

9th July 2025



Dear Councillor,

You are summoned to attend The Annual Parish Meeting of Mawnan Parish Council on Tuesday 15th June 2025 at 7.30pm in the Mawnan Memorial Hall.

Please find attached the agenda for our meeting. We ask that if any member of the public has issues they would like to raise that they contact the clerk prior to the meeting so that we can best manage them. Please remember that the time allotted for *Matters of Community Concern* is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

Melissa Mercer
Clerk to the Parish Council

Agenda

2526.66	TO RECEIVE APOLOGIES
2526.67	MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS
2526.68	PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY
2526.69	TO RECEIVE AND APPROVE THE MINUTES OF THE 18th JUNE 2025 ITEM 1
2526.70	CLERK'S UPDATE AND ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA a) Public Liability on PC insurance- £12million b) Grants have been paid
2526.71	TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING PA25/04774 Redwood, Helford Passage Works subject to a TPO- 3 x individual trees and 1 x group of trees PA25/04717 The Round Field, Carlidnack Lane Works to tree subject to TPO 1 x Cherry PA25/04673 Tregladen, Carlidnack Road

	<p>Proposed loft conversion, garden room and improved vehicular access</p> <p>PA25/04460 Roskellan, Bosaath Valley Certificate of lawfulness for existing use of detached garage as self contained dwelling house</p> <p>PA25/04137 Edge Field, Carwinion Road Improving appearance and replacement of existing flat roof extension and infill extension of a detached house</p> <p>PA25/03391 Apt 2 Arvor, West Bay Change of use of holiday apartment to full residential and holiday use</p>
2526.72	<p>TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL</p> <ol style="list-style-type: none"> PA25/05088 Eves Barn, Trebah- BT to install a fixed broadband line- CLOSED-ADVICE GIVEN
2526.73	<p>UPDATE ON THE FINANCIAL POSITION AND APPROVAL OF THE LIST OF PAYMENTS FOR MARCH</p> <ol style="list-style-type: none"> Review and agree monthly figures, payments and bank reconciliation
2526.74	<p>ANY OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS</p> <ol style="list-style-type: none"> Explore new banks to use for parish accounts Solar Farm grant funding details <p>There are others but please come into office to see list of actions in priority order.</p>
2526.75	PAYRISE FOR 1 YEAR EXTENSION TO TOILET/ VILLAGE CLEANING CONTRACT
2526.76	<p>SPEED INDICATOR DEVICE AND PAVEMENT</p> <ol style="list-style-type: none"> Review data since it went live ITEM 2 Quotes for cowling
2526.77	SIGN CONFLICT OF INTEREST FORM FOR BDO ITEM 3
2526.78	<p>AGREE O&F COMMITTEE RECOMMENDATIONS ITEM 4</p> <ol style="list-style-type: none"> Adjusting of EMRs (earmarked reserves) as per meeting and establishing a JPF EMR Cllrs to check contract work is being fulfilled for Graveyard, Footpaths and Village Open Spaces
2526.79	<p>AGREE BURIAL COMMITTEE RECOMMENDATIONS ITEM 5</p> <ol style="list-style-type: none"> Cost increase from Jan 1st Establish a topping up EMR Changes to regulations Compost bin and signs Sign for wildflower project Fencing for southern boundary out to tender
2526.80	REVIEW RISK ASSESSMENT AND POLICY ITEM 6
2526.81	<p>CARWINION PLAYING FIELD</p> <ol style="list-style-type: none"> CCF application result Agree additional info sheet to go in with survey

	3. FOC- permanent white lines + storage
2526.82	JUNIOR PLAYING FIELD a) Bin ordered- 6 weeks delivery time b) Volunteer day on Friday 11 th July- update c) Cllr Moyle works to JOF- update d) Picnic tables
2526.83	PURCHASE OF NEW OFFICE LAPTOP ITEM 7
2526.84	ANY OTHER BUSINESS THAT HAS COME IN SINCE AGENDA WENT OUT
2526.85	VACANCIES FOR CO-OPTION
2526.86	TO AGREE RESPONSES REQUIRED TO ANY CORRESPONDANCE
2526.87	TO RECEIVE INFORMATION AND MAKE DECISIONS ON ANY NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS & COUNTRYSIDE
2526.88	MATTERS OF COMMUNITY CONCERN See email from Alexandra Carr re affordable housing sites ITEM 8
2526.89	REPORT FROM CORNWALL COUNCIL WARD MEMBER Anna Thomason- Kenyon
2526.90	ITEMS FOR INCLUSION AT THE NEXT MEETING
2526.91	DATE & TIME OF NEXT MEETING

Further information & associated papers for this agenda
can be found on the parish council website

www.mawnan.org.uk

ITEM list

1	Minutes of meeting 18 th June
2	Speed sign data from 18 TH June -9 th July
3	BDO- the external auditors required Cllrs to agree and sign a conflict of interest form
4	Draft minutes from O+F meeting
5	Draft minutes from Burials Committee meeting
6	The internal audit recommended a review of the risk assessment and policy
7	The speed sign requires a PC laptop to run its software to be able to update and reconfigure the sign. The current parish council laptop is 13 years old and no longer fit for purpose. Our IT support has sent a list of appropriate ones that would be good to purchase and meet council requirements.
8	Email from Alexandra Carr- Site Finder for the Rural Affordable Housing Programme

