

11th January 2024



Dear Councillor,

You are summoned to attend a meeting of Mawnan Parish Council on Thursday 18th January 2024 at 7.30pm in the Mawnan Bowling Club.

There is the possibility of a pre-meeting session with Adam Knuckley from the Highways Infrastructure Team to discuss the state of play with the pavement plans for Sampy's Hill from 7pm, which will be open to the public to comment on. If Adam cannot make a 7pm start we will fit this into our full meeting (at item 3920.24) but this update will last for no more than 30 minutes.

Please find attached the agenda for our meeting. We ask that if any member of the public has issues they would like to raise that they contact the clerk prior to the meeting so that we can best manage them. Please remember that the time allotted for *Matters of Community Concern* is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

Lisa Clements, Clerk to the Council

Agenda

Please note – as part of the inquorate O&F meeting from October 2023 a change to the numbering of items as per SLCC & CALC advice, so they are the same on agenda & minutes, was tabled. Although not yet discussed as this is the first meeting of the calendar year I have actioned this, rather than wait to start in May.

- 3918.24 **TO RECEIVE APOLOGIES**
- 3919.24 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS OR DECLARE GIFTS OVER £50**
- 3920.24 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**
- 3921.24 **TO RECEIVE AND APPROVE THE MINUTES OF THE 21st DECEMBER 2023 FULL COUNCIL MEETING**
- 3922.24 **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA**
- 3923.24 **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**
Ref. No: PA23/10228 Springbank Budock Vean Lane Mawnan Smith TR11 5LH
 Proposed Roof Extension and adapted parking area
- 3924.24 **TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL – including any information in relation to outstanding Inspectorate Appeals or Committee submissions**
- 3925.24 **TO RECEIVE ANY FURTHER COMMUNITY GRANT APPLICATIONS**
- 3926.24 **UPDATE AS REGARDS THE PROGRESS OF THE FUTURE OFFICE ACCOMMODATIONS AT THE MMH**

- 3927.24 **APPROVAL OF THE LIST OF PAYMENTS FOR JAN 2024 & TO RECEIVE DEC 2023 BANK STATEMENTS AND RECONCILIATIONS**
- 3928.24 **TO AGREE RESPONSES REQUIRED TO ANY CORRESPONDENCES** not already made by clerk
Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant Agenda item given in the Associated Papers during the full council meeting.
- 3929.24 **TO RECEIVE INFORMATION AND MAKE DECISIONS ON ANY NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS & COUNTRYSIDE** (including vote on Cornwall Council LMP offer for 24/25)
- 3930.24 **TO DISCUS THE SPECIFICATION FOR PUBLIC OPEN SPACES TENDER PRIOR TO ADVERTISING** (due for renewal 1/4/24)
- 3931.24 **REPORTS FROM OTHER GROUPS / INDIVIDUALS**
- 3932.24 **REPORT FROM CORNWALL COUNCIL WARD MEMBER**
- 3933.24 **TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES & POSITION OF ANY NOMINEES FOR CO-OPTION**
- 3934.24 **ITEMS FOR INCLUSION AT THE NEXT MEETING**
- 3935.24 **MATTERS OF COMMUNITY CONCERN**
- 3936.24 **DATE & TIME OF NEXT MEETING: 15th FEBRUARY 2024 AT 7.30PM**
Office & Finance committee meeting on 22nd January at the Bowling Club.

Further information & associated papers for this agenda
can be found on the parish council website
www.mawnan.org.uk

Associated papers:

Item 3920- Adam Knuckley of the County Infrastructure Team has offered to try to come along to our PC meeting to discuss the state of play with the plans for the Sampy's Hill pavement. The intention is to have a pre-meeting session of 30 minutes, but if Adam cannot make a 7pm start we will include this following 'Public Comments...' but limit it to 30 minutes. Copies of the current plan-set will be made available for the evening.

Item 3921 - draft minutes attached and online

Item 3924 - Planning decision to date: Dec 2023 to Jan 2024

Items in red are summaries of conditions applied to applications, other than the conditions within 3 years & as to provided plans (Tree works are 2 years & to BS3998 standards)

Ref: PA23/09242 Bosulla Budock Vean Lane Mawnan Smith TR11 5LH

Works to trees subject to a Tree Preservation Order (TPO), works include T1- Fell Black pine close to property & replace with native scots pine due to its currently low amenity value & non native

Status: Approved with conditions

Item 3925- 2 further grant applications have been received – from the Bowling Club & Primary School (via the PTA). At this point there is £2795 left in this year's pot. Accounts for both these groups were not included – these were made as mid year requests for funding which were agreed to be considered as grants if funding remained in January.

Item 3926- It is hoped that the specification for works will go out to a number of local contractors for consideration early in the new year with building works to start asap.

Item 3927- Payments for Jan 2024 & bank rec. for Dec 2023

Item	Cost Centre	Name & Item Description	VAT	Amount
198	Meeting Room Hire	Mawnan Bowling Club - hire july to Dec 23		£144.00
199	Meeting Room Hire	Mawnan Memorial Hall - trusts & O&F mtgs		£20.00
200	Post Office.. (.. Act 1954; S51)	Mawnan Memorial Hall - Aug to Dec 2023		£630.00
201	MMH New Offices	Horrman Architects – design work + building control	£514.60	£3087.60
202	Subscriptions	Starboard Systems/ Scribe - annual finance software subscription	£101.09	£606.53
203	Course/Conference fees	SLCC Clerk - community engagement summit	£13.00	£78.00
204	Course/Conference fees	SLCC- Cllr Bate- community engagement summit	£13.00	£78.00
205	Postages	Royal Mail- 8x Trusts agenda, 1 x councillor letter		£14.00
206	Toilet - Cleaning & Materials	KC Payne		£300.00
207	Clerks Salary (inc PAYE & NI)	clerk- wages inc truro parking & banking (dec 23) & chairs for new office	£0.62	£1,237.93
208	Toilets - Utility Charges	EDF energy		£11.00
209	Graveyard Maintenance/ Grounds	Robbie's Garden Services – pending invoice		£484.00
210	Toilets - Utility Charges	WaterPlus		£41.13
211	Parish Pension Contribution	Nest Pensions		£91.02
212	Clerk Pension Contribution	Nest Pensions		£52.01
		TOTAL	£642.31	£6875.22

Item 3928- Correspondences. If councillors wish to see any more information on individual items this will need to be requested from the clerk.

	Rec'd	Description	From	actions	Agenda
1	20.12.23	Accident @ Argal – ongoing speeding problem	Resident (Mabe)		3929
2	22.12.23	Revised Footpath leaflet quote(reduced numbers)	Brewers	Clerk dealing	
3	4.1.24	Decision for PA23/09242 (tree issue)	M Lean CC planning	For info	3924
4	9.1.24	Spring training dates (inc Charitable Trusts session)	CALC	For info/pending	
5	10.1.24	Update on Sampy's Hill pavement	A Knuckley CC Highways	Full council	3929
6					
7					

Explanation of actions:

Clerk dealt – clerk has replied/actioned *For info - forwarded to all councillors; no specific response necessary*
Full council – already on agenda *Pending –may need further investigation/discussion*

Item 3929 - LMP information from Cornwall Council to be decided up on. Financing offer of £1697.38 already included in budgeting for 24/25 with cutting requirements as per previous years schedules.

Item 3930 - Open Spaces contract up for renewal on 1st April – this included the JPF & CPF field cutting. Changes, if any, need to be agreed at this meeting to allow the advert for tender to be finalised and sent out for decision at the March 2024 meeting. All councillors have already had this specification, along with notes from the clerk about amendments or additional inclusions noted over the space of the current contract, which hopefully you will have read by now. Because this contract could surpass the £30,000 procurement limit then it will have to be put onto the Government Contract Finder site as well as advertised locally.

Other item – the O&F committee (Cllrs Sadler, Reid, Potter & Moyle) is due to meet on the 22nd and will need at least 3 members present to be quorate. This meeting is essential since we did not have one in October and there are some items that need to be completed for this year's audit process – can you please let me know if there is any possibility that any one of you will not be able to attend so I can start to reschedule?

**MINUTES OF THE MAWNAN PARISH COUNCIL MEETING HELD ON THURSDAY 21ST DECEMBER 2023
AT 7.30PM, IN THE MAWNAN BOWLING CLUB**

Present: Cllrs Potter (chair), Bate, Morris, Sadler & Whibley

ALSO PRESENT: clerk + 4 members of the public

3901.23 **TO RECEIVE APOLOGIES** - Cllr Reid & Slater

3902.23 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS** - none noted

3903.23 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY** – Resident: item on streetlights

3904.23 **TO RECEIVE AND APPROVE THE MINUTES OF THE 16TH NOVEMBER FULL COUNCIL MEETING**

It was proposed by Cllr Sadler seconded by Cllr Whibley and

RESOLVED that the minutes of the Parish Council meeting held on 19th October 2023 be approved and signed by the Chair.

on a vote being taken the matter was approved unanimously

3905.23 **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA (tank track DMMO;)**

Cllr Whibley stated that, following the information about a 'door-to-door seller' in the area from the last meeting, she had received advice to put up a 'no cold caller' notice from the Red Cross, following a late night visit from one of their doorstep canvassers. She had lodged a formal complaint with the Red Cross about such practices (it being dark, in a rural location and well into the evening when this visit happened) and they were going to review their campaign parameters.

The phone box still has the notice in about the parish council not being responsible for items left, but it appears that there is not much 'swapping' going on. To date no-one has come forward saying they are taking responsibility for the 'book swap' items put in. Cllr Whibley said that the Garden Club do not feel this is the right place, or times for them to make use of whilst the clerk reported that Ms King was eager to put up local history items, although the one item she had already added had been removed. The clerk said that the special frames bought had not been installed and Ms King's items may benefit from being seen to be 'exhibits' and not just posters. The suggestion of removing everything and locking the box up was agreed as unfeasible.

The clerk & Cllr Whibley had drafted the parish evidence response to the Tank Track DMMO and, with a few minor amendments put forward by Cllr Sadler it was agreed to submit this along with a statement that the PC were neither supporting nor objecting to the proposal.

3906.23 **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**

Ref. No: PA23/09351 Ebb Tide Budock Vean Lane Mawnan Smith TR11 5LG

It was proposed by Cllr Whibley, seconded by Cllr Sadler &

RESOLVED that Mawnan Parish Council support this application, on the provision that the mitigations proposed in the bat surveys are put in place for their protections

on a vote being taken the matter was approved unanimously

Ref. No: PA23/09134 Dracaena Sampys Hill Mawnan Smith TR11 5EW

It was proposed by Cllr Whibley, seconded by Cllr Morris &

RESOLVED that Mawnan Parish Council support this application

on a vote being taken the matter was approved unanimously

Ref. No: PA23/09242 Bosulla Budock Vean Lane Mawnan Smith TR11 5LH

It was proposed by Cllr Sadler, seconded by Cllr Morris &

RESOLVED that unfortunately we [Mawnan Parish Council] do not feel that the removal of this tree is necessary - and we do not feel that the description by the tree officer that this pine is 'an unexceptional example ... ' appropriate. Every tree is exceptional. We feel that this tree could be pruned or managed and still retained. We feel given the decision to call an ecological emergency by Cornwall Council there should be more consideration given to any application to remove trees (and hedges, and meadows) unless they are dead, dying or likely to cause serious property damage. As such Mawnan Parish Council object to this application

on a vote being taken the matter was approved unanimously

Ref. No: PA23/09806 Tregarthen Helford Passage Mawnan Smith TR11 5LD

It was proposed by Cllr Whibley, seconded by Cllr Morris &

RESOLVED that unfortunately, whilst supportive of the proposal in principle, Mawnan Parish Council do not feel that we can either fully support, or object to this application, as we have too many concerns.

Given the location of the intended extension we are concerned that there is extra weight being placed on an already excavated site and that more information on retaining walls be provided; that the pallet of intended materials is not coherent within the local vernacular (or our NDP design statement) at Helford Passage and that, even though not truly visible from off-site, the extension is 'too modern' in context for the immediate area.

on a vote being taken the matter was approved unanimously

3907.23 TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL – including any information in relation to outstanding Inspectorate Appeals or Committee submissions

List read out – the clerk also explained that an enforcement case had been opened regarding works at Tranquebar as discussed at the last meeting. Unfortunately from this point she could not obtain or relay any further information on this until the case had officially been decided upon, which could be many months.

3908.23 TO RECEIVE RECOMMENDATIONS FROM THE OFFICE & FINANCE COMMITTEE FOR SETTING THE BUDGET & PRECEPT FOR 2023/4 AND SOLAR GRANT BUDGET ALLOCATION

Cllr Potter gave a summary of the O&F budget setting meeting from 6th December, where Cllr Reid felt that, in his view, the clerk's budget proposal was insufficient to cover potential upcoming needs – especially in relation to the Trust & refurbishments of the JPF especially. On discussion it was agreed that, to a degree, Cllr Reid's projections had a solid foundation but that his initial proposals were far beyond what the PC could reasonably be prepared to add to the precept figure for 2024/5 and a 'fall-back' figure was agreed to of £24,000 (+ the earmarking of £10,000 in the Solar Grant pot for JPF works). Cllr Reid's figures were project based and not related to the existing budget structure, which the clerk was asked to incorporate them into.

The clerk also explained that, with the financing for the new offices taken into account, there would be very little money left in the PC coffers (<£9,000 inc. Earmarked Reserves) at the end of

the year. She said that some of the Earmarked Reserves were essential, such as Election Expenses, Solar Grant Fund & CIL, but that the PC could work without others whilst noting them as 'temporarily liquidated' until the council is in a better financial position to reinstate.

There was also discussion on the management and use of the Solar Grant Fund and what conditions there were upon it. The clerk agreed to re-circulate both the original S106 agreement and the PC Grants paperwork for review.

Cllr Bate asked if the cost of survey's etc. for the new offices, as noted in this month's payment list, was included within the £35,000 agreed set aside budget. The clerk confirmed that it was agreed that the parish contribution of £35,000 would cover all the surveys & fees required for the project – they would not be additional to it.

It was proposed by Cllr Sadler, seconded by Cllr Potter &
RESOLVED that the Parish Council budget for 2024/25 would be set at £84,000

It was therefore proposed by Cllr Potter, seconded by Cllr Sadler &
RESOLVED that the Parish Council precept for 2024/25 would be set at £80,803

It was then proposed by Cllr Potter, seconded by Cllr Sadler &
RESOLVED that the Parish Council contribute £2000 from this year's Solar Grant income to the 2024/25 Donation & Grants budget line

on a vote being taken all three matters were approved unanimously

3909.23 APPROVAL OF THE LIST OF PAYMENTS FOR DEC 2023 & TO RECEIVE NOV 2023 BANK STATEMENTS AND RECONCILIATIONS

It was proposed by Cllr Reid, seconded by Cllr Morris &
RESOLVED that accounts totalling £8247.69 Inc. VAT be approved for payment in December 2023 & duly signed.

It was proposed by Cllr Reid, seconded by Cllr Morris &
RESOLVED that the bank reconciliation presented totalling £103,715.64 (of which £38,500.26 is retained Solar Grant Fund) for November 2023 be received & approved as a true record.

on a vote being taken both the matters were approved unanimously

3910.23 TO NOTE RECEIVED CORRESPONDENCES AND AGREE TO ANY FURTHER RESPONSES REQUIRED (above those already made by clerk)

Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant Agenda item given in the Associated Papers during the full council meeting.

Item 1- that fact that the PC had already undertaken a similar project several years ago, where all the recognised footpaths within the parish were assessed (by the Cllrs Nash & Marsden) and had upgraded or amended to the parish cutting contract to cover these was noted. The clerk explained that she had contacted Mr/Cllr Simmons to ask if any financial provision had been agreed if we decided to 'opt out' of the scope of the current LMP schedule to undertake this project, which was not the case. Given that we have already partially done these suggestions, enhancing the cutting of our footpath network beyond that outlined by County in the LMP contract it was agreed to communicate with Mr/Cllr Simmons that we did not feel able to take part in his project at this time, but that we wished him all the best in taking it forward and were happy to discuss how we managed our contract to include more than the LMP.

Item 4 – There had been a suggestion made to the PC about {the community} buying one of the houses next to the MMH to create some form of parking by a resident. The clerk had responded that this was not really financially viable as the most recent price for one of the homes was around the £500,000 mark and that, unless the building was demolished it would not significantly increase parking spaces. Using the home as a café/ storage would not provide anywhere near enough income to cover running costs, let alone purchase. Cllr Bate thought that there were positive discussions about obtaining some land elsewhere to put some hall parking on, but that this was at a very early stage in discussions.

Item 9 – the turf had been lifted outside of the school to allow the planting of an area of poppies, hopefully blooming in time for the 80th D Day anniversary in June

Item 11 – Cllr Sadler said that he has spoken to Ms King about the trees in Torbay, after doing some online research. It appeared that the majority of the cabbage palms removed must have been planted before Mr Pascoe was involved and that a direct link between him, Mawnan Parish and the Torbay trees was tenuous at best. It was therefore agreed not to try to take the suggestion of contact any further.

Item 12 – the clerk reported about the advancements within the cricket club and that they were asking us to not new requirements as part of consideration to the open spaces cutting contract. A reminder that our remit is for the cutting of a playing field, not specific activity pitches was made. Congratulations was however offered to the Cricket Club on their achievements.

The clerk also noted that she had been forwarded by Cllr Bate a Facebook post about the poor state of cutting at the church graveyard. In the view of the clerk the site was looking reasonable for the time of year and there appeared to be no significant cutting issues to address, as the site photos taken by the clerk showed. The clerk used these photos in her response to the original post's sender but that this had resulted in complaints on specific plot by plot issues, a conversation that she felt was not useful to be drawn into.

3911.23 TO RECEIVE INFORMATION AND MAKE DECISIONS ON ANY NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS & COUNTRYSIDE

- Cllr Potter said that he had sent on his notes from the summer meeting to Gareth Lay of the National Trust given that they would be looking at budgets for next year. Hopefully it might focus them into sorting out the works that were proposed. Cllr Sadler thought that if the signage at the entrance to Bosloe carpark could at least be done before the spring season started (including cutting back the trees there) it might have an impact, especially if it is modified to push the carpark and not the road as the only route. It was noted that proper signage for Grebe Beach, given its inclusion on Times Top 10 beach list, explaining that the NT carpark is the only parking available might also be helpful.
- Cllr Whibley thanked Charlie at the National Trust for planting our landmark tree up at Bosloe crossroads. The clerk wondered if adding this area to the current/pending open spaces cutting contract might be useful as would looking into some form of commemorative plaque and event later in the spring.
- Cllr Bate reported that Speedwatch had 398 incidents recorded this year with the fastest recorded speed being 39mph, but unfortunately the number plate for this was not caught fully so no action was taken.
- Cllr Sadler once again stated that in relation to the new pavement proposals for Sampy's Hill he expected a proper, physical public meeting to take place and not something online. The clerk explained that she had made this clear to the team at

Cornwall Council but that they were not willing to discuss until a date for the consultation had been set and if they would be willing to attend/organise a public event. Cllr Whibley said that she had seen that some kind of marking up had been done on the road with spray-paint – was this related to the plans? Cllr Bate added that the position on the current plans for crossing - diagonally to Thatched Cottage – was not acceptable and would not be the one used by most people. She asked that it be moved and a proper crossing be put in outside the shop.

A resident said that they had heard the pavement had been agreed to go down to 1m (the clerk stated that in the previous discussions a statutory width of 1.2m was given) and that the pavement + parking + road would mean that yellow lines wouldn't been needed. He felt that any restriction to the current on-street parking would cause huge issues to the hall, simply forcing people onto the Lowenna Fields estate to park there. He asked why a chicane/ pull outs to stop speeding were not being considered to stop speeding. It was agreed that the clerk would request either details of an actual physical public consultation event or invite the team to a pre-meeting presentation in the New Year when the public consultation period has been finalised.

3912.23 **REPORTS FROM OTHER GROUPS / INDIVIDUALS**

Cllr Morris reported about the last beach clean of the year at Helford Passage where just over 17kg of waste & litter was removed by the volunteers. Helford Marine Conservation Group was planning a talk on restoring seagrass beds for the March AGM. She also attended the joint enforcement session at Mabe PC with Alan Mason where it was stated that many of their issues arose from applications relating to exclusions under the 10 year continuous use rules. They appear to be suffering with a lot of developments taking place on hidden or isolated properties without permission and are using drones to find them in association with the Enforcement Team, who still rely heavily on the general public to report properties having works done.

3913.23 **REPORT FROM CORNWALL COUNCIL WARD MEMBER**

- Cllr Bastin said that he had very little to report this month. He reminded everyone that as of December users of the mobile library van service would need their PIN (the last 4 digits of their card number) to access services and loans.
- He also confirmed that as of 1st January the process of dimming streetlights would begin – to see if our streetlights had been upgraded we needed to check for the small aerial on the top which means they have been upgraded.

3914.23 **TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES & POSITION OF ANY NOMINEES FOR CO-OPTION**

The clerk reported that there were still 2 outstanding co-option vacancies but she had not heard back from anyone interested in filling them to date.

3915.23 **ITEMS FOR INCLUSION AT THE NEXT MEETING**

Sampy's Hill pavement (public consultation & further PC discussions)

3916.23 **MATTERS OF COMMUNITY CONCERN**

A resident in attendance noted the newspaper report that Cornwall County would be switching off of LED streetlights overnight and said that Shute Hill would be affected. He felt that this was a positive measure to enhance the locality 'dark skies' status and to cut carbon/electricity costs. (reminder: a streetlight survey of Shute Hill was done by the PC to assist in the question of "off or dimmed" was undertaken in March 2023 at the start of this countywide project).

He said that volunteers to plant 8000 more trees on the Penrose Estate (Helston) were being sought for the New Year – details via the NT Penrose webpage.

He also asked about landowners cutting down trees on their properties (with or without planning permission) given the declaration of a ecological emergency by Cornwall Council and if this happened could and they were not replaced on site could they not be asked to fund another tree in another location or public space? It would not only increase public 'woodland' spaces as part of the forest for Cornwall put an onus on homeowners and developers to consider the ecological impact of removing trees and hedges in general.

3917.23 DATE & TIME OF NEXT MEETING: 18th JANUARY 2024 AT 7.30PM

The meeting finished at 9.10pm and seasonal refreshments were served.

Item 3909.23 -Payments for Dec 2023

Item	Cost Centre	Name & Item Description	VAT	Amount
175	Postages	Royal Mail - <i>O&F agenda x 4</i>	0.00	3.00
176	Toilets - Utility Charges	WaterPlus – <i>Oct water charges</i>	0.00	76.83
177	Toilets - Cleaning & Materials	KC Payne	0.00	300.00
178	Clerks Salary (inc PAYE & NI)	clerk - <i>wages inc subcontracted trust hours, xmas refreshments & graveyard plant</i>	0.05	1,446.57
179	Grass Cutting	R Sanders	93.00	558.00
180	Toilets - Utility Charges	EDF energy	0.00	11.00
181	Clerks Pension Contribution	Nest Pensions	0.00	67.51
182	Parish Pension Contribution	Nest Pensions	0.00	118.15
183	Clerks Salary (inc PAYE & NI)	HMRC - <i>Parish NI Q3</i>	0.00	342.57
184	Parish NI contribution	HMRC - <i>Clerks Tax & NI Q3</i>	0.00	452.68
185	Graveyard Maintenance/ Grounds	Robbie's Garden Services & Fencing	0.00	484.00
186	Toilets - Utility Charges	WaterPlus - <i>nov water charges</i>	0.00	41.13
187	Public Services - Rubbish Bins	Biffa Environmental Services Ltd - <i>3 x waste bin emptying</i>	366.08	2,196.48
188	Subscriptions	ICO - <i>annual bill</i>	0.00	40.00
189	MMH New Offices	Ask Asbestos Services Ltd (PAID BY CLERK) - <i>asbestos survey for new offices</i>	109.00	654.00
190	Parish Council Websites	Webhosts UK Ltd - <i>annual hosting charge</i>	9.48	56.87
191	Admin - Telephone & Internet	BT	5.79	34.76
192	LMP / SWCP Footpaths	R Sanders- <i>3rd cut invoice (fpt 19 & 20)</i>	52.50	315.00
193	Miscellaneous Expenses	Lidl - <i>falmouth - Xmas refreshments</i>	0.00	8.51
194	Graveyard Maintenance/ Grounds	Robbie's Garden Services & Fencing- <i>2 x additional seasonal cuts. + 20 grave top-ups @£30 each</i>	0.00	720.00
195	Postages	Royal Mail - <i>6 x full agenda</i>	0.00	5.25
196	Miscellaneous Expenses -	Debit Card - <i>xmas refreshments - punch</i>	0.00	3.38
197	Grass Cutting	R Sanders - <i>dec cutting</i>	52.00	312.00
		TOTAL	£687.90	£8247.69

Bank Reconciliation at 01/12/2023			
	Cash in Hand 01/04/2023		100,611.93
	ADD Receipts 01/04/2023 - 01/12/2023		67,245.01
			167,856.94
	SUBTRACT Payments 01/04/2023 - 01/12/2023		64,141.30
A	Cash in Hand 01/12/2023 (per Cash Book)		103,715.64
	Cash in hand per Bank Statements		
	Petty Cash 01/05/2021	0.00	
	95 Day Saver Account - Nationwide 01/08/2023	38,500.26	
	Deposit Account - Lloyds 01/12/2023	63,135.09	
	Current Account - Lloyds 01/12/2023	2,080.29	
			103,715.64
	Less unrepresented payments		
			103,715.64
	Plus unrepresented receipts		
B	Adjusted Bank Balance		103,715.64
	A = B Checks out OK		

Item 3910.23- Correspondences.

	Rec'd	Description	From	actions	Agenda
1	25.11.23	PhD project/ Parish footpath assessment project	P Simmons, Mabe PC	pending	11
2	28.11.23	2024 off street parking order review	CC- business (parking)	for info	11
3	29.11.23	Request for help to compile info of Cornish parishes xmas lights/events	C Trevena	Clerk dealt	
4	30.11.23	Carparking at the MMH – buying the house next door & funding streams	Resident	Clerk dealt	
5	1.12.23	CALC news update – community ownership funds; star awards etc & 2024 training dates	CALC	Pending/ for info	
6	4.12.23	Community Chest award (for footpath leaflet)	N Drewitt – CC Localism	Clerk dealing	
7	5.12.23	Enforcement complaint – notice of action	CC- Planning Enforcement	Clerk dealing	7
8	6.12.23	Referendums on PC precept increases	W Tarrant – CC Finance	For info	8
9	12.12.23	Explanation on the removal of turf outside the school	CORMAC	For info	11
10	12.12.23	Future elections costs calculator (for 2025)	CALC	Clerk dealing	8
11	13.12.23	Torbay Tree cutting & parish connection	Resident	pending	
	14.12.23	Additional info about Cricket ~(league/cutting)	M Ley	Pending	
12		Various newsletter – CAB, Kresen Kernow, Forest for Cornwall, Climate Eco-Hub, SWCP		Website	



Mawnan Bowling Club

Carwinion Road

Mawnan Smith TR11 5JD

Secretary: Malcolm Dearnley. "Dowren", 7 Shute Hill, Mawnan Smith, TR11 5HQ. 01326-251133; 07969296413;
malcolmdearnley@yahoo.co.uk

The Chairman

Mawnan Parish Council

22nd July 2023

Dear Sir,

Application for a grant towards the purchase of Bowling woods

During the summer of 2023, Mawnan Bowling Club were delighted to be able to teach the children of Mawnan School the game of bowls. This was to enable them to compete in the annual West Cornwall Schools Championship, which is held at Chacewater every June.

We trained 18 children over a period of several weeks prior to the event, entering 3 teams of 6 players. We are delighted that 2 of the teams got through to the semi-finals, narrowly missing out on a place in the final. We were delighted with the way in which the children acquitted themselves, and the way that they supported their fellow players.

The bowls used by the children were "Junior" size, requiring the use of 6 sets of 4 woods. As a Club we have 2 sets of 4 and the school has one further set of 4, but we were fortunate in being able to borrow a further 3 sets from Falmouth, who were not training a team this year.

We would like to make an application to Mawnan Parish Council for the funding for three further sets of 4 woods, which cost, at the moment, £170/set, a total of £510. I understand that a price rise is likely in the next couple of months.

I would be pleased to supply any further information.

Malcolm Dearnley

Hon Secretary

From: Jilly Pridmore [REDACTED]
Sent: 25 July 2023 09:39
To: enquiries@cornwallhighways.co.uk; john.bastin@cornwallcouncillors.org.uk; [REDACTED]
[REDACTED]
Cc: [REDACTED]
Subject: Parking at Mawnan School

Dear All,

Parking at and near the school continues to be an issue. My biggest concern is that some irresponsible parents park on the pavement adjacent to the entrance which makes crossing the road unsafe as you don't have a clear view. The pavements are curved in design to deter parking but sadly unless I am on the gate directing the traffic then people park there. We have tried putting cones out on the pavements but these often get moved. I would like to suggest a more permanent solution and would welcome your support with this.

Would it be possible to put some planters on these pavements?

Do you know of any possible funding sources or would the Parish Council be happy to sponsor this project?

Our gardening club would do the planting and maintain the planters.

Also, do you know who is responsible for the 'keep clear' signage? I have spoken to our management company (Mitie) and as it sits outside the boundary they have stated that they are not responsible for it. We would like it repainted if possible?



--
Jilly Pridmore

Head Teacher
Mawnan C of E VA School

Using our God-Given Gifts to Let our Light Shine

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]





Mawnan Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 01/01/2024		
	Cash in Hand 01/04/2023		100,611.93
	ADD Receipts 01/04/2023 - 01/01/2024		68,595.17
			169,207.10
	SUBTRACT Payments 01/04/2023 - 01/01/2024		72,312.16
A	Cash in Hand 01/01/2024 (per Cash Book)		96,894.94
	Cash in hand per Bank Statements		
	Petty Cash	01/05/2021	0.00
	95 Day Saver Account - Nationwide	01/08/2023	38,500.26
	Deposit Account - Lloyds	01/01/2024	57,207.05
	Current Account - Lloyds	01/01/2024	2,064.01
			97,771.32
	Less unrepresented payments		876.38
			96,894.94
	Plus unrepresented receipts		
B	Adjusted Bank Balance		96,894.94
	A = B Checks out OK		

From: [REDACTED]

Sent: 20 December 2023 12:48

To: [REDACTED]

Cc: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Subject: Re: Argal Lake to College Reservoir crossing study

Hi all,

Just come back from helping in a road traffic accident at that junction this morning. A (very shaken up) 17-year-old lad came round the corner too fast, lost control on the uphill (from mabe direction) skidded and rolled his car over and into the parked cars narrowly missing a few people. I don't know if this accident is useful to prove the urgent need for speed safety measures there .



[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Here's some odd things we've been doing to try to save the oceans:

<https://oceanrebellion.earth/news>

Lisa Clements

From: [REDACTED]
Sent: 10 January 2024 16:15
To: Lisa Clements
Cc: [REDACTED]
Subject: RE: Mawnan Smith Footway Update
Attachments: Infra23-016-CSL-HGN-SW777342-DE-D-0002-P01.05.pdf; Infra23-016-CSL-HGN-SW777342-DE-D-0001-P01.05.pdf; Infra23-016-CSL-GEN-SW777342-DE-D-0001-P01.02.pdf; Infra23-016-CSL-GEN-SW777342-DE-D-0002-P01.02.pdf; Infra23-016-CSL-HGN-SW777342-DE-D-0003-P01.05.pdf

Information Classification: CONTROLLED

Dear Lisa,

Thank you for your e-mail. For clarity I've attached the most recent plans.

The spray markings seen on site are likely related to a utility survey we have commissioned. There are underground water and electric utilities near the proposed footway and so this survey is to check for any conflicts. We have also recently undertaken a road safety audit for which some people may have noticed the team on site.

I'm afraid I don't know where the 1m footpath width suggestion has come from and that would be below what Cornwall Council would consider acceptable, however I would be happy to attend a meeting to discuss this and other issues further. Can I suggest we attend the next Thursday parish meeting?

Kind regards,

Adam [REDACTED] Design Lead
Cormac Solutions Ltd | Infrastructure

[REDACTED]
www.cormacltd.co.uk

Murdoch Building, Western Group Centre, Radnor Road, Scorrier, TR16 5EH

From: Lisa Clements <clerk@mawnan.org.uk>

Sent: 10 January 2024 12:14

To: [REDACTED]

Cc: [REDACTED]
[REDACTED]

Subject: RE: Mawnan Smith Footway Update

CAUTION: This is an **EXTERNAL** email which was sent from outside of Cornwall Council's network. Do not click links, open attachments, or reply unless you recognise the sender and know the content is safe. Do not provide any login or password details if requested.

Hi All

I've been asked to find out if this has managed to advance any further as yet – and were you involved in the spray-painting on the road of what we assume are dimensions of the plans (though what version we are unsure)?

Some of our councillors are adamant that any further discussion /public consultation needs to include a physical meeting/ event within our parish as they have points that they still feel have not been covered in the revised plans and need clarification. If this is not possible, then they have asked if you would be willing to come along to a session before one of our regular PC meetings once the public consultation period has been agreed (they're at 7pm on the 3rd Thursday of the month)

We have also been told by a member of the public that an agreement to limit the footpath width to 1m has been made by 'someone at County' - I thought this was out of the question and that a 1.2m minimum was necessary.

Ta

Lisa C

Mrs Lisa Clements (Clerk)
Mawnan Parish Council Offices
MS Electrical
The Square
Mawnan Smith
TR11 5EP

Email:clerk@mawnan.org.uk
Tel: 01326 251022

Office Hours: Monday, Wednesday & Thursday 9am to 2pm . Emails or phone messages will, in all likelihood, not be responded to outside of these hours.

www.mawnan.org.uk

Any communications made with Mawnan Parish Council are considered to be in the public domain unless explicitly stated by the sender. As such they are subject to disclosure under a Freedom of Information Request.

Personal data will only be held long enough to allow us to make reasonable responses (6 months) and then removed from our systems.

This Email and any files transmitted with it are confidential and intended solely for the use of the individual or organisation to whom they are addressed. If you have received this email in error please notify Mawnan Parish Council and DESTROY the original email.

From: [REDACTED]

Sent: 26 October 2023 13:11

To: [REDACTED] Lisa Clements <clerk@mawnan.org.uk>

Cc: [REDACTED]
[REDACTED]
[REDACTED]

Subject: Mawnan Smith Footway Update

Information Classification: CONTROLLED

Good afternoon,

This is an update on the proposed footway at Sampys Hill discussed at our previous meeting. Following this meeting we have updated the design as per the attached drawings.

The design shows “no waiting” restrictions on the east side of the road protecting the new footway, however after hearing the concerns raised at the meeting we have reduced the restrictions to the minimum needed to support the footway. The attached drawing showing the double yellow lines lists the level of parking retained in the proposal.

We still need to undertake a full public consultation, however before we do want to get everyone’s further thoughts on the revised layouts. If there are any comments please can they be sent by Friday 10th November.

There would also be further opportunity to respond and comment during the public consultation.

Kind Regards,

Adam [REDACTED]

Cormac Solutions Ltd | Infrastructure
[REDACTED]

www.cormacltd.co.uk

Murdoch Building, Western Group Centre, Radnor Road, Scorrier, TR16 5EH

This e-mail and attachments are intended for above named only and may be confidential. If they have come to you in error you must take no action based on them, nor must you copy or show them to anyone; please e-mail us immediately at info@corservltd.co.uk Please note that this e-mail may be subject to recording and/or monitoring in accordance with the relevant legislation and may need to be disclosed under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004. Security Warning: It is the responsibility of the recipient to ensure that this e-mail and any attachments are virus free. Corserv will not accept liability for any damage caused by a virus. Corserv Solutions Ltd - A Cornwall Council Company Registered in England No. 07737430. Registered office: Western Group Centre Radnor Road, Scorrier, Redruth, Cornwall, England, TR16 5EH. Consider the environment; do you really need to print this email? Let us know if you need any assistance such as help with mobility, vision or hearing, or information in a different format.

This e-mail and attachments are intended for above named only and may be confidential. If they have come to you in error you must take no action based on them, nor must you copy or show them to anyone; please e-mail us immediately at info@corservltd.co.uk Please note that this e-mail may be subject to recording and/or monitoring in accordance with the relevant legislation and may need to be disclosed under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004. Security Warning: It is the responsibility of the recipient to ensure that this e-mail and any attachments are virus free. Corserv will not accept liability for any damage caused by a virus. Corserv Solutions Ltd - A Cornwall Council Company Registered in England No. 07737430. Registered office: Western Group Centre Radnor Road, Scorrier, Redruth, Cornwall, England, TR16 5EH. Consider the environment; do you really need to print this email? Let us know if you need any assistance such as help with mobility, vision or hearing, or information in a different format.



Your ref:

My ref: LMP 2024/25

Date: 8th November 2023

Dear Mrs Lisa Clements,

Clerk to Mawnan Parish Council
clerk@mawnan.org.uk

Local Maintenance Partnership 2024 – 2025

Once again, thank you to all of the Town & Parish Councils that continue to support the Local Maintenance Partnership (LMP) and South West Coast Path (SWCP) initiatives.

The work that you and your contractors undertake each year is invaluable in keeping the Public Rights of Way open for the public to enjoy. Access to nature through our countryside is an essential part of community health and wellbeing, and your efforts to help maintain that access is now an important part of Cornwall's Green Infrastructure Strategy.

The Council is continuing to recognise the benefits of having local influence and management of community assets, such as the Public Rights of Way and we are interested in how we could support you to improve and extend your involvement with the management of environmental assets in your parish or towns.

If you are not currently a partner and wish to play a role in keeping the paths within your parish cut, then please get in contact with us using the details at the end of the letter.

Changes to the Grant

We are pleased to announce that the rates for next year's LMP and SWCP will be increased by 4.9%.

Therefore, in light of this, we are happy to offer the following estimated grants to you for the next financial year:

LMP £747.99

SWCP £949.39

You do not need to accept this offer now, all of the documents will be sent in January 2024.

Changes to the Schedule

Although the grant figures will have changed to account for the uplift, they may also have increased due to additional cuts.

Any alterations made will be included on the schedule and the maps, which will be sent out in January.

Payments and Invoices for 2023-24

If you haven't already done so, then please send your completed invoice to invoices@cornwall.gov.uk In order to be able to honour the payment, you will need to include the Purchase Order number and an invoice number.

If you haven't received a PO number, then please email us at imp@cornwall.gov.uk , as we will not be able to make any payment without one.

Your Contact Details & Changes

In order to assist us in reaching the correct person, could you please make sure that your contact details are up to date. Any changes can be emailed to ptcchanges@cornwall.gov.uk, imp@cornwall.gov.uk and supplierdata@cornwall.gov.uk (the latter is crucial for Purchase Orders and payments, as they will only be sent to the address held).

We use the information provided by Democratic Services to contact you, so changes to clerks / RFOs and email addresses should be made as necessary.

Contacting Us

Please email using imp@cornwall.gov.uk , rather than individual officers' addresses, as this inbox will be monitored in the event of any staff absence.

Yours sincerely



Jon Mitchell
Public Space & Forestry Team Leader
Environment & Connectivity Service