



MINUTES OF THE MAWNAN PARISH COUNCIL MEETING HELD ON THURSDAY 15th FEBRUARY 2024 AT 7.30PM, IN THE MAWNAN BOWLING CLUB

Present: Cllrs Potter (chair), Bate, Morris, Moyle, Reid, Sadler, Slater & Whibley

ALSO PRESENT: clerk + 18 members of the public

3937.24 **TO RECEIVE APOLOGIES** -

3938.24 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS** - none noted

3939.24 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**

3940.24 **TO RECEIVE AND APPROVE THE MINUTES OF THE 18th JANUARY 2024 FULL COUNCIL MEETING**

It was proposed by Cllr Potter seconded by Cllr Reid and

RESOLVED that the minutes of the Parish Council meeting held on 18th January 2024 (with the agreed minor amendments) be approved and signed by the Chair.

on a vote being taken the matter was approved unanimously

3941.24 **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA** (update on Open Spaces tender)

Item 3929 – dog poo stickers had been placed on footpath between Maenporth Road & Gatamala Cove by Cllr Whibley. A neighbour has agreed to install a replacement signpost for the stile onto Grove Hill on footpath 19 but it now needs another replacement sign to be bought as the recent one has been damaged.

Discussion on the placement of the speed sign on Sampy's Hill was undertaken, given the response and suggestion from County Highways. The new proposal was between the entrance to Lowenna Fields and the garage ... however a resident from across the road thought that this was not suitable as it would shine into their windows and asked for further information on how this spot had been agreed to and how to be involved with any future correspondences on the matter.

The clerk explained that she had received a number of requests for the Open Spaces tender pack – but some were asking to split out sections (such as weeding). Hopefully this would mean we would have a number of submission to consider in March.

3942.24 **TO RECEIVE AN UPDATE ON SAMPYS HILL PAVEMENT PLANS**

Cllr Potter read out the last email communications on the proposals, both to and from the PC. It was agreed by those in attendance (both at this meeting and the last) that there was no objection to the pavement but why were they not willing to compromise or have a full public consultation.

A resident then asked if the comments meant that this project would not be going ahead – Cllr Reid responded that the last meeting had been scheduled as a PC catch-up, not the public consultation. There was no question that a pavement was needed but that the parking restrictions were not seen as suitable. There was no dissent on the show of hands at the meeting for the pavement – but no support for double yellow lines. They wanted to know why there is no consideration of alternative plans.

Cllr Bate said that when on a recent Speedwatch session a delivery lorry was parked on the hill and not a single vehicle coming down the hill exceeded the 20mph limit – it showed the slowing impact of parked traffic.

Several resident had comments about the plans, some feeling that it was being pushed through to ensure funding was spent this financial year, some that Cornwall County should be taken to task and that CORMAC left out of the process, some that the adherence to the Highways Manual is not realistic when addressing rural road and existing provision.

It was agreed that a request be made to the County Infrastructure Team about the possibility of them being open to considering a range of alternative plans at the suggestion of the parish or that at least a proper public consultation on the existing plans be undertaken.

It was proposed by Cllr Potter seconded by Cllr Whibley and
RESOLVED that Adam O'Neill be asked for a face to face, on site, public meeting about the project with an intention to renegotiate the current plans to be more acceptable to the parish community

on a vote being taken the matter was approved unanimously

At this point the majority of the public left – 5 remained

3943.24 **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING** - none

3944.24 **TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL—including any information in relation to outstanding Inspectorate Appeals or Committee submissions** (extra info on Enforcement Case @ Tranquebar)

These were read out. The clerk then explained that additional concerns had been noted with the development at Tranquebar and she had taken advice from the Enforcement Team whether these could be rolled into the existing case - their response was that a full investigation into the whole succession of planning applications centring around this property were to be reviewed.

3945.24 **TO RECEIVE RECOMMENDATIONS FROM THE OFFICE & FINANCE COMMITTEE inc.** Annual reviews of Internal Financial Controls, Financial Risk Assessment & H&S update + 2023 policy review items (Standing Orders, Financial Regulations, and Reserves & Safeguarding) & Staffing Committee meeting request.

Cllr Potter summarised the minutes from the O&F meeting, covering policy updates, annual risk assessments and H&S review.

It was proposed by Cllr Reid seconded by Cllr Whibley and
RESOLVED that the recommendation of the O&F committee to accept the annual reviews of Financial Controls & Risk Assessment be approved and likewise the annual review of Standing Orders, Financial Regulations, Reserves & Safeguarding.

on a vote being taken the matter was approved unanimously

It had been proposed that by the O&F committee that the Civility & Respect pledge not be fully committed to at present, but that a statement be included that we 'agree in principle' be minuted at full council. This was accepted by the full council as reasonable.

The discussion as to the numbering of minutes & agendas as put forward by the clerk was addressed, with Cllr Reid once again stating that he felt anything other than 1-10+ on both the agenda and minutes was detracting and pointless. Discussion about restarting the minutes numbering from May each year (so becoming 1.24, 2.24 - 1.25, 2.25 etc.) was thought to be pointless so the numbering as is would continue, with only the year suffix changing each January

It was proposed by Cllr Reid seconded by Cllr Whibley and
RESOLVED that agenda & minute numbering would remain the same format and
continue as is for the foreseeable future

on a vote being taken the matter was approved unanimously

3946.24 APPROVAL OF THE LIST OF PAYMENTS FOR FEB 2024 & TO RECEIVE JAN 2024 BANK STATEMENTS AND RECONCILIATIONS

It was proposed by Cllr Whibley, seconded by Cllr Morris &
RESOLVED that accounts totalling £7543.41 Inc. VAT be approved for payment in
February 2024 & duly signed.

It was proposed by Cllr Bate, seconded by Cllr Sadler &
RESOLVED that the bank reconciliation presented totalling £90,437.77 (of which
£38,500.26 is retained Solar Grant Fund) for January 2024 be received & approved as a
true record.

on a vote being taken both the matters were approved unanimously

3947.24 TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES not already made by clerk
*Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant
Agenda item given in the Associated Papers during the full council meeting.*

Item 13 – unfortunately it had come to light that the old churchyard had not fully gone through the
process of closure and remained open. This led that PC into a grey area as, depending on who
advice came from, parish councils could not fund the work of maintaining the churchyard. The clerk
had only found out about this on Monday and had spent a large amount of time talking to the
Ministry of Justice, the Truro Diocese Registrar and Churchwardens about why the closure had not
gone through and what impact this would have on the parish council's current position.
There followed some debate on what should be happening with Cllr Moyle adamant that the church
needed to be called to task and funding for maintenance immediately stopped until the matter had
been fully resolved. He felt that excessive cutting was taking place anyway on the contract and that
leaving it to nature was probably something that would do no harm.
The clerk and Chair pointed out that we were still in the process of gathering information and that
no vote was tabled on this matter at the moment. It was eventually accepted that this item would be
added to the next full agenda where a more considered and researched discussion could take place.

3948.24 TO RECEIVE INFORMATION AND MAKE DECISIONS ON ANY NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS & COUNTRYSIDE

Cllr Whibley reported that she had received a report about the bridge/stile above Prisk Beach being
in a poor state and dangerous from a member of the public. Both PH (Countryside Access Team
Ranger) & Charlie from the National Trust were intending to review.

Cllr Potter said that he had yet to receive any response to the Durgan parking situation and
correspondences with G Lay (NT) about potential funding for next year. He also mentioned that it
appeared the public bins had been removed from the School House, being replaced with
private/resident only one (signed).

Cllr Whibley thought it prudent to say that she had been told that emergency vehicles (fire engines
specifically) would move vehicles parking if they are in the way by whatever means. She was not sure
how ambulances would deal with parked vehicles blocking the road as they were not in position to
move parked cars (Cllr Moyle thought they would just ring the fire brigade to clear a path for them).

3949.24 REPORTS FROM OTHER GROUPS / INDIVIDUALS

Cllr Morris reported that she had been to the HMCG meeting, where they had once again said they needed more volunteers to keep the group viable. The AGM is on 16th March at Gweek – members need to sign up to get free pasties.

Plastic Free Helford had said that they were very glad the PC were involved and appreciated all the advertising, support and feedback on events that we were providing. They've totalled about 140 volunteers on the 48 beach cleans between 2020 & 2023. Their current focus is towards dog-poo bags being thrown in hedges or left on beaches – one suggestions being to chalk paint outlines round them to bring to other users notice.

Next beach clean – 10th March 10.30-11.30 meeting at Bosveal Car Park with coffee and cake after.

Cllr Whibley reported back on the CAP meeting, where Rob Lacey discussed the changes to the planning policy underway at County. This included the revision of the Local Plan and how the existing NDP's would need to be changed when due for amendment (through a series of content templates). This would see parish & town councils contacted when due for review to discuss the new requirements.

There was a CAP meeting on 8th March to discuss the priority plan (column 1) which Cllr Whibley tried to explain... but it was a lot of paperwork to go through. She had added to the meeting chat about Sampy's Hill, Speedwatch and litterpicks/beach cleans as they would be included in the group's records.

She also asked if there were any councillors who would be willing to either attend meetings or support the work the CAP generated. She felt that it was now getting a bit excessive for only one voting councillor to keep up with. Cllr Reid, although he had attended previously, would only do so again if meetings were to take place in person.

Update of CFF & CLUP funding – there were 18 EoI in line for the CLUP funding, none of which had as yet been committed with the CCF area pot being overspent – the original £75K is now £95k with the balance being taken from the central reserve.

Cllr Reid stated that he felt the Local Plan was pointless as it did not address planning within the AONB and should reinforce the national park status this is said to equate to. He felt that the local plan should be tailored to reflect individual areas and not a one-size-fits-all approach taken. He felt there should be more stringent development rules to allow any kind of building within the AONB and intended to contact other national parks area to find out what their planning teams did to prevent indiscriminate development taking place.

3950.24 **REPORT FROM CORNWALL COUNCIL WARD MEMBER**

- Cllr Bastin reported that there would be Expressions of Interest sought for locations for electric vehicle charging point coming from County.
- Cornwall Council were holding a planning training session on the updates to the Local Plan, including an update on other planning changes coming from the Levelling Up and Regeneration Act (LURA) and updated National Planning Policy Framework (NPPF), on 28th February from 4pm to 5.30pm. This would be a TEAMS event.
The Call for Land associated with the review of the Local Plan had also gone out – full details would be sent on to the clerk next week.
- Cllr Moyle felt that, in relation to the Local Plan, that the county had reached saturation point and there should be a levy put onto developers to build additional hospital space to cope. Cllr Sadler felt that a dedicated site/ unit for those ready to go home but awaiting care packages etc. and not in need of ongoing hospital treatment should be a priority.
- The Cormac Spring Workshops were also mentioned – taking place around the county in March/April with this year's focus being on 'what works well and how things can improve'. Our nearest would be County Hall on 26th April from 10am.
- Cllr Bastin also stated that the recent Planning Inspector Appeal in relation to a development of 40 new homes in Budock has been unsuccessful. This would remove the green belt between Falmouth & Budock almost entirely.

- Cllr Sadler asked about the speed signs in Budock and where the funding came from – he was aware the £5000 was from the parish but where did the rest come from and who bought/installed the signs.

3951.24 TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES & POSITION OF ANY NOMINEES FOR CO-OPTION

2 co-option vacancies still stand but no interest in them has been received by the clerk.

3952.24 ITEMS FOR INCLUSION AT THE NEXT MEETING - graveyard

3953.24 MATTERS OF COMMUNITY CONCERN

A resident complained about the state of the render on building adjacent to the road at Lowenna Field and how it gave a poor impression, being clearly seen on entering the village. They felt that the developer should be contacted to arrange this be repainted/ refinished. The clerk said that this matter had been raised before and contact made with the management group, who said that their maintenance standard was for repainting only 5 years after completion. It was then suggested that the management company of the affordable homes (Coastline?) be notified of the state of the buildings – since the affordables were most visible – to see if they would take matters on.

3954.24 DATE & TIME OF NEXT MEETING: 21st MARCH 2023 AT 7.30PM

Meeting finished at 9.15pm

Signed:



21st March 2024
(chair)

Agenda cont.

3955.24 **THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED.**

3956.24 **TO DISCUSS THE PROCESS TO RECRUIT A NEW CLERK**

The clerk followed up from the covering email sent with this agenda and tried to explain that she was now actively looking for new employment. She felt that it would be prudent to begin the process necessary to recruit a new clerk as soon as possible even though she had a 12 week notice period. She stated it was likely that she would be handing in her resignation 'sooner rather than later' and urged the PC to strongly consider starting the process to recruit someone else without delay. However it was felt by several councillors that until a resignation was on the table that this was not something that needed to be rushed into.

Cllr Potter expressed his gratitude to the work of the clerk, her breadth of knowledge and understanding of the workings of Mawnan PC. He said they would be sorry to see her go but understood her reasons.

Questions about notice periods, use of accrued holidays & overtime, handover and Year End processes were set aside. It was however decided that the current Staffing Committee of Cllrs Moyle, Sadler and Whibley would not be enough and

It was proposed by Cllr Moyle seconded by Cllr Potter and
RESOLVED that the staffing committee be extended to include all councillors
on a vote being taken the matter was approved unanimously

A first meeting date was set to discuss recruitment for 29th February. All relevant papers (existing contract, model CALC contract, list of extras etc.) above that already sent out by the clerk for this meeting would be sent asap.

Meeting finished at 9.35pm

Item 3946.24 - payments for Feb 2024 & bank rec. for Jan 24

Item	Cost Centre	Name & Item Description	VAT	Amount
215	Grass Cutting	Reach PLC - cutting contract advert		
216	Donations/ Grants	Mawnan Bowling Club - agreed grants for 4 sets x junior bowling woods	£17.81	£106.85
217	Donations/ Grants	Mawnan School PTA - school request for planters outside entrance		£510.00
218	Parish Council Websites	Webhosts UK Ltd - domain renewal mawnan.org.uk x 2 years	£3.10	£18.60
219	S19 - Junior Playing Field	SWPSi - monthly operational inspection.	£9.00	£54.00
220	Telephone & Internet	BT - Dec phone & interent	£5.57	£33.42
221	Grass Cutting	R Sanders - jan cutting	£73.00	£438.00
222	Postages	Royal Mail - 6 x burials, 8x agenda		£10.50
223	Toilet - Cleaning & Materials	ebay - toilet rolls		£16.99
224	Pension Contributions	Nest Pensions - clerks pension		£143.03
225	CIL Payments	SWPSi - part works - zipwire repair with grass mat pending	£213.00	£1,278.00
226	Telephone & Internet	BT - Jan bill	£5.29	£31.76
227	Clerks Salary (inc PAYE & NI)	clerk - wages + Kresen Kernow mileage	£0.54	£1,204.06
228	Toilet - Cleaning & Materials	KC Payne - contract + toilet cleaner		£300.00
229	Toilets - Utility Charges	EDF energy		£11.00
230	Graveyard Maintenance/ Grounds	Robbie's Garden Services & Fencing		£484.00
231	Toilets - Utility Charges	WaterPlus - jan charges	0.00	60.00
232	Office Supplies	SmartInks Ltd - A3 printer inks	5.33	31.99
233	S234 (PH Act) - AED Grant	Coastmedic - annual equipment grant	0.00	150.00
234	Publications/ footpath leaflet	Complete Business Solutions - 15,000 x footpath leaflet	0.00	2,142.50
235	Footpath Repairs	Safety Signs & Notices - Grove Hill spur sign	2.42	14.51
TOTAL			£335.06	£7543.41

Bank Reconciliation at 31/01/2024			
	Cash in Hand 01/04/2023		100,611.93
	ADD Receipts 01/04/2023 - 31/01/2024		69,770.68
	SUBTRACT Payments 01/04/2023 - 31/01/2024		170,382.61
			79,944.84
A	Cash in Hand 31/01/2024 (per Cash Book)		90,437.77
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	Cash in hand per Bank Statements		
	Petty Cash 01/05/2021	0.00	
	Current Account - Lloyds 31/01/2024	2,170.94	
	Deposit Account - Lloyds 31/01/2024	50,266.57	
	95 Day Saver Account - Nationwide 01/08/2023	38,500.26	
			90,937.77
	Less unrepresented payments		500.00
			90,437.77
	Plus unrepresented receipts		
B	Adjusted Bank Balance		90,437.77

Item 3947.24 Correspondences

	Rec'd	Description	From	actions	Agenda
1	22.1.24	Question about bottle refill signs	CH – Plastic Free Helford	Clerk dealt	12
2	24.1.24	Mabe footpath linking project – more info	PS	pending	12
3	24.1.24	CAP – Measles info for distribution	N Drewitt – CC Localism	Clerk dealt	13
4	25.1.24	Request for details of repair masons for existing grave kerbs	Non-resident	Clerk dealt	
5	29.1.24	Footpath issues – prisk beach	ML – resident	Cllr Whibley	12
6	29.1.24	Anna Maria issues - ongoing	Resident group	For info	12
7	29.1.24	CAP meeting preferences	N Drewitt – CC Localism	Cllr Whibley to deal with	13
8	30.1.24	Further enforcement issues @ Tranquebar	RB (port navas resident)	Clerk dealing	8
9	1.2.24	Planning application – office support (not warranting a 5 day notice)	J Moseley – CC Planning		8
10	1.2.24	Training session - Preparing for a new Local Plan for Cornwall	CALC	For info	
11	5.2.24	Ongoing enforcement complaint – question about extras needing inclusion	MD -Enforcement Officer	For info	8
12	7.2.24	Placement of speed sign – ongoing item	LH – CC Highways IT	pending	12
13	13.2.24	Request for interment in churchyard ... follow on issues with incomplete MoJ closure order	Churchwarden	pending	
		Multiple comments about the proposals for Sampy's Hill and the PC's response to the last County statement (8.2.24)	Various		12