



MINUTES OF THE MAWNAN PARISH COUNCIL MEETING HELD ON THURSDAY 20th JULY 2023 AT 7.30PM, IN THE MAWNAN BOWLING CLUB

Present: Cllrs Brooksbank (Chair), Bate, Morris, Potter, Reid, Sadler, & Whibley

ALSO PRESENT: clerk + 6 members of the public

3825.23 **TO RECEIVE APOLOGIES** - Cllr Moyle

3826.23 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS** – none noted

3827.23 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY** – none noted

3828.23 **TO RECEIVE AND APPROVE THE MINUTES OF THE 15th JUNE 2023 FULL COUNCIL MEETING**

It was proposed by Cllr Sadler seconded by Cllr Whibley and

RESOLVED that the minutes of the Annual Parish Council meeting held on 15th June 2023 be approved and signed by the Chair.

on a vote being taken the matter was approved unanimously

3829.23 **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA**

It was agreed that we formally note in our minutes the disappointment felt with the response from the Planning Officer about PA23/02986 (Lowenna Fields) – this was the first application for the development site and would set the tone for future applications. The inclusion of cladding being explained away as showing the difference between 'new' & 'new-new' was not felt to be satisfactory.

The refurbishment works to the Public Toilets have been agreed and will be starting at the beginning of August. We have agreed that the disabled toilets will remain open as much as possible – but there may be times during the process when these will have to be closed off as well. Noticed about the works have gone up on all 3 doors and the cleaner has been notified. Phone Box – there had been a lot of replies to the request as to what to use the Telephone Box for now but they mainly fell into 2 groups – a seed/ plant swap area or a local history/community information/ gallery site. The clerk suggested that the plants be seasonal, running from February (Valentine's Day) to October (Hallowe'en) - then being taken over by the gallery/history groups for winter. Cllr Whibley said that she would contact the Gardening Group to see if they would be willing to manage a trial period until the autumn whilst also seeing if the school would like to be involved in project work displays.

3830.23 **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**

Ref. No: PA23/04564 Arvor West Bay Maenporth Road TR11 5HP

It was proposed by Cllr Whibley, seconded by Cllr Bate &

RESOLVED that Mawnan Parish Council support this application however, as discussed at a pre-application presentation, we would still like to see consistency and similar tinting retained across all 3 balconies for the future.

on a vote being taken the matter was approved unanimously

Ref. No: PA23/05113 Penlevan Bar Road Mawnan Smith TR11 5LF

Initial: 

It was proposed by Cllr Morris, seconded by Cllr Whibley &

RESOLVED that Mawnan Parish Council support this application as it is a well situated dwelling, deep into the plot and the addition of what would be a front door to the property, into a corner of already paved outside space on the existing footprint would have little untoward effect.

on a vote being taken the matter was approved unanimously

3831.23 TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL – including any information in relation to outstanding Inspectorate Appeals

The pending Hotel Meudon planning application was discussed as there was a possibility that this would be going to committee over the summer break and we needed to be prepared to, initially, have a solid response for the 5 day notice and secondly, have a statement for the meeting prepared. It was agreed that Cllr Bastin be made aware of our intention to request it goes to committee and that Cllr Brooksbank & Reid meet to prepare information to respond to it. Cllr Bastin did say that because of a backlog it would be unlikely to be on the 21st August West-Area Planning committee agenda or even the 18th September one. It was agreed that Cllr Reid would be the most likely candidate to make attendance at any formal meeting on our behalf.

3832.23 APPROVAL OF THE LIST OF PAYMENTS FOR JUL 2023 & TO RECEIVE JUN 2023 BANK STATEMENTS AND RECONCILIATIONS

It was proposed by Cllr Brooksbank, seconded by Cllr Bate &

RESOLVED that accounts totalling £12,927.99 Inc. VAT be approved for payment in July 2023 & duly signed

It was proposed by Cllr Brooksbank, seconded by Cllr Sadler &

RESOLVED that the bank reconciliation presented totalling £118,397.71 (of which £38,500.26 is retained Solar Grant Fund) for the month of June 2023 be received & approved as a true record.

on a vote being taken both the matters were approved unanimously

3833.23 TO AGREE TO THE NECESSARY CHANGES TO SIGNATORIES TO ENSURE E-PAYMENTS REMAIN VIABLE

The Clerk explained that with Cllr Brooksbank's imminent departure we would be unable to continue with e-banking and asked if would be possible to add Cllr Reid as a replacement.

It was proposed by Cllr Brooksbank seconded by Cllr Whibley and

RESOLVED that Cllr Reid be added as a bank signatory with e-banking rights

on a vote being taken the matter was approved unanimously

3834.23 TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES not already made by clerk

Item 1 – a resident had asked about dropped kerbs throughout the village to allow use by motorised scooters. The clerk had responded that this type of work was provided by Cormac not the parish council – the resident had a subsequent meeting with a Highways representative who said as of 1st April only a PC could now request these works. A request was made to assess the current pavement with Highways replying that yes, they were suitable for replacement with dropped kerbs but there was no finance for this unless the PC provided it, especially if sections of pavement needed to be replaced. It was agreed to hold onto this request in case a CAP Small Highways Works Pot became available later in the year and respond to the resident in question with this explanation.

Cllr Sadler added that he felt that if were adding dropped kerbs to a list then the Carlidnack Road/ Sampys Hill area should also be looked at.

3835.23

TO RECEIVE INFORMATION AND MAKE DECISIONS ON ANY NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS & COUNTRYSIDE

- Cllr Whibley reported that there was a beach clean done on 16th at Durgan and the next scheduled for 3rd September @ Bosveal carpark from 11.30 am.
- Plastic bottles were being collected at the Red Lion (outside in the smoker hut in a blue sack) for an art project this month.
- Regatta season – Porth Navas due on 29th July, Helford Passage 5th August; Durgan 27th August
- The ~~Carwinion~~ ^{Meulon} Woods working groups in moving along with S Morgan now a fixed link at County – hopefully this means the insurances to allow the volunteers work groups to start should be in place soon.
- Cllr Morris reported back that the HMCG's next meeting was coming up and that she hoped to be able to attend. The annual boat survey would be taking place soon from Grebe Beach and hopefully it would tie in with a potential application for a bathing beach (and thus, water testing) being compiled by them. Grebe Beach had also been seen as listed on 'The Times top 50 beaches'.
- Cllr Whibley asked about the rock fall above Maenporth and if any action were to be taken – the clerk reported that it had been passed to the Countryside Access team for review, who were going to monitor and consider if moving the footpath inland was necessary in conjunction with the National Trust. Cllr Potter said that there had also been a rock fall at Durgan (by the barbed wire fence) which Cllr Whibley agreed to pass onto the NT to assess.
- Cllr Bate reported that Speedwatch in the village was going from strength to strength, especially not that all cars going over 24mph were going to receive notification letters – capacity being found in the police team to undertake this extra admin. She also attended the recent Road Safety course, run by the D&C Police Force.
- The clerk noted that she had had a question as to why the PC had not installed speed cameras through the village, as a resident thought that Speedwatch alone was not effective, especially when the roads were quieter or later in the evenings. They felt that speed signs would be more of a deterrent, if linked to monitoring. Cllr Bate said that the Speedwatch team would be prepared to do a later evening session if it was felt suitable but that it would be unlikely to have any effect on general speeds when the roads are seen as being quieter. Consideration for speed visors was still on the table but was not considered to be an immediate priority.
- Cllr Potter said that Gareth Lay, of the National Trust would be visiting on 28th at 5pm, even though Highways could not make the meeting. He would be attending on behalf of both the PC and the residents. Some of the residents of Durgan would be speaking to Gareth about the ongoing parking issues and it was hoped that he might have some actionable proposals – such as manning the carpark in the hopes of dissuading drivers going further down, or additional deterrent signage – that could be put in place. The clerk did suggest that we do up a sign in a similar style to the one Helford Passage and just put it up reminding drivers there is no public parking beyond the carpark and there is only a drop off point for boats/ pedestrians – the worst that could happen is Highways take it down (which they hadn't done with the ones at the Shute Hill crossing or the stones at the top of the Durgan road).

3836.23 TO RECEIVE & DISCUSS OPTIONS FOR A FOOTPATH LEAFLET REPRINT

The clerk passed round a mock-up of the new design – including a new front cover illustration by John Dyer and amended (draft) advertising layouts. She also presented quotes for reprinting which were discussed, as were number and storage/distribution options.

It was proposed by Cllr Brooksbank seconded by Cllr Whibley and

RESOLVED that the quote from Brewers for a print run of 20,000 copies be accepted.

on a vote being taken the matter was approved unanimously

3837.23 REPORT FROM CORNWALL COUNCIL WARD MEMBER

- County Cllr Bastin reported that that the CAP (Community Area Partnerships) were now up and running and was disappointed that no-one from Mawnan was in attendance at the inaugural meeting (Cllr Whibley had already apologised for this), but that anyone from the parish was welcome to attend them (voting was limited to named parish representatives). The format appeared to be easily likened to the District Councils (although not to be spoken too loudly!). A business plan for the CAP now needed to be drafted and subgroups for the area priorities created (health, highways, and business) and these would be fairly important for a parish representative to attend for us to have a say in. These would also be able to call on other groups / individuals to be able to fill spots with viable and necessary skillsets or professional viewpoints (police, PCT, etc.)
- Levelling Up money – this is time limited to projects for completion this year (clerk has since verified as March 2025) but there have been very few applications from the Mabe/ Budock/ Mawnan area. The clerk would once again forward this info to the MUGA team but might also see if funding for the MMH office refurb might be covered as a community infrastructure project (housing the post office service). The CAP funding subcommittee will decide on what/if to forward applications on. Anyone wanting to be involved specifically in the funding group, but also any others as they are set up, would be good to contact Esther Richmond (localism) to make her aware. There would be the first of the subgroup meetings virtually on 19th September for finance & funding, with the next full meeting scheduled for 31st October at Falmouth Town Council building. Cllr Reid said that he would like to attend this meeting as well as Cllr Whibley in her official voting capacity to see how it worked. Cllr Reid was curious if this meant that parish councils were surplus to requirement and would ultimately see the end of parish councils as a part of local government. Cllr Bastin felt this was highly unlikely as too many services were being devolved to parish councils for this to become a workable option.
- Budock Parish Council had managed to have a meeting/visit from Alan Mason (County) to discuss the issues they were having with planning enforcement – Cllr Bastin suggested that this might be an option open for us if we felt it necessary. (we only have 1 enforcement case active).

3838.23 TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES, POSITION OF NOMINEES FOR CO-OPTION AND ACTIONS NECESSARY SHOULD THE CHAIR RELOCATE OVER SUMMER

Cllr Bate said that she had made contact with someone who was considering standing for one of the vacancies. She had advised them to think about coming along to one of the PC meetings to see how things work if they were unsure about taking this on.

After long discussion about the impact that the resignation of the chairman would have over the summer break Cllr Potter agreed stand as interim vice chair, thus taking the position of Chair,

should Cllr Brooksbank resign before the September meeting, when it was agreed a new vote for chair would be taken.

It was proposed by Cllr Bate seconded by Cllr Reid and

RESOLVED that Cllr Potter be accepted as interim vice-chair until a full vote in September 2023

on a vote being taken the matter was approved unanimously

Cllr Reid asked that a vote of thanks for all of the sterling work done by Cllr Brooksbank during his time on the parish could both as a member and as Chair be officially minuted at this time. All present wished Cllr Brooksbank the best for his move and for the future.

3839.23 **ITEMS FOR INCLUSION AT THE NEXT MEETING** - vote for new chair/ vice-chair

3840.23 **MATTERS OF COMMUNITY CONCERN**

It was agreed that the community would need to be advised should any decision come through on the Hotel Meudon over the summer.

3841.23 **DATE & TIME OF NEXT MEETING: 21st SEPTEMBER 2023 AT 7.30PM** - the clerk thought it entirely likely that a meeting would need to be called for 17th August to discuss planning application as there were already at this time 2 applications on the table with limited time extensions agreed. Councillors were asked to make sure that this date was in their diaries.

Signed: _____



(Chair)

21st Sept 2023

ASSOCIATED PAPERS-**Item 3832.23-** Payments for Jul 2023 & bank rec. for Jun 23

Item	Cost Centre	Name & Item Description	VAT	Amount
75	Donations/ Grants	Viking - C5 envelopes & 100gms letter paper	£8.34	£50.06
76	Office Supplies	Ebay - label printer ribbon for files	£0.00	£4.50
77	Graveyard Resources (Books/Forms/Travel etc)	Cate Halliday - burial fee refund of overpayment of headstone fee - Hooper	£0.00	£75.00
78	Office Supplies	Rymans- 2 boxes - binder covers (for archiving)	£11.66	£69.98
79	Office Supplies	Paperstone - last chance magenta toner + boxfiles for archiving	£5.35	£32.07
80	Publications/ footpath leaflet	Adobe - idesign licence for footpath leaflet	£5.06	£30.34
81	Office Supplies	Amazon - binder covers for archives	£5.00	£29.99
82	Toilet - Cleaning & Materials	KC Payne	£0.00	£300.00
83	Clerks Salary (inc PAYE & NI)	Clerk - includes PFT travel, padlock install, return of items to storage	£0.26	£1,449.89
84	Grass Cutting	R Sanders - june grass cutting	£144.00	£864.00
85	Toilets - Utility Charges	EDF energy	£0.00	£11.00
86	Graveyard Maintenance/ Grounds	Robbie's Garden Services & Fencing	£0.00	£484.00
87	Toilets - Utility Charges	WaterPlus - june water usage	£0.00	£36.59
88	Telephone & Internet	BT - new phone/broadband contract. Will decrease after setup charges to £25.95 pm	£7.53	£45.16
89	S19 - Carwinion Playing Field	Timpsons -3 x spare keys for end gate padlocks	£3.00	£18.00
90	Donations/ Grants	Mawnan Cricket Club - missed balancing amount (difference between £150 & 1/3 of total)	£0.00	£18.00
91	Small Business Rates Grant (toilets)	Regan Builders -50% initial payment.	£1,332.40	£7,994.40
92	Postages	Royal Mail - 1 x letter; full agenda packs, 1 burial	£0.00	£8.20
93	Graveyard Rates	Cornwall Council -22-23 rates amendment	£0.00	£54.87
94	Graveyard Rates	Cornwall Council -23-24 rates	£0.00	£296.18
95	Meeting Room Hire	Mawnan Memorial Hall - Memorial hall - O&F / larger PC meetings	£0.00	£90.00
96	Meeting Room Hire	Mawnan Bowling Club - venue hire jan to june 2023	£0.00	£120.00
97	Post Office.. (. Act 1954; S51)	Mawnan Memorial Hall - Post office Outreach - jan to july 2023	£0.00	£840.00
98	Office Supplies	K4G.com - Adobe Pro License	£0.00	£5.76
TOTAL			£1,522.60	£12,927.99

Please note – due to technical issues there is no NEST PENSION payment logged against this month. There may be double next month to correct this & **Yellow highlighted** items are being refunded as items/service unavailable

Bank Reconciliation at 01/08/2023			
	Cash in Hand 01/04/2023		100,611.93
	ADD Receipts 01/04/2023 - 01/08/2023		36,230.84
			136,842.77
	SUBTRACT Payments 01/04/2023 - 01/08/2023		31,030.58
A	Cash in Hand 01/08/2023 (per Cash Book)		105,812.19
	Cash in hand per Bank Statements		
	Petty Cash 01/05/2021	0.00	
	95 Day Saver Account - Nationwide 01/08/2023	38,500.26	
	Deposit Account - Lloyds 01/08/2023	60,907.29	
	Current Account - Lloyds 01/08/2023	3,905.69	
			103,313.24
	Less unrepresented payments		501.05
			102,812.19
	Plus unrepresented receipts		3,000.00
B	Adjusted Bank Balance		105,812.19
	A = B Checks out OK		

Item 3834.23- Correspondences.

	Rec'd	Description	From	actions	Agenda
1	21.6.23	Complaint requesting dropped kerbs through village	Resident	Clerk dealing	11
2	28.6.23	Additional Audit info request	BDO	Clerk dealt	
3	3.7.23 + 13.7.23	Hotel Meudon planning chaser	Mark Ball & L Wood	Full Council	6
4	4.7.23	Tank track DMMO application status (various other emails on subject rec'd)	Various	Clerk dealing	11
5	5.7.23	Durgan highways – stakeholder meeting request/info	V Bidgood – CC Highways	Full Council	11
6	7.7.23	Complaint about overgrown path (drs /Greenfields)	resident	Clerk reviewed	11
7	10.7.23	Toilet works start date & payment schedule	Regans	Full Council	5
8	10.7.23	Follow up on street cleaning @ Budock Vean Lane	Resident		11
9	10.7.23	Complaint about overgrown SWCP	CC Countryside Team	clerk responded	11
10	10.7.23	Request for outcome of Shute Hill streetlight survey	Resident	Clerk dealt	
11	10.7.23	Complaint about non response to communication made 1.5.23 (foliage cutting)	Resident	Clerk dealt	11
12	11.7.23	Memorial stone chaser (from Mar 23)	R Pascoe	Clerk dealt	
13	12.7.23	Addition confirmation to First Aid Cornwall defib map	First Aid Cornwall		
14	12.7.23	Request for more footpath leaflets	Hotel Meudon	pending	12