



**MINUTES OF THE MAWNAN PARISH COUNCIL MEETING HELD ON THURSDAY 19<sup>TH</sup> OCTOBER 2023 AT 7.30PM, IN THE MAWNAN BOWLING CLUB**

**Present:** Cllrs Bate, Morris, Reid & Whibley

**ALSO PRESENT:** clerk + 1 member of the public

**3865.23 TO RECEIVE APOLOGIES** - Cllr Potter & Sadler

Given that Cllr Potter (chair) was not available and we have no vice-chair at present a vote was taken for a councillor to act as chair for this evening's meeting.

It was proposed by Cllr Bate seconded by Cllr Whibley and

**RESOLVED** that Cllr Reid act as chair for tonight meeting only

on a vote being taken the matter was approved unanimously

**3866.23 MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS** - none noted

**3867.23 PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY** - none noted. Cllr Reid asked that our good wishes to Cllr Potter following notification of his hospital stay.

**3868.23 TO RECEIVE AND APPROVE THE MINUTES OF THE 21<sup>ST</sup> SEPTEMBER FULL COUNCIL MEETING**

It was proposed by Cllr Reid seconded by Cllr Bate and

**RESOLVED** that the minutes of the Parish Council meeting held on 21<sup>st</sup> September 2023 be approved and signed by the Chair. (Item 3861.23 - CNP changed to CAP)

on a vote being taken the matter was approved unanimously

**3869.23 ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA**

New signs for the bottle refill station are being secured – one fingerpost for the end of the building and a flat sign for the bus shelter/ toilet block end.

Cllr Reid said that he was still unhappy with the level of cleaning – on a visit he felt the floor needed cleaning, the gent toilet needed flushing and there was water on the floors. He wanted to know exactly what days the cleaner was in, for how long and what exactly was done when. Cllr Bate offered to go in every day for a week to check on the cleanliness.

Cllr Whibley said that the chain at the Maenporth slipway was still loose – the clerk said that she now needed an extra length of chain as, without a padlock, it did not reach to be secured by an open link. Cllr Whibley also said that the beach would be having sand pushed back up tomorrow as it was currently in a state after recent storms, which had also deposited some large marine refuse. She was intending to contact Falmouth harbourmaster / Estuary Officer to see about actions to get this removed, although it had been dragged up to the café to get it off the main beach.

Initial: 

3870.23 **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**

**Ref. No: PA23/07487** Penwarne Manor Penwarne Mawnan Smith TR11 5PH

It was proposed by Cllr Whibley, seconded by Cllr Bate &

**RESOLVED** that Mawnan Parish Council support this application - we feel a sensible and considered approach has been taken to the proposal.

However we would ask that some of the minor details be refined - there especially seems to be some discord in the style of windows proposed so that they do not appear to completely match those in the original building which we would like to see rectified. Similarly, in line with our NDP and the general parish feelings towards the 'dark skies' initiative within the area we would like to avoid unnecessary light pollution and would ask that all efforts be taken to minimise the effects of any ceiling lights.

We would like to ask that a Bat Survey be done to ensure that this additional light and the orangery itself and not impacting on any roosting sites

on a vote being taken the matter was approved unanimously

**Ref. No: PA23/07488** Penwarne Manor Penwarne Mawnan Smith TR11 5PH

It was proposed by Cllr Whibley, seconded by Cllr Bate &

**RESOLVED** that Mawnan Parish Council support this application. We feel that consideration has been given to the plans but do agree with the underlying theme of the comments by Historic England about some of the design features not enhancing the original building and wonder if they could be pared back slightly

on a vote being taken the matter was approved unanimously

**Ref. No: PA23/07238** Brynn Cottage Mawnan Smith TR11 5JZ

It was proposed by Cllr Whibley, seconded by Cllr Morris &

**RESOLVED** that Mawnan Parish Council support this application. We are happy to see that comments made on the last submission have been taken on-board and a significantly different set of plans has been put forward.

We still have concerns about the roof lights, as within the area we would like to avoid unnecessary light pollution and would ask that all efforts be taken to minimise the effects of any Velux, roof or ceiling lights as stated in our NDP.

We ask that a condition limiting use of this studio as ancillary to the main building be put in to stop any future use as a separate unit

on a vote being taken the matter was approved unanimously

3871.23 **TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL – including any information in relation to outstanding Inspectorate Appeals or Committee submissions** (PA22/01383 - Demolition of existing building and construction of dwelling - Land Adj Bosveal Cottage, Mawnan Smith, Falmouth - Appeal Dismissed. No Costs claimed.) These were read out by the clerk.

3872.23 **INFORMATION ON THE 2023 REMEMBRANCE DAY SERVICE inc. draft Order of Service**  
The clerk said that she had spoken to the two schools about adding an invitation to their newsletters inviting everyone along to the services if they were around on the morning of the 11<sup>th</sup>. The clerk said that as this was not a school day there was no way they could be made to participate which is why she had asked for an invitation to the service be put into their November newsletters. Cllr Reid asked if they could not be told that students should be in attendance? The clerk thought this very likely to make any positive impact or increase numbers. He was also

Initial: GP

concerned about who from the PC would be involved and were those people (especially the new chair) aware?

Cllr Whibley wanted to know about who had been sourced to play the Last Post & what was Reveille? A resident present was asked about playing a bosons' pipe again but he was not able to commit to this. The clerk said that last year she had purchased an audio file of the Last Post (2 minutes silence) and Reveille which she played on the day over her Bluetooth speaker which seems to have worked and could use again this year. Sourcing local instrument (cornet/trumpet) players not already committed was difficult, especially since the school was no longer having brass lessons for students who used to be willing to do this. Cllr Whibley thought that her neighbour, who played sax, could be asked to do it and that she would give it a try. It was felt that someone needed to be named to 'organise' all the works for the Service on the day ... the clerk felt that this was already in hand it just needed a councillor to commit to taking the lead in reading / leading the service as per the printed Order of Service – Cllr Bate volunteered if the chair (Cllr Potter) was not in attendance – the clerk would check on this & amend the Order of Service as appropriate.

**3873.23 APPROVAL OF THE LIST OF PAYMENTS FOR OCT 2023 & TO RECEIVE SEPT 2023 BANK STATEMENTS AND RECONCILIATIONS**

It was proposed by Cllr Whibley, seconded by Cllr Morris & **RESOLVED** that accounts totalling ££8056.04 Inc. VAT be approved for payment in October 2023 & duly signed.

It was proposed by Cllr Bate, seconded by Cllr Whibley & **RESOLVED** that the bank reconciliation presented totalling £108650.59 (of which £38,500.26 is retained Solar Grant Fund) for September 2023 be received & approved as a true record.

on a vote being taken both the matters were approved unanimously

**3874.23 TO NOTE RECEIVED CORRESPONDENCES AND AGREE TO ANY FURTHER RESPONSES REQUIRED (above those already made by clerk)**


Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant Agenda item given in the Associated Papers during the full council meeting.

Item 8 – damages to the phone box contents were noted and it was agreed that there would be no change over to a gallery/museum as planned in November. It was suggested by a resident that the box just be sold on, if no function could be found for it. Cllr Whibley to contact the Garden Club at their next meeting to explain the position going forward and see if they wanted to continue with the project. Otherwise the box would remain empty.

Item 12 – a resident has requested that verges be cut back to use a footway between Trebah and the Helford junction. The clerk explained that she had spoken to highways about this but the verge is not suitable for simple cuts, having too many incursions (ditches, trees, poles etc.). It would also have to be funded by the PC as there is no necessity for such cuts under the highways strategy. The clerk brought up that the DMMO modification for a PRow through Trebah carpark down onto the bridleway would give the alternative safe route requested.

**3875.23 TO RECEIVE ANY INFORMATION SPECIFIC TO THE PAVEMENT PROPOSALS FOR SAMPY'S HILL AND THE SCHOOL CROSSING AT GROVE HILL**

Cllr Whibley explained that there had been an online meeting with the highways planners, PC members and MMH representatives to discuss these plans (notes of this attached). Suggestions that yellow lines be left out of initial proposals and the scheme monitored to see if the 'pavement parking' that they were set to address actually happened were mentioned, as was the fact that by putting in lines on both sides of the road it would just make speeding a worse problem, with no cars acting as deterrents. Comments that it would 'kill the hall' if parking restrictions were put in

Initial: 

place all along Sampy's Hill were accepted but it was agreed that a pavement up was something that was extremely necessary – just how to best go about was under discussion. It was agreed that we await the next set of revised plans to see what outcome and amendments might have been made following our group discussions and that if necessary a second meeting following up from these could be called via E. Richmond, our CAP liaison. Cllr Whibley wanted it noted that we were one of only 14 projects out of 90 to receive strategic transport plan funding for these works.

Shute Hill – the crossing here was simply not fit for purpose. It has no visible presence and there was no signage, apart from that put up by the clerk, to show it was even there. It was not what we were led to believe would be going in. The clerk said that she had already chased up if any improvements or alterations could be made, after a meeting with the school by councillors but that it appeared that Highways felt that 'this is what you agreed to' and were not receptive to requests for changes as there was no funding available.

Cllr Reid thought that if yellow lines & the associated legal fees were taken out of the Sampy's Hill plan and by reducing the width of the footpath to 1.5m, then this funding should be reallocated to improving the Shute Hill junction. The clerk felt that this would be highly unlikely given the number of other failed bids for this funding but Cllr Reid was insistent that this matter be pursued as simply a 're-organisation' of the original proposal – stating that children's lives were at risk without the crossing upgrade.

**3876.23 TO RECEIVE INFORMATION AND MAKE DECISIONS ON ANY NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS & COUNTRYSIDE** (Inc. a decision on location for speed camera on Sampy's Hill,)

The clerk was asked to look again into requesting that the point where the 40mph becomes 20mph was reassessed and moved back to where it was after the Lowenna development creation. She said she would try but that Highways said the original change was made without correct legal changes being made, making it unenforceable.

A position for a speed sign was decided to be requested at the far end of the Lowenna development, almost at the Boskensoe junction. The clerk would relay this to the County ICT team to see if they would agree to this position.

Cllr Morris reported back from the HMCG meeting where it was noted that there appears to be an increase in fuel/oil spills on the river. The EA should be informed immediate of these (tel 0800 087060) or for spills at sea 02038172652.

Anyone spotting any invasive species in /on the estuary should contact Natural England. Tree felling on the South Helford side is due to commence this month to tackle areas where significant areas of Ash Dieback have been found.

There are also investigations as to what to do about the number of speeding vessels noted over the summer months.

The Integrated Care Forum highlighted the work of the Dracaena Centre, especially as it is the only venue offering free drop in legal advice beyond Bristol. Currently there are annual user numbers for the centre upwards of 65,000 covering everything from teen drop-in groups & outreach projects to sport, fitness and bingo. They also host to Falmouth Food co-op and toy library.

Cllr Whibley reported that the kissing gate on footpath 11 (or 12) leading from a lower field on Meudon Farm into Meudon Woods was being held together with bailing twine and needed looking at – she would contact the Countryside Access Team with this herself, whilst also taking up the problem with the felled waymarker sign within the woods themselves.

**3877.23 REPORT FROM CORNWALL COUNCIL WARD MEMBER**

County Cllr Bastin reported that the next CAP meeting was scheduled for the 31<sup>st</sup> October at Falmouth Town Council from 6.30pm. He apologised for the large amount of documents heading our way to accompany this meeting – the presentation from the Database Strategy team which would form the basis of the CAP business plan mean a lot of this information would be needed for review. It could also mean that the number of sub-groups would increase.

The CAP change was the next step in 'devolving power to the local community' and not a step back to the time of district councils as had previously been said.

Hotel Meudon planning application – it appeared that this was stopped as the planning officer was away on sick leave and the applicants only wanted him to be present at any committee hearing – something Cllr Bastin had never heard of this happening before. The clerk agreed to resend a chaser sent to L. Wood, Head of Service, requesting information on a why this is taking so long.

As of 1<sup>st</sup> October new electoral constituencies have come into effect - fortunately Mawnan was not affected but Budock now becomes part of an area with Falmouth Trescobears.

**3878.23 TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES & POSITION OF ANY NOMINEES FOR CO-OPTION – unfortunately none noted.**

**3879.23 ITEMS FOR INCLUSION AT THE NEXT MEETING – none noted**

**3880.23 MATTERS OF COMMUNITY CONCERN – none noted**

**3881.23 DATE & TIME OF NEXT MEETING: 16<sup>th</sup> NOVEMBER 2023 AT 7.30PM**

Note: O&F meeting due for 23<sup>rd</sup> October 2023 (needs to be quorate). The Clerk said that given Cllrs Sadler & Potter were still likely to be recovering it was extremely likely the meeting would be inquorate & would have to be postponed on the night, pending rescheduling. She then said that it would necessitate the sending out of the draft budget for 24/25 without the initial review by O&F for general discussion.

Meeting finished at 9.15pm

Signed: \_\_\_\_\_



(chair)

16<sup>th</sup> November 2023

Initial: CP

**Item 3873.23** -Payments for Oct & bank rec. for Sept 23

Item	Cost Centre	Name & Item Description	VAT	Amount
140	Footpath Repairs	B&Q - replacement for Maenporth lock	0.46	2.75
141	Parish Council Websites	Webhosts UK Ltd - community website - change of supplier	5.58	33.47
142	Toilet - Cleaning & Materials	Amazon - new telescopic mop & bucket	9.11	54.68
143	Toilet - Cleaning & Materials	Ebay - toilet rolls	0.00	23.98
144	Toilet - Cleaning & Materials	KC Payne - cleaning contract + supplies	0.00	331.85
145	Clerks Salary (inc PAYE & NI)	Clerk - Wages + mileages	0.53	1154.14
146	Grass Cutting	R Sanders - Sept cutting	211.00	1266.00
147	Toilets - Utility Charges	EDF energy - April to Sept 2023 - exact bill	0.00	11.00
148	Clerks Pension Contribution	Nest Pensions	0.00	48.89
149	Parish Pension Contribution	Nest Pensions	0.00	85.56
150	Telephone & Internet	BT - Oct bill + calls (mandate issues)	6.89	41.35
151	Graveyard Maintenance/ Grounds	Robbie's Garden Services & Fencing - invoice pending	0.00	484.00
152	Toilets - Utility Charges	WaterPlus - Sept 2023 - last before refurbishment	0.00	41.66
153	MMH New Offices	DAS Structures Ltd - New office - Structural Survey	0.00	480.00
154	Toilets - Utility Charges	EDF energy- April to Sept 2023 - exact bill	0.00	61.26
154	Toilets - Utility Charges	EDF energy- April to Sept 2023 - exact bill	0.00	-61.26
155	Office Rent (+Rates & Storage)	Ms Electrical - oct 23 to mar 24 rent (£2pw increase for utilities)	0.00	1716.00
156	Office Supplies	Paperstone - toners, laminate pouches	10.74	64.46
157	Postages	Royal Mail - O&F x4, 6 x agenda	0.00	8.25
158	MMH New Offices	Hormann Architects - design works to date	368.00	2,208.00
		<b>TOTAL</b>	<b>£612.31</b>	<b>£8056.04</b>

Bank Reconciliation at 01/10/2023			
	Cash in Hand 01/04/2023		100,611.93
	<b>ADD</b> Receipts 01/04/2023 - 01/10/2023		60,844.94
			161,456.87
	<b>SUBTRACT</b> Payments 01/04/2023 - 01/10/2023		52,806.28
<b>A</b>	<b>Cash in Hand 01/10/2023</b> (per Cash Book)		<b>108,650.59</b>
<b>Reconciliation</b>			
	Cash in hand per Bank Statements		
	Petty Cash 01/05/2021	0.00	
	Current Account - Lloyds 01/10/2023	4,766.08	
	Deposit Account - Lloyds 01/10/2023	66,001.42	
	95 Day Saver Account - Nationwide 01/08/2023	38,500.26	
			<b>109,267.76</b>
	Less unrepresented payments		617.17
			108,650.59
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>108,650.59</b>

**Item 3784.23** Correspondences.

	Rec'd	Description	From	actions	Agenda
1	24.9.23	Sampy's hill – pavement history	Resident	pending	11
2	25.9.23	Free community website now pay only	Resident/ webmaster	Clerk dealing	
3	2.10.23	Passing on the Perran-ar-Worthal speed sign	Cllr P Williams	Pending	12
4	2.10.23	Regular Polling Places review	CC – elections	For info	
5	2.10.23	Meeting for parish consultation on Sampy's Hill pavements proposals	E Richmond – localism team	Pending	11
6	3.10.23	Location of parish funded speed sign – for licensing	M Green – CC ITC Operations	Pending	12
7	4.10.23	CALC AGM agenda pack	CALC		
8	4.10.23	Damaged to seed swap in Telephone Box	clerk	For info	
9	5.10.23	Support for Climate & Ecology bill request	Zero Hour	For info	
10	6.10.23	Question about bespoke training on charities	CALC	pending	
11	9.10.23	D-Day services 2024 @ Trebah	James @ Trebah Gardens	Clerk dealing	5
12	11.10.23	Cutting verge – Helford to Trebah	Resident	Clerk dealing	12
13					
14					
15					
16					

**Explanation of actions:**

Clerk dealt – clerk has replied/actioned  
Full council – already on agenda

For info - forwarded to all councillors; no specific response necessary  
Pending –may need further investigation/discussion

Initial: 

Item 3875.23

## Notes from the Sampy's Hill pavement & traffic calming meeting, 12<sup>th</sup> October 11am via MS Teams

**Present:** Esther Richmond (localism team) Adam Knuckley (CC Design team); Adam O'Neill (CC Transport Dept); Kate Dixon (CORMAC project manager); ; Viv Bidgood (CORMAC Area Highway Manager); Cllr John Bastin Val Tunwell & Rod Allday (Mawnan Memorial Hall); Jackie Whibley; Maureen Bate & Lisa Clements (Mawnan PC).

Adam O'Neill (AO'N) explained that this project had come around following on a request from Viv, linked to requests from the community since the development at Lowenna Fields was begun and that funding of £65K was approved for this last year.

It was intended to improve pedestrian connectivity from the development to the services and facilities within the rest of the village in a safe manner. This is looking to complete footway connection between Lowenna & centre of village, as part of the sustainable transport plan, focussing on greener transport links (walking, cycling etc). Currently pavement provision ends at the garage forecourt then restarts at bottom of hill, leaving a gaps in the middle populated with a number of driveway entrances and used heavily for parking.

There were concerns that if no element of waiting restrictions were included in the plans then the pavements would just be parked on; dropped kerbs leading to easier "2-wheel on the road" parking as there are less kerb bumps to negotiate to get on & off. Gaps in the use of the double yellows would hopefully allow a limited amount of on-street parking to remain. Dropped kerbs would be put in place at all property entrances with the pavement itself running from top to bottom of the hill.

Junction with dropped kerbs and tactile slabs from Carlidnack junction to the current pavement end at Thatched Cottage (so slightly on a slant) would not have an actual crossing put down but would provide at least a safe crossing point.

Cllr John Bastin (JB) - have the issues with ownership of the land outside Goldmartin garage been cleared up, since these stopped pedestrian refuges going in earlier under a planning application?

Adam O'Neill – yes, these green areas form part of the official public highway and there have been discussions with the garage owners following on from some confusion thanks to poor information/investigations by their solicitor at the time of purchase.

JB – Who will police the double yellows? AO'N - Enforcement officers should be taking this up ... he promised to take this point away and make sure that the provision of a new pavement and the extreme likelihood that parking would be taking place was put onto their radar for some kind of irregular but noted enforcement review.

Cllr Whibley asked about the plans and the new proposal for a crossing point between the corner of Carlidnack and Thatched Cottage pavement – this was not on the plans that we had seen.

Adam Knuckley (AK) explained that some form of natural crossing with lowered kerbs and blister paving here seems a bit more natural than the current provision – where you had to cross over to the driveway at The Old Schoolhouse, walk the pavement behind the Millennium Cross then use the dropped kerb opposite the shop.

JW was also keen to discuss the width of the pavement feeling that the 2m stated in some of the conversations had been excessive. Width was discussed and a general consensus of 1.5m at the very least was necessary, but with 1.8m being the preferred width where possible (pending the outcome of a utility survey). Street furniture

Initial: GP



and passing makes taking the width down too far below this more problematic and would cause the risk of users having to go into the road.

Val Tunwell & Rod Allday expressed concerns about any yellow lines as they will affect the very limited hall parking provision (it only has 5 on-site spots). Similarly disabled parking relies on street parking. There is no public parking in the village other than on-street and anything that impacts on people being able to park near to the hall for events will have an impact on their viability..

AN – double yellow lines do not stop parking for loading/unloading but have limitations: only if actually in use, not load... undertake event in hall ... then reload. This was concerning to Val who thought that, especially in relation to the Farmers Market & Craft Markets, sellers who could not guarantee finding parking nearby would simply stop coming. She understands safety implications and a pavement has never been opposed by hall committee, but they need to safeguard the interest of the hall.

Reductions in the scope of the double yellow lines, the possibility of having them timed in some form or only lines on one side of the road with times single yellow's on the other were all fed into the mix of suggestions to go forward. It appeared that the pavement itself was not an issue –this was seen as something necessary for the benefit of the village as a whole – but it appeared to be focussing more on the loss of the limited parking that there is available in the village. Currently surveys of parking and traffic volume were being done to assess what level of provision would be most suitable.

Cllr Bate explained that she was the village Speedwatch co-ordinator and asked exactly when were traffic surveys mentioned being done – was there an event at the hall taking place which would have a different outcome than when there was nothing, or a small local group, using it. The Speedwatch team are very aware of the problems with traffic on Sampy's Hill and foresaw that the problems relating to speeding were only likely to increase if the parked cars were removed from both sides as they currently slowed traffic down.

Provisional dates for the works were given, with the public consultation phase likely not taking place until the beginning of the next financial year (Mar 2024) with the project needing to be done by March 2025. The suggestions and points noted today were to be taken back and the plans revised before being sent out – if this then necessitated another meeting it was something that Esther (Richmond) could look to arrange.

Meeting finished at 11.40am