

14th September 2023



Dear Councillor,

You are summoned to attend a meeting of Mawnan Parish Council on 21st September 2023 at 7.30pm in the Mawnan Bowling Club.

Please find attached the agenda for our meeting. We ask that if any member of the public has issues they would like to raise that they contact the clerk prior to the meeting so that we can best manage them. Please remember that the time allotted for *Matters of Community Concern* is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

Lisa Clements, Clerk to the Council

Agenda

- 1) **TO RECEIVE APOLOGIES**
- 2) **TO ELECT A CHAIRMAN & VICE-CHAIR FOR THE REMAINDER OF THE MUNICIPAL YEAR 2023/24 AND SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE**
- 3) **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS.**
- 4) **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**
- 5) **TO RECEIVE AND APPROVE THE MINUTES OF THE 20TH JULY 2023 FULL COUNCIL MEETING & 17TH AUGUST PLANNING MEETING**
- 6) **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA** (toilet refurbishments works, phone box use, landmark tree for Durgan Xroads)
- 7) **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**
PA23/03859 Mawnan Memorial Hall Sampys Hill Mawnan Smith TR11 5EW
 Small extension and conversion of storage room to create a public office for the parish council and a wheelchair accessible entrance to the hall

PA23/06421 Bosulla Budock Vean Lane Mawnan Smith TR11 5LH
 Works to trees subject to Preservation Order.

PA23/01049/PREAPP The Old Boatyard Maenporth TR11 5HN
 Pre application advice for construction of a single self contained residential unit
- 8) **TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL – including any information in relation to outstanding Inspectorate Appeals**

- 9) **TO DISCUSS THE NEW CAP PROTOCOLS FOR COMMUNITY CAPACITY FUNDING APPLICATIONS AND TO AGREE HOW THE PC WILL PROVIDE OUR VOTE**
- 10) **TO DISCUSS THE 2023 REMEMBRANCE DAY SERVICES AND ANY 2024 D- DAY 80TH ANNIVERSIARY EVENT**
- 11) **TO RECEIVE & DISCUSS ONGOING PROBLEMS WITH THE FOOTPATH LEAFLET REPRINT**
- 12) **APPROVAL OF THE LIST OF PAYMENTS FOR AUG & SEPT 2023 & TO RECEIVE JUL & AUG 2023 BANK STATEMENTS AND RECONCILIATIONS**
- 13) **TO NOTE RECEIVED CORRESPONDENCES AND AGREE TO ANY FURTHER RESPONSES REQUIRED (above those already made by clerk)**
Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant Agenda item given in the Associated Papers during the full council meeting.
- 14) **TO RECEIVE INFORMATION AND MAKE DECISIONS ON ANY NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS & COUNTRYSIDE** (G Lay, National Trust visit & Durgan parking; relocation of speed cameras from Perran-ar-Worthal; school planter funding, Shute Hill green space cutting)
- 15) **REPORT FROM CORNWALL COUNCIL WARD MEMBER**
- 16) **TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES, POSITION OF NOMINEES FOR CO-OPTION AND UNDERTAKE ANY CHANGES TO 'ROLES & RESPONSIBILITIES' AS REQUIRED**
- 17) **ITEMS FOR INCLUSION AT THE NEXT MEETING**
- 18) **MATTERS OF COMMUNITY CONCERN**
- 19) **DATE & TIME OF NEXT MEETING: 19TH OCTOBER 2023 AT 7.30PM**

Further information & associated papers for this agenda
can be found on the parish council website
www.mawnan.org.uk

ASSOCIATED PAPERS-

- Item 2** - Cllr Potter agreed to act as interim (vice) chair on Tim Brooksbank's resignation only until the September meeting. We now require a new chair – it is possible to have a rolling chair in emergency circumstances (rolling from election at one meeting to election at the next, not just for the duration of the meeting and would need a revised Scheme of Delegation put in place simply for continuity sake).
- Item 5** - Draft minutes of July Full Council meeting and the August planning only meeting
- Item 6** – toilet refurb works almost completed – cleaner cupboard & refill station pending. Telephone Box – no use seen to date for seed swaps – no community groups have stepped up to take over the actual day-to-day admin of it.
- Item 7**- 2 planning applications for review, plus 1 for Pre- App comment if necessary.
- Item 8** - Planning decision to date: Jul to Sept 23
- Items in red** are summaries of conditions applied to applications, other than the conditions within 3 years & as to provided plans (Tree works are 2 years & to BS3998 standards)
- Ref. No: PA23/06193** Trelevra Grove Hill Mawnan Smith TR11 5ER
Demolition of existing dwelling and garage and construction of new dwelling and integral garage without compliance of condition 8 in relation to decision notice PA20/04165 dated 28/08/2020
Status: Approved with conditions
- Ref. No: PA23/05970** Heyle Lodge Helford Passage Mawnan Smith TR11 5LD
Demolition of existing gatehouse and gardeners stores. Construction of replacement gatehouse with associated landscaping without compliance with Condition 2 of decision notice PA22/03816 dated 16.09.2022.
Status: Approved with conditions (not separate residence + tree protection barrier to remain in place until completion)
- Ref. No: PA23/05900** The Hibbert Centre Trebah Gardens Trebah Helford Passage TR11 5JZ
Prior approval for proposed installation of additional solar panels
Status: Prior approval not required
- Ref. No: PA23/05655** Tide End Budock Veian Mawnan Smith TR11 5LJ
Works to trees under a tree preservation order (TPO) namely: Poplar - Remove
Status: Approved with conditions (replacement tree of 1.75-2m to be planted within 2m of felled for +/- 5yrs)
- Ref. No: PA23/05113** Penlevan Bar Road Helford Passage Hill Mawnan Smith TR11 5LF
Install conservatory to the front of the property.
Status: Approved with conditions
- Ref. No: PA23/04564** Arvor West Bay Maenporth Road Maenporth TR11 5HP
Proposed replacement of existing balcony guarding with glass guarding to 2nd Floor apartments
Status: Approved with conditions
- Ref. No: PA23/04438** Treave The Square Mawnan Smith TR11 5EP
Proposed holiday let in rear garden
Status: Refusal (failure to provide high quality tourist accommodation for the occupants of the holiday unit, due to limited accommodation, poor outlook, shared outdoor amenity space with the host dwelling and no designated on-site parking provision. Furthermore, the proposed holiday use is likely to have a detrimental impact on the amenities of neighbouring residential properties)

Ref. No: PA23/01786 Fowlers Landing Budock Vean Lane Mawnan Smith TR11 5LQ
 Works to trees under a tree preservation order (TPO) namely: T1 and T2: Beech -Crown Lift and Prune. T3: Sycamore - Reduce canopy by 2m. T4: Oak - remove lowest branch on north western stem. T5 - T8: Oak - Fell
 Status: Part approved/Part refused (T5- T8 felling permission refused – not justified to improve views)

Item 9 – new protocols for deciding on County led funding applications have been put in place as part of the remit for the new CAP. We need to agree how these will be handled by the PC and if our CAP representative will be making a delegated vote on behalf of us (with or without consultation).

Item 10 -2023 Remembrance Day services: Armistice Day falls on a Saturday, so the school are unlikely to be involved in our services.

Item 11 – issues with advertisers given the increase cost of space following the decision to have a 20,000 copy print run against costs originally stated by Cllr Whibley.. Some have pulled out, some want to scale down, some want to majorly change adverts & content. Cllr Bastin’s has said that his Community Chest could donate £400 if officially asked. Discussion needed on how to take this forward and if the PC are willing to add in any funding.

Item 12 - Payments for Aug & Sept & bank rec. for Jun 23

Voucher	Code	Supplier	VAT	Total
99	Telephone Box	Direct Shop Fittings Ltd	11.46	68.77
100	Publications/ footpath leaflet	John Dyer Gallery	16.00	96.00
101	Telephone Box	Hobbycraft	4.83	29.00
102	Subscriptions	HVMCG	0.00	100.00
103	Office Supplies	Adobe	3.33	19.97
104	S19 - Junior Playing Field	Zoom Ltd	2.60	15.59
105	Miscellaneous Expenses	B&Q	1.08	6.50
106	Parish Council Websites	1&1 Ionos	2.00	12.00
107	JPF - sinking fund reserve	JPFT	0.00	1,705.55
108	Postages	Royal Mail	0.00	20.60
109	Course/Conference fees	CALC	12.00	72.00
110	Telephone & Internet	BT	5.36	32.17
111	Clerks Pension Contribution	Nest Pensions	0.00	112.70
111	Parish Pension Contribution	Nest Pensions	0.00	197.22
112	Toilets - Utility Charges	WaterPlus	0.00	0.68
113	MMH New Offices	Wheal Grey Ecology Ltd	50.00	300.00
114	LMP / SWCP Footpaths	R Sanders	151.66	909.97
115	Grass Cutting	R Sanders	42.00	252.00
115	S19 - Carwinion Playing Field	R Sanders	70.00	420.00
115	S19 - Junior Playing Field	R Sanders	32.00	192.00
116	Small Business Rates Grant (toilets)	Regan Builders	313.11	1,878.65
116	Toilets - Repairs & Maintenance	Regan Builders	1,049.29	6,295.75
117	Toilet - Cleaning & Materials	KC Payne	0.00	300.00
118	Graveyard Resources (Books/Forms/Travel etc)	clerk	0.08	1.62
118	Mileage & Parking	clerk	0.34	7.07
118	Clerks Salary (inc PAYE & NI)	clerk	0.00	1,074.85
119	Toilets - Utility Charges	EDF energy	0.00	11.00
120	Graveyard Maintenance/ Grounds	Robbie's Garden Services	0.00	484.00
121	Donations/ Grants	Mawnan Memorial Hall	0.00	241.20
122	External Audit Fee	BDO Ltd	63.00	378.00
August Sub Total			£1830.14	£15,234.86
123	Office Supplies	Zoom Ltd	2.60	15.59

124	Footpath Repairs	Safety Signs & Notices	2.42	14.51
125	Toilets - Repairs & Maintenance	clerk	41.00	246.00
126	Telephone & Internet	BT	6.02	36.13
127	Weeds	R Sanders	66.00	396.00
127	Grass Cutting	R Sanders	42.00	252.00
127	S19 - Carwinion Playing Field	R Sanders	140.00	840.00
127	S19 - Junior Playing Field	R Sanders	34.00	204.00
128	Toilets - Utility Charges	WaterPlus	0.00	56.83
129	Toilet - Cleaning & Materials	KC Payne	0.00	300.00
130	Clerks Salary (inc PAYE & NI)	clerk	0.00	1,138.66
131	Toilets - Utility Charges	EDF energy	0.00	11.00
132	Clerks Pension Contribution	Nest Pensions	0.00	48.89
133	Parish Pension Contribution	Nest Pensions	0.00	85.56
134	Clerks Salary (inc PAYE & NI)	HMRC	0.00	223.49
135	Parish NI contribution	HMRC	0.00	243.68
136	Telephone & Internet	PlusNet	0.00	0.00
137	Graveyard Maintenance/ Grounds	Robbie's Garden Services & Fencing	0.00	484.00
September Sub Total			£334.04	£4596.34

TOTAL FOR PAYMENT	£2164.18	£19,831.20
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Item 13- Correspondences. If councillors wish to see any more information on individual items this will need to be requested from the clerk.

	Rec'd	Description	From	actions	Agenda
1	23.7.23	Mawnan carnival re-instatement	Resident	Clerk dealt	
2	27.7.23	Problems with parking in school turning circle – request for planter funding	J Pridmore- headteacher	pending	
3	1.8.23	Landmark Tree request – agreed	M Weiser-forest for cornwall	Clerk dealt	6
4	1.8.23	D- Day 80 th Anniversary events (2024)	CALC	pending	10
5	3.8.23	Funding request – hall AED battery	MMH committee	agreed	12
6	7.8.23	Meudon Woods – tree cutting & power line safety	Birch utility/ Western Power	For info only	14
7	10.8.23	Public Health notice – summer hydration campaign	CC Public health	Clerk dealt/ website	n/a
8	10.8.23	Grove Hill – dropped pavement requests	Resident/ CC Highways	pending	14
9	12.8.23	Request for S137 funding to gut Shute Hill green space	Resident	pending	14
10	14.8.23	University sharing forum notes	Uni of Exeter/ CAP		
11	17.8.23	Air for Cornwall Strategy – event invite	CC Localism Team	For info	14
12	19.8.23	Tree down @ Carwinion Lane	Resident	Dealt with - Cllr Whibley to NT	14
13	23.8.23	Dolphin stranding – emergency contact info	HMCVA	website	14
14	25.8.23	Speed camera relocation at school – follow up from spring meeting	Resident	Clerk sorting...	14
15	26.8.23 onwards	Sampy's Hill pavement/ double yellows	Various	Clerk dealing	14

16	05.9.23	CALC Autumn training info/ CC budget planning update invite etc.	CALC	For info	
17	7.9.23	Funding request by St Michaels for tree works	Mawnan PCC	Clerk dealt	
18	11.9.23	PA23/03351 - 5 day Notice	CC Planning	pending	
19	11.9.23	COS update on estuary wreck removals	Steve-Clean Ocean Sailing	For info	14
20	11.9.23	Casual Vacancy notice – expiry details	S Richards, CC Democratic Services	Clerk dealt	16
21	13.9.23	Licensing Authority Policy Consultation	J Flowers, CC Licencing	For info	
22	13.9.23	Mabe CFF application	J Howard CC Localism	For info	
23	13.9.23	Technology and Zero-Emission Vehicle study for the South West – consultation	Peninsula Transport	For info	14

Explanation of actions:

Clerk dealt – clerk has replied/actioned For info - forwarded to all councillors; no specific response necessary

Full council – already on agenda Pending –may need further investigation/discussion

Item 14 – correspondences received about funding for planters to stop parents parking on pavement in front of school gates and the (supposed) relocation of the Perran-ar-Worthal speed visor to Mawnan. Ongoing info about Durgan parking & the meeting with G. Lay from the National Trust. Multiple complaints about rumours on the Lowenna pavement scheme proposals.

Item 16 – no official nominations for fill vacancy left by Mr Brooksbank, so now open to co-option. We now have 3 co-option vacancies. There has been 1 request for more info about standing & what's required of a councillor.

Roles & Responsibilities – request for minor changes received, so this need to be reviewed.

Replacement **urgently** needed for Planning Advisory Group, O&F & New Office project group to replace T Brooksbank. Replacement for Carwinion Self Management & MUGA Project group also needed – but these groups appear to be on hold (pending discussion at Trusts meeting end of Sept)



MINUTES OF THE MAWNAN PARISH COUNCIL MEETING HELD ON THURSDAY 20th JULY 2023 AT 7.30PM, IN THE MAWNAN BOWLING CLUB

Present: Cllrs Brooksbank (Chair), Bate, Morris, Potter, Reid, Sadler, & Whibley

ALSO PRESENT: clerk + 6 members of the public

3825.23 TO RECEIVE APOLOGIES - Cllr Moyle

3826.23 MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS – none noted

3827.23 PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY – none noted

3828.23 TO RECEIVE AND APPROVE THE MINUTES OF THE 15th JUNE 2023 FULL COUNCIL MEETING

It was proposed by Cllr Sadler seconded by Cllr Whibley and

RESOLVED that the minutes of the Annual Parish Council meeting held on 15th June 2023 be approved and signed by the Chair.

on a vote being taken the matter was approved unanimously

3829.23 ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA

It was agreed that we formally note in our minutes the disappointment felt with the response from the Planning Officer about PA23/02986 (Lowenna Fields) – this was the first application for the development site and would set the tone for future applications. The inclusion of cladding being explained away as showing the difference between 'new' & 'new-new' was not felt to be satisfactory.

The refurbishment works to the Public Toilets have been agreed and will be starting at the beginning of August. We have agreed that the disabled toilets will remain open as much as possible – but there may be times during the process when these will have to be closed off as well. Noticed about the works have gone up on all 3 doors and the cleaner has been notified. Phone Box – there had been a lot of replies to the request as to what to use the Telephone Box for now but they mainly fell into 2 groups – a seed/ plant swap area or a local history/community information/ gallery site. The clerk suggested that the plants be seasonal, running from February (Valentine's Day) to October (Hallowe'en) - then being taken over by the gallery/history groups for winter. Cllr Whibley said that she would contact the Gardening Group to see if they would be willing to manage a trial period until the autumn whilst also seeing if the school would like to be involved in project work displays.

3830.23 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING

Ref. No: PA23/04564 Arvor West Bay Maenporth Road TR11 5HP

It was proposed by Cllr Whibley, seconded by Cllr Bate &

RESOLVED that Mawnan Parish Council support this application however, as discussed at a pre-application presentation, we would still like to see consistency and similar tinting retained across all 3 balconies for the future.

on a vote being taken the matter was approved unanimously

Ref. No: PA23/05113 Penlevan Bar Road Mawnan Smith TR11 5LF

It was proposed by Cllr Morris, seconded by Cllr Whibley &

RESOLVED that Mawnan Parish Council support this application as it is a well situated dwelling, deep into the plot and the addition of what would be a front door to the property, into a corner of already paved outside space on the existing footprint would have little untoward effect.

on a vote being taken the matter was approved unanimously

3831.23 TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL – including any information in relation to outstanding Inspectorate Appeals

The pending Hotel Meudon planning application was discussed as there was a possibility that this would be going to committee over the summer break and we needed to be prepared to, initially, have a solid response for the 5 day notice and secondly, have a statement for the meeting prepared. It was agreed that Cllr Bastin be made aware of our intention to request it goes to committee and that Cllr Brooksbank & Reid meet to prepare information to respond to it. Cllr Bastin did say that because of a backlog it would be unlikely to be on the 21st August West-Area Planning committee agenda or even the 18th September one. It was agreed that Cllr Reid would be the most likely candidate to make attendance at any formal meeting on our behalf.

3832.23 APPROVAL OF THE LIST OF PAYMENTS FOR JUL 2023 & TO RECEIVE JUN 2023 BANK STATEMENTS AND RECONCILIATIONS

It was proposed by Cllr Brooksbank, seconded by Cllr Bate &

RESOLVED that accounts totalling £12,927.99 Inc. VAT be approved for payment in July 2023 & duly signed

It was proposed by Cllr Brooksbank, seconded by Cllr Sadler &

RESOLVED that the bank reconciliation presented totalling £118,397.71 (of which £38,500.26 is retained Solar Grant Fund) for the month of June 2023 be received & approved as a true record.

on a vote being taken both the matters were approved unanimously

3833.23 TO AGREE TO THE NECESSARY CHANGES TO SIGNATORIES TO ENSURE E-PAYMENTS REMAIN VIABLE

The Clerk explained that with Cllr Brooksbank's imminent departure we would be unable to continue with e-banking and asked if would be possible to add Cllr Reid as a replacement.

It was proposed by Cllr Brooksbank seconded by Cllr Whibley and

RESOLVED that Cllr Reid be added as a bank signatory with e-banking rights

on a vote being taken the matter was approved unanimously

3834.23 TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES not already made by clerk

Item 1 – a resident had asked about dropped kerbs throughout the village to allow use by motorised scooters. The clerk had responded that this type of work was provided by Cormac not the parish council – the resident had a subsequent meeting with a Highways representative who said as of 1st April only a PC could now request these works. A request was made to assess the current pavement with Highways replying that yes, they were suitable for replacement with dropped kerbs but there was no finance for this unless the PC provided it, especially if sections of pavement needed to be replaced. It was agreed to hold onto this request in case a CAP Small Highways Works Pot became available later in the year and respond to the resident in question with this explanation.

Cllr Sadler added that he felt that if were adding dropped kerbs to a list then the Carlidnack Road/ Sampys Hill area should also be looked at.

3835.23 TO RECEIVE INFORMATION AND MAKE DECISIONS ON ANY NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS & COUNTRYSIDE

- Cllr Whibley reported that there was a beach clean done on 16th at Durgan and the next scheduled for 3rd September @ Bosveal carpark from 11.30 am.
- Plastic bottles were being collected at the Red Lion (outside in the smoker hut in a blue sack) for an art project this month.
- Regatta season – Porth Navas due on 29th July, Helford Passage 5th August; Durgan 27th August
- The Carwinion Woods working groups in moving along with S Morgan now a fixed link at County – hopefully this means the insurances to allow the volunteers work groups to start should be in place soon.
- Cllr Morris reported back that the HMCG's next meeting was coming up and that she hoped to be able to attend. The annual boat survey would be taking place soon from Grebe Beach and hopefully it would tie in with a potential application for a bathing beach (and thus, water testing) being compiled by them. Grebe Beach had also been seen as listed on 'The Times top 50 beaches'.
- Cllr Whibley asked about the rock fall above Maenporth and if any action were to be taken – the clerk reported that it had been passed to the Countryside Access team for review, who were going to monitor and consider if moving the footpath inland was necessary in conjunction with the National Trust. Cllr Potter said that there had also been a rock fall at Durgan (by the barbed wire fence) which Cllr Whibley agreed to pass onto the NT to assess.
- Cllr Bate reported that Speedwatch in the village was going from strength to strength, especially not that all cars going over 24mph were going to receive notification letters – capacity being found in the police team to undertake this extra admin. She also attended the recent Road Safety course, run by the D&C Police Force.
- The clerk noted that she had had a question as to why the PC had not installed speed cameras through the village, as a resident thought that Speedwatch alone was not effective, especially when the roads were quieter or later in the evenings. They felt that speed signs would be more of a deterrent, if linked to monitoring. Cllr Bate said that the Speedwatch team would be prepared to do a later evening session if it was felt suitable but that it would be unlikely to have any effect on general speeds when the roads are seen as being quieter. Consideration for speed visors was still on the table but was not considered to be an immediate priority.
- Cllr Potter said that Gareth Lay, of the National Trust would be visiting on 28th at 5pm, even though Highways could not make the meeting. He would be attending on behalf of both the PC and the residents. Some of the residents of Durgan would be speaking to Gareth about the ongoing parking issues and it was hoped that he might have some actionable proposals – such as manning the carpark in the hopes of dissuading drivers going further down, or additional deterrent signage – that could be put in place. The clerk did suggest that we do up a sign in a similar style to the one Helford Passage and just put it up reminding drivers there is no public parking beyond the carpark and there is only a drop off point for boats/ pedestrians – the worst that could happen is Highways take it down (which they hadn't done with the ones at the Shute Hill crossing or the stones at the top of the Durgan road).

3836.23 TO RECEIVE & DISCUSS OPTIONS FOR A FOOTPATH LEAFLET REPRINT

The clerk passed round a mock-up of the new design – including a new front cover illustration by John Dyer and amended (draft) advertising layouts. She also presented quotes for reprinting which were discussed, as were number and storage/distribution options.

It was proposed by Cllr Brooksbank seconded by Cllr Whibley and

RESOLVED that the quote from Brewers for a print run of 20,000 copies be accepted.

on a vote being taken the matter was approved unanimously

3837.23 REPORT FROM CORNWALL COUNCIL WARD MEMBER

- County Cllr Bastin reported that that the CAP (Community Area Partnerships) were now up and running and was disappointed that no-one from Mawnan was in attendance at the inaugural meeting (Cllr Whibley had already apologised for this), but that anyone from the parish was welcome to attend them (voting was limited to named parish representatives). The format appeared to be easily likened to the District Councils (although not to be spoken too loudly!). A business plan for the CAP now needed to be drafted and subgroups for the area priorities created (health, highways, and business) and these would be fairly important for a parish representative to attend for us to have a say in. These would also be able to call on other groups / individuals to be able to fill spots with viable and necessary skillsets or professional viewpoints (police, PCT, etc.)
- Levelling Up money – this is time limited to projects for completion this year (clerk has since verified as March 2025) but there have been very few applications from the Mabe/ Budock/ Mawnan area. The clerk would once again forward this info to the MUGA team but might also see if funding for the MMH office refurb might be covered as a community infrastructure project (housing the post office service). The CAP funding subcommittee will decide on what/if to forward applications on. Anyone wanting to be involved specifically in the funding group, but also any others as they are set up, would be good to contact Esther Richmond (localism) to make her aware. There would be the first of the subgroup meetings virtually on 19th September for finance & funding, with the next full meeting scheduled for 31st October at Falmouth Town Council building. Cllr Reid said that he would like to attend this meeting as well as Cllr Whibley in her official voting capacity to see how it worked. Cllr Reid was curious if this meant that parish councils were surplus to requirement and would ultimately see the end of parish councils as a part of local government. Cllr Bastin felt this was highly unlikely as too many services were being devolved to parish councils for this to become a workable option.
- Budock Parish Council had managed to have a meeting/visit from Alan Mason (County) to discuss the issues they were having with planning enforcement – Cllr Bastin suggested that this might be an option open for us if we felt it necessary. (we only have 1 enforcement case active).

3838.23 TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES, POSITION OF NOMINEES FOR CO-OPTION AND ACTIONS NECESSARY SHOULD THE CHAIR RELOCATE OVER SUMMER

Cllr Bate said that she had made contact with someone who was considering standing for one of the vacancies. She had advised them to think about coming along to one of the PC meetings to see how things work if they were unsure about taking this on.

After long discussion about the impact that the resignation of the chairman would have over the summer break Cllr Potter agreed stand as interim vice chair, thus taking the position of Chair,

should Cllr Brooksbank resign before the September meeting, when it was agreed a new vote for chair would be taken.

It was proposed by Cllr Bate seconded by Cllr Reid and

RESOLVED that Cllr Potter be accepted as interim vice-chair until a full vote in September 2023

on a vote being taken the matter was approved unanimously

Cllr Reid asked that a vote of thanks for all of the sterling work done by Cllr Brooksbank during his time on the parish could both as a member and as Chair be officially minuted at this time. All present wished Cllr Brooksbank the best for his move and for the future.

3839.23 ITEMS FOR INCLUSION AT THE NEXT MEETING - vote for new chair/ vice-chair

3840.23 MATTERS OF COMMUNITY CONCERN

It was agreed that the community would need to be advised should any decision come through on the Hotel Meudon over the summer.

3841.23 DATE & TIME OF NEXT MEETING: 21st SEPTEMBER 2023 AT 7.30PM - the clerk thought it entirely likely that a meeting would need to be called for 17th August to discuss planning application as there were already at this time 2 applications on the table with limited time extensions agreed. Councillors were asked to make sure that this date was in their diaries.

ASSOCIATED PAPERS-**Item 3832.23-** Payments for Jul 2023 & bank rec. for Jun 23

Item	Cost Centre	Name & Item Description	VAT	Amount
75	Donations/ Grants	Viking - C5 envelopes & 100gms letter paper	£8.34	£50.06
76	Office Supplies	Ebay - label printer ribbon for files	£0.00	£4.50
77	Graveyard Resources (Books/Forms/Travel etc)	Cate Halliday - burial fee refund of overpayment of headstone fee - Hooper	£0.00	£75.00
78	Office Supplies	Rymans- 2 boxes - binder covers (for archiving)	£11.66	£69.98
79	Office Supplies	Paperstone - last chance magenta toner + boxfiles for archiving	£5.35	£32.07
80	Publications/ footpath leaflet	Adobe - idesign licence for footpath leaflet	£5.06	£30.34
81	Office Supplies	Amazon - binder covers for archives	£5.00	£29.99
82	Toilet - Cleaning & Materials	KC Payne	£0.00	£300.00
83	Clerks Salary (inc PAYE & NI)	Clerk - includes PFT travel, padlock install, return of items to storage	£0.26	£1,449.89
84	Grass Cutting	R Sanders - june grass cutting	£144.00	£864.00
85	Toilets - Utility Charges	EDF energy	£0.00	£11.00
86	Graveyard Maintenance/ Grounds	Robbie's Garden Services & Fencing	£0.00	£484.00
87	Toilets - Utility Charges	WaterPlus - june water usage	£0.00	£36.59
88	Telephone & Internet	BT - new phone/broadband contract. Will decrease after setup charges to £25.95 pm	£7.53	£45.16
89	S19 - Carwinion Playing Field	Timpsons -3 x spare keys for end gate padlocks	£3.00	£18.00
90	Donations/ Grants	Mawnan Cricket Club - missed balancing amount (difference between £150 & 1/3 of total)	£0.00	£18.00
91	Small Business Rates Grant (toilets)	Regan Builders -50% initial payment.	£1,332.40	£7,994.40
92	Postages	Royal Mail - 1 x letter; full agenda packs, 1 burial	£0.00	£8.20
93	Graveyard Rates	Cornwall Council -22-23 rates amendment	£0.00	£54.87
94	Graveyard Rates	Cornwall Council -23-24 rates	£0.00	£296.18
95	Meeting Room Hire	Mawnan Memorial Hall - Memorial hall - O&F / larger PC meetings	£0.00	£90.00
96	Meeting Room Hire	Mawnan Bowling Club - venue hire jan to june 2023	£0.00	£120.00
97	Post Office.. (.. Act 1954; S51)	Mawnan Memorial Hall - Post office Outreach - jan to july 2023	£0.00	£840.00
98	Office Supplies	K4G.com - Adobe Pro License	£0.00	£5.76
		TOTAL	£1,522.60	£12,927.99

Please note – due to technical issues there is no NEST PENSION payment logged against this month. There may be double next month to correct this & Yellow highlighted items are being refunded as items/service unavailable

Bank Reconciliation at 01/08/2023			
	Cash in Hand 01/04/2023		100,611.93
	ADD Receipts 01/04/2023 - 01/08/2023		36,230.84
			136,842.77
	SUBTRACT Payments 01/04/2023 - 01/08/2023		31,030.58
A	Cash in Hand 01/08/2023 (per Cash Book)		105,812.19
	Cash in hand per Bank Statements		
	Petty Cash 01/05/2021	0.00	
	95 Day Saver Account - Nationwide 01/08/2023	38,500.26	
	Deposit Account - Lloyds 01/08/2023	60,907.29	
	Current Account - Lloyds 01/08/2023	3,905.69	
			103,313.24
	Less unrepresented payments		501.05
			102,812.19
	Plus unrepresented receipts		3,000.00
B	Adjusted Bank Balance		105,812.19
	A = B Checks out OK		

Item 3834.23- Correspondences.

	Rec'd	Description	From	actions	Agenda
1	21.6.23	Complaint requesting dropped kerbs through village	Resident	Clerk dealing	11
2	28.6.23	Additional Audit info request	BDO	Clerk dealt	
3	3.7.23 + 13.7.23	Hotel Meudon planning chaser	Mark Ball & L Wood	Full Council	6
4	4.7.23	Tank track DMMO application status (various other emails on subject rec'd)	Various	Clerk dealing	11
5	5.7.23	Durgan highways – stakeholder meeting request/info	V Bidgood – CC Highways	Full Council	11
6	7.7.23	Complaint about overgrown path (drs /Greenfields)	resident	Clerk reviewed	11
7	10.7.23	Toilet works start date & payment schedule	Regans	Full Council	5
8	10.7.23	Follow up on street cleaning @ Budock Vean Lane	Resident		11
9	10.7.23	Complaint about overgrown SWCP	CC Countryside Team	clerk responded	11
10	10.7.23	Request for outcome of Shute Hill streetlight survey	Resident	Clerk dealt	
11	10.7.23	Complaint about non response to communication made 1.5.23 (foliage cutting)	Resident	Clerk dealt	11
12	11.7.23	Memorial stone chaser (from Mar 23)	R Pascoe	Clerk dealt	
13	12.7.23	Addition confirmation to First Aid Cornwall defib map	First Aid Cornwall		
14	12.7.23	Request for more footpath leaflets	Hotel Meudon	pending	12



MINUTES OF THE MAWNAN PARISH COUNCIL (Planning only) MEETING HELD ON THURSDAY 17th AUGUST 2023 AT 7.30PM, IN THE MAWNAN BOWLING CLUB

Present: Cllrs Brooksbank (Chair), Bate, Morris, Sadler, & Whibley

ALSO PRESENT: clerk + 11 members of the public

3842.23 TO RECEIVE APOLOGIES - Cllrs Potter & Reid

3843.23 MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS – none noted

3844.23 PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY – only as related to planning applications

3845.23 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING (to include any information in relation to outstanding applications or appeals)

Ref. No: PA23/04875 Boskensoe Bungalow Mawnan Smith TR11 5JP

It was proposed by Cllr Sadler, seconded by Cllr Brooksbank &

RESOLVED that Mawnan Parish Council is generally supportive of this application depending on the outcome of the required bat surveys. We would like to see a condition ensuring that this property remains tied to the farm and cannot be sold on as a separate dwelling placed on any decision on this application as it negates any issues we have with access to the fields beyond which seems to lie within the immediate curtilidge.

on a vote being taken the matter was approved unanimously

Ref. No: PA23/04438 Treave The Square Mawnan Smith TR11 5EP

The applicant and members of the public (4) were allowed to speak on this application prior to councillors discussing their views on the application and comments received. Some questions were asked of the applicant during this process.

It was proposed by Cllr Brooksbank, seconded by Cllr Sadler &

RESOLVED that Mawnan Parish Council have to object to this application. After full consideration it is felt that the space is not compatible with a dwelling of any kind as it relates to the proximity to and privacy of the immediate neighbours. The noise from what may well be monitored holiday letting will have an impact on the neighbours, especially where it limits their privacy, and (despite a statement from the applicant to remove) the woodburner & flu would have an adverse impact both visibly and environmentally.

The fact there is no on-site parking - for the homeowner, her current B&B and fish workshop students, as well as any potential holiday let users - places undue pressure on the on-street parking in the immediate area, especially the very busy junction of Carlidnack Road, Trevenna Gardens & Sampy's Hill.

We are also worried about the very limited pedestrian access - there is a narrow, dog-leg path between two homes to access the rear garden with no other way in or out. We would be keen to see a risk assessment in case of fire or a review by the fire service into site safety in case of fire in the main building.

Whilst we fully support the applicant in here wish to expand her existing business, which is recognised as an asset to the village, this proposal does not fit the overarching intent of our NDP ethos.

on a vote being taken the matter was approved unanimously

Ref. No: PA23/05655 Tide End Budock Vean Mawnan Smith TR11 5LJ

It was proposed by Cllr Sadler, seconded by Cllr Brooksbank &

RESOLVED that Mawnan Parish Council support this application

on a vote being taken the matter was approved unanimously

Ref. No: PA23/03351 Killisbray West Bay Maenporth Road Maenporth TR11 5HP

It was proposed by Cllr Brooksbank, seconded by Cllr Whibley &

RESOLVED that Mawnan Parish Council object to this application. We feel that the scale of the proposed extension is too large; have concerns with the amount of glazing and how reflective/visible this will be- especially from the SWCP; feel that the use of metal for the extension roof against the tile of the main building is out of character for the immediate area and the potential for secondary residential use of the summerhouse through the inclusion of bathroom facilities.

We ask at the very least there be a condition on the summerhouse allowing use only by the residents of the house and not as an independent residential unit.

on a vote being taken the matter was approved unanimously

Ref. No: PA23/05897 The Pines Bar Road Helford Passage Hill Mawnan Smith TR11 5LF

It was proposed by Cllr Whibley, seconded by Cllr Bate &

RESOLVED that Mawnan Parish Council support this application. Given the age of these trees we are happy that they are being responsibly managed and, despite their iconic status within the immediate landscape, understand that they are now beyond viable management.

We defer to the expertise of the tree officer when it comes to replacement planting

on a vote being taken the matter was approved unanimously

Ref. No: PA23/05970 & 05963 Heyle Lodge Helford Passage Mawnan Smith TR11 5LD

It was proposed by Cllr Whibley, seconded by Cllr Sadler &

RESOLVED that Mawnan Parish Council support these minor amendments in line with Historic England considerations.

on a vote being taken the matter was approved unanimously

Ref. No: PA23/06193 Trelevra Grove Hill Mawnan Smith Falmouth

It was proposed by Cllr Brooksbank, seconded by Cllr Whibley &

RESOLVED that Mawnan Parish Council Mawnan Parish Council support this application

on a vote being taken the matter was approved unanimously

At this point Cllr Reid asked that thanks to Cllr Brooksbank on behalf of the whole parish council be recorded for not only his tenure as Chairman but all of his efforts on and for the benefit of the Parish. We all wish Mr Brooksbank and his wife a smooth and successful move to Cheshire.

Meeting finished at 8.05pm

Lisa Clements

From: Jo Howard <Jo.Howard@cornwall.gov.uk>
Sent: 13 September 2023 12:50
To: Jo Howard
Subject: Mabe Parish Community Land CCF application for comment by

Information Classification: CONFIDENTIAL

Dear Falmouth and Penryn CAP Members,

We are seeking views on whether the application described below should be supported.

We are sending this application for Community Capacity Funding to Cornwall Councillors and named Town & Parish Council representatives for an informal view, this is also copied to clerks for their information, (other than in cases where there is no named representative in place, where we would appreciate any informal view they can provide). CAP Sub-group Panel members will be asked to give their view at the second stage of the process, please note that we are copying them in for information at this stage. It will not be necessary to comment twice if you are on both the Full CAP and the Sub-group but if you do both comments can be included for consideration.

The Community Capacity Fund is one of the Shared Prosperity Funds with a total of £1.225m available to spend by March 2025. Its focus is to engage with community-based organisations across Cornwall, opening up opportunities for them to get involved in developing projects for their area. Particular emphasis will be given to supporting those areas that have little or no experience of applying for and securing funding. Grants can be from £2,000 to £24,999 and support project development costs e.g. feasibility studies, business plans, architects' drawings, concept plans or other professional support to determine the concept of a project. It can also support community engagement where that leads to the development of a wider project.

Please Note the status of this email which is confidential.

The Falmouth and Penryn CAP has an allocation of £75,733. To date 2 projects amounting to £32,999 have been approved. This application for £24,911 would bring Falmouth and Penryn's total drawdown to £57,910. Please note there is a performance reserve fund that can be accessed to support any CAP with projects coming forward after their allocation is spent.

We have received an application under the Community Capacity Fund (CCF) from Mabe Parish Council.

The application to the CCF is for a grant for the amount of £24,911. The preparatory work to be funded will lead to the creation of a multipurpose community space at 2 fields by Antron hill. Cornwall Council has agreed to negotiate a land transfer to Mabe Parish Council dependent upon planning and funding being obtained for the project. The positive response to the land transfer request is based upon the "creation of community green corridors, improving biodiversity and local habitats".

The grant will cover: *(extract from application below)*

"funding to develop the design and concept detail, together with the required technical detail to determine cost and feasibility for the creation and improvement of community facilities and infrastructure. Better accessibility to village high street amenities through the creation of

community green corridors, improving biodiversity and local habitats. Community car park, free electric car charging and connectivity to the village high street and connecting footpaths and bridleways.

- Concept and design, architect drawings to inform the basis of the required project works.
- Post concept design community engagement and design consultation.
- Topographical surveys.
- Ecological and biodiversity appraisal.
- Production of final detailed plans.
- Drawings and specification of Mechanical Engineering and Technical requirements.
- Preparation of contract detail and specification for tender.
- Receipt of returned tenders and detailed project costing, cashflow requirements.
- Preparation of construction design and management plan.
- Final feasibility appraisal and determination.

This project meets some CAP framework priorities and Good Growth outcomes. It will provide the necessary development work to enable the Parish Council to seek further funding to deliver the project. Accordingly, the CCF team have carried out checks on the application and it has been scored positively.

Please can you let me know, by replying to THIS EMAIL within 5 working days (20th Sep 2023) whether you support this application or have any comments you would like to submit prior to consideration by the CAP Subgroup. Simon Mould (Head of Resilient Communities) will make a final decision on this application, and he will take your views into account.

Best wishes

Jo Howard

Good Growth Delivery Facilitation Officer



**Funded by
UK Government**

Cornwall Council | Konsel Kernow, Localism, Communities www.cornwall.gov.uk | ‘Onen hag Oll’

jo.howard@cornwall.gov.uk mob: 07736618849 Team email: ccf@cornwall.gov.uk tel: 01872 323806 My usual work days are Monday, Tuesday & Weds



[Community Capacity Programme](https://www.linkedin.com/groups/12828724/)<https://www.linkedin.com/groups/12828724/>

https://www.instagram.com/community_capacity_programme/

<https://www.facebook.com/CCFCornwall/>



@CCFCornwall

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Best wishes

Jo Howard

Good Growth Delivery Facilitation Officer



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jo.howard@cornwall.gov.uk mob: 07736618849 Team email: ccf@cornwall.gov.uk tel: 01872 323806 My usual work days are Monday, Tuesday & Weds



[Community Capacity Programme](https://www.linkedin.com/groups/12828724/)<https://www.linkedin.com/groups/12828724/>

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@CCFCornwall

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Lisa Clements

From: Lisa Clements <clerk@mawnan.org.uk>
Sent: 02 August 2023 13:05
To: Tim Brooksbank; Guy Potter
Subject: HELP ... i'm being overwhelmed by the footpath leaflet

Hi Both

Since sending out the email with the new advert costs I have been getting emails left right and centre either opting out, wanting to change sizes (up and down), rewrite sections of text and now negotiate on the costs of the space! and I simply now cannot cope.

This project was originally done by a group of 7 and a professional designer backed with a community grant trying to cover all this by myself at present as well as dealing with the problems the price increase is causing me nightmare and is not something I agreed to (I did say at both PC meeting when raised I was not happy taking back contacting advertisers from Jackie as I already had a full workload).

I'm going to have to set aside all of the footpath leaflet stuff for the rest of this week (and I'm off on Monday with a prior commitment) until I get some useful feedback from the Parish Council. Apart from Tim I have had nothing back about decreasing the print run from anyone else ... so am left kicking my heels as I cannot go back to the advertisers with any further information at this point.

I am not sure that covering the print costs of such a large run with the 9 advert spaces we have and no other funding is something that looks to be possible – even if stocks would last upwards of 3 years. We need to agree how to take all this forward.

Ta

Lisa C

Mrs Lisa Clements (Clerk)
 Mawnan Parish Council Offices
 MS Electrical
 The Square
 Mawnan Smith
 TR11 5EP

Email:clerk@mawnan.org.uk
 Tel: 01326 251022

Office Hours: Monday, Wednesday & Thursday 9am to 2pm

www.mawnan.org.uk & www.mawnanparish.co.uk

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Personal data will only be held long enough to allow us to make reasonable responses (6 months) and then removed from our systems.

This Email and any files transmitted with it are confidential and intended solely for the use of the individual or organisation to whom they are addressed. If you have received this email in error please notify Mawnan Parish Council and DESTROY the original email.

Lisa Clements

From: [REDACTED]
Sent: 27 July 2023 15:31
To: Lisa Clements
Subject: Re: Parking at Mawnan School

Dear Lisa,

Thank you for your prompt and helpful response. Please could you take the request for the planters to be located on the pavements outside of school to the council?

I will make contact with the Highways and look into funding options for the planters.

Kind regards,

Jilly

On Wed, 26 Jul 2023 at 10:40, Lisa Clements <clerk@mawnan.org.uk> wrote:

Hi Jilly

I know that Highways would be responsible for repainting the lines outside ... when you ask them please big up the fact that most the local schools got theirs repainted not so long ago when new restrictions for parking were enacted – Mawnan didn't get these as it's not directly on the road. Otherwise they will state the 'Highways Manual' as a reason not to do them promptly.

As for the planters this will have to go to full council but may need a request for the PTA, as we cannot fund the school and we don't do grant again until the New Year.

Have you thought about contacting the local police? I know that they do awards from money taken back as proceeds of crime – surely your project would stop potential calls to them about poor parking immediately outside the school? I think they now go through the Cornwall Community Fund <https://www.cornwallcommunityfoundation.com/>

Ta

Lisa C

Mrs Lisa Clements (Clerk)

Mawnan Parish Council Offices

MS Electrical

The Square

Mawnan Smith

TR11 5EP

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From: [Redacted]
Sent: 25 July 2023 09:39
To: [Redacted]
Cc: [Redacted]
Subject: Parking at Mawnan School

Dear All,

Parking at and near the school continues to be an issue. My biggest concern is that some irresponsible parents park on the pavement adjacent to the entrance which makes crossing the road unsafe as you don't have a clear view. The pavements are curved in design to deter parking but sadly unless I am on the gate directing the traffic then people park there. We have tried putting cones out on the pavements but these often get moved. I would like to suggest a more permanent solution and would welcome your support with this.

Would it be possible to put some planters on these pavements?

Do you know of any possible funding sources or would the Parish Council be happy to sponsor this project?

Our gardening club would do the planting and maintain the planters.

Also, do you know who is responsible for the 'keep clear' signage? I have spoken to our management company (Mitie) and as it sits outside the boundary they have stated that they are not responsible for it. We would like it repainted if possible?



--

Jilly Pridmore

Lisa Clements

From: Lisa Clements <clerk@mawnan.org.uk>
Sent: 14 August 2023 08:47
To: [Redacted]
Subject: RE: The Green Patch
Attachments: letter to parish council.docx

Hi [Redacted]

I will forward this on and add to the September meeting agenda.

However, as I tried to make clear before, the parish council CANNOT pay for these works directly as they are on private land. There is a current recurring grant of £80pa set aside to be released on sight of paid invoices for these works, that has not been claimed.

Ta

Lisa C

Mrs Lisa Clements (Clerk)
Mawnan Parish Council Offices
MS Electrical
The Square
Mawnan Smith
TR11 5EP

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From: [Redacted]
Sent: 12 August 2023 15:40
To: lisa <clerk@mawnan.org.uk>
Subject: The Green Patch

Lisa
I have attached a letter to the Chairman & parish councillors. If you could please put it on the agenda.
Thank you
[Redacted]

26 Shute Hill
Mawnan Smith
Falmouth
TR11 5HQ

The Parish Council
Mawnan Smith

12/08/2023

Mr Chairman and Councillors,

Over time you may have become aware that a neighbour and I have maintained the green area between number 29 and 30 Shute Hill for a number of years. It is an area set aside for children to play on or where residents can 'relax'.

I have spoken to a Mr R Sanders of Sanders Garden & Countryside Maintenance and have negotiated a very reasonable solution. They are the business that already maintain the Carwinnion Playing Field area.

For an agreed £150 they stated that the green area between No 29 & 30 Shute Hill would be cut a minimum 10 times annually and in Mr Sanders words 'probably more times than that as with their mower it would take very few minutes'.

I am requesting that the Parish Council set aside £150 so that cutting can begin. Mr Sanders has said that he would invoice the Parish Council in the normal fashion.

I hope that the Parish Council can agree to this if only because my flymo is on its last legs!!

Yours Faithfully

Paul Glover (signed electronically)

Paul Glover

Lisa Clements

From: [Redacted]
Sent: 11 September 2023 16:56
To: Lisa Clements
Subject: Re: Elm trees St Michael's Churchyard

Dear Lisa,
Thank you for forwarding to members of the Parish Council, and I appreciate your response (now it is just two trees that need to come down).
Best wishes,
Jenny

Sent from my iPad

> On 11 Sep 2023, at 14:15, Lisa Clements <clerk@mawnan.org.uk> wrote:
>
> Hi Jenny
>
> Whilst I have circulated this to the members of the Parish Council I need to make you aware that it will be unlikely that we will be able to legally put funds towards these works.
>
> We already put a significant amount of money into maintaining the churchyard up at St Mawnan and it would be unlikely that additional funds above this could be found this year for additional works to church property.
>
> Ta
>
> Lisa C
>
> Mrs Lisa Clements (Clerk)
> Mawnan Parish Council Offices
> MS Electrical
> The Square
> Mawnan Smith
> TR11 5EP
>
> Email:clerk@mawnan.org.uk
> Tel: 01326 251022
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>

>

> -----Original Message-----

> From: Jennifer [REDACTED]

> Sent: 07 September 2023 12:34

> To: lisa <clerk@mawnan.org.uk>

> Subject: Elm trees St Michael's Churchyard

>

> Dear Lisa,

>

> I am writing on behalf of Mawnan PCC to enquire if there would be any funds available from Mawnan Parish Council to help with the removal of Elm trees in St Michael's churchyard.

>

> Unfortunately they have all got Dutch Elm Disease. We removed a large elm tree two years ago.

>

> There is another large elm to be removed and about seven smaller trees on the opposite border.

>

> With thanks for your consideration,

>

> [REDACTED]

> Mawnan PCC Secretary

>

> Sent from my iPad

>

From: Guy Potter [REDACTED]
Sent: 31 July 2023 18:17
To: parish clerk <clerk@mawnan.org.uk>
Cc: [REDACTED]
[REDACTED]
[REDACTED]
Subject: Durgan meeting this afternoon

Hi Lisa,

Rex, Robert, Phill and myself just had a on-foot meeting and chat with Gareth Lay the General Manager for the area from the National Trust (cc'd in), whilst walking down from Bosveal car park and onwards to Durgan.

It was good to chat through various options and realities affecting the area, and very productive - we're all keen to keep the wheels turning and conversations moving forward in the future. I'm going to summarise various points/solutions and put it all together tonight, but in the interim something was bugging me from our last meeting with Charlie and Tony in the car park that we couldn't remember today and I've gone hunting on the Council/Highways website to try and clarify: last year we discussed ownership of the verges down the hill from Bosveal to the bottom and I believe we agreed that these would be donated/given/left to the National Trust as they needed caring for and we couldn't find anyone who owned them and/or there was no record? I have now checked the summary document (attached) from that meeting and its says "NT to discuss with their land agent the possibility of taking responsibility for the roadway up from Durgan that is not currently showing as owned by them (see map below) so the PC can look at joint works on the verges & proper restrictions to parking". Picture below:

NT to discuss with their land agent the possibility of taking responsibility for the road way up from Durgan that is not currently showing as owned by them (see map below) so the PC can look at joint works on the verges & proper restrictions to parking.



We were trying to decipher who actually owns the lay-bys/has responsibility for them today and we couldn't fully remember what eventually happened with that and Gareth has no National Trust record of them/the verges being handed over. I've also not seen or heard Highways speak of the lay-bys as if they were theirs either, certainly not in writing

On the Council/Highways interactive map (which was used as reference by Viv), the lay-bys above Grebe are not laid out within the grey boundaries of the road, nor included in the purple line that marks the highway. The patch gravel outside 'Cliffside' is greyed out as if it were the road however, which is probably why Viv has suggested it will come under any future restrictions. If we were to take this map as verbatim, then it suggests the lay-by's do not belong to Highways... but we haven't confirmed.

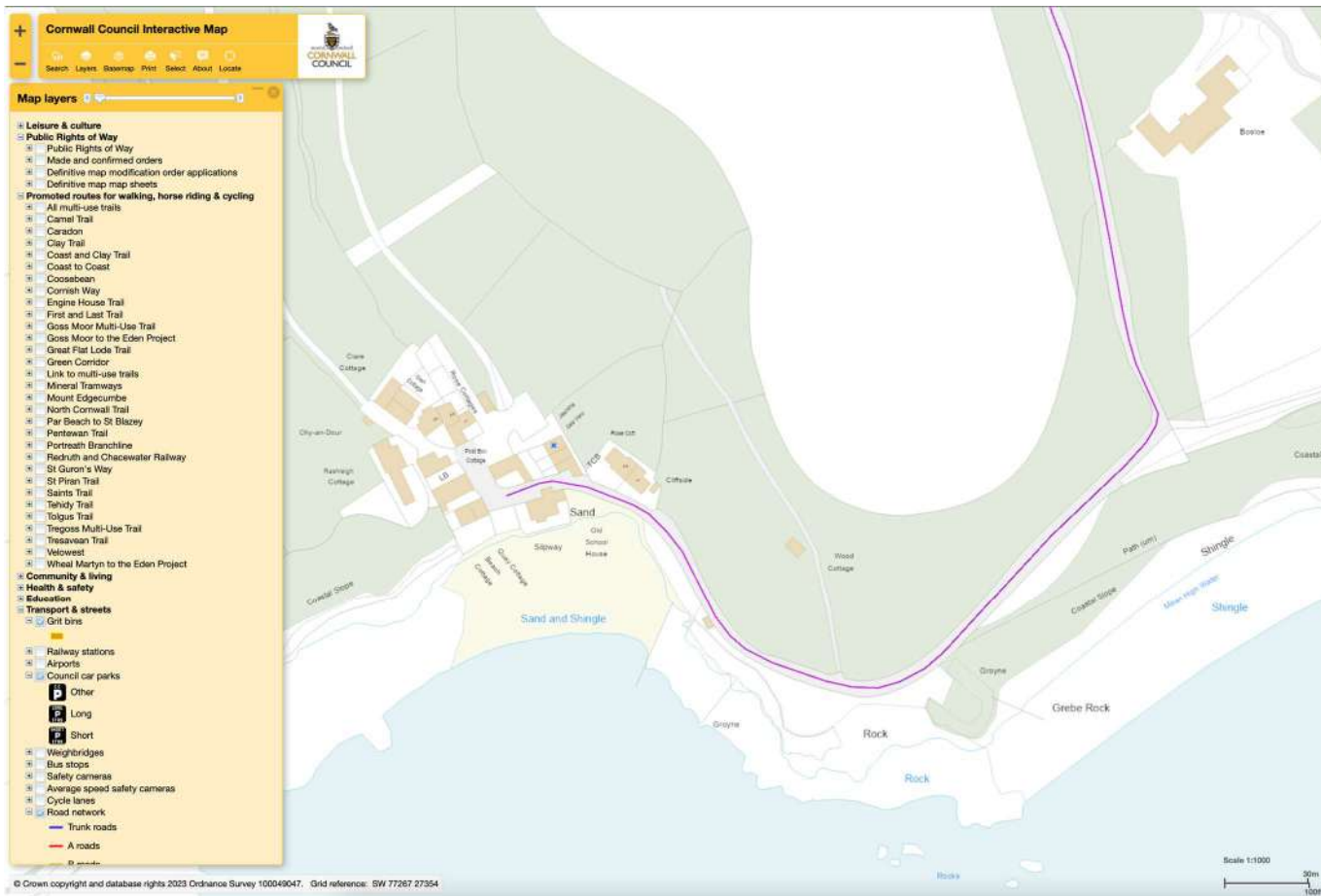
This is all I have from his previous emails regarding them from Viv: "In terms of "passing bay" signs, the Council did provide these advisory signs historically but stopped renewing them some years ago following a spate of vandalism as has been recognised above. Ultimately passing place signs are unenforceable (and therefore cannot have been enforced historically; unless the police enforced for obstruction using their Road Traffic Act powers) and as they have no basis in law were provided on a discretionary basis and no consultation is required to either provide or remove them. Given extreme pressures on highway maintenance funding, advisory signs are considered a very low priority for the Council to renew/provide. I believe the National Trust erected similar signs at their cost following the Council declaring it no longer intended to renew the signs - these offer no greater deterrent and are essentially unauthorised signs but have been tolerated given the message mirrors the historical highways signs."

Do you have any update from the National Trust pursuing their land agent regarding taking responsibility for the verges, lay-bys or anything that could help Gareth? I think if we could start with this being cleared up we could do something about the lay-bys sooner rather than later, regarding their condition/situation/layout/size/signage etc. Rex and Phil talked about earth and road debris being dumped along the wall either side of them in the past (going the full length of the road to reduce the parking issue previously) - but the ownership of what space is left is still unclear.

Screenshots of map below, grey is road surface, purple is the road route itself which is classed as "unclassified" on the map key. - note the lack of lay-bys on it...

Thanks,

Guy



MAWNAN PARISH COUNCIL COMMITTEES AND REPRESENTATIVES FROM SEPT 2023

Be aware that because of the limited numbers of current sitting councillors these position can be reviewed at any time. When necessary other councillors may be asked to undertake some other functions.

COMMITTEE	MEMBERS	OUTLINE OF FUNCTION
Planning Committee	All sitting councillors	Sits as part of the Full Council, but may be called to act outside of the normal PC schedule if necessary for Extraordinary items.
Planning Advisory Group Committee	Cllrs Morris & Whibley (3)	Reviews plans on receipt to consider any implications with regards to the NDP & Local Plan and provides additional information to the Full PC. Has the power to call for site visits to take place but cannot make unilateral decisions on behalf of the PC.
Office and Finance Committee	Cllrs Moyle, Sadler & Reid (5)	Formulates new policies & procedures as required. Discusses financial, procedural and administrative matters (inc HR), making recommendations to the Full Council. Discusses annual Budget & Precept recommendations. Has no delegated powers, and makes recommendations to the Council.
Burials Committee	Cllrs Morris, Moyle & Sadler (3)	Meets to agree procedures & initiatives to the workings of the new graveyard. Delegated powers (spending up to a limit of £5000).
Emergency Planning Committee	Cllr Sadler & Moyle (2)	Only meets in an emergency situation, such as natural disaster, terrorism threats, etc.
Staffing Committee	Cllrs Moyle, Sadler & Whibley (4)	Meets to manage the appointing/ interview when new members of staff are required. Is also called on to appoint a 3 member grievance sub-committee to investigate any Formal Grievance from an employee or, subsequently, a 3 member Appeal Panel.
Climate change	Cllr Whibley + (1 + reserve)	Created to act as an central information point for the various climate change/ sustainability/ green initiatives and groups within the parish and to have a position on the CNP (Community Network Panel) Climate Group

OUTSIDE BODY		SUMMARY OF ACTIONS
Community Network Panel (CNP)	Cllr Whibley + Cllr Sadler (1 + reserve)	County led, area based consultation and information sharing forum
Junior Playing Field & Carwinion Playing Field Trusts	All sitting councillors	These are charitable Trust which own and manage the Junior and Carwinion Playing Fields, in Mawnan Smith.
Memorial Hall Committee	Cllr Moyle (1)	Manages all aspects of the operation of the Memorial Hall, in Mawnan Smith.
Helford Marine Conservation Group	Cllr Morris (1)	Seeks to preserve the underwater marine environment of the Helford River.
Rendlesham Trust	Cllr Sadler +	Offers financial support to the needy in Mawnan Smith.

NEW FOR 2021/22 Carwinion Self Management Group	Cllr Sadler + (2)	Oversees day to day management of the Carwinion Playing Field along with a group of field users
MUGA / Youth Project	Cllrs Sadler & (2)	Carwinion Changes project – scope to be agreed by group

PORTFOLIOS

Please note that portfolio holders are responsible for coordinating activities on behalf of the Parish Council, but **do NOT have any delegated decision making or financial powers.**

PORTFOLIO	COUNCILLOR	COMMENTS
Footpaths, Beaches	Cllr Whibley	Liaison with Cornwall CC and the Parish Council's maintenance contractor, regarding all aspects of Rights of Way
Tree Warden	Cllr Moyle	Liaison with Cornwall CC regarding all aspects of Trees.
Youth Liaison	Cllr Bate	Liaison with the Youth Club leaders and School on any issues concerning young people.

Mawnan Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 01/08/2023			
	Cash in Hand 01/04/2023			100,611.93
	ADD			
	Receipts 01/04/2023 - 01/08/2023			36,230.84
				136,842.77
	SUBTRACT			
	Payments 01/04/2023 - 01/08/2023			31,030.58
A	Cash in Hand 01/08/2023 (per Cash Book)			105,812.19
	Cash in hand per Bank Statements			
	Petty Cash	01/05/2021	0.00	
	95 Day Saver Account - Nationwide	01/08/2023	38,500.26	
	Deposit Account - Lloyds	01/08/2023	60,907.29	
	Current Account - Lloyds	01/08/2023	3,905.69	
				103,313.24
	Less unrepresented payments			501.05
				102,812.19
	Plus unrepresented receipts			3,000.00
B	Adjusted Bank Balance			105,812.19
	A = B Checks out OK			

Mawnan Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 01/09/2023			
	Cash in Hand 01/04/2023			100,611.93
	ADD			
	Receipts 01/04/2023 - 01/09/2023			33,697.34
				134,309.27
	SUBTRACT			
	Payments 01/04/2023 - 01/09/2023			45,767.71
A	Cash in Hand 01/09/2023 (per Cash Book)			88,541.56
	Cash in hand per Bank Statements			
	Petty Cash	01/05/2021	0.00	
	Current Account - Lloyds	01/09/2023	7,582.93	
	Deposit Account - Lloyds	01/09/2023	50,953.82	
	95 Day Saver Account - Nationwide	01/08/2023	38,500.26	
				97,037.01
	Less unrepresented payments			8,495.45
				88,541.56
	Plus unrepresented receipts			
B	Adjusted Bank Balance			88,541.56
	A = B Checks out OK			