



13<sup>th</sup> July

Dear Councillor,

You are summoned to attend a meeting of Mawnan Parish Council on 20<sup>th</sup> July 2023 at 7.30pm in the Mawnan Bowling Club.

Please find attached the agenda for our meeting. We ask that if any member of the public has issues they would like to raise that they contact the clerk prior to the meeting so that we can best manage them. Please remember that the time allotted for *Matters of Community Concern* is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

Lisa Clements, Clerk to the Council

### Agenda

- 1) **TO RECEIVE APOLOGIES**
- 2) **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS.**
- 3) **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**
- 4) **TO RECEIVE AND APPROVE THE MINUTES OF THE 15<sup>th</sup> JUNE 2023 FULL COUNCIL MEETING**
- 5) **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA** (Lowenna Fields planning written response; progress on toilet refurbishments)
- 6) **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**  
**Ref. No: PA23/04564** Arvor West Bay Maenporth Road TR11 5HP  
Proposed replacement of existing balcony guarding with glass guarding to 2nd Floor apartments  
  
**Ref. No: PA23/05113** Penlevan Bar Road Mawnan Smith TR11 5LF  
Install conservatory to the front of the property.
- 7) **TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL – including any information in relation to outstanding Inspectorate Appeals**
- 8) **APPROVAL OF THE LIST OF PAYMENTS FOR JUL 2023 & TO RECEIVE JUN 2023 BANK STATEMENTS AND RECONCILIATIONS**
- 9) **TO AGREE TO THE NECESSARY CHANGES TO SIGNATORIES TO ENSURE E-PAYMENTS REMAIN VIABLE**

- 10) TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES not already made by clerk**  
Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant Agenda item given in the Associated Papers during the full council meeting.
- 11) TO RECEIVE INFORMATION AND MAKE DECISIONS ON ANY NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS & COUNTRYSIDE**
- 12) TO RECEIVE & DISCUSS OPTIONS FOR A FOOTPATH LEAFLET REPRINT**
- 13) REPORT FROM CORNWALL COUNCIL WARD MEMBER**
- 14) TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES, POSITION OF NOMINEES FOR CO-OPTION AND ACTIONS NECESSARY SHOULD THE CHAIR RELOCATE OVER SUMMER**
- 15) ITEMS FOR INCLUSION AT THE NEXT MEETING**
- 16) MATTERS OF COMMUNITY CONCERN**
- 17) DATE & TIME OF NEXT MEETING: 21<sup>st</sup> SEPTEMBER 2023 AT 7.30PM** - if necessary a meeting will be called in August to discuss planning only (provisionally 17<sup>th</sup>)

Further information & associated papers for this agenda  
can be found on the parish council website  
[www.mawnan.org.uk](http://www.mawnan.org.uk)

**ASSOCIATED PAPERS-**

**Item 4** - Draft minutes of previous meeting

**Item 5** – Lowenna written response to planning; progress & info on toiler refurb)

**Item 7** - Planning decision to date: Jun to Jul 23

**Items in red** are summaries of conditions applied to applications, other than the conditions within 3 years & as to provided plans (Tree works are 2 years & to BS3998 standards)

**PA23/02953** | The Hibbert Centre, Trebah Gardens Trebah Helford Passage TR11 5JZ  
Certificate of lawfulness for the proposed use of the installation solar panels to the roof  
Status: split decision – see notice specifics

Inspector appeal details from Penmorvah, Bar Road (refused, no costs)

**Item 8** - Payments for Jul 2023 & bank rec. for Jun 23

Voucher	Code	Supplier	VAT	Total
75	Office Supplies	Viking	8.34	50.06
76	Graveyard Resources (Books/Forms/Travel etc)	ebay	0.00	4.50
77	burial fees	Cate Halliday - burial fee	0.00	75.00
78	Office Supplies	Rymans	11.66	69.98
79	Office Supplies	paperstone	5.35	32.07
80	Publications/ footpath leaflet	Adobe	5.06	30.34
81	Office Supplies	Amazon	5.00	29.99
82	Toilet - Cleaning & Materials	KC Payne	0.00	300.00
83	S19 - Carwinion Playing Field	clerk	0.15	4.23
83	Graveyard Resources (Books/Forms/Travel etc)	clerk	0.07	1.62
83	Office Supplies	clerk	0.08	0.50
83	Clerks Salary (inc PAYE & NI)	clerk	0.00	1,441.16
83	Mileage & Parking	clerk	0.11	2.38
84	Grass Cutting	R Sanders	42.00	252.00
84	S19 - Carwinion Playing Field	R Sanders	70.00	420.00
84	S19 - Junior Playing Field	R Sanders	32.00	192.00
85	Toilets - Utility Charges	EDF energy	0.00	11.00
86	Graveyard Maintenance/ Grounds	Robbie's Garden Services	0.00	484.00
87	Toilets - Utility Charges	WaterPlus	0.00	36.59
88	Telephone & Internet	BT	7.53	45.16
89	S19 - Carwinion Playing Field	Timpsons	3.00	18.00
90	Donations/ Grants	Mawnan Cricket Club	0.00	18.00
91	Small Business Rates Grant (toilets)	Regan Builders	1,332.40	7,994.40
92	Postages	Royal Mail	0.00	1.10
		<b>TOTAL FOR PAYMENT</b>	<b>£1,522.75</b>	<b>£11,514.08</b>

Please note – due to technical issues there is no NEST PENSION payment logged against this month. There may be double next month to correct this & **Yellow highlighted** items are being refunded as items/service unavailable

**Item 9** - with Cllr Brooksbank leaving we will be short someone to undertake e-banking. Cllr Reid has volunteered to be a signatory, so we need agreement to be able to complete appropriate forms asap, given there is no meeting in August but payments still need to be made.

**Item 10-** Correspondences. If councillors wish to see any more information on individual items this will need to be requested from the clerk.

	Rec'd	Description	From	actions	Agenda
1	21.6.23	Complaint requesting dropped kerbs through village	Resident	Clerk dealing	11
2	28.6.23	Additional Audit info request	BDO	Clerk dealt	
3	3.7.23 + 13.7.23	Hotel Meudon planning chaser	Mark Ball & L Wood	Full Council	6
4	4.7.23	Tank track DMMO application status (various other emails on subject rec'd)	Various	Clerk dealing	11
5	5.7.23	Durgan highways – stakeholder meeting request/info	V Bidgood – CC Highways	Full Council	11
6	7.7.23	Complaint about overgrown path (drs /Greenfields)	resident	Clerk reviewed	11
7	10.7.23	Toilet works start date & payment schedule	Regans	Full Council	5
8	10.7.23	Follow up on street cleaning @ Budock Vean Lane	Resident		11
9	10.7.23	Complaint about overgrown SWCP	CC Countryside Team	clerk responded	11
10	10.7.23	Request for outcome of Shute Hill streetlight survey	Resident	Clerk dealt	
11	10.7.23	Complaint about non response to communication made 1.5.23 (foliage cutting)	Resident	Clerk dealt	11
12	11.7.23	Memorial stone chaser (from Mar 23)	R Pascoe	Clerk dealt (again!)	
13	12.7.23	Addition confirmation to First Aid Cornwall defib map	First Aid Cornwall		
14	12.7.23	Request for more footpath leaflets	Hotel Meudon	pending	12

#### Explanation of actions:

*Clerk dealt – clerk has replied/actioned*      *For info - forwarded to all councillors; no specific response necessary*  
*Full council – already on agenda*              *Pending –may need further investigation/discussion*

**Item 12** – reprint of footpath leaflet now URGENT . Clerk has sent out info to advertisers (current & potential) remaining after Cllr Whibley attempt. Price for printing attached – agreed number will dictate advert costs. Timeline for design/reprint on attached info.

**Item 14** – 2 vacancies by co-option still open.

Issues of who will be chair when Cllr Brooksbank relocates will also be discussed. We CAN have a different chair voted for each month (that is for the month and they will need to liaise with the clerk over other matters during this period) not simply for the meeting, but it is not advised. We will also need to consider who will step in as acting/ interim chair should Cllr Brooksbank resign before the September meeting since we have not sitting vice chair to take up the reigns. We 100% **CANNOT function without a sitting chair** – the parish council becomes illegal at this point.



**MINUTES OF THE MAWNAN PARISH COUNCIL MEETING HELD ON THURSDAY 15<sup>th</sup> JUNE 2023 AT 7.30PM, IN THE MAWNAN BOWLING CLUB**

**Present:** Cllrs Brooksbank (Chair), Morris, Moyle, Potter, Reid, Sadler, & Whibley

**ALSO PRESENT:** clerk + 3 members of the public

3803.23 **TO RECEIVE APOLOGIES** – Cllr Bate

3804.23 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS.** – none noted

3805.23 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**  
1 requested on a planning item

3806.23 **TO RECEIVE AND APPROVE THE MINUTES OF THE 18<sup>th</sup> MAY 2023 FULL COUNCIL MEETING**  
and to accept the draft minutes of the Annual Parish Meeting  
It was proposed by Cllr Whibley seconded by Cllr Morris and  
**RESOLVED** that the minutes of the Annual Parish Council meeting held on 18<sup>th</sup> May 2023 be approved and signed by the Chair. The accuracy of the minutes from the Annual Parish meeting were also accepted

on a vote being taken the matter was approved unanimously

3807.23 **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA** (Hotel Meudon application, future use of the refurbished Telephone Box, initial info on footpath leaflet reprinting).

- Cllr Whibley asked for a definition of what made a meeting quorate and did it apply to committees as well? The clerk said that quorate for Full Council would be 1/3 of the 10 members (when no vacancies) or a minimum of 4 with O&F being agreed to be 3 members. She also explained that the Climate Group meeting mentioned in the last minutes (3796.23) the Climate Group meeting had been cancelled and the CAP (Community Area Partnership) meeting was now on 20<sup>th</sup> June and that there were changes to a number of the Beach Clean dates.
- It was requested that the decision for the Hotel Meudon planning application be regularly chased up and it be reiterated that an officer delegated decision is NOT what we are looking for (Cllr Bastin to be reminded to chase this for us as well).
- Telephone box – now refurbished but what is it going to be used for? It was agreed to put a message out about this to see what the community feels could be made of this space. The clerk did ask that nothing where it was to be used for storing recycling/collections (like crisp-packets, toothpaste tubes etc) be considered, less it become a dumping ground. Relocating the defib or an additional book space were also ruled out as the village already has these.
- Footpaths leaflet – the clerk had obtained initial reprinting quotes but was now waiting on Cllr Whibley's efforts with contacting existing/new users to see if they were interested, which appear to have been delayed for which she apologised. A request that the clerk take contacting advertisers back on was simply felt to be unfeasible as she was already doing the invoicing and re-design works.

**3808.23 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**

**Ref. No: PA23/03135** Masita Penwarne Road Mawnan Smith TR11 5PQ

It was proposed by Cllr Moyle, seconded by Cllr Potter &

**RESOLVED** that Mawnan Parish Council support this application and feel that this would give a better overall look to the property and the extensions/ revisions being undertaken.

on a vote being taken the matter was approved unanimously

**3809.23 TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL – including any information in relation to outstanding Inspectorate Appeals.**

Read Out – including Trebah Farm glamping pre-app.

The clerk was asked to get a written response as to why our concerns in relation to the planning application for Lowenna Fields appear to have not been taken on board. She did refer members to the officer report for this.

**3810.23 TO RECEIVE ANY COMMUNITY GRANT APPLICATIONS –**

It was agreed to continue the 2 rolling grants for the Post Office Outreach service & Shute Hill Grass cutting (issued on receipt of bills) for the current year. Considerations were then given to the submission made by community groups for Parish Grants for 23/24. There may be the possibility of a further grant discussion in the New Year, if any funding remained, with extra funding from the Solar Grant Fund being available for any noteworthy project request.

It was proposed by Cllr Brooksbank, seconded by Cllr Sadler and

**RESOLVED** to donate £344.99 to Mawnan Cricket Club toward a new catching cradle and a further £150 towards team polo shirts.

It was proposed by Cllr Brooksbank, seconded by Cllr Sadler and

**RESOLVED** to donate £650 to the Helford River Gig Club towards the purchase of new oars for the junior gig

It was proposed by Cllr Brooksbank, seconded by Cllr Sadler and

**RESOLVED** to donate £150 to Mawnan Community Garden to cover a composter and garden waste licences

It was proposed by Cllr Brooksbank, seconded by Cllr Sadler and

**RESOLVED** to donate £400 to Mawnan Village Autumn Show toward advertising & general event administration costs

It was proposed by Cllr Brooksbank, seconded by Cllr Sadler and

**RESOLVED** to donate £300 to Abbeyfield Scott House the toward Christmas Lunches; Bingo Prizes & outings transport costs

on a vote being taken the 5 above matters were approved unanimously

**3811.23 TO COMPLETE THE ANNUAL GOVERNANCE STATEMENT FOR THE YEAR ENDING 31ST MARCH 2023**

All questions were read and agreed by the council prior to the full document being signed by the Chair.

It was proposed by Cllr Brooksbank, seconded by Cllr Reid and

**RESOLVED** that the chairman sign the annual governance statement

on a vote being taken the matter was approved unanimously

**3812.23 TO RECEIVE AND APPROVE THE ACCOUNTING STATEMENTS FOR THE YEAR ENDING 31ST MARCH 2023**

It was proposed by Cllr Brooksbank seconded by Cllr Whibley and  
**RESOLVED** that the accounting statement as presented show a true balance and should be approved

on a vote being taken the matter was approved unanimously

**3813.23 APPROVAL OF THE LIST OF PAYMENTS FOR JUN 2023 & TO RECEIVE MAY 2023 BANK STATEMENTS AND RECONCILIATIONS**

It was proposed by Cllr Brooksbank, seconded by Cllr Bate &  
**RESOLVED** that accounts totalling £6507.96 Inc. VAT (updated to include grants issued tonight) be approved for payment in June 2023 & duly signed

It was proposed by Cllr Brooksbank, seconded by Cllr Sadler &  
**RESOLVED** that the bank reconciliation presented totalling £124,496.78 (of which £38,500.26 is retained Solar Grant Fund) for the month of May 2023 be received & approved as a true record.

on a vote being taken both the matters were approved unanimously

**3814.23 TO RECEIVE AN UPDATE ON THE MEMORIAL HALL OFFICES AND TO FORMALLY AGREE WHERE FUNDING IS TO COME FROM**

Cllr Brooksbank explained that the planning application for the new office had been submitted but was still being processed. A bat survey was now needed and an engineer survey was probably likely as well. Although it was agreed at the last meeting that the PC would fund up to £35,000 – which would repay itself through savings on office & Post Office rental outlays – through a dedicated budget line, there would be initial spends before the actual build works begin that will need to be funded by the Parish Council against this budget.

It was proposed by Cllr Brooksbank, seconded by Cllr Reid &  
**RESOLVED** that the parish council confirms it's commitment of £35,000, which would include paying all frees and re-imburements and that the chair and Cllr Reid, as the working group members, are authorised delegated spending of up to £2,000 without additional approvals being necessary (except report back to the PC)

on a vote being taken the matter was approved with 1 abstention

Stephens Scown had been approached to draft a new lease, which would costs between £1250 & £1750 depending on complexity. The PC was to act as procurer for the supplies & services associated with the build and be responsible for obtaining the works tender whilst the MMH would be lead client on site for consistency.

**3815.23 TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES**

Item1: the clerk explained the open letter about the graveyard cutting received, but also provided 3 other emails from the same period thanking the PC for cutting that had been done. It was agreed that the cutting regimen now in place made the best of both keeping the site tidy and allowing space for plant growth and that a response to this effect should be made.

**3816.23 TO RECEIVE INFORMATION AND MAKE DECISIONS ON ANY NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS & COUNTRYSIDE**

- Cllr Whibley noted some changes to beach clean dates (next clean on Saturday 17th at Helford Passage, then from Bosveal carpark on 16/7 at 10.30; Maenporth & Durgan in

September). She also said that there had been a significant rockfall to the west of Maenporth Beach and wondered if anyone knew what effect it had had on the SWCP. The clerk said she would contact the Surf Lifesavers to see if they knew anything and to take a look, Cllr Whibley said she would try Charlie at the NT, as it seemed to be on their land.

- Cllr Potter again touched on the ongoing parking issues at Durgan; he had made further contact with the National Trust using the fuels spills to highlight issues down there, as residents are feeling slightly abandoned by the NT. Gareth Lay (NT SW Area manager) is due to be at Glendurgan at the end of July and he suggested a meeting with the community members and Cllr Brooksbank suggested this should also include Viv Bidgood from Highways to discuss the tabled options and see what could be taken forward fairly simply. Cllr Potter did think of getting bespoke deterrent signs done by Sheila @ Signs of Good Taste in the Craft Centre to see if they had an effect over the summer.

Cllr Reid felt that we were being too simplistic in focussing on changing parking regulations without a comprehensive plan including an actionable enforcement component. He also felt that we were just going round and round on this issue as there was no enforcement – he asked what response we had had from the Police & Crime Commissioner. The clerk said the response was fairly generic and referred to local policing priorities and budgets – nothing positive to Durgan.

Cllr Moyle felt that the NT had brought this on themselves by opening the Fish Cellar year round as a commercial venture (he felt there was a historic covenant in place restricting all trading in the area) and the associated increases in sewerage/water consumption that the toilet then added into the limited systems down there. Cllr Whibley felt this was untrue – the Fish Cellar is only seasonal and otherwise activity was limited to boat/kayak launches. Cllr Moyle also felt that the Parish Council were possibly being drawn into matters that were beyond them and were, in some instances, private matters between the tenants and landowner. Whilst agreeing to the sentiment Cllr Brooksbank was worried that it could be seen that people were taking advantage of the current parking situation simply because no-one was stepping up to take control and whilst the PC should not be expected to take any lead we really did need to be involved in the discussion surrounding the issue.

A member of the public present said that historically the double yellow lines (in passing places) that were in place were observed and since they had left parking in these had increase greatly and was causing many of the access problems. Another resident of the area said that in her time living on this road the (40 years) she had never seen the emergency access issues quite as problematic and worrying as they were now, nor were there the number of early morning boat launches passing her property. She felt that these were now taking place all day, throughout the year (weather permitting) and had seen an exponential increase in numbers.
- Cllr Morris added that the next One Bag Beach Clean would take place on 16<sup>th</sup> July from Bosveal carpark at 10.30. She also added that volunteers were needed by the Helford Marine Conservation group to assist in assessing the impact of armed forces day on the coast and marine populations (our spot is Rosemullion Head with Sue Scott)- link on the HMCG Facebook page.

**3817.23 REPORT FROM CORNWALL COUNCIL WARD MEMBER**

Apologies received from County Cllr Bastin

**3818.23 TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES & POSITION OF NOMINEES FOR CO-OPTION**

2 co-option vacancies still remained and to date no-one was coming forward to fill them. Cllr Whibley had not made contact with any previous councillors as yet.



**3819.23 ITEMS FOR INCLUSION AT THE NEXT MEETING**

None specifically noted

**3820.23 MATTERS OF COMMUNITY CONCERN**

One resident asked that the footpath spur from the JPF to Shute Hill gets cut back asap as the giant hogweed is taking over. Clerk to contact Bob Sanders to get done next time he's at the field.

The clerk had obtained the sale details/ brochure for the Methodist Chapel but was waiting for the auction pack to be able to get hold of the confidential pre-app response regarding its development potential.

**3821.23 DATE & TIME OF NEXT MEETING: 20<sup>th</sup> JULY 2023 AT 7.30PM****3822.23 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED.****3823.23 TO RECEIVE ANY QUOTES FOR TOILET REFURBISHMENTS**

Three quotes had been received – although one only gave a price and did not split out the costs as requested. After discussion it was agreed that Regan's be contacted to confirm the specifics of the quote in relation to the specification to make sure everything had been included and arrange a secondary visit if necessary.

It was proposed by Cllr Brooksbank seconded by Cllr Reid and

**RESOLVED** that Mawnan Parish Council accept the quote from Regan's (provided a satisfactory reply is received within 7 days) OR the quote from Trident be taken up.

on a vote being taken the matter was approved unanimously

**3824.23 TO RECEIVE INFORMATION ON THE CLERKS ANNUAL PERFORMANCE REVIEW AND DISCUSS THE ASSOCIATED SPINAL POINT INCREASE**

Cllr Brooksbank explained that he and Cllr Whibley had undertaken the clerk annual review and that there were no major issues, although there were still recognised improvements that could be made.

It was proposed by Cllr Brooksbank seconded by Cllr Whibley and

**RESOLVED** that Mawnan Parish Council confirm the progression to Spinal Point 22 (+1 for additional duties) by the retroactive to April 2023

on a vote being taken the matter was approved unanimously

The clerk then asked if the PC would be happy with an increase of 1% to the pension contribution she currently paid into NEST via the statutory pension provision. It would have no effect on the amount being paid by the PC – it would only effect the taxable position as the tax relief is based on Net Pay. The councillors agreed to allow this provided there would be no financial impact on the Parish finances.

The meeting finished at 9.05pm

**3813.23** – Payments for Jun 2023 & bank rec. for May 23

Voucher	Code	Supplier	VAT	Total
50	Postages	Royal Mail	0.00	6.40
51	Office Supplies	InKredible Ink Ltd	3.00	18.00
52	Miscellaneous Expenses	Cornwall Council	0.00	117.00
53	Toilet - Cleaning & Materials	KC Payne	0.00	300.00
54	Graveyard Resources (Books/Forms/Travel etc)	clerk	0.08	1.62
54	Clerks Salary (inc PAYE & NI)	clerk	0.00	1,171.76
55	Grass Cutting	R Sanders	42.00	252.00
55	S19 - Carwinion Playing Field	R Sanders	110.00	660.00
55	S19 - Junior Playing Field	R Sanders	32.00	192.00
56	Toilets - Utility Charges	EDF energy	0.00	11.00
57	Clerks Pension Contribution	Nest Pensions	0.00	38.19
58	Parish Pension Contribution	Nest Pensions	0.00	83.54
59	Clerks Salary (inc PAYE & NI)	HMRC	0.00	76.35
60	Parish NI contribution	HMRC	0.00	180.24
61	Telephone & Internet	PlusNet	6.74	40.44
62	Graveyard Maintenance/ Grounds	Robbie's Garden Services	0.00	484.00
63	Toilets - Utility Charges	WaterPlus	0.00	28.60
64	Insurances	Zurich Insurance	0.00	837.33
65	Insurances	Zurich Insurance	0.00	-52.06
66	Office Supplies	the Cartridge Centre	2.28	13.70
67	Graveyard Resources (Books/Forms/Travel etc)	Amazon	0.00	5.99
68	Postages	Royal Mail	0.00	15.55
69	S19 - Junior Playing Field	sign shed	5.22	31.32
70	Donations/ Grants	Mawnan Village Autumn Show	0.00	400.00
71	Donations/ Grants	Abbeyfield Scott House	0.00	300.00
72	Donations/ Grants	Helford River Gig Club	0.00	650.00
73	Donations/ Grants	Mawnan Cricket Club	0.00	494.99
74	Donations/ Grants	Mawnan Cricket Club	0.00	150.00
<b>TOTAL FOR PAYMENT</b>			<b>£201.32</b>	<b>£6507.96</b>

Bank Reconciliation at 01/06/2023			
	Cash in Hand 01/04/2023		100,611.93
	<b>ADD</b> Receipts 01/04/2023 - 01/06/2023		35,289.00
			135,880.93
	<b>SUBTRACT</b> Payments 01/04/2023 - 01/06/2023		11,384.15
<b>A</b>	Cash in Hand 01/06/2023 (per Cash Book)		124,496.78
	Cash in hand per Bank Statements		
	Petty Cash 01/05/2021	0.00	
	95 Day Saver Account - Nationwide 01/06/2023	38,500.28	
	Deposit Account - Lloyds 01/06/2023	77,804.61	
	Current Account - Lloyds 01/06/2023	5,321.10	
			121,625.97
	Less unrepresented payments		129.19
			121,496.78
	Plus unrepresented receipts		3,000.00
<b>B</b>	Adjusted Bank Balance		124,496.78
<b>A = B Checks out OK</b>			

**3815.23 - Correspondences**

	<b>Rec'd</b>	<b>Description</b>	<b>From</b>	<b>actions</b>	<b>Agenda</b>
1	25.5.23	Complaint about graveyard cutting+ open letter	Non resident	Clerk responded	14
2	26.5.23	Response to request for works on a lease for the new offices	Stephens Scown	pending	12
3	26.5.23	Outcome of inspectors appeal for Old Boatyard, Maenporth	Planning Appeals, CC		7
4	31.5.23	Response from Planning re: Hotel Meudon decision date	M Ball, CC Planning	For info	5
5	31.5.23	Auction brochure for Methodist Chapel	Lodge Thomas		
6	1.6.23	footpath leaflet cover art question	John Dyer gallery	pending	5
7	2.6.23	Query about PC monitoring of planning works	Resident	Clerk dealt	7
8	5.6.23	Armed Forces Day – PC bulletin	CC		
9	8.6.23	Landmark Tree – location agreed with NT	G Lay, NT	Pending	14
10					

**Explanation of actions:**

*Clerk dealt – clerk has replied/actioned*

*Full council – already on agenda*

*For info - forwarded to all councillors; no specific response necessary*

*Pending –may need further investigation/discussion*

**Lisa Clements**

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**From:** Lisa Clements <clerk@mawnan.org.uk>  
**Sent:** 13 July 2023 11:54  
**To:** 'louise.wood@cornwall.gov.uk'  
**Subject:** chasing up a longstanding planning application (PA22/11402)

Dear Ms Wood,

Once again it seems we have to be the ones chasing up the delay in the processing of a planning application within our parish.

There is a second application for the Hotel Meudon and a significant raft of extensions & landscape modifications. It was validated on 31<sup>st</sup> January 2023, with a predicted decision date of early May. We have been in frequent contact with Mark Ball, the Planning Officer to attempt to get a confirmation of when this decision is to be made, having waited an extortionate amount of time on the previous iteration of the application (PA21/11384). The last reason for the delay was given as 'comments of the Council's Landscape Officer are still awaited' when Mark 'would hope to be in a position to finalise my recommendation within the next month' – and that was at the end of May. No additional comments or documents have been added to the portal since the – the Principle Public Space Officer (Landscape) comment on the portal still remaining unfulfilled.

Could you possibly investigate why it is getting this application to the decision stage taking so long?

We have made it clear to both Mark and our elected member, Cllr John Bastin, that we expect to have this heard at a full planning committee and would be exceptionally unhappy with an officer delegated decision.

Many thanks

Lisa C

Mrs Lisa Clements (Clerk)  
 Mawnan Parish Council Offices  
 MS Electrical  
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 Mawnan Smith  
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Office Hours: Monday, Wednesday & Thursday 9am to 2pm

[www.mawnan.org.uk](http://www.mawnan.org.uk) & [www.mawnanparish.co.uk](http://www.mawnanparish.co.uk)

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## Mawnan Parish Council

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_

*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

*Name and Role (RFO/Chair of Finance etc)*

	<b>Bank Reconciliation at 03/07/2023</b>			
	Cash in Hand 01/04/2023			100,611.93
	<b>ADD</b>			
	Receipts 01/04/2023 - 03/07/2023			35,670.10
				136,282.03
	<b>SUBTRACT</b>			
	Payments 01/04/2023 - 03/07/2023			17,884.32
<b>A</b>	<b>Cash in Hand 03/07/2023</b> (per Cash Book)			<b>118,397.71</b>
	Cash in hand per Bank Statements			
	Petty Cash	01/05/2021	0.00	
	95 Day Saver Account - Nationwide	03/07/2023	38,500.26	
	Deposit Account - Lloyds	03/07/2023	74,855.71	
	Current Account - Lloyds	03/07/2023	2,448.33	
				<b>115,804.30</b>
	Less unrepresented payments			406.59
				115,397.71
	Plus unrepresented receipts			3,000.00
<b>B</b>	<b>Adjusted Bank Balance</b>			<b>118,397.71</b>
	<b>A = B Checks out OK</b>			

PRINT QUOTES				
		10000	15000	20000
<b>Mid Cornwall Printing</b>	Paper 150gsm silk	£1,345.00	£1,802.00	£2,360.00
<b>St Austell Printing Company (SAPC)</b>	Paper 100gsm silk			
<b>Cornish Print Company</b>	Paper 150gsm silk	£1,979.48	£2,795.34	£3,502.71
<b>Booths</b>	Paper 150gsm silk			
<b>Brewers</b>	Paper 150gsm gloss	£1,544.00	£2,094.00	£2,596.00
<b>Control Print</b>	Paper 150gsm silk	£1,708.00	£2,315.00	£3,077.00
<b>Advertising Space calculations</b>				
full page of adverts 9 blocks		10000	15000	20000
<b>Mid Cornwall Printing</b>	2 blocks	£298.89	£400.44	£524.44
	1 block	£149.44	£200.22	£262.22
<b>Cornish Print Company</b>	2 blocks	£439.88	£621.19	£778.38
	1 block	£219.94	£310.59	£389.19
<b>Brewers</b>	2 blocks	£343.11	£465.33	£576.89
	1 block	£171.56	£232.67	£288.44
<b>Control Print</b>				
	2 blocks	£379.56	£514.44	£683.78
	1 block	£189.78	£257.22	£341.89