

8<sup>th</sup> February 2024



Dear Councillor,

You are summoned to attend a meeting of Mawnan Parish Council on Thursday 15<sup>th</sup> February 2024 at 7.30pm in the Mawnan Bowling Club.

Please find attached the agenda for our meeting. We ask that if any member of the public has issues they would like to raise that they contact the clerk prior to the meeting so that we can best manage them. Please remember that the time allotted for *Matters of Community Concern* is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

Lisa Clements, Clerk to the Council

### Agenda

1. **TO RECEIVE APOLOGIES**
2. **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS OR DECLARE GIFTS OVER £50**
3. **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**
4. **TO RECEIVE AND APPROVE THE MINUTES OF THE 18<sup>th</sup> JANUARY 2024 FULL COUNCIL MEETING**
5. **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA** (update on Open Spaces tender)
6. **TO RECEIVE AN UPDATE ON SAMPYS HILL PAVEMENT PLANS**
7. **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**
8. **TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL— including any information in relation to outstanding Inspectorate Appeals or Committee submissions** (extra info on Enforcement Case @ Tranquebar)
9. **TO RECEIVE RECOMMENDATIONS FROM THE OFFICE & FINANCE COMMITTEE** inc. Annual reviews of Internal Financial Controls, Financial Risk Assessment & H&S update + 2023 policy review items (Standing Orders, Financial Regulations, Reserves & Safeguarding) & Staffing Committee meeting request
10. **APPROVAL OF THE LIST OF PAYMENTS FOR JAN 2024 & TO RECEIVE DEC 2023 BANK STATEMENTS AND RECONCILIATIONS**
11. **TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES not already made by clerk**  
Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant Agenda item given in the Associated Papers during the full council meeting.

12. **TO RECEIVE INFORMATION AND MAKE DECISIONS ON ANY NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS & COUNTRYSIDE**
13. **REPORTS FROM OTHER GROUPS / INDIVIDUALS**
14. **REPORT FROM CORNWALL COUNCIL WARD MEMBER**
15. **TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES & POSITION OF ANY NOMINEES FOR CO-OPTION**
16. **ITEMS FOR INCLUSION AT THE NEXT MEETING**
17. **MATTERS OF COMMUNITY CONCERN**
18. **DATE & TIME OF NEXT MEETING: 21<sup>st</sup> MARCH 2023 AT 7.30PM**

Further information & associated papers for this agenda  
can be found on the parish council website

[www.mawnan.org.uk](http://www.mawnan.org.uk)

## Associated papers:

**Item 4** - Draft minutes of previous meeting (available on parish website)

**Item 6** - following on from email received from Highways there does not appear to be any chance of the changes that were discussed at the last PC meeting. The clerk has responded (attached email).

**Item 7** – 0 applications to review

**Item 8** - Planning decision to date: Jan to Feb 2024

**Items in red** are summaries of conditions applied to applications, other than the conditions within 3 years & as to provided plans (Tree works are 2 years & to BS3998 standards)

**Ref. No: PA24/00076/PREAPP** Pendine Carlidnack Lane Mawnan Smith TR11 5HE

**Exception notice for removal** of dead/dying tree as damaging slate retaining wall. Repair slate wall.

**Status:** Closed - advice given

**Ref. No: PA23/09351** Ebb Tide Budock Vean Lane Mawnan Smith TR11 5LG

Raising of roof to provide first floor accommodation with dormer windows. Single-storey rear extension, general alterations including to front porch and side terrace, and replacement of roof over existing garage.

**Status:** Approved with conditions (must adhere to mitigation strategy & bat boxes to be in place before use)

**Ref. No: PA23/09134** Dracaena Sampys Hill Mawnan Smith TR11 5EW

Replacement of the roof to the existing conservatory

**Status:** Approved with conditions

**Ref. No: PA23/03351** Killisbray West Bay Maenporth Road Maenporth TR11 5HP

Proposed Extn and assoc. works including replacement of existing Summerhouse.

**Status:** Approved with conditions (tied to house, not to be used as a holiday let)

**Item 9** – O&F minutes attached. Draft policies available on website, rather than being sent out. The 2 other documents,( Financial Internal Control & Financial Risk Assessment) will be sent to councillors separately.

**Item 10** - payments for Feb 2024 & bank rec. for Jan 24

Item	Cost Centre	Name & Item Description	VAT	Amount
215	Grass Cutting	Reach PLC - <i>cutting contract advert</i>	£17.81	£106.85
216	Donations/ Grants	Mawnan Bowling Club - <i>agreed grants for 4 sets x junior bowling woods</i>		£510.00
217	Donations/ Grants	Mawnan School PTA - <i>school request for planters outside entrance</i>		£500.00
218	Parish Council Websites	Webhosts UK Ltd - <i>domain renewal mawnan.org.uk x 2 years</i>	£3.10	£18.60
219	S19 - Junior Playing Field	SWPSi - <i>monthly operational inspection.</i>	£9.00	£54.00
220	Telephone & Internet	BT - <i>Dec phone &amp; interent</i>	£5.57	£33.42
221	Grass Cutting	R Sanders - <i>jan cutting</i>	£73.00	£438.00
222	Postages	Royal Mail - <i>3 x burials, 8 x agenda</i>		£8.25
223	Toilet - Cleaning & Materials	ebay - <i>toilet rolls</i>		£16.99
224	Pension Contributions	Nest Pensions - <i>clerks pension</i>		£143.03
225	CIL Payments	SWPSi - <i>part works - zipwire repair with grass mat pending</i>	£213.00	£1,278.00

226	Telephone & Internet	BT - <i>Jan bill</i>	£5.29	£31.76
227	Clerks Salary (inc PAYE & NI)	clerk - <i>wages + Kresen Kernow mileage</i>	£0.54	£1,204.06
228	Toilet - Cleaning & Materials	KC Payne -		£300.00
229	Toilets - Utility Charges	EDF energy -		£11.00
230	Graveyard Maintenance/ Grounds	Robbie's Garden Services & Fencing		£484.00
231	Toilets - Utility Charges	WaterPlus – <i>jan usage</i>		60.00
232	Office Supplies	SmartInks ltd – <i>A3 printer inks</i>	5.33	31.99
<b>TOTAL</b>			<b>£332.64</b>	<b>£5229.95</b>

**Item 11-** Correspondences. If councillors wish to see any more information on individual items this will need to be requested from the clerk.

	<b>Rec'd</b>	<b>Description</b>	<b>From</b>	<b>actions</b>	<b>Agenda</b>
1	22.1.24	Question about bottle refill signs	CH – Plastic Free Helford	Clerk dealt	12
2	24.1.24	Mabe footpath linking project – more info	PS	pending	12
3	24.1.24	CAP – Measles info for distribution	N Drewitt – CC Localism	Clerk dealt	13
4	25.1.24	Request for details of repair masons for existing grave kerbs	Non-resident	Clerk dealt	
5	29.1.24	Footpath issues – prisk beach	ML – resident	Cllr Whibley	12
6	29.1.24	Anna Maria issues - ongoing	Resident group	For info	12
7	29.1.24	CAP meeting preferences	N Drewitt – CC Localism	Cllr Whibley to deal with	13
8	30.1.24	Further enforcement issues @ Tranquebar	RB (port navas resident)	Clerk dealing	8
9	1.2.24	Planning application – office support (not warranting a 5 day notice)	J Moseley – CC Planning		8
10	1.2.24	Training session - Preparing for a new Local Plan for Cornwall	CALC	For info	
11	5.2.24	Ongoing enforcement complaint – question about extras needing inclusion	MD -Enforcement Officer	For info	8
12	7.2.24	Placement of speed sign – ongoing item	LH – CC Highways IT	pending	12

**Explanation of actions:**

*Clerk dealt – clerk has replied/actioned necessary Full council – already on agenda*

*for info - forwarded to all councillors; no specific response  
Pending –may need further investigation/discussion*



**MINUTES OF THE MAWNAN PARISH COUNCIL MEETING HELD ON THURSDAY 18<sup>th</sup> JANUARY 2024 AT 7.30PM, IN THE MAWNAN MEMORIAL HALL.**

*Notes from the pre-meeting to discuss the planned pavement & traffic calming along Sampy's Hill would be produced as a separate document.*

**Present:** Cllrs Reid (chair), Bate, Morris, Moyle, Sadler, Slater & Whibley

**ALSO PRESENT:** clerk + 8 members of the public

**3918.24 TO RECEIVE APOLOGIES - Cllr Potter**

Given that Cllr Potter (chair) was not available and we have no vice-chair a vote was taken for a councillor to act as chair for this evening's meeting.

It was proposed by Cllr Sadler seconded by Cllr Bate and  
**RESOLVED** that Cllr Reid act as chair for tonight meeting only

on a vote being taken the matter was approved unanimously

**3919.24 MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS - none noted**

**3920.24 PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**

Residents wishing to speak on a planning item and another to discuss traffic/ speeding issues and signs.

**3921.24 TO RECEIVE AND APPROVE THE MINUTES OF THE 21<sup>ST</sup> DECEMBER 2023 FULL COUNCIL MEETING**

It was proposed by Cllr Whibley seconded by Cllr Sadler and  
**RESOLVED** that the minutes of the Parish Council meeting held on 21<sup>st</sup> December 2023 (with the agreed minor amendments) be approved and signed by the Chair.

on a vote being taken the matter was approved unanimously

**3922.24 ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA**

None noted

**3923.24 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**

**Ref. No: PA23/10228** Springbank Budock Vean Lane Mawnan Smith TR11 5LH

The homeowner made a short explanation of the reasoning behind the planning application. They hoped to also install additional bat, owl & bird boxes beyond those cited in the required surveys. Cllr Whibley then added that the proposals fitted into the vernacular for that area and would see the removal of a velux window with the other being relocated with blinds. The only issue of note

was the usual Budock Vean Lane problem of building traffic restricting residents, but that would be managed.

It was proposed by Cllr Whibley, seconded by Cllr Moyle &

**RESOLVED** that Mawnan Parish Council support this proposal and given the residents commitment, expect additional bat, swallow and owl boxes in the immediate area even though not essential; something we are very glad of.

on a vote being taken the matter was approved unanimously

**3924.24 TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL – including any information in relation to outstanding Inspectorate Appeals or Committee submissions**

Read out, including extra decision notice received on PA23/09134 (approved with standard conditions)

**3925.24 TO RECEIVE ANY FURTHER COMMUNITY GRANT APPLICATIONS**

2 further applications for this year had been received by the Clerk; 1 from the bowling club for sets of junior bowls and another request from the school to help funding plants for outside the gates to help with parking issues at collections times.

It was proposed by Cllr Bate, seconded by Cllr Slater and

**RESOLVED** to donate £510 to Mawnan Bowling Club to allow the purchase of 4 sets of junior woods

It was proposed by Cllr Reid, seconded by Cllr Sadler and

**RESOLVED** to donate £500 to Mawnan School (via the PTA) to purchase appropriate planters to deter parking outside the school entrance

on a vote being taken the 2 matters above were approved unanimously

**3926.24 UPDATE AS REGARDS THE PROGRESS OF THE FUTURE OFFICE ACCOMMODATIONS AT THE MMH**

Cllr Reid reported that the works specification was currently out to tender, which was closing in a couple of days. Hopefully the selection of a contractor would be made quickly after this and work commence soon after.

**3927.24 APPROVAL OF THE LIST OF PAYMENTS FOR JAN 2024 & TO RECEIVE DEC 2023 BANK STATEMENTS AND RECONCILIATIONS**

It was proposed by Cllr Whibley, seconded by Cllr Sadler &

**RESOLVED** that accounts totalling £6997.41 Inc. VAT be approved for payment in January 2024 & duly signed.

It was proposed by Cllr Sadler, seconded by Cllr Morris &

**RESOLVED** that the bank reconciliation presented totalling £96,894.94 (of which £38,500.26 is retained Solar Grant Fund) for December 2023 be received & approved as a true record.

on a vote being taken both the matters were approved unanimously

**3928.24 TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES not already made by clerk**

Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant Agenda item given in the Associated Papers during the full council meeting.

Item 1 - The clerk explained that she had received notification of an accident with a young male driver who was going too fast downhill and rolled his car, hitting some of the parked vehicles having taken place. This was sent from the group requesting a crossing on the road.

Item 2 – a revised quote (+£50 on original) had been received and a number of advert had already been paid for. The final print proof was just being completed by Complete Office Solutions and the leaflets should be ready in a couple of weeks.

**3929.24 TO RECEIVE INFORMATION AND MAKE DECISIONS ON ANY NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS & COUNTRYSIDE** (including vote on Cornwall Council LMP offer for 24/25)

Cllr Whibley reported on a number of footpath issues that had arisen, many due to storm damage, including:

- a downed tree on the SWCP above Gatamala Beach Footpath 21 (Countryside Access team award & dealing with)
- Bream Cove, Footpath 18 problems with dog poo bags being left (stickers to be put up by the NT);
- a fallen branch along Fine & Brave Lane (dealt with by Cllr Sadler)
- broken signage on the spur of Footpath 19 @ Grove Hill (clerk had replaced sign before Xmas, now needed new post)
- raised roots through Footpath 16 (tree now removed, roots needed either digging out or tarmac put over to hump path)
- a stile issue on Footpath 7. (referred to countryside Access team)

A list of this year's beach cleans was given for inclusion on the website with C Hurst adding that Plastic Free Helford had collected over 147.2kg of rubbish from local beaches last year. The beach clean due for February 10<sup>th</sup> would see everyone involved get free entry to the Gweek Seal Sanctuary as a thanks for their efforts. Meet at the Ferryboat at 10.30am.

Cllr Morris reported back from the Helford Marine Conservation group's meeting where Clean Ocean Sailing had reported that they had picked up over 9 tons of marine litter last year, 3 tons from the IoS alone. They were looking to find a suitable on shore space for them to pre-sort their collections prior to going to processing facilities.

The group also heard concerns about speeding of boats etc. in the estuary and river and the conflicts that boats and people that are occurring as more people seem to be making use of the waterways. There were additional worries about tombstoning/ diving from the end of the pontoon at Helford Passage with the increase in summer landing use.

1 resident had spent the winter bashing rock oysters with a total now over 11,000! Unless this level of commitment remains then they could easily fill the river in a few years – once clumping they have the potential to cut through boats and wellies, so this is not just an environmental problem. The AGM is due on 6<sup>th</sup> March at Gweek memorial hall – free pasties!

The LMP offer for £1697.36 from County for 24/25 was discussed, although the actual documents and maps had yet to be received and

It was proposed by Cllr Whibley seconded by Cllr Sadler and

**RESOLVED** that the Parish Council accept the LMP offer as stated for 24/25

on a vote being taken the matter was approved unanimously

Complaint from a resident about the current speeding above the 20pmh limit in the village. Why do we not have any speed signs in place?

The clerk explained that this has been discussed not long ago, (Oct/ Nov 2023) with the agreed choice of location for a sign being vetoed by Cornwall Council as it was inappropriate. The decision was then made to reconsider the sign when plans for the new pavement on Sampy's Hill were finalised as it would be pointless putting up a sign to only have it removed for the pavement to go in. (see item 3894.23). However it was then decided that a position adjacent to the 20mph sign and

before the entrance to Lowenna Fields would be appropriate and that this should be passed onto County for agreement.

It was proposed by Cllr Sadler seconded by Cllr Moyle and  
**RESOLVED** that the Parish Council would look to install a [speed camera] post by Lowenna Fields and for arrangements to be made to purchase an speed sign

on a vote being taken the matter was approved unanimously

**3930.24 TO DISCUS THE SPECIFICATION FOR PUBLIC OPEN SPACES TENDER PRIOR TO ADVERTISING (due for renewal 1/4/24)**

The clerk explained that this tender specification needed to be agreed this evening to allow reasonable time for it to go out and then went through the draft document and her noted points were discussed. It was agreed that specific times where cutting along the footpath to the preschool would not be acceptable needed to be included, as would reference to the potential for works taking place on both field site during the life of the contract. There was statement made that the contract had never been agreed to be for 3 years, but for 1 with a potential to extend to 3 years – the clerk said that this had not been the case whilst she had been in position.

It was proposed by Cllr Bate seconded by Cllr Whibley and  
**RESOLVED** that the tender specification (with minor amendments as agreed) be advertised asap for a March meeting decision.

on a vote being taken the matter was approved with 1 abstention

**3931.24 REPORTS FROM OTHER GROUPS / INDIVIDUALS**

Cllr Whibley would be attending the CAP meeting on 23<sup>rd</sup> January. Cllr Reid thought that that papers issued for this meeting were excessive and that the group appeared to be biased towards Falmouth, with nothing relevant to Mawnan being discussed.

**3932.24 REPORT FROM CORNWALL COUNCIL WARD MEMBER**

Cllr Bastin had sent apologies if he did not manage to attend as he had a meeting earlier today in Bodmin.

**3933.24 TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES & POSITION OF ANY NOMINEES FOR CO-OPTION**

2 co-option vacancies still stand but no interest in them has been received by the clerk.

**3934.24 ITEMS FOR INCLUSION AT THE NEXT MEETING - none noted.**

**3935.24 MATTERS OF COMMUNITY CONCERN –**

- The Shute Hill green space was going to go uncut to provide space for biodiversity and as such a tree has been planted in it.
- Concerns about persistent fly tipping were relayed, but it appears that these were in Budock parish. They would be passed on.
- Recurring problems with youngster on motorbikes zooming through the village after dark were once again made – another resident said that as per usual they appeared to be wreaking havoc at Bosloe carpark several evenings a week. Cllr Bate agreed to report this to the local police to see if any action could be taken.
- Cllr Moyle asked that a sign put up in the Penwarne layby given the location of the public toilets, as there were instances of it being used as a toilet. The clerk said that this had already been agreed to by Environmental Health, who at that point had agreed to provide a sign, if the parish would arrange to fit a post. Although 2 councillors had offered to do this previously it



has not been done. The clerk was advised of a number of locals who would be able to install a post.

3936.24 **DATE & TIME OF NEXT MEETING: 15<sup>th</sup> FEBRUARY 2024 AT 7.30PM**  
Office & Finance committee meeting on 22<sup>nd</sup> January at the Bowling Club.

Meeting finished at 8.45pm

DRAFT

**Item 3927- Payments for Jan 2024 & bank rec. for Dec 2023**

Item	Cost Centre	Name & Item Description	VAT	Amount
198	Meeting Room Hire	Mawnan Bowling Club - Bowling Club hire - july to Dec 23		£144.00
199	Meeting Room Hire	Mawnan Memorial Hall - trusts & O&F mtgs		£20.00
200	Post Office.. (. Act 1954; S51)	Mawnan Memorial Hall - Aug to Dec 2023		£630.00
201	MMH New Offices	Horrman Architects – design work + building control	£514.60	£3087.60
202	Subscriptions	Starboard Systems/ Scribe - annual finance software subscription	£101.09	£606.53
203	Course/Conference fees	SLCC Clerk - community engagement summit	£13.00	£78.00
204	Course/Conference fees	SLCC- Cllr Bate- community engagement	£13.00	£78.00
205	Postages	Royal Mail- 8x Trusts agenda, 1 x councillor letter		£14.00
206	Toilet - Cleaning & Materials	KC Payne		£300.00
207	Clerks Salary (inc PAYE & NI)	clerk- wages inc truro parking & banking (dec 23) & chairs for new office	£0.62	£1,237.93
208	Toilets - Utility Charges	EDF energy		£11.00
209	Graveyard Maintenance/ Grounds	Robbie's Garden Services - invoice not yet received		£484.00
210	Toilets - Utility Charges	WaterPlus		£77.07
211	Parish Pension Contribution	Nest Pensions		£91.02
212	Clerk Pension Contribution	Nest Pensions		£52.01
213	Postages	Royal Mail- O&F agenda		£2.25
214	Training	SLCC Charities training Cllr Sadler	£14.00	84.00
		<b>TOTAL</b>	<b>£656.31</b>	<b>£6997.41</b>

<b>Bank Reconciliation at 01/01/2024</b>			
	Cash in Hand 01/04/2023		100,611.93
	<b>ADD</b> Receipts 01/04/2023 - 01/01/2024		68,595.17
			169,207.10
	<b>SUBTRACT</b> Payments 01/04/2023 - 01/01/2024		72,312.16
<b>A</b>	<b>Cash in Hand 01/01/2024</b> (per Cash Book)		<b>96,894.94</b>
	Cash in hand per Bank Statements		
	Petty Cash 01/05/2021	0.00	
	95 Day Saver Account - Nationwide 01/08/2023	38,500.26	
	Deposit Account - Lloyds 01/01/2024	57,207.05	
	Current Account - Lloyds 01/01/2024	2,064.01	
			<b>97,771.32</b>
	Less unrepresented payments		876.38
			96,894.94
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>96,894.94</b>
	<b>A = B Checks out OK</b>		

## Lisa Clements

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**From:** Lisa Clements <clerk@mawnan.org.uk>  
**Sent:** 07 February 2024 11:21  
**To:** 'Adam O'Neill (Transport)'  
**Subject:** RE: Mawnan Smith footway

Hi Adam

Unfortunately having sent this round to the PC/MMH Trustees this morning (I've been off on holiday since Thursday last week) the general view is that unless changes are made that decrease the proposed loss of parking spaces there is no way forward with the current plans. I have had it made clear that no further online meetings would be agreed to unless there was the opportunity for such changes on the table.

We simply cannot afford to lose what the hall see as vital on street parking, essential for their continued viability. This was made very clear when negotiating Lowenna Fields development and as such a carpark was included in the original planning application as a community benefit package along with a pavement. More's the pity that the Inspector gave this away and opened the window for a new developer to remove it all from future plans.

I've been told to thank both you and Adam Knuckey, for his help and attendance at our PC meeting (which was not to our mind the public consultation), and say that we are disappointed that Highways are not prepared to discuss alternative options but would be happy to have a further meeting should this situation change. Hopefully if suitable land becomes available for a carpark in the future that the question of a pavement could be reviewed.

thanks

Mrs Lisa Clements (Clerk)  
 Mawnan Parish Council Offices  
 MS Electrical  
 The Square  
 Mawnan Smith  
 TR11 5EP

Email:clerk@mawnan.org.uk  
 Tel: 01326 251022

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**From:** Adam O'Neill (Transport) [mailto:adam.1.oneill@cornwall.gov.uk]  
**Sent:** 05 February 2024 17:17

**To:** Lisa Clements <clerk@mawnan.org.uk>

**Subject:** Mawnan Smith footway

Hi Lisa,

Do you and/or a Parish rep have any availability to discuss this week via Teams?

Following the Parish meeting Adam Knuckey updated me on the opposition to the waiting restrictions. We've been through it again at length, and unfortunately we can't reduce the scheme further. The footway is already substandard and if we reduced further it would still be too tight for additional parking. Ultimately we're losing parking spaces. Allowing additional parking could hinder emergency vehicle access and we would have pavement parking, with pedestrians pushed further into the road.

It fits with our Local Transport aims/objectives of promoting sustainable travel, however I don't feel there would be much to gain locally from progressing this scheme further. We're clearly going to record a majority of objections at public consultation and be forced to abandon at a later date.

I just wanted a quick meeting to confirm that's definitely the position of the Parish (unable to support the compromised scheme, as unfortunately it doesn't go far enough to mitigate parking loss) and if so, I would instruct Cormac to abandon this scheme.

Regards,

Adam O'Neill | Programme Development & Delivery Lead  
Cornwall Council | Connectivity & Transport Policy | Economic Growth & Development  
[adam.1.oneill@cornwall.gov.uk](mailto:adam.1.oneill@cornwall.gov.uk) | Tel: 01872 327228 and say my name  
[www.cornwall.gov.uk](http://www.cornwall.gov.uk) | 'Onen hag oll'

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**MINUTES OF A MEETING OF THE OFFICE AND FINANCE COMMITTEE OF MAWNAN PARISH COUNCIL HELD ON MONDAY 22<sup>ND</sup> JANUARY 2024 AT 7.00PM IN IN THE MAWNAN BOWLING CLUB.**

**PRESENT:** Cllrs Potter (Chair), Moyle, Reid & Sadler

**ALSO PRESENT:** Mrs L Clements, clerk

472.24F **TO RECEIVE APOLOGIES FOR ABSENCE** – none noted

473.24F **MEMBERS TO DECLARE ANY INTERESTS IN THE ITEMS ON THE AGENDA, REQUEST DISPENSATIONS OR NOTE ANY GIFTS OVER £50** - none noted

474.24F **PUBLIC COMMENTS ON ITEMS ON THE AGENDA** - none noted

475.24F **TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THIS COMMITTEE HELD ON THE 24<sup>TH</sup> JULY 2023, 23<sup>RD</sup> OCTOBER 2023 & 6<sup>TH</sup> DECEMBER 2023 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Sadler, seconded by Cllr Potter and

**RESOLVED** that the minutes of the meetings held on 24<sup>th</sup> July & 23<sup>rd</sup> October 2023 be approved and signed by the Chair

on a vote being taken the matter was approved unanimously

It was proposed by Cllr Reid, seconded by Cllr Sadler and

**RESOLVED** that the minutes of the meeting held on 6<sup>th</sup> December 2023 (with the clarification that £3000 of the £8000 funding of for the Playing Field Trusts is for legal advice) be approved, subject to the above amendment, and signed by the Chair

on a vote being taken the matter was approved unanimously

476.24F **TO BE ADVISED OF ANY INFORMATION PERTAINING TO PREVIOUS MINUTES, AMENDMENTS AND ACTIONS AGREED THEREIN.**

None noted by clerk

477.24F **REVIEW OF CURRENT BUDGET POSITION 2023/24 (3<sup>rd</sup> quarter) AND DISCUSSION OF ANY SIGNIFICANT ISSUES (including signing off on Q2 & Q3 bank statements)**

The clerk was asked when they next precept payment was due in (5<sup>th</sup> April approx.) by Cllr Potter.

The overspend on the PC websites line was due to the ending of the free hosting for the community website – she has amalgamated relevant into the PC website but was reviewing its usage numbers before considering renewing again.

She explained why the Publications line showed a minus – as the footpath leaflet was nearing completion, with the majority of advertiser having paid or about to pay at the end

of the month. The final proof were expected this week for review from the printer and should be available for February half –term.

**478.24F INTERNAL AUDIT REVIEW & UPDATE**

The clerk went through the minor items listed on the last Internal Audit report. She did note that there was mention of *Adequacy of Reserves* which would likely be an issue again in the 23/24 report since we are using money for the PC office but our Internal Auditor's advice has been sought about recognising the need to 'liquidate reserves as necessary'.

**479.24F TO REVIEW CHANGES OR ADDITIONS TO POLICIES & PROCEDURES FOR 2023.** (Annual review of Standing Orders, Financial Regulations, Safeguarding & Reserves Policy). Changes required to the Financial Regulations were limited to the limits for tenders/ contracts. There is a review of Financial Regulations underway at the moment. Both Standing Orders & the Safeguarding Policy remained the same.

The Reserves & Investment Policy was discussed, especially in light of the predicted EoY figure and the potential need to liquidate existing Earmarked Reserves that may be necessary due to financial needs of the new offices. Replenishment of reserves through a significant increase to the precept for 24/25 had already been agreed, although tight rein on expenses needed to be ensured. The clerk had also raised a request for training on 3 year budget planning with SCRIBE, or software suppliers

It was proposed by Cllr Potter, seconded by Cllr Reid and

**RESOLVED** that the amendments and updates to the 4 listed policies either made by the clerk during review or as discussed this evening be accepted

on a vote being taken the matter was approved unanimously

**480.24F ANNUAL REVIEW OF INTERNAL FINANCIAL CONTROLS, FINANCIAL RISK ASSESSMENT & HEALTH AND SAFETY UPDATE** (this has had to be done by the clerk without named cllr support)

The clerk explained the minor changes (in yellow) to the Financial Risk Assessment, once again asking that a named councillor be put in place to help go through these documents as it was not really suitable that the person doing the tasks was the one reviewing their effectiveness. She had added a section about responsibilities as Sole Trustee & reclaiming VAT along with the email from our internal auditor on this subject.

As part of the review of Financial Internal Controls, also needing a named councillor to assist, she noted that main number of high risk items related to the verification and management of contracts & tenders once awarded. We needed to have something more robust in place when contracts had been awarded to review how they are being actioned – currently ad hoc measures for review during the contract/ after works was being done with no consistency by random councillors.

It was proposed by Cllr Potter, seconded by Cllr Sadler and

**RESOLVED** that the Internal Financial Controls & Risk Assessments be adopted with regular in year review to be undertaken

on a vote being taken the matter was approved unanimously

The clerk explained that although there were some items of H&S concern many were in the process of being addressed.

Cllr Reid expressed his concern with the policies in general, feeling that there was a 'system flaw' in how the parish council was managed and that we were creating policies for no reason. He felt that legal advice needed to be sought.

**481.24F TO DISCUSS UPDATING THE CLERK'S CONTRACT IN LINE WITH THE NEW MODEL EMPLOYMENT CONTRACT ISSUED BY SLCC/NALC (to be implemented in April 2024) AND TO DISCUSS DATE FOR THE CLERK'S ANNUAL REVIEW**

The clerk explained that there was no need to completely review here contract but that certain statutory point needed to be discussed (holiday; mileage, duties). After some discussion where Cllr Reid felt that his should be left entirely up to a HR committee (which we don't have) he requested that this be sent to the Staffing Committee ad a meeting of them called to review it.

A date for the clerk's annual review was to be agreed by Cllrs Potter & Whibley, hopefully before 1<sup>st</sup> April. Documentation would be sent out to them by the clerk.

**482.24F INFORMATION ON SIGNING UP TO THE CIVILITY & RESPECT PLEDGE INITIATIVE.**

Cllr Reid felt that this was not appropriate to do as there had been no training or information sent round and there were no viable sanctions should the pledge not be adhered to. He felt that 'the system had failed' and that signing up to another pledge without true commitment was just a paper exercise. Cllr Sadler felt that most issues rested on the shoulders of the clerk.

It was proposed by Cllr Reid, seconded by Cllr Sadler and

**RESOLVED** that it was decided to agree in principle to the civility & respect pledge but not to agree to sign up to it at the moment

on a vote being taken the matter was approved unanimously

**483.24F TO CONSIDER ADMINISTRATIVE CHANGES TO AGENDAS & MINUTES AS PER RECENT CLERK'S TRAINING** (the change to numbering has already been actioned as of 1.1.24)

Cllr Reid felt that the renumbering taking place was useless and that all agenda and minutes should be numbered from 1 for each agenda published, with no differentiation made of committee minutes (such as the F for O&F minutes). The clerk explained that this would make the minutes almost impossible to follow over the year as there would be no differentiation between one month (or year) and the next. This would be picked up at audit as there had to be a recognised & specific number for our annual statements and would cause issues in the event of any legal action based on minutes being entered into.

He continued that he felt that the public would have no understanding of what or why the numbering system being used was there and would not be able to track or understand items raised. The clerk & Cllr Moyle disagreed, feeling that the public never took notice of item numbers anyway and were more likely to be looking at the subject under discussion.

CLlr Sadler put forward that agenda & minutes should start at the beginning of each Parish Council year (May) and be suffixed by the year (so .24), with the O&F committee retaining the .24F suffix. However this did not find a seconder.

Continued discussion on this was undertaken and eventually

It was proposed by Cllr Potter, seconded by Cllr Reid and

**RESOLVED** that it was felt that the O&F committee, although tasked with agreeing parish council protocols for recommendation would, in this instance, defer all decision on this back to the full council.

on a vote being taken the matter was approved unanimously

The clerk was to include this as a separate item on the next PC agenda immediately following the O&F recommendations.

Meeting finished at 8.10pm

DRAFT



### Mawnan Parish Council

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (RFO/Chair of Finance etc)*

	<b>Bank Reconciliation at 31/01/2024</b>		
	Cash in Hand 01/04/2023		100,611.93
	<b>ADD</b> Receipts 01/04/2023 - 31/01/2024		69,770.68
			170,382.61
	<b>SUBTRACT</b> Payments 01/04/2023 - 31/01/2024		79,944.84
<b>A</b>	<b>Cash in Hand 31/01/2024</b> (per Cash Book)		<b>90,437.77</b>
	Cash in hand per Bank Statements		
	Petty Cash	01/05/2021	0.00
	Current Account - Lloyds	31/01/2024	2,170.94
	Deposit Account - Lloyds	31/01/2024	50,266.57
	95 Day Saver Account - Nationwide	01/08/2023	38,500.26
			<b>90,937.77</b>
	Less unrepresented payments		500.00
			90,437.77
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>90,437.77</b>
	<b>A = B Checks out OK</b>		

**Lisa Clements**

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**From:** Lisa Clements <clerk@mawnan.org.uk>  
**Sent:** 29 January 2024 09:11  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: SW Coastpath crossing stream running onto Prisk Beach

Hi M [REDACTED]

I am going to forward this to Jackie Whibley who deals with footpaths and is in regular contact with our area rangers (both County & National Trust). Hopefully something can be done but it sounds like a sheep stile is in place.

I think the stretch above Prick Cove is on National Trust land but I'm not 100% sure where the access steps are, but I think the stream is the boundary between NT and farm owned land.

Ta

Lisa C

Mrs Lisa Clements (Clerk)  
Mawnan Parish Council Offices  
MS Electrical  
The Square  
Mawnan Smith  
TR11 5EP

Email:clerk@mawnan.org.uk  
Tel: 01326 251022

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[www.mawnan.org.uk](http://www.mawnan.org.uk)

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**From:** [REDACTED]  
**Sent:** 28 January 2024 14:22  
**To:** 'Lisa Clements' <clerk@mawnan.org.uk>  
**Subject:** SW Coastpath crossing stream running onto Prisk Beach

Lisa,

Not sure whose responsibility it is but I am writing to highlight how dangerous the approach is to the wooden bridge which crosses the stream that runs onto Prisk beach. It is a serious accident waiting to happen. I regularly walk my

dog around the Church to Rosemullion Head area & have heard of many people having slips & falls here over the past few years & I think it is high time something is done. The problem is the approach from the Church side of the coastal path. You have to negotiate a 4ft high stone wall with only a few narrow stepping stones, spaced at not very convenient distances, sticking out of the wall with no handrail to hang onto. The whole area at this time of year is very muddy & slippery which makes the stepping stones muddy & slippery. If you think going up the wall is bad then you should try descending it from the bridge, it is even more dangerous. Even my 13 year old Jack Russell will not attempt to go up or down those steps now because she has come to grief on them. I have seen children unable to overcome the obstacle & families that go out walking with these "off road type buggies" have to virtually dismantle them like a Royal Navy Field Gun crew in order to negotiate the crossing. The wooden bridge itself is fine & the step down into the field on the Rosemullion Head side is passable but even that would benefit from an additional small step being installed. There is a farm gate a little way up from the bridge crossing which is sometimes open but you have to walk through the boggy stream to use it & it is sometimes well tied up when there are animals in the field.

I can see somebody suffering broken bones in the very near future if nothing is done.

Regards,



**Lisa Clements**

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**From:** Lisa Clements <clerk@mawnan.org.uk>  
**Sent:** 29 January 2024 09:27  
**To:** [Redacted]  
**Subject:** FW: Anna Maria Creek, Budock Vean and Foreshore  
**Attachments:** Attachments.docx

Just for info ... as the tale of Anna Maria continues

Mrs Lisa Clements (Clerk)  
Mawnan Parish Council Offices  
MS Electrical  
The Square  
Mawnan Smith  
TR11 5EP

Email:clerk@mawnan.org.uk  
Tel: 01326 251022

Office Hours: Monday, Wednesday & Thursday 9am to 2.30pm. Communications (phone or email) will only be answered during office hours so please allow at least 2 working days for us to get back to you.

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\*\*\*\*\*

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**From:** [Redacted]  
**Sent:** 29 January 2024 09:15  
**To:** Lisa Clements <clerk@mawnan.org.uk>  
**Subject:** Fwd: Anna Maria Creek, Budock Vean and Foreshore

For info Lisa.  
Kind regards,  
Jackie

----- Forwarded message -----

**From:** [Redacted]  
**Date:** Sun, 28 Jan 2024 at 18:11  
**Subject:** Fwd: Anna Maria Creek, Budock Vean and Foreshore  
**To:** [Redacted]

Hello Jackie

I hope you're well.

I mentioned some time ago that I and another neighbour (Paul Causer) had bought 3 acres of land and foreshore of Anna Maria Creek, Budock Vean where boats are dumped on the side of the creek where we live.

You will recall meeting Stuart Powell (who is a solicitor) and we have since been working with Guy Beringer (who is King's Counsel) and he lives at the end of Budock Vean Lane, so also on the Creek. You can see from the attached that we've taken some professional advice and asked Councillor Bastin for assistance. By coincidence the long term resident on the boats sadly had a serious stroke just before Christmas and we believe will be unable to return, so the dilemma over their original enforcement order may have just disappeared.

If you need any further information from me you know I'll be pleased to hear from you.

Kind regards

Kelvin.

Begin forwarded message:

**From:** [REDACTED]  
**Date:** 28 January 2024 at 4:01:54 pm GMT  
**To:** [cllr.john.bastin@cornwall.gov.uk](mailto:cllr.john.bastin@cornwall.gov.uk)  
**Cc:** [REDACTED]  
**Subject:** Anna Maria Creek, Budock Vean and Foreshore

Dear Councillor Bastin,

We write to seek your assistance with a proposal relating to the continuing deterioration of Anna Maria Creek, Budock Vean. We are all residents with properties adjoining Port Navas Creek.

You will be aware that the level of boat dumping and unauthorised scrapping of boats has steadily increased over past 10 years despite constant requests that the Council, given its statutory duties in relation to Areas of Outstanding Natural Beauty, should take some steps to address the problem.

In the past, this seems to have run into problems arising from the perceived cost and difficulty of taking planning enforcement action. We have taken independent legal advice from a specialist firm of lawyers based in London who normally advise local authorities. We attach their letter of advice and you will see that they strongly recommend a simpler, more cost efficient approach than has previously been considered. They suggest that the Council should issue a s 215 Notice in relation to Anna Maria Creek and advise that this can be done quickly and effectively.

We would like you to support this proposal and to put it to the Council. The letter of advice from Ivy Legal can be forwarded straight to the Chief Executive of the Council if you wish as it is self explanatory.

If it would be helpful to meet to discuss this further, please let us know. It would be appreciated if you could copy all three of us on any e-mail correspondence.

Kind regards,

[Redacted]

----- Forwarded message -----

From: [Redacted]  
Date: Mon, Jan 22, 2024 at 4:44 PM  
Subject: Anna Maria Creek and foreshore  
To: [Redacted]

Dear [Redacted]

You asked us to review the current state of Anna Maria Creek and its foreshore and to give our advice as to the most pragmatic and cost-effective course of action which could be taken to achieve the following outcomes:

- removal of dumped and unseaworthy boats
- cessation of use of the foreshore for the dismantling or repair of boats.

**Background and History**

Anna Maria Creek and its foreshore are designated as part of an Area of Outstanding Natural Beauty ('the AONB'). Cornwall County Council ('the Council') is the Local Planning Authority and it is required to ensure that all its decisions have regard to the underlying purpose of conserving and enhancing the AONB.

There is a long history of local requests to the Council to deal with the problems relating to dumping, repair and unauthorized residential use of boats in Anna Maria Creek.

You have sent us aerial photographs (Attachments 1, 2 and 3) from the past 15 years which show that the number of boats deposited in Anna Maria Creek has increased significantly during that period.

You have informed us that:

- a small number of boatowners are responsible for a significant number of the boats in the Creek;
- there was an oil spill last year which appears to have originated from a hulk on which people are working; and
- the foreshore at the head of Anna Maria Creek is littered with debris from the owners of the boats which have been abandoned or stored there.

### **Recommended Course of Action**

You have asked us to advise on the most pragmatic and effective action which can be taken.

The Council has power to issue a Notice under S 215 of the Town and Country Planning Act 1990 in circumstances where the condition of the land is adversely affecting local amenity. Amenity in this context is largely a visual test. You have sent us (Attachments 4 onwards) a series of photos of the creek as it currently is and this illustrates the adverse effect on visual amenity.

A S 215 Notice can be issued to a landowner or to an occupier of land. The boat owners may be considered as occupiers in the context of S 215.

The Notice can require removal of the boats which have been abandoned or which are under long term repair, or which are being stored on the foreshore.

The Notice can require remedial action in as little as 28 days. Failure to comply with the Notice is a criminal offence.

We recommend, therefore, that you formally request the Council to issue a S 215 Notice on the owners of those boats stored or abandoned in the Creek which adversely affect the visual amenity of the Creek. We recommend that you offer to work with the Council and with the owners of seaworthy boats in the Creek in order to identify the boat owners on whom the Notice should be served.

We would be very happy to help further with advice on the drafting of the S 215 Notice if that would be of interest to the Council.

Yours sincerely,

[REDACTED]

[REDACTED]

[REDACTED]

[www.ivylegal.co.uk](http://www.ivylegal.co.uk)

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**Lisa Clements**

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**From:** [REDACTED]  
**Sent:** 26 January 2024 11:38  
**To:** clerk@mawnan.org.uk  
**Subject:** Fwd: Planning issues Tranquebar, Budock Vean Lane, Mawnan Smith  
**Attachments:** Garden room Port Navas Creek (1).JPG; Tranquarbar 21st January 2024 EN2301522.JPG; Tranquabar 22nd January 2024 EN2301522.JPG

Please see the email that I am forwarding with this one. Robert Reid asked me to forward it to you. Thank you for your attention.

----- Forwarded message -----

**From:** [REDACTED]  
**Date:** Fri, 26 Jan 2024, 11:25  
**Subject:** Planning issues Tranquebar, Budock Vean Lane, Mawnan Smith  
**To:** <[Cllr.john.bastin@cornwall.gov.uk](mailto:Cllr.john.bastin@cornwall.gov.uk)>

Dear Mr Bastin,

**Tranquabar, Budock Vean Lane, Mawnan Smith**

Robert Reid, Mawnan Smith Parish Council, suggested that I contact you.

I will try and be as brief as possible.

An old house overlooking Port Navas Creek and a traditional boat house (that was much closer to the creek than the house) have both been demolished and replaced by new builds (PA19/06733, PA17/03207, PA15/11903). The location is within the Cornwall AONB and is also covered by an Area TPO.

**The first issue** is that planning consent was given to demolish an old traditional old boathouse that was so well screened with trees and natural vegetation, that it could hardly be seen from the other side of the creek, including as seen from the historic quay at Port Navas. Unbelievably the Cornwall Council planners did not insist on a traditional boathouse as a replacement, or for no boat house at all. The planners instead approved what now looks like a bungalow with a boathouse to the rear and a garden room to the front. This garden room is very close to the waters edge.

They failed in their duty of regard for the AONB and missed the opportunity to relocate the replacement boathouse closer to the main house, or have a more sensitively built boathouse, or no boathouse at all and so enhance the AONB.

It beggars belief why they gave approval for this bungalow development with a garden room on the shoreline in this sensitive location.

**The second issue** is that Cornwall Council are now investigating breaches in the conditions that were linked to the planning consent (EN23/01522).

A healthy TPO screening oak tree on the Port Navas side of the boathouse and garden room has been removed.

There is also suspicion that the conditional special foundations (to protect the tree) have been ignored.

Work is now in progress extending the garden room even closer to the creekside high water line. The area of land to the front, on the creek side of the garden room, has been excavated almost to the shore. What

appears to be decking supports and post structure around it, is now in place. The owner appears to be opening up the garden room into a party area and to be trying to secure uninterrupted views of the creek for the long term.

The extension balcony area is taking up space that should be used for screening the approved garden room.

There is also a new long, straight and wide tarmac road that has been built from the house at the top to the creekside boat house and garden room. In addition to the road they have now built a car park next to the boathouse and garden room.

The road, the car parking and other paraphernalia, will just add further to the adverse impact on the AONB.

In summary Cornwall Council have failed to protect the Cornwall AONB with its National Landscape designation here. Cornwall Council had the opportunity to enhance the AONB in this location by relocating the boathouse to an area adjacent to the main house. Instead they approved replacing the old traditional boat house with a bungalow sized development including a garden room close to the waters edge. Surely the planners could have anticipated that adding a garden room so close to the waters edge would have an adverse impact on the landscape and the tranquil setting here. Sadly this shows complete disregard for the Cornwall AONB.

It is good that the reported breaches are now being investigated but it goes to show that a bad planning decision has led to further problems all of which could have been avoided in the first place.

It will be interesting to see the outcome of the investigation into the reported breaches.

Please see the photographs attached.

I will be interested in your thoughts and how decisions that adversely impact the AONB can be avoided in the future.

Some planners appear to be have a lack of understanding about what the Cornwall AONB objectives are.

There also appears to be a lack of accountability within the planning department.

Thank you for your attention.

██████████

21<sup>st</sup> January 2024



22<sup>nd</sup> January 2024



Garden room



## Lisa Clements

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**From:** [REDACTED]@cornwall.gov.uk>  
**Sent:** 01 February 2024 10:41  
**To:** Lisa Clements  
**Subject:** PA23/09806

**Flag Status:** Flagged

Information Classification: CONTROLLED

Good morning,

I note the Parish comment on the above application which states you can neither “fully support or object”. I am minded to recommend approval and am preparing a report accordingly. Given the wording of your Parish response, I do not consider this conflicts with wording, and I do not therefore intend to formally progress with a correspondence under the 5 day protocol. If you would like to object, please advise by tomorrow, otherwise I shall progress accordingly. In response to the concerns however, I would note that there is little change in materials comparative to the existing, other than the rolled metal addition to the rear, which is not prominent from any vantage point so will have little impact upon the overall perception of the property. I would also note that there are a range of property styles that are in view from the beach, including more modern, recent additions. In terms of extra weight, in the context of the overall existing dwelling, I consider the additional weight limited and in any case is not close to other third party land. There is little evidence to suggest the current scheme would require excessive retaining structures beyond existing infrastructure. I would also highlight paragraph 190 of the NPPF which clarifies that responsibility for a safe development lies with the developer and landowner.

Kind regards,

[REDACTED]  
**Cornwall Council | Development Management – Regulatory Services**  
 [REDACTED]

[www.cornwall.gov.uk](http://www.cornwall.gov.uk) | ‘Onen hag oll’

Planning department, Cornwall Council, New County Hall, Treyew Road. TR1 3AY

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Have you used one of our **Planning Services** lately? We would love to hear your feedback to gain a better understanding of how we are performing as a service. Check out our survey below:

<https://www.cornwall.gov.uk/environment-and-planning/planning/planning-survey-2019/>

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Please consider the environment. Do you really need to print this email?

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## Lisa Clements

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**From:** [REDACTED]  
**Sent:** 05 February 2024 10:38  
**To:** Lisa Clements  
**Subject:** RE: Mrs L Clements - Tranquebar Budock Veian Lane Mawnan Smith - [REDACTED]

**Flag Status:** Flagged

Information Classification: CONFIDENTIAL

Good morning Lisa,

[REDACTED] passed your email to me as I'm investigating this case.

Most of the issues raised can be investigated under my current case so no need for submitting additional report forms. I'll arrange for additional case/s to be set up if any breaches fall outside the scope of the current case.

If any further alleged breaches are brought to your attention can you send me an email with the details so I add them to the existing case.

Thanks

[REDACTED]

[REDACTED] Development Management- Regulatory

[www.cornwall.gov.uk](http://www.cornwall.gov.uk) | 'Onen hag oll'

First Floor, Camborne One Stop Shop, Dolcoath Avenue, Camborne TR14 8SX

To keep up to date with changes in the Planning & Sustainable Development Service, please check "What's new in Planning" on the [cornwall.gov.uk](http://cornwall.gov.uk) website.

-----Original Message-----

From: Lisa Clements <clerk@mawnan.org.uk>

Sent: 31 January 2024 13:57

To: [REDACTED] Planning Enforcement  
 <planning.enforcement@cornwall.gov.uk>

Subject: Mrs L Clements - Tranquebar Budock Veian Lane Mawnan Smith - [REDACTED]

CAUTION: This is an EXTERNAL email which was sent from outside of Cornwall Council's network. Do not click links, open attachments, or reply unless you recognise the sender and know the content is safe. Do not provide any login or password details if requested.

Hi [REDACTED]

Sorry to ask but I'm now getting more and more troubling information about this site and the excessive works in general at the location of the boathouse/ garden room.

I know that our local councillor John Bastin has already been asked to investigate this but I wonder if I should be submitting secondary reports for these additional works as Enforcement complaints, above the tree works one already submitted thus extending the scope?

If the first complaint will cover any and all variations against the conditions (specifically the general one about ' only using the plans submitted...') I'll leave it to process through, if not should I be doing separate reports for the whole debacle?

Ta

Lisa C

Mrs Lisa Clements (Clerk)  
Mawnan Parish Council Offices  
MS Electrical  
The Square  
Mawnan Smith  
TR11 5EP

Email:clerk@mawnan.org.uk  
Tel: 01326 251022

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<http://www.mawnan.org.uk/>

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-----Original Message-----

From: [REDACTED]  
Sent: 05 December 2023 11:00  
To: clerk@mawnan.org.uk  
Subject: Cornwall Council Acknowledgement Letter Attached [REDACTED]

Further to your enquiry to Cornwall Councils Planning Enforcement Team, please see the attached acknowledgment letter for your information. Should you have any queries, please contact the Planning Enforcement Team direct at [planning.enforcement@cornwall.gov.uk](mailto:planning.enforcement@cornwall.gov.uk)

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