



**MINUTES OF THE MAWNAN PARISH COUNCIL MEETING HELD ON THURSDAY 19<sup>th</sup> JANUARY 2023  
AT 7.30PM, IN THE MAWNAN BOWLING CLUB**

**Present:** Cllrs Brooksbank (Chair), Bate, Moyle, Potter, Reid, Sadler, & Whibley

**ALSO PRESENT:** 6 members of the public

3712.23 **TO RECEIVE APOLOGIES** – Cllr Morris

3713.23 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS** – none noted

3714.23 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY** – none noted

3715.23 **TO RECEIVE AND APPROVE THE MINUTES OF THE 15<sup>th</sup> DECEMBER 2022 FULL COUNCIL MEETING**

It was proposed by Cllr Brooksbank, seconded by Cllr Sadler and

**RESOLVED** that the minutes of the Parish Council meeting held on 15<sup>th</sup> December 2022 be approved and signed by the Chair

on a vote being taken the matter was approved unanimously

3716.23 **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA**

Replacement Maenporth padlock – when the clerk went to check the new blue padlock was in place. There was the possibility that it was in use when Cllr Whibley checked herself, or that it had been returned since then.

No response had yet been made to Highways about the offer of enforcement at Durgan, however the clerk had checked and this would only be during weekday working hours, so the problems mainly encountered here with evening and weekend parking would not be addressed. She had also confirmed that any fines collected by Traffic Enforcement do not come to the parish but rather to Cornwall Council (unless a SLA is in place, when they are proportional).

3717.23 **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**

**Ref. No: PA22/10599** Muggles End Little In Sight Mawnan TR11 5EY

It was proposed by Cllr Brooksbank, seconded by Cllr Whibley &

**RESOLVED** that Mawnan Parish Council support this application however we would like it clarified that, since this building is not on wheels nor built on any kind of chassis, it is not really a shepherd's hut. It is a static outbuilding.

We ask that a condition that has it tied to the main house so cannot be sold off separately is included and that, once it is no longer in commercial use, the access to Castle View be reinstated as it is currently (pedestrian only).

We are aware that there are boundary issues with the right to access at the rear to Castle View but consider these to be resident issues and not part of the planning applications. We feel that Highways should be consulted about them.

on a vote being taken the matter was approved unanimously

**Ref. No: PA22/10889** Huefield Helford Passage Mawnan Smith TR11 5LD

It was proposed by Cllr Reid, seconded by Cllr Whibley &

**RESOLVED** that Mawnan Parish Council are grateful for the changes made to the plans after a pre-submission presentation and input from the AONB group.

As such we are in support of this application

on a vote being taken the matter was approved unanimously

**3718.23 TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL –**  
4 received to date read and noted

**3719.23 TO RECEIVE ANY FURTHER COMMUNITY GRANT APPLICATIONS**

3 grant requests for the remaining £700 in the 22/23 pot had been received. After discussion it was decided that the preschool would not receive a grant but that the Carwinion Trust would look favourably into a less than cost of living rent increase instead.

It was proposed by Cllr Brooksbank seconded by Cllr Potter and

**RESOLVED** that the Helford Gig Rowing Club and Citizens Advice (Cornwall) be given grants of £350 each

on a vote being taken the matter was approved unanimously

**3720.23 TO RECEIVE AND DISCUSS ANY SUGGESTIONS FOR THE CORONATION CELEBRATIONS IN MAY 2023**

Cllr Whibley explained the WI draft of activities they were looking into planning for the Coronation bank Holiday weekend – these included a tea in the Memorial Hall on the Friday, which may follow on from an after school fancy dress parade. Workshops and session for arts and crafts associated with this, along with small prizes, were also being considered. Floral arrangements – either as a community judged display or simply for table decorations at the Friday teas, were also being considered. Saturday was likely to see most people at home watching the coronation itself, unless a hall venue was intending to live-stream the ceremony - so events were not likely on this day but Sunday was seen to be the day for the annual WI Garden Safari instead of July. Monday was viewed as the best day for any community lunch or event to take place on the Carwinion Field – if this happened the WI had volunteered to provide a salad bar at the event.

A bunting workshop was already arranged for 17<sup>th</sup> April and the WI Benches in the village were to be decorated on 4<sup>th</sup> May. A suggestion that the wider community be asked to participate in decorating or planting up containers to be judged in a similar fashion to the Xmas Lights was also put forward. It was asked if the PC would fund the purchase of compost etc. from the budget for this, as well as a printed programme of events taking place over the weekend for distribution.

It was proposed by Cllr Brooksbank seconded by Cllr Whibley and

**RESOLVED** that the Parish Council's Coronation budget be used to purchase compost specifically for planters associated with the Coronation Celebrations.

on a vote being taken the matter was approved unanimously

Cllr Sadler felt that the 'younger generation' of the community had not been approached, which he offered to do, to put forward any suggestions for celebration events and that we should



defer any decision until the next meeting in case further ideas or offers were forthcoming from them.

**3721.23 UPDATE OF DISCUSSIONS HELD WITH THE MMH AS REGARDS FUTURE OFFICE ACCOMMODATIONS AND TO AGREE REPRESENTATIVES TO TAKE THESE FORWARD**

Cllr Brooksbank reported that he and Cllr Reid had had preliminary talks with the Mawnan Memorial Hall but had yet to flesh out any idea of a scale of costs. Cllr Sadler once again stated his position that most parish council clerks were now working from home and did not agree that the clerk would be prohibited by her tenancy. Cllr Brooksbank felt that the new office would be self funding (the estimated £35,000 cost paying for itself against current rent in about 6 years) and a valuable asset for the community. Cllr Reid though that work was better conducted in an office (as many companies were now finding) and that the views of the parish would support having a physical presence available to them. Cllr Moyle however thought that if anyone wanted to talk to the PC they could just come to the regular meetings. He also felt that the parish council should not be paying for the Post Office Outreach service, however a resident said that this service was a lifeline to those in the community without transport.

It was agreed that Cllr Brooksbank and Reid take forward the discussions with the MMH to cover more specifics but that a cap of £35,000 would be put in place. Cllr Reid suggested that we look into grant funding but accepted that this would be difficult to do until we had some firmer plans to work with and a better idea of the costs likely to be involved.

**3722.23 PARISH TOILET UPGRADING WORKS - TO RECEIVE THE WIRING TEST AND TO DRAFT A SPECIFICATION FOR AGREED WORKS**

Receipt of the wiring test undertaken by MS Electrical was received. Cllr Reid then suggested that a visit to the Windjammer toilets in Falmouth be undertaken to look at the panelling used there before setting out a specification for works – he felt it was more functional that that seen at the primary school already and would be very low maintenance. It was agreed to let the clerk begin drafting the specification for works to the toilets for the next meeting when a decision on panelling or not would be made.

**3723.23 APPROVAL OF THE LIST OF PAYMENTS FOR JAN 2023 & TO RECEIVE DEC 2022 BANK STATEMENTS AND RECONCILIATIONS**

It was proposed by Cllr Whibley, seconded by Cllr Bate & **RESOLVED** that accounts totalling £3917.12 Inc. VAT be approved for payment in January 2023 & duly signed

It was proposed by Cllr Sadler, seconded by Cllr Bate & **RESOLVED** that the bank reconciliation presented totalling £108,894.01 (of which £32,763.84 is retained Solar Grant Fund) for the month of December 2022 be received & approved as a true record.

on a vote being taken both the matters were approved unanimously

**3724.23 TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES not already made by clerk**

These were read through by the clerk with many being associated with other agenda items. **Item 4** - Cllr Brooksbank explained that he, along with several other councillors, had attended a meeting on Tuesday with the owners of the Hotel Meudon to discuss the resubmission of plans following on from the recent public consultation event. There was a request for County Cllr Bastin to clarify what was meant by 'scale' with the planning dept. – is this number of units or square footage – as it was being contested that the planning officer had given support to the number of units already and that it was only the height of the units that was an issue.

T Damer said that the NDP was very clear on what it saw as 'small scale development' in relation to numbers.

**3725.23 TO RECEIVE INFORMATION AND MAKE DECISIONS ON NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS AND CLIMATE CONSCIOUS MAWNAN.**

(including information following school meeting re: crossing & traffic + vote on Cornwall Council LMP offer for 23/24)

Cllrs Brooksbank & Bate had attended a meeting with the school, County Cllr Bastin and V Bidgood from Highways to discuss the Grove Hill crossing and traffic problems in general. The school did not feel that the crossing installed was what was agreed – there were no flashing lights etc. Mr Bidgood felt that the plans as agreed had been fulfilled as per the specification – which he agreed to resend to all parties.

There had also been a request at the meeting with the school that the footbed of the path through from Shute Hill to Carwinion be looked at as it was being regularly used by parents dropping off between the two schools and was getting very muddy. The clerk was looking into a DMMO for this path, along with the one across the JPF to Shute Hill and had asked the NT if they could do anything about the Carwinion footpath.

There was one item of good news; a new pavement from Lowenna Fields to the Carlidnack junction had been include in the 2024-25 budget. (Cornwall Council)

There was a question about speeding through the village despite the 20mph limit – Cllr Bate said that the parish Speedwatch Group had done their first session but needed more sites confirmed. They had been advised that lettering for those found to be doing over the 20mph limit were not being processed as there was no back room capacity within the Police team to do so, which was extremely disappointing, as the group had monitored speed of up to 37mph in some instances. It was proposed that the Speedwatch group try to assess the 'fastest' points in the village to target better and devise a plan for a permanent speed visor.

The clerk had sources a quote for a speed visor however it did not have number plate recognition, only messaging at £2250. Highways offered to provide posts at agreed locations for any speed visor at up to £500 per post installed.

Cllrs Sadler & Moyle asked that a complaint about the stretch of evergreen hedging at the top of Penwarne Road/ No-man's Land be made to Highways – this was growing out into the road forcing vehicles into the oncoming lane.

Cllr Potter asked about the progress of the Durgan parking issue – had any response been made to the offer from Highways for limited enforcement visits. The clerk said that she had looked into this and the visits on offer would be weekdays during working hours and not the evening/ weekends that we need assistance with. Falmouth Town have no extra capacity so we would need to look at employing our own officer. The quoted costs for the legal/consultation on a change to the TRO from the carpark down, costed at £6500 were not something that the parish council could look to fund – there were suggestions about community donations and crowdfunding. Cllr Moyle was also concerned that the precedent set at the Ferryboat, where the PC pushed for changes that have had unexpected negative knock-on effects down the line, would only happen again if we push for changes at Durgan. It was agreed to consider wording for signs that could go up, under the permissions of the National Trusts, to deter parking past the carpark.

It was agreed that Cllr Potter discuss with the Durgan community the possibility for fundraising and the level of need for additional changes that would be supported by them for the next PC meeting.



The LMP offer for £1629 from County for 23/24 was discussed and  
It was proposed by Cllr Brooksbank seconded by Cllr Sadler and  
**RESOLVED** that the Parish Council accept the LMP offer as stated for 23/24  
on a vote being taken the matter was approved unanimously

**3726.23 REPORTS FROM OTHER GROUPS / INDIVIDUALS**

Cllr Whibley reported that she had attended the HMCG meetings and to note that Christian Boulton would be giving a special ZOOM talk on 28<sup>th</sup> February. She apologised that she had not issued the Climate Group meeting due to technical issues.  
Cllr Bates said that she had talked to the school about advertising the need for parental support for the upkeep of the JPF. The school had waited until after the Xmas break but do now have a small group ready to go forward. A meeting with Cllr Bate & Brooksbank was going to be needed to work out what could be covered.  
Cllr Sadler said that he had managed to attend the CNP meeting on the 17<sup>th</sup> at short notice; there were introductions to the new Police Inspector at Falmouth, Insp Tim Evans and a talk on transport from the County Council portfolio holder for transport Connor Donnithor covering the roll out of 20mph, upgrading to Led streetlights, carpark tariffs and the Penrose student village. Esther Richmond (Localism) gave an update on the highways pot and expressions on interest for future allocations. The next meeting is 17<sup>th</sup> March on teams, but a request made to have at least occasional meeting in person was made. 13<sup>th</sup>

**3727.23 REPORT FROM CORNWALL COUNCIL WARD MEMBER**

Cllr Bastin noted the Extraordinary CNP meeting on the 25<sup>th</sup> January specifically to discuss the 'Big Deal' for Cornwall was to be followed later in the week by a public meeting at the Maritime Museum (part of a series across the county). The deadline for comments from the parish remained at 17<sup>th</sup> February.  
He asked that adverts encouraging the uptake of Pension Credit be displayed – the clerk said they were already on the Facebook page, community website & circulated via the parish email list.  
Cllr Whibley asked if County were intending any specific celebrations for the Jubilee and was there funding that could be obtained? He did not think there was any funding available and that at present there were no details on any events taking place.  
He also added that June would see Falmouth hosting the Armed Forces Day celebrations as well as Tall Ships later in the summer.

**3728.23 ITEMS FOR INCLUSION AT THE NEXT MEETING**

None noted beyond already discussed (council vacancies to be added if larger meeting).

**3729.23 MATTERS OF COMMUNITY CONCERN**

Grit bins – location, filling and additions.

**3730.23 DATE & TIME OF NEXT MEETING: 16<sup>th</sup> FEBRUARY 2023 AT 7.30PM AT MAWNAN BOWLING CLUB** (unless the Meudon planning application comes in when the clerk will try for

the Memorial Hall)

**Meeting finished at 9.15pm**

Signed:



(chair)

16<sup>th</sup> February 2023

## Item 3723.23 - payments for Jan 2022

Voucher	Code	Supplier	VAT	Total
253	Parish NI contribution	HMRC		
254	Postages	Royal Mail	0.00	0.34
255	Clerks Salary (inc PAYE & NI)	clerk	0.00	6.60
256	Toilet - Cleaning & Materials	KC Payne	0.00	90.00
257	Clerks Salary (inc PAYE & NI)	clerk	0.00	300.00
257	Graveyard Resources (Books/Forms/Travel etc)	clerk	0.00	1,106.16
258	Grass Cutting		0.06	1.08
259	Toilets - Utility Charges	R Sanders (pending invoice)		
259	Toilets - Utility Charges	EDF energy	0.00	0.00
260	Clerks Pension Contribution	Nest Pensions	0.00	11.00
261	Parish Pension Contribution	Nest Pensions	0.00	38.19
262	Telephone & Internet	PlusNet	0.00	83.54
263	Graveyard Maintenance/ Grounds	Robbie's Garden Services	5.40	32.40
263	Graveyard Maintenance/ Grounds	Robbie's Garden	0.00	433.35
264	Toilets - Utility Charges	WaterPlus	0.00	75.00
265	Graveyard Maintenance/ Grounds	Martins Nursery	0.00	60.45
266	Subscriptions	Starboard Systems Ltd	6.33	37.95
267	Clerks Salary (inc PAYE & NI)	HMRC	93.60	561.60
267	Parish NI contribution	HMRC	0.00	49.05
267	Parish NI contribution	HMRC	0.00	60.08
268	Post Office.. (. Act 1954; S51)	Mawnan Memorial Hall	0.00	0.07
269	Meeting Room Hire	Mawnan Bowling Club	0.00	540.00
270	Training & Conference Fees	CALC	0.00	226.00
			6.00	36.00
			<b>£111.39</b>	<b>£3748.86</b>

Bank Reconciliation at 04/01/2023			
	Cash in Hand 01/04/2022		107,737.90
	<b>ADD</b> Receipts 01/04/2022 - 04/01/2023		59,118.26
	<b>SUBTRACT</b> Payments 01/04/2022 - 04/01/2023		166,856.16
			57,962.15
<b>A</b>	Cash in Hand 04/01/2023 (per Cash Book)		108,894.01
	Cash in hand per Bank Statements		
	Petty Cash 01/05/2021	0.00	
	95 Day Saver Account - Nationwide 01/08/2022	32,763.84	
	Deposit Account - Lloyds 01/12/2022	73,020.85	
	Current Account - Lloyds 01/12/2022	3,923.83	
			110,308.52
	Less unrepresented payments		1,414.51
			108,894.01
	Plus unrepresented receipts		
<b>B</b>	Adjusted Bank Balance		108,894.01
	<b>A = B Checks out OK</b>		

**Item 3724.23-** Correspondences.

	<b>Rec'd</b>	<b>Description</b>	<b>From</b>	<b>actions</b>	<b>Agenda</b>
1	15.12.22	No parish precept referendum till 24/25	CALC	For info	
2	19.12.22	School road/traffic meeting – inc of CORMAC and update on Durgan enforcement strategy	Clerk/school/Cormac	pending	14
3	20.12.22	CLT winter newsletter	Cornwall Land Trust	For info	
4	21.12.22	Hotel Meudon – public consultation display board info	L Pearce – LizLean PR	pending	6
5	1.1.23	Siting (& removal of) of blow up dolls at Durgan junction	resident		14
6	3.1.23	Muggles End planning issue	Resident/ planning officer	Full council	6
7	4.1.23	CALC AGM invitation – 21.2.23, Bodmin	CALC	For info	
8	10.1.23	Meeting with MMH to discuss new PC offices	MMH Committee	pending	
9	10.1.23	Request for footpath leaflets (Glendurgan)	K Hellyer NT	Clerk dealing	
10	11.1.23	Complaint about graveyard maintenance	relative	Clerk dealt	
11					

**Explanation of actions:**

*Clerk dealt – clerk has replied/actioned necessary Full council – already on agenda investigation/discussion*

*for info - forwarded to all councillors; no specific response  
Pending –may need further*