



1st July 2025

Dear Councillor,

You are summoned to attend a meeting of Mawnan Parish Council Office and Finance Committee on Monday 7th July 2024 at 7.00pm in The Rendlesham Room, Mawnan Memorial Hall.

Yours faithfully,

Melissa Mercer
Clerk to the Parish Council

AGENDA

2526.01F	TO RECEIVE APOLOGIES FOR ABSENCE
2526.02F	MEMBERS TO DECLARE ANY INTERESTS IN THE ITEMS ON THE AGENDA (OVER £50) OR REQUEST DISPENSATIONS
2526.03F	PUBLIC COMMENT ON ITEMS ON THE AGENDA
2526.04F	REVIEW PREVIOUS MINUTES, CHECK ACTIONS AGREED. ITEM 1
2526.05F	TO REVIEW THE CURRENT DIRECT DEBITS AND TO AGREE THEIR CONTINUATION FOR 2025/26. ITEM 2
2526.06F	REVIEW BUDGET POSITION 2025/26 (1st quarter) ITEM 3, ITEM 3a
2526.07F	TO DISCUSS ANY AND ALL NOTIFIED EXTERNAL AUDIT REQUIREMENTS; THE DATE TO START THE PUBLIC REVIEW OF ACCOUNTS 2024/25 & THE RECEIPT OF THE INTERNAL AUDITORS REPORT. ITEM 4, ITEM 4a
2526.08F	TO DISCUSS THE EARMARKED RESERVES POSITION FOR 2025/26 ITEM 5
2526.09F	TO DISCUSS ASSET REGISTER AND AGREE AMENDMENTS ITEM 6

Associated Papers

- Item 1 - Minutes from the previous meeting 22/4/24, parts highlighted relating to actions discussed.
- Item 2 - Current list of Direct Debits from Lloyds Bank main PC account. Note the DD from EDF needs to be increased.
- Item 3 - Budget spend next to allocated amounts for first quarter (1st April- 30th June)- this is pretty much up to date apart from a few June payments- all nominal (see highlighted transactions in attached bank statement for June).
- Item 3a - 25/26 budget
- Item 3b - June bank statement with highlights showing what's not yet included on Item 3.
- Item 4 - Internal Audit report for 24/25 Recommendations detailed on final page.
Ruth Thomas @ Falmouth Town Council did our internal report. The external audit is now with BDO. The dates of the Notice of Public Exercise of Rights is live on the site as of 1st July.
- Item 4a - Explanation of significant variances- this had to be submitted to the external auditors for the audit. It was very difficult to fill out as I hadn't done the previous (23/24) or budget in question (24/25).
- Item 5 - Earmarked Reserves Balance sheet. These are not actual budgets to be spent, rather they are funding pots to facilitate/fund works.
- Item 6 - Asset register- this needs reviewing. I have updated it but not re-valued old items.