



10th June 2024

Dear Councillor,

You are summoned to attend a meeting of Mawnan Parish Council on 20th June 2024 at 7.30pm in the Mawnan Bowling Club.

Please find attached the agenda for our meeting. We ask that if any member of the public has issues they would like to raise that they contact the clerk prior to the meeting so that we can best manage them. Please remember that the time allotted for *Matters of Community Concern* is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

Abbi Vague, Clerk to the Council

Agenda

1. **TO RECEIVE APOLOGIES**
2. **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS.**
3. **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**
4. **TO RECEIVE AND APPROVE THE MINUTES OF THE 23rd MAY 2024 FULL COUNCIL MEETING** and to accept the draft minutes of the Annual Parish Meeting
5. **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA**
6. **TO APPOINT MEMBERS TO STANDING COMMITTEES FOR THE MUNICIPAL YEAR 2024/25**
7. **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**
8. **TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL – including any information in relation to outstanding Inspectorate Appeals**
9. **TO COMPLETE THE ANNUAL GOVERNANCE STATEMENT FOR THE YEAR ENDING 31ST MARCH 2024**
10. **TO RECEIVE AND APPROVE THE ACCOUNTING STATEMENTS FOR THE YEAR ENDING 31ST MARCH 2024**
11. **APPROVAL OF THE LIST OF PAYMENTS FOR JUN 2024 & TO RECEIVE MAY 2024 BANK STATEMENTS AND RECONCILIATIONS**
12. **TO AGREE RESPONSES REQUIRED TO ANY CORRESPONDENCES not already made by clerk**
Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant Agenda item given in the Associated Papers during the full council meeting.

13. **TO RECEIVE INFORMATION AND MAKE DECISIONS ON ANY NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS & COUNTRYSIDE**
14. **TO DISCUSS THE FORMATION OF A WORKING WORK RELATING TO ROAD ISSUES WITHIN THE VILLAGE** such as Grove Hill Crossing, Sampys Hill Footpath and Speed Sign Location
15. **TO RECEIVE INFORMATION AND MAKE DECISIONS REGARDING THE CUTTING SCHEDULE FOR THE MEADOW AT THE GRAVEYARD**
16. **REVIEW DISCUSS AND AGREE PLANS REGARDING THE MUGA PROPOSAL**
17. **REVIEW DISCUSS AND AGREE PLANS FOR THE CCF PROJECT AT THE JUNIOR PLAYING FIELD**
18. **DISCUSS BUDGET FOR NEW OFFICE FURNITURE**
19. **REPORT FROM CORNWALL COUNCIL WARD MEMBER**
20. **ITEMS FOR INCLUSION AT THE NEXT MEETING**
21. **MATTERS OF COMMUNITY CONCERN**
22. **DATE & TIME OF NEXT MEETING:** 25th July 2024 7pm at the Bowling Club?

Further information & associated papers for this agenda
can be found on the parish council website

www.mawnan.org.uk

23. ASSOCIATED PAPERS-

Item 4 - Draft minutes of previous meeting (also available on parish website) + the minutes of the Annual Parish meeting

Item 7 - Planning decision to date: May to Jun 24

Items in red are summaries of conditions applied to applications, other than the conditions within 3 years & as to provided plans (Tree works are 2 years & to BS3998 standards)

PA24/03599 - Demolition of existing bungalow and construction of replacement dwelling, with garden office/bat roost.

PA24/04067- Sitting of a shepherd hut to be used for annexe and holiday accommodation and associated works without compliance with condition 2 of decision PA22/10599 dated 30.01.2023.

Items 9 & 10- these two items form part of our Annual Accounting Return (AGAR). The Governance Statement (where I read out the questions) is to ensure that you feel the processes in place are adequate for the PC monies, the Accounting Statement is the End of year position for 2023/24 and have been seen by O&F + our internal Auditor.

Item 11 – Payments for Jun 2024 & bank rec. for May 24

Voucher	Code	Supplier	VAT	Total
47	Junior Playing Field	SWPSI Ltd	9	54
45	Public Services/Rubbish Bins	BIFFA	195	1170.05
	Grass Cutting	R SANDERS	173.20	1039.20
	Utility Charges	EDF		14.00
	Telephone & Internet	BT	12.47	74.79
46	MMH New Offices	HELFDORD RIVER CONTRCTION	1176.10	7056.60
48	Public Services	Evie Payne		300.00
	Clerks Wages	ABBI VAGUE		1384.56
	Clerk Wages	HMCR		102.31
	Pension Contributions	NEST		176.49
	Utility Charges	WaterPlus		75.69

TOTAL FOR PAYMENT

Helford River Construction has already been issued a cheque as per agreement

Item 12- Correspondences. If councillors wish to see any more information on individual items this will need to be requested from the clerk.

	Rec'd	Description	From	actions	Agenda
1	3.6.2024	Complaint about the paint choice for cottage adjacent to square	Resident		
2	28.5.2024	Email regarding the cutting at the graveyard	Resident	Clerk dealt	
3	13.06.2024	Mini roundabout	resident		

Explanation of actions:

Clerk dealt – clerk has replied/actioned *For info - forwarded to all councillors; no specific response necessary*

Full council – already on agenda *Pending – may need further investigation/discussion*

Item 15. Written report regarding grass cutting at The Community Graveyard

DRAFT