



**MINUTES OF THE MAWNAN PARISH COUNCIL MEETING HELD ON THURSDAY 21ST DECEMBER 2023
AT 7.30PM, IN THE MAWNAN BOWLING CLUB**

Present: Cllrs Potter (chair), Bate, Morris, Sadler & Whibley

ALSO PRESENT: clerk + 4 members of the public

3901.23 **TO RECEIVE APOLOGIES** - Cllr Reid & Slater

3902.23 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS** - none noted

3903.23 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY** – Resident: item on streetlights

3904.23 **TO RECEIVE AND APPROVE THE MINUTES OF THE 16TH NOVEMBER FULL COUNCIL MEETING**

It was proposed by Cllr Sadler seconded by Cllr Whibley and

RESOLVED that the minutes of the Parish Council meeting held on 19th October 2023 be approved and signed by the Chair.

on a vote being taken the matter was approved unanimously

3905.23 **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA (tank track DMMO;)**

Cllr Whibley stated that, following the information about a 'door-to-door seller' in the area from the last meeting, she had received advice to put up a 'no cold caller' notice from the Red Cross, following a late night visit from one of their doorstep canvassers. She had lodged a formal complaint with the Red Cross about such practices (it being dark, in a rural location and well into the evening when this visit happened) and they were going to review their campaign parameters.

The phone box still has the notice in about the parish council not being responsible for items left, but it appears that there is not much 'swapping' going on. To date no-one has come forward saying they are taking responsibility for the 'book swap' items put in. Cllr Whibley said that the Garden Club do not feel this is the right place, or times for them to make use of whilst the clerk reported that Ms King was eager to put up local history items, although the one item she had already added had been removed. The clerk said that the special frames bought had not been installed and Ms King's items may benefit from being seen to be 'exhibits' and not just posters. The suggestion of removing everything and locking the box up was agreed as unfeasible.

The clerk & Cllr Whibley had drafted the parish evidence response to the Tank Track DMMO and, with a few minor amendments put forward by Cllr Sadler it was agreed to submit this along with a statement that the PC were neither supporting nor objecting to the proposal.

3906.23 **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**

Ref. No: PA23/09351 Ebb Tide Budock Vean Lane Mawnan Smith TR11 5LG

It was proposed by Cllr Whibley, seconded by Cllr Sadler &

RESOLVED that Mawnan Parish Council support this application, on the provision that the mitigations proposed in the bat surveys are put in place for their protections

on a vote being taken the matter was approved unanimously

Ref. No: PA23/09134 Dracaena Sampys Hill Mawnan Smith TR11 5EW

It was proposed by Cllr Whibley, seconded by Cllr Morris &

RESOLVED that Mawnan Parish Council support this application

on a vote being taken the matter was approved unanimously

Ref. No: PA23/09242 Bosulla Budock Vean Lane Mawnan Smith TR11 5LH

It was proposed by Cllr Sadler, seconded by Cllr Morris &

RESOLVED that unfortunately we [Mawnan Parish Council] do not feel that the removal of this tree is necessary - and we do not feel that the description by the tree officer that this pine is 'an unexceptional example ...' appropriate. Every tree is exceptional. We feel that this tree could be pruned or managed and still retained. We feel given the decision to call an ecological emergency by Cornwall Council there should be more consideration given to any application to remove trees (and hedges, and meadows) unless they are dead, dying or likely to cause serious property damage. As such Mawnan Parish Council object to this application

on a vote being taken the matter was approved unanimously

Ref. No: PA23/09806 Tregarthen Helford Passage Mawnan Smith TR11 5LD

It was proposed by Cllr Whibley, seconded by Cllr Morris &

RESOLVED that unfortunately, whilst supportive of the proposal in principle, Mawnan Parish Council do not feel that we can either fully support, or object to this application, as we have too many concerns.

Given the location of the intended extension we are concerned that there is extra weight being placed on an already excavated site and that more information on retaining walls be provided; that the pallet of intended materials is not coherent within the local vernacular (or our NDP design statement) at Helford Passage and that, even though not truly visible from off-site, the extension is 'too modern' in context for the immediate area.

on a vote being taken the matter was approved unanimously

3907.23 TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL – including any information in relation to outstanding Inspectorate Appeals or Committee submissions

List read out – the clerk also explained that an enforcement case had been opened regarding works at Tranquebar as discussed at the last meeting. Unfortunately from this point she could not obtain or relay any further information on this until the case had officially been decided upon, which could be many months.

3908.23 TO RECEIVE RECOMMENDATIONS FROM THE OFFICE & FINANCE COMMITTEE FOR SETTING THE BUDGET & PRECEPT FOR 2023/4 AND SOLAR GRANT BUDGET ALLOCATION

Cllr Potter gave a summary of the O&F budget setting meeting from 6th December, where Cllr Reid felt that, in his view, the clerk's budget proposal was insufficient to cover potential upcoming needs – especially in relation to the Trust & refurbishments of the JPF especially. On discussion it was agreed that, to a degree, Cllr Reid's projections had a solid foundation but that his initial proposals were far beyond what the PC could reasonably be prepared to add to the precept figure for 2024/5 and a 'fall-back' figure was agreed to of £24,000 (+ the earmarking of £10,000 in the Solar Grant pot for JPF works). Cllr Reid's figures were project based and not related to the existing budget structure, which the clerk was asked to incorporate them into.

The clerk also explained that, with the financing for the new offices taken into account, there would be very little money left in the PC coffers (<£9,000 inc. Earmarked Reserves) at the end of the year. She said that some of the Earmarked Reserves were essential, such as Election Expenses, Solar Grant Fund & CIL, but that the PC could work without others whilst noting them as 'temporarily liquidated' until the council is in a better financial position to reinstate.

There was also discussion on the management and use of the Solar Grant Fund and what conditions there were upon it. The clerk agreed to re-circulate both the original S106 agreement and the PC Grants paperwork for review.

Cllr Bate asked if the cost of survey's etc. for the new offices, as noted in this month's payment list, was included within the £35,000 agreed set aside budget. The clerk confirmed that it was agreed that the parish contribution of £35,000 would cover all the surveys & fees required for the project – they would not be additional to it.

It was proposed by Cllr Sadler, seconded by Cllr Potter &
RESOLVED that the Parish Council budget for 2024/25 would be set at £84,000

It was therefore proposed by Cllr Potter, seconded by Cllr Sadler &
RESOLVED that the Parish Council precept for 2024/25 would be set at £80,803

It was then proposed by Cllr Potter, seconded by Cllr Sadler &
RESOLVED that the Parish Council contribute £2000 from this year's Solar Grant income to the 2024/25 Donation & Grants budget line

on a vote being taken all three matters were approved unanimously

3909.23 APPROVAL OF THE LIST OF PAYMENTS FOR DEC 2023 & TO RECEIVE NOV 2023 BANK STATEMENTS AND RECONCILIATIONS

It was proposed by Cllr Reid, seconded by Cllr Morris &
RESOLVED that accounts totalling £8247.69 Inc. VAT be approved for payment in December 2023 & duly signed.

It was proposed by Cllr Reid, seconded by Cllr Morris &
RESOLVED that the bank reconciliation presented totalling £103,715.64 (of which £38,500.26 is retained Solar Grant Fund) for November 2023 be received & approved as a true record.

on a vote being taken both the matters were approved unanimously

3910.23 TO NOTE RECEIVED CORRESPONDENCES AND AGREE TO ANY FURTHER RESPONSES REQUIRED (above those already made by clerk)

Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant Agenda item given in the Associated Papers during the full council meeting.

Item 1- that fact that the PC had already undertaken a similar project several years ago, where all the recognised footpaths within the parish were assessed (by the Cllrs Nash & Marsden) and had upgraded or amended to the parish cutting contract to cover these was noted. The clerk explained that she had contacted Mr/Cllr Simmons to ask if any financial provision had been agreed if we decided to 'opt out' of the scope of the current LMP schedule to undertake this project, which was not the case. Given that we have already partially done these suggestions, enhancing the cutting of our footpath network beyond that outlined by County in the LMP contract it was agreed to communicate with Mr/Cllr Simmons that we did not feel able to take

part in his project at this time, but that we wished him all the best in taking it forward and were happy to discuss how we managed our contract to include more than the LMP.

Item 4 – There had been a suggestion made to the PC about {the community} buying one of the houses next to the MMH to create some form of parking by a resident. The clerk had responded that this was not really financially viable as the most recent price for one of the homes was around the £500,000 mark and that, unless the building was demolished it would not significantly increase parking spaces. Using the home as a café/ storage would not provide anywhere near enough income to cover running costs, let alone purchase. Cllr Bate thought that there were positive discussions about obtaining some land elsewhere to put some hall parking on, but that this was at a very early stage in discussions.

Item 9 – the turf had been lifted outside of the school to allow the planting of an area of poppies, hopefully blooming in time for the 80th D Day anniversary in June

Item 11 – Cllr Sadler said that he has spoken to Ms King about the trees in Torbay, after doing some online research. It appeared that the majority of the cabbage palms removed must have been planted before Mr Pascoe was involved and that a direct link between him, Mawnan Parish and the Torbay trees was tenuous at best. It was therefore agreed not to try to take the suggestion of contact any further.

Item 12 – the clerk reported about the advancements within the cricket club and that they were asking us to not new requirements as part of consideration to the open spaces cutting contract. A reminder that our remit is for the cutting of a playing field, not specific activity pitches was made. Congratulations was however offered to the Cricket Club on their achievements.

There clerk also noted that she had been forwarded by Cllr Bate a Facebook post about the poor state of cutting at the church graveyard. In the view of the clerk the site was looking reasonable for the time of year and there appeared to be no significant cutting issues to address, as the site photos taken by the clerk showed. The clerk used these photos in her response to the original post's sender but that this had resulted in complaints on specific plot by plot issues, a conversation that she felt was not useful to be drawn into.

3911.23

TO RECEIVE INFORMATION AND MAKE DECISIONS ON ANY NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS & COUNTRYSIDE

- Cllr Potter said that he had sent on his notes from the summer meeting to Gareth Lay of the National Trust given that they would be looking at budgets for next year. Hopefully it might focus them into sorting out the works that were proposed. Cllr Sadler thought that if the signage at the entrance to Bosloe carpark could at least be done before the spring season started (including cutting back the trees there) it might have an impact, especially if it is modified to push the carpark and not the road as the only route. It was noted that proper signage for Grebe Beach, given its inclusion on Times Top 10 beach list, explaining that the NT carpark is the only parking available might also be helpful.
- Cllr Whibley thanked Charlie at the National Trust for planting our landmark tree up at Bosloe crossroads. The clerk wondered if adding this area to the current/pending open spaces cutting contract might be useful as would looking into some form of commemorative plaque and event later in the spring.
- Cllr Bate reported that Speedwatch had 398 incidents recorded this year with the fastest recorded speed being 39mph, but unfortunately the number plate for this was not caught fully so no action was taken.

- Cllr Sadler once again stated that in relation to the new pavement proposals for Sampy's Hill he expected a proper, physical public meeting to take place and not something online. The clerk explained that she had made this clear to the team at Cornwall Council but that they were not willing to discuss until a date for the consultation had been set and if they would be willing to attend/organise a public event. Cllr Whibley said that she had seen that some kind of marking up had been done on the road with spray-paint – was this related to the plans? Cllr Bate added that the position on the current plans for crossing - diagonally to Thatched Cottage – was not acceptable and would not be the one used by most people. She asked that it be moved and a proper crossing be put in outside the shop.
A resident said that they had heard the pavement had been agreed to go down to 1m (the clerk stated that in the previous discussions a statutory width of 1.2m was given) and that the pavement + parking + road would mean that yellow lines wouldn't been needed. He felt that any restriction to the current on-street parking would cause huge issues to the hall, simply forcing people onto the Lowenna Fields estate to park there. He asked why a chicane/ pull outs to stop speeding were not being considered to stop speeding. It was agreed that the clerk would request either details of an actual physical public consultation event or invite the team to a pre-meeting presentation in the New Year when the public consultation period has been finalised.

3912.23 REPORTS FROM OTHER GROUPS / INDIVIDUALS

Cllr Morris reported about the last beach clean of the year at Helford Passage where just over 17kg of waste & litter was removed by the volunteers. Helford Marine Conservation Group was planning a talk on restoring seagrass beds for the March AGM. She also attended the joint enforcement session at Mabe PC with Alan Mason where it was stated that many of their issues arose from applications relating to exclusions under the 10 year continuous use rules. They appear to be suffering with a lot of developments taking place on hidden or isolated properties without permission and are using drones to find them in association with the Enforcement Team, who still rely heavily on the general public to report properties having works done.

3913.23 REPORT FROM CORNWALL COUNCIL WARD MEMBER

- Cllr Bastin said that he had very little to report this month. He reminded everyone that as of December users of the mobile library van service would need their PIN (the last 4 digits of their card number) to access services and loans.
- He also confirmed that as of 1st January the process of dimming streetlights would begin – to see if our streetlights had been upgraded we needed to check for the small aerial on the top which means they have been upgraded.

3914.23 TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES & POSITION OF ANY NOMINEES FOR CO-OPTION

The clerk reported that there were still 2 outstanding co-option vacancies but she had not heard back from anyone interested in filling them to date.

3915.23 ITEMS FOR INCLUSION AT THE NEXT MEETING

Sampy's Hill pavement (public consultation & further PC discussions)

3916.23 MATTERS OF COMMUNITY CONCERN

A resident in attendance noted the newspaper report that Cornwall County would be switching off of LED streetlights overnight and said that Shute Hill would be affected. He felt that this was a positive measure to enhance the locality 'dark skies' status and to cut carbon/electricity costs.

(reminder: a streetlight survey of Shute Hill was done by the PC to assist in the question of ‘off or dimmed’ was undertaken in March 2023 at the start of this countywide project).

He said that volunteers to plant 8000 more trees on the Penrose Estate (Helston) were being sought for the New Year – details via the NT Penrose webpage.

He also asked about landowners cutting down trees on their properties (with or without planning permission) given the declaration of a ecological emergency by Cornwall Council and if this happened could and they were not replaced on site could they not be asked to fund another tree in another location or public space? It would not only increase public ‘woodland’ spaces as part of the forest for Cornwall put an onus on homeowners and developers to consider the ecological impact of removing trees and hedges in general.

3917.23 DATE & TIME OF NEXT MEETING: 18th JANUARY 2024 AT 7.30PM

The meeting finished at 9.10pm and seasonal refreshments were served.

DRAFT

Item 3909.23 -Payments for Dec 2023

Item	Cost Centre	Name & Item Description	VAT	Amount
175	Postages	Royal Mail - <i>O&F agenda x 4</i>	0.00	3.00
176	Toilets - Utility Charges	WaterPlus – <i>Oct water charges</i>	0.00	76.83
177	Toilets - Cleaning & Materials	KC Payne	0.00	300.00
178	Clerks Salary (inc PAYE & NI)	clerk - <i>wages inc subcontracted trust hours, xmas refreshments & graveyard plant</i>	0.05	1,446.57
179	Grass Cutting	R Sanders	93.00	558.00
180	Toilets - Utility Charges	EDF energy	0.00	11.00
181	Clerks Pension Contribution	Nest Pensions	0.00	67.51
182	Parish Pension Contribution	Nest Pensions	0.00	118.15
183	Clerks Salary (inc PAYE & NI)	HMRC - <i>Parish NI Q3</i>	0.00	342.57
184	Parish NI contribution	HMRC - <i>Clerks Tax & NI Q3</i>	0.00	452.68
185	Graveyard Maintenance/ Grounds	Robbie's Garden Services & Fencing	0.00	484.00
186	Toilets - Utility Charges	WaterPlus - <i>nov water charges</i>	0.00	41.13
187	Public Services - Rubbish Bins	Biffa Environmental Services Ltd - <i>3 x waste bin emptying</i>	366.08	2,196.48
188	Subscriptions	ICO - <i>annual bill</i>	0.00	40.00
189	MMH New Offices	Ask Asbestos Services Ltd (PAID BY CLERK) - <i>asbestos survey for new offices</i>	109.00	654.00
190	Parish Council Websites	Webhosts UK Ltd - <i>annual hosting charge</i>	9.48	56.87
191	Admin - Telephone & Internet	BT	5.79	34.76
192	LMP / SWCP Footpaths	R Sanders- <i>3rd cut invoice (fpt 19 & 20)</i>	52.50	315.00
193	Miscellaneous Expenses	Lidl - <i>falmouth - Xmas refreshments</i>	0.00	8.51
194	Graveyard Maintenance/ Grounds	Robbie's Garden Services & Fencing- <i>2 x additional seasonal cuts. + 20 grave top-ups @£30 each</i>	0.00	720.00
195	Postages	Royal Mail - <i>6 x full agenda</i>	0.00	5.25
196	Miscellaneous Expenses -	Debit Card - <i>xmas refreshments - punch</i>	0.00	3.38
197	Grass Cutting	R Sanders - <i>dec cutting</i>	52.00	312.00
		TOTAL	£687.90	£8247.69

Bank Reconciliation at 01/12/2023			
	Cash in Hand 01/04/2023		100,611.93
	ADD Receipts 01/04/2023 - 01/12/2023		67,245.01
			167,856.94
	SUBTRACT Payments 01/04/2023 - 01/12/2023		64,141.30
A	Cash in Hand 01/12/2023 (per Cash Book)		103,715.64
	Cash in hand per Bank Statements		
	Petty Cash 01/05/2021	0.00	
	95 Day Saver Account - Nationwide 01/08/2023	38,500.26	
	Deposit Account - Lloyds 01/12/2023	63,135.09	
	Current Account - Lloyds 01/12/2023	2,080.29	
			103,715.64
	Less unrepresented payments		
			103,715.64
	Plus unrepresented receipts		
B	Adjusted Bank Balance		103,715.64
	A = B Checks out OK		

Item 3910.23- Correspondences.

	Rec'd	Description	From	actions	Agenda
1	25.11.23	PhD project/ Parish footpath assessment project	P Simmons, Mabe PC	pending	11
2	28.11.23	2024 off street parking order review	CC- business (parking)	for info	11
3	29.11.23	Request for help to compile info of Cornish parishes xmas lights/events	C Trevena	Clerk dealt	
4	30.11.23	Carparking at the MMH – buying the house next door & funding streams	Resident	Clerk dealt	
5	1.12.23	CALC news update – community ownership funds; star awards etc & 2024 training dates	CALC	Pending/ for info	
6	4.12.23	Community Chest award (for footpath leaflet)	N Drewitt – CC Localism	Clerk dealing	
7	5.12.23	Enforcement complaint – notice of action	CC- Planning Enforcement	Clerk dealing	7
8	6.12.23	Referendums on PC precept increases	W Tarrant – CC Finance	For info	8
9	12.12.23	Explanation on the removal of turf outside the school	CORMAC	For info	11
10	12.12.23	Future elections costs calculator (for 2025)	CALC	Clerk dealing	8
11	13.12.23	Torbay Tree cutting & parish connection	Resident	pending	
	14.12.23	Additional info about Cricket ~(league/cutting)	M Ley	Pending	
12		Various newsletter – CAB, Kresen Kernow, Forest for Cornwall, Climate Eco-Hub, SWCP		Website	