were no plans for that.

Proposed Cllr Whibley, Seconded Cllr Potter, Resolved to support the application on the basis the holiday let remain annexed to the main property and it should not detract from the use or enjoyment of the main house. All in favour.

2. **PA25/06753 Land at Polgwidden Cove, Trebah, Helford Passage** Listed Building Consent: Surface finish over existing interlocking concrete path forming Healey's Hill. - Trebah Garden Trust.

Cllrs decided this was a sensible solution to make the path more usable for people with mobility issues and make the surface more usable whilst preserving the asset. ~~They~~ are treating the asset with respect and have taken advice about the way to do the works. It will also be beneficial to the gardens as it makes them more accessible. Trebah Garden Trust

Proposed Cllr Whibley, Seconded Cllr Biggin, Resolved to support the application. All in favour.

3. **PA25/07336 Dowren 7 Shute Hill Mawnan Smith** Demolition of existing UPVC conservatory and construction of flat roof extension, plus construction of pitched roof replacement garage.

After a brief discussion and further questions to the architect Cllrs decided the application is sensitive to the surrounds and making more use of the garage to the property. Cllrs raised a concern about the 3 roof lights on the flat roof and the Velux window on the new study area with regards to light pollution considering the dark skies in the village at night. The architect agreed he could ask the applicant to minimise these and perhaps reduce the number to two rather than three. He also mentioned the study window is likely to only have light spill during the day as it is for working hours only so he didn't anticipate any night time light pollution.

Proposed Cllr Whibley, Seconded Cllr Morris, Resolved to support the application subject to the consideration of the requirement of three roof lights on the flat roof- can it be moderated in some way by either reducing the number, size or another solution be adopted such as a curtain or blind- in consideration of the dark skies in the village. All in favour.

Added since agenda went out

4. **PA25/07685 Amanyl Penwarne Road Mawnan Smith** Works to a tree subject to a Tree Preservation Order (TPO): T1 - crown reduction and crown lifting to south and south-west crown quadrants to improve spatial relationship to building.

Cllrs considered this to be a well presented and considered application and has the approval of the tree officer.

Proposed Cllr Stabbins, Seconded Cllr Morris, Resolved to support the application. All in favour.

Cllrs requested to put the other application **PA25/07616** that came in the day previous to the meeting be discussed at next months meeting as its more complicated and needs more consideration.

2526.133 TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL

1. **PA25/05031 Apt 3, Arvor, West Bay-** Use of apartment 3, Arvor, as an unfettered residential dwelling **APPROVED**
2. **PA25/04700 Skerries, Budock Vean Lane-** Erection of a carport, relocation of vehicular access, some changes to window openings, conversion of existing garage into habitable accommodation, creation of new driveway and some landscaping works **APPROVED**
3. **PA25/04957 Clamerkin Quay, Anna Marie Lane-** The complete demolition of the existing dwelling and the construction of a new 4 bedroom self/custom build replacement dwelling with associated landscaping works **APPROVED**
4. **PA25/05790 8 Parc An Manns, Mawnan Smith-** Proposed Side Extension **APPROVED**
5. **PA25/07469 Street Record, Parc An Manns-** The Electronic Communications Code (Conditions and restrictions) (Amendment) Regulations 2017 - Openreach intends to install fixed line broadband electronic communications apparatus **CLOSED- ADVICE GIVEN**

2526.134 UPDATE ON THE FINANCIAL POSITION AND APPROVAL OF THE LIST OF PAYMENTS FOR AUGUST

1. **Review** and **agree** monthly figures, payments and bank reconciliation

Cllrs do not agree with the invoice for the election charges on the basis the parish council is small and there was no election, and only paper for application forms. Cllrs want to question and complain about the way charges are calculated.
Clerk also raised lasts month went over the 20 hours maximum overtime she is allowed to work. This has not happened before but is due to extra projects currently in process. Clerk will check with CALC as it is likely to happen again whilst projects are running.

2. Grants 2025.2 now launched

One application has been received and clerk has notified all organisations in the village and previous applicants.

3. **Agree** date for next O+F meeting as previous agreed date had to be cancelled. The date decided was 7pm, 10th November, Clerk to request Bowling Club as pantomime rehearsals are in the Memorial Hall every Monday.

Proposed Cllr Potter, Seconded Cllr Biggins, Resolved to accept payments, monthly figures and bank rec. All in favour.

ACTION Clerk to arrange O+F meeting
ACTION Clerk to complain about election charges to Cllr Thomason-Kenyon
ACTION Clerk to raise overtime with Lee Dunkley

2526.135 CARWINION PLAYING FIELD

1. Update on engagement event- the event went well and Mei Loci were able to speak to a lot of people and had good engagement for the CPF masterplan and potential layouts for the field regarding facilities i.e pump track, football pitch, cricket pitch etc. It also raised awareness for the project.
2. Surveys posted and received- 934 surveys went out for the project. The deadline to receive them back is the 31st October. Social media posts will be going out to keep awareness and remind people to fill them in. Clerk thanked Cllr Biggin for all her help with the event and survey. Clerk forgot to include the Anvil Trust in the insert detailing all the clubs and groups in the village so wanted apologies to be recorded.
3. **Agree** shipping container roof repair donation for cricket and football club. Cllrs have been sent quotes for repairing the roof on the old shipping container in the CPF since Cllr Moyle said that the parish council could potential help financially with repairing it. Clerk has already advised the football club that the cricket club, who will be using the old shipping container, apply for the grant to repair the old shipping container and line the new one (which the cricket club have also offered to help with), rather than the parish council giving money outside of the grant scheme, which would be highly unusual and unfair to other clubs and groups in the village. It would also be unlikely the parish would award the football club a second grant as they had already been awarded £800 in the previous grant round. Cllrs agreed and asked they put a grant application in.

2526.136 JUNIOR PLAYING FIELD UPDATE

1. Update on funding and applications- site meeting booked in with Alex Forrester from Forest for Cornwall regarding a planting day for the trees and shrubs to be put in via the Plant the Gap grant the council has received. The planting day will likely be Feb 2026. There is also a school meeting to look into children's involvement with planting the trees. There are also still ongoing discussions with the bowling club about the pump for their well as there is a small amount in the Plant the Gap grant for a pump but initial findings look as though the club would need a much more expensive system. There is also a meeting with the Benevolent Fund about any contributions they can make which may take the form of one piece of play equipment rather than a cash donation.

2. Update on Crowdfunder- Thank you to Cllr Thomason-Kenyon for her £300 donation to the Crowdfunder via the Community Chest Fund. That will be recorded on the Crowdfunder when the 20% target is reached but only donated and confirmed once we reach the target. The Cornwall Climate and Nature Fund has also pledged £5000 which will be donated at the point £5000 is raised. There is also a potential donation from the Cornwall Community Foundation via Lucy Nottingham of £1000 which Cllr Biggin is in the process of applying for. £1441 has been raised so far, £333 needs to be put in from cake sales which is currently in cash. £4700 is needed for the CCNF and Community Chest pledges to be confirmed and get to the £10k target. Durgan regatta has also been asked for a contribution and Cllr Biggin has also contacted Helford Passage car park to see if they can contribute. Run Mawnan will also see if they can contribute. There are rewards on the Crowdfunder- to the value of £1200 which have come from local businesses. A huge thank you to all businesses who have donated these. The parish council has now obtained a license to run a raffle to raise funds for the Crowdfunder with prizes donated by local businesses. There is also a £100 M&S voucher for first prize which has been bought from previous donations to the JPF Trust for the overall project. Tickets will be sold at various events across the next two months until the end of Crowdfunder. Cllr Stabbins has offered to run a wreath making workshop as a reward for the Crowdfunder which will be run at Carwinion House. Pat and Di at Sunnyside house will be running a coffee morning 28th November 10am-12 where the draw will be done for the raffle and all donations from the coffee morning will go to the Crowdfunder. The clerk also stated there is still around £400 left in the JPF trust account from project fundraising that could be put towards the Crowdfunder if extra funds were needed.
3. **Approve** getting quotes for works related to Crowdfunder. Quotes are needed to remove the zipwire and other pieces of equipment that are no longer safe or functional (according to our inspection report). We already have one but need two more. We would also like to get quotes for the fencing and cycle racks which would be for the Crowdfunder.

Proposed Cllr Potter, Seconded Cllr Stabbins, Resolved to get quotes for cycle racks, fencing and removal of various out of date play equipment. All in favour.

4. Cllr Moyle to **confirm** when tree works will be done- **15th Nov deadline.** Cllr Whibley agreed to speak to Cllr Moyle about getting this work complete as soon as possible by the deadline. The deadline is because of the work needing to be done before the site visit by Forest for Cornwall on the 12th December. Cllrs agreed that a new contractor could be called in if deadline isn't met.

Cllrs agreed to vote on changing the name of the Junior Playing Field to Mawnan Park at next months meeting.

Cllrs thanked Cllr Biggin for all her work to the Junior Playing Field Project.

2526.137 REMEMBRANCE DAY

1. Discuss and **decide** on plans. Clerk informed Cllrs that Glyn Thomas is confirmed to come and play The Last Post and Revielle. It is on Tuesday 11th November at the Memorial Hall.

2526.138 REVIEW ANNUAL RISK ASSESSMENT ITEM 3

Cllr agreed to review this before the O+F meeting on 10th November. Clerk reminded Cllrs that they also had it on last months agenda so it can't be pushed back to much more. Clerk agreed to annotate any changes that need to be made.

2526.139 SID

1. Recent data- There are still some spikes at 65-70mph. The is an increase in speed post the summer holidays ending. The average speed for incoming traffic is 18mph and outgoing is 21mph which is fairly good. However, the maximum speed recorded for incoming traffic is 44mph and the maximum outgoing speed is 61 mph. This is likely due to people speeding up as soon as they get to the top of the hill and leaving the 20mph zone. The clerk stated she has asked the manufacturers to ask about the discrepancy between the incoming and outgoing vehicle count. Currently it says there were 25935 cars recorded coming in and 102028 leaving the village. The clerk thinks 102028 is likely to be more accurate.
2. Speed zone and sign location update- Highways are not open to moving the 20mph zone further out of the village but clerk thinks, along with Cllr Thomason Kenyon that there is a clear change in the landscape at the point of Boskensoe junction.
    a. Regarding moving the SID Highways – Viv Bidgood- have said the council can move it if they can find a suitable location. He has suggested opposite the shop in the middle of the village (cue gasps from Cllrs) or to the island outside the garage as it is showing at highways but Cllrs believe it belongs to the garage. The other option is to move it a few metres back from its current location. We are now waiting for a quote, regardless of the new location, on how much it will cost to relocate. When we have a cost the council can vote on whether to move the SID and on a new location.
    b. The Bennetts commented that moving it back just a few metres will still not solve the issue of picking up cars outside of the 20mph speed limit.
    c. Cllr Potter responded that these reasons are why Highways, who are experts, need to give their advice on possible suitable alternative locations. The location itself may not offer any suitable conditions to meet all guidelines- the 20mph speed limit comes into force just before the brow of a hill which makes any situation of the SID tricky.
    d. The Bennetts commented that Highways have advised in writing that the SID could be switched off until a solution is found so believe the parish council is choosing which guidelines to follow and which not to.
    e. Cllr Potter said that the parish council must wait to get a quote to relocate the SID and then vote on the options. He also said that he has to balance the needs and wants of 1800 parishioners who may want to see the SID on permanently and not moved/ switched off against the needs of one household and follow the process.
    f. Cllr Whibley reminded everyone of the mandate from the public when a public consultation was done that the overwhelming response was to have a SID located at the Lowenna Fields junction.
    g. Depending on responses from Viv, options can be voted on in next months meeting.
3. New schedule- now switches off at 8pm, only flashes when cars go above 20mph, branches cleared and sign cleaned.

ACTION: Mark over top of graph when changes were made- i.e turning it off at night, changing timings.
ACTION: Put data on FB

2526.140 ANY OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS

1. Solar set up for toilets- this is about £500 in cost and quite complicated. Cllr Potter to lead on.

2. Cashflow- this has now been done.
3. Tender for fencing in community burial ground
4. Footpaths and toilet tender
5. Tender for path in graveyard
6. Cllr Potter asked if Cllr Stabbins can be added to banking to be able to authorise payments.

2526.141 VACANCIES FOR CO-OPTION

2526.142 ANY OTHER BUSINESS THAT HAS COME IN SINCE THE AGENDA WENT OUT

2526.143 TO AGREE RESPONSES REQUIRED TO ANY CORRESPONDANCE

2526.144 TO RECEIVE INFORMATION AND MAKE DECISIONS ON ANY NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS & COUNTRYSIDE

1. Footpath to Helford Passage 'Tank Track' -it is not yet an official PROW. See notes at **2526.130**
    a. The boardwalk on ex Cllr Sadler's land that was put in without any knowledge of the landowner has now been removed and an alternative solution is now being discussed.
    b. Footpath 35 is in a bad condition and Cllr Whibley has taken photos and highlighted how difficult it would be to evacuate anyone that had an accident. the footpaths officer has been to look and said it's a potential major capital expenditure exercise. A solution put forward by Cllr Whibley is to build steps.
    c. Friends of Meudon Woods have an AGM on Wednesday 19th November in the Memorial Hall. A working party have recently cleared a lot of material was removed and the whole woods has now virtually been cleared.
    d. The clerk mentioned an email she had received from FOMW about the land not leased into Meudon Farm being used as a woodland which will extend all the way down to Meudon Wood. FOMW would like footpaths to be extended through this area to create a better linked network of paths.
2. Any CAP, HMVC updates.
    a. Clean Ocean Sailing have asked for as many people as possible to sign the Voices of water Petition which is asking for seas and rivers to be recognised as a personage and therefore afforded more rights. There is also still a lot of discussions going on regarding abandoned boats and there is an investigation and negotiation with a local company of how GRP boats can be recycled within concrete.
    b. Cllr Morris talked about the event recently held by the HMCG about how valuable and amazing our seas and rivers are around the Fal and Helford. Oyster beds, sea grass, both in decline, along with Maerl beds are excellent natural habitats and support such a wide variety of species.
    c. Cllr Morris also noted Jonathan Thornton will be seeing the wildflower meadow at the community graveyard this weekend at 10.30 on Sunday.
3. Hedges on road from Mawnan to Penwarne- **decide** what action to take. Cllr Moyle not in attendance so Cllrs agreed to push this into next months meeting agenda. Cllrs questioned if this was Highway's responsibility, which it is, but clerk said she believed Cllr Moyle wanted to recommend we speak to the landowners to nudge them to trim the hedges that are growing out into the road.
4. Cllrs discussed the Monterey Pine down on the road to Durgan. The whole tree needs to be removed. The National Trust have agreed to give some logs from the tree to the nature area in the Junior Playing Field. When the limb fell off it was lucky no one was hurt as it is over a PROW. It was noted these pine trees are iconic in the

Helford and surrounding landscape and they are starting to reach the end of their lives. Cllrs said thoughts need to be given to what happens to the huge stump that will be left behind when the tree is cut down.

2526.145 MATTERS OF COMMUNITY CONCERN

1. Meudon Hotel- flood lights and noise, license update. Clerk noted there have been quite a few complaints to Cllr Thomason Kenyon about the floodlights now lighting up the woodland which disturbs neighbours. The clerk ~~also~~ also now has a copy of the music licnese which gives them permission to play music every night until 1am but only inside- confirming they did breach their license conditions the weekend of the wedding ~~that~~ which so many neighbours complained about.
2. SWCP West Bay Road houses dumping garden waste. Clerk has had a complaint about a number of houses on West Bay Road dumping their garden waste onto the SWCP verges outside their homes. There was a yellow dumper bag of waste left in one place. There is a concern about how it builds up and makes the edge of the cliff unclear on some points. Cllrs stated that even if people own the land they are still not allowed to disregard grass clippings and other waste that is not part of costal path flora and fauna. Clerk instructed the complainant to report it on the portal which they did.
3. Any updates on Hedgehog signs. The request for the signs has been denied by Highways at CC. Highways have requested proof and information so a record is now being kept of any deceased hedgehog seen in the parish. This records where and when they were seen.
4. Clerk mentioned that an email had been received asking if the stiles can be removed from ~~paths~~ as stock is no longer in the fields and they are not needed. Cllr Whibley, as footpath warden, said this has been raised before and despite them being awkward in some places these stiles are our heritage and must be kept. Cllr Potter remembered this was discussed and voted on in a previous meeting and Cllrs voted to keep them.
5. Clerk also stated there has been a complaint about the mess outside one house in Lowenna Fields rented by LiveWest and housing two families. Clerk has responded saying there is nothing the parish council can do about this and to raise the issue with the council. Cllr Whibley suggested using the portal to report anti-social behaviour. There is a covenant in place to keep the houses clean and tidy so the complainant thinks this is being breached.

ft 220/19 the footpath behind the allotments

2526.146 REPORT FROM CORNWALL COUNCIL WARD MEMBER Anna Thomason- Kenyon- apologies have been received.
Clerk read out the Remembrance Day words from Cllr Thomason Kenyon's report.

Remembrance Day holds deep personal meaning for me. It is a time not only to honour the memory of those who served and sacrificed, but also to reflect on the stories within my own family—loved ones who gave so much in service to our country.

As the Cornwall Councillor for Mabe, Constantine, and Mawnan, I regret that I cannot be present at all three parish services this year, as they take place simultaneously. However, I want each community to know that I will be with them in spirit. From my own personal funds, I have arranged for poppy wreaths to be laid in each parish, as a symbol of remembrance and respect.
Each wreath will also include purple poppies, in tribute to the countless animals who served alongside our forces. Their courage and sacrifice are too often overlooked, and I believe they deserve to be remembered with dignity.

This year, I will be attending the Remembrance Service in Mabe. Next year, if invited, I hope to join the service in Constantine, and the year following that if invited, in Mawnan. It is my heartfelt intention to honour each parish in turn, and to stand with you in remembrance. Let us never forget the bravery, the sacrifice, and the enduring legacy of those who gave everything for the freedoms we hold today.

2526.147 ITEMS FOR INCLUSION AT THE NEXT MEETING

1. Renaming Junior Playing Field to Mawnan Park
2. Hedges along Penwarne
3. SID- vote on options depending on Highways response

2526.148 CONFIDENTIAL ITEMS

The council resolves under the 1960 Public Bodies Act to exclude the press and public due to the confidential nature of items to be discussed.

[redacted]

2526.149 DATE & TIME OF NEXT MEETING 18th November at 7pm

X

Guy Potter
Chairman

GUY POTTER

ITEM list

1	Minutes of meeting 16th September
2	Storage container quotes + email
3	Annual Risk Assessment for review
4	SID data

Current bank balances

- Nationwide £48,343.60
- Current account £115,486.16
- Deposit account £9,307.87
- CPFT £11,856.920
- JPFT £10,603.02

Spending September

Item	Cost Centre	Supplier	What	VAT £	Total £	Paid?
109	Graveyard Maintenance	Robbie	August maintenance		484.00	Y
110	JPF inspection	SWPSi	June & July JPF inspection	9	54.00	Y
111	Toilets- Utility Charges	WaterPlus	July- Aug Water charges		86.86	Y
113	Misc	Mawnan Memorial Hall	Post Office Jan- Aug 25		1224.00	Y
114	Graveyard	Travis Perkins	Stakes and plywood for signs Compost and subsiding graves	4.32	25.93	Y
119	Toilets Electric	EDF	Aug- Sept	3.25	68.25	Y
120	IT support	Objective IT services	September Laptop set up and Windows Pro purchase	127.22	763.31	Y
101	LMP & SWCP maintenance	R Sanders	LMP & SWCP cuts	171.15	1026.88	Y
133	Bank charges	Lloyds	Account charges		4.25	Y
122	Phone and Internet	BT	Phone and internet July	6.99	41.96	Y
127	Clerk salary	Mel Mercer	Wages August N.B there was a wage increase in April so this includes August's new salary of £1435.62 (before NI, PAYE and pension) + backpay of £189.05 from April- May		1494.91	Y
125	Clerk PAYE and NI	HMRC	PAYE and NI		145.13	Y
126	Clerk and PC Pension contribution	NEST	Clerk £81.23 PC contribution £113.73		194.96	Y
124	Toilet Cleaning + Repairs	KC Payne	August charge Cleaning flooded gents, supplies, bleach floor		403.34	Y
135	Office Admin	Adobe	Acrobat Pro	3.33	19.97	Y
115	Graveyard	UK Sign Shop	Wildflower Meadow Sign	12.50	75.00	REFUNDED
116	Office Supplies	Tragoes	Staple Gun	1.33	7.99	Y
117	Grants & Donations	Mawnan AFC	Grant payment		800	Y
118	Graveyard	Greenside Tree services	Trimming of hedge in community graveyard on east side	60.00	360.00	Y
121	Carwinion Playing Field CCF project	Mei Loci	1st Instalment	598.40	3590.40	Y
123	Toilets Supplies	Kernow Clinical Waste	Toilet Rolls	5.00	30.00	Y
129	External Audit	BDO	24-25 External Audit	84.00	504.00	Y
132	Office Supplies	Trago Mills	Staples, guillotean	3.75	22.51	Y
134	Misc	Village Shop	Birthday gift for Ian's 90th	3.85	29.93	Y
130	Carwinion Field Project	Royal Mail	Licence for Freepost return envelopes	19.98	119.88	Y

136	Postage	Post Office	Postage for burials grants and paperwork		52.50	Y
137	Parish Council Websites	WebhostUK	Hosting for mawnanparish.co.uk	5.58	33.47	Y
131	Legal Fees	Richard Buxton	Advice	200	1200	Y
138	Graveyard	Sign Shop Penryn	Wildflower Meadow Sign	10	50	Y
			Total	**1329.65**	**12913.43**	

Receipts Sept

Item	Cost Centre	Supplier	What	VAT £	Total £
R15	Precept	Cornwall Council	Precept 2nd Installment		55,817.39
R16	Graveyard	UK Sign Shop	Wildflower Meadow Sign REFUND	12.50	75.00
R17	Burial Fees	K Penrose	Ann Nash- late interment		500.00
R18	Burial Fees	K Penrose	Harold Potter interment		150.00
R19	Solar Farm Grant	Foresight Group	Solar Farm Grant 24-25		8867.25
R21	CIL	Cornwall Council	CIL payment October		2051.33
			Total	**12.50**	**67,460.97**

Payments/ To approve for October

Item	Cost Centre	Supplier	What	VAT £	Total £	Paid?
112	Grass Cutting (green spaces)	R Sanders	Green Space cut August	157	942.00	N
151	Graveyard Maintenance	Robbie	Sept maintenance		484.00	N
TBC	JPF inspection	SWPSi	Sept JPF inspection	9	54.00	N
142	Toilets- Utility Charges	WaterPlus	Aug- Sept Water charges		79.76	Y
28	Meeting space	Mawnan Memorial Hall	Meeting Room charges 2025		336.00	N
144	Election Charges	Cornwall Council	Non contested election recharges		322.48	N
149	Toilets Electric	EDF	Sept- Oct	2.31	48.45	Y
148	IT support	Objective IT services	October support	27.44	164.64	N
146	Grass Cutting (green spaces)	R Sanders	Green Space cut Sept	170.00	1020.00	N
152	Bank charges	Lloyds	Account charges		4.25	Y
143	Phone and Internet	BT	Phone and internet Oct	6.99	41.96	Y
153	Clerk salary	Mel Mercer	Wages Sept 37.25 hours overtime due to Carwinion Project		1734.51	N
154	Clerk PAYE and NI	HMRC	PAYE and NI		278.69	N
155	Clerk and PC Pension contribution	NEST	Clerk £105.96 PC contribution £148.34		254.30	Y
147	Toilet Cleaning + Repairs	KC Payne	Sept charge		330	N
TBC	Office Admin	Adobe	Acrobat Pro	3.33	19.97	Y
145	Junior Playing Field Project	Forest Garden	Plant the Gap grant- trees and shrubs for playing field		758.50	N
139	Land Registry Searches	Land Registry	Searches needed for query		14.00	Y
140/141	Office Supplies and toilet supplies	Viking	Highlighters, post its, bin bags, soap etc	17.38	104.25	Y
150	Junior Playing Field	Biffa	Weekly emptying bins Oct-Dec	53.18	319.10	N
156	Legal Fees	Richard Buxton	Advice	100	600	N
157	Office supplies	Cartridge Centre	Toner for printer	15.31	91.87	Y
158	Remembrance Day	Royal British Legion	Poppy Wreath	4.08	24.49	Y
			Total	**566.02**	**8027.22**	

Mawnan Parish Council

Prepared by: _____ Date: 21/10/25

Name and Role (Clerk/RFO etc)

Approved by: GUY POTTER _____ Date: 21/10/25

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 30/09/2025

	Cash in Hand 01/04/2025			82,678.52
	ADD			
	Receipts 01/04/2025 - 30/09/2025			142,330.50
				225,009.02
	SUBTRACT			
	Payments 01/04/2025 - 30/09/2025			52,955.23
A	**Cash in Hand 30/09/2025** (per Cash Book)			**172,053.79**
	Cash in hand per Bank Statements			
	Petty Cash	30/09/2025	0.00	
	Current Account - Lloyds	30/09/2025	115,684.18	
	Deposit Account - Lloyds	30/09/2025	9,304.01	
	95 Day Saver Account - Nationwide	30/09/2025	48,343.60	
				173,331.79
	Less unpresented payments			1,278.00
				172,053.79
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**172,053.79**

A = B Checks out OK

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