



MINUTES OF THE MAWNAN PARISH COUNCIL MEETING HELD ON THURSDAY 15th NOVEMBER 2022 AT 7.30PM, IN THE MAWNAN BOWLING CLUB

Present: Cllrs Brooksbank (Chair), Bate, Morris, Sadler, Reid, Potter & Whibley

ALSO PRESENT: 2 members of the public

3674.22 **TO RECEIVE APOLOGIES:** County Councillor J Bastin

3675.22 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS** -- none noted

3676.22 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY** – none noted

3677.22 **TO RECEIVE AND APPROVE THE MINUTES OF THE 20th OCTOBER 2022 FULL COUNCIL**

Note 3665.22 Cllr Bate confirmed not all training completed to date. A further group of 5 members to be trained tomorrow and Cllr Bate will be then able to train any remaining members.

Note 3657.22 Cllr Whibley – replace "would simply end up being given to non-residents" to "would simply be sold or sold on to non residents"

It was proposed subject to identified changes by Cllr Sadler seconded by Cllr Morris and

RESOLVED that the minutes of the Parish Council meeting held on 20th October 2022 be approved and signed by the Chair

on a vote being taken the matter was approved unanimously

3678.22 **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA** (noticeboard repairs, graveyard contractor meeting; Meudon planning letter)

- Noted that noticeboard repairs due to be done shortly.
- Graveyard Contractor negotiations confirmed and agreed.
- Meudon letter been sent to the County Council (cc to J Bastin).
- Additional items discussed: Durgan parking – noted email from Cllr Potter and agreed to support request to Viv Bidgood to proceed with agreed solution to Durgan lane parking noting continued need for access for unloading. Issue of disabled parking was raised but noted that this is a National Trust item. Would also be useful to be able to identify times for any boat launches from Durgan Beach to seek to prevent clashes on the road.
- Previous issue of signatories was raised but noted that Cllr Moyle not in attendance so unable to finalise.

3679.22 **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**

Ref No. PA22/09837 Muggles End Little In Sight Mawnan Smith Falmouth

It was proposed by Cllr Whibley seconded by Cllr Sadler &

RESOLVED that Mawnan Parish Council would support the determination of the County Tree Officer in this matter.

on a vote being taken the matter was approved unanimously

Ref. No: PA22/08249 Navas Hill House Bosanath Valley Mawnan Smith TR11 5LL

It was proposed by Cllr Sadler seconded by Cllr Morris &

RESOLVED that Mawnan Parish Council support this application but have remaining concern over the visibility of the solar panels and seek a condition to ensure no further panels are allowed at this site in the future

on a vote being taken the matter was approved unanimously

Ref. No: PA22/09904 Penwarne Manor Penwarne Mawnan Smith TR11 5PH

It was proposed by Cllr Brooksbank seconded by Cllr Whibley &

RESOLVED that Mawnan Parish Council would support the determination of the County Tree Officer in this matter.

on a vote being taken the matter was approved unanimously

3680.22 TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL –
Read out

3681.22 APPROVAL OF THE LIST OF PAYMENTS FOR NOV 2022 & TO RECEIVE OCT 2022 BANK STATEMENTS AND RECONCILIATIONS

It was proposed by Cllr Sadler, seconded by Cllr Whibley &

RESOLVED that accounts totalling £3,531.12 Inc. VAT be approved for payment & duly signed

It was proposed by Cllr Whibley, seconded by Cllr Bate &

RESOLVED that the bank reconciliation presented totalling £118,178 (of which £35,763.84 is retained Solar Grant Fund) for the month of October 2022 be received & approved as a true record.

on a vote being taken both the matters were approved unanimously

3682.22 TO RECEIVE RECOMMENDATIONS FROM THE OFFICE & FINANCE COMMITTEE FROM THE OCTOBER MEETING (this includes the 5 year review of Policies , date for budget /precept setting and proposal for a budget for the Coronation Celebrations 2023)

JW noted the reference to Planning Committee and questioned whether 2 members is sufficient. It was agreed Cllr Morris would join this Committee.

It was proposed by Cllr Brooksbank and seconded by Cllr Whibley &

RESOLVED to approve the revisions for the Policies as identified in the 5 year review noting the minor alteration for the Planning Committee membership

on a vote being taken the matter was approved unanimously

It was proposed by Cllr Brooksbank and seconded by Cllr Sadler &

RESOLVED that a nominal budget of £3,000 be set aside for any Coronation Celebrations for 6th May 2023 noting that improved management of the process was required to avoid repetition of issues around the Queens Jubilee event in 2022.

on a vote being taken the matter was approved unanimously

It was proposed by Cllr Brooksbank and seconded by Cllr Morris &

RESOLVED to support ongoing discussion with the Mawnan Memorial Hall to seek agreement for provision of new Parish Council office at the Memorial Hall subject to terms to be agreed at future Parish Council meeting.

on a vote being taken the matter was approved with 1 objection

It was noted that the Parish Precept would be finalised at the 15th December Parish Council meeting but having regard to today's announcement that Councils may now be increased by up to 5% without referendum. The O&F committee were to meet at 7pm just before the Full Council Meeting on this evening to finalise their recommendations.

- 3683.22 **TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES not already made by clerk**
Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant Agenda item given in the Associated Papers during the full council meeting.
Item 9 – Durgan New Year roadworks – no information available and no councillor was aware of these works, nor of the footway works on Grove Hill near the School. It was requested that the Clerk circulate details of any roadworks in the village to all councillors so as to be aware if asked by members of the parish.
Item 10 – Mayor – request to confirm the letter was sent.
- 3684.22 **TO CONSIDER PARISH TOILET UPGRADING WORKS (following further site visit)**
Revised specification was welcomed but it was agreed that the serious concerns with regard to electrical safety in the building needs to be addressed as a priority. Only once that is safely resolved can the final specification be agreed to be affordable.
- 3685.22 **TO RECEIVE INFORMATION AND MAKE DECISIONS ON NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS AND CLIMATE CONSCIOUS MAWNAN.**
- Cllr Whibley was unable to fully attend the CNP Climate Working Group due to technical issues with MS Teams software. Cllr Reid expressed opinion that in person meetings were much more preferable. Cllr Whibley has had the minutes of the noted meeting and will review to pass on any items of beneficial interest.
 - Cllr Whibley advised no items raised with regard to the footpaths, only that it is increasingly muddy. Reminder letter is needed to be sent to Cormac to ensure that now dangerous section of the Coast Path near Mawnan Church is resolved as soon as possible.
 - Cllr Bate reported on Speedwatch. Subject to final training, hoping to get speed detector locations agreed so that can proceed.
 - Question as to who is now editing the Mawnan Diary as this appears to have gone into a vacuum.
- 3686.22 **REPORTS FROM OTHER GROUPS / INDIVIDUALS**
- Cllr Whibley confirmed that following a meeting with Cllr Brooksbank at the Junior Playing Field a list of works had been provided to the Clerk. Cllr Bate advised that she is meeting with Parents at the School and the Pre-School and will raise support for the JPF with both groups. Cllr Whibley agreed to forward the list of works to Cllr Bate for information. It was noted that any groups established should be on a similar basis to the Carwinion Self-Management Group with at least 1 Parish Councillor attending.
 - Cllr Whibley noted that the Armistice Day Service had been well received by those attending and went well.
 - Cllr Whibley confirmed that the Mawnan Xmas Lights switch on is on the 2nd December.
- 3687.22 **REPORT FROM CORNWALL COUNCIL WARD MEMBER**
Cllr Bastin was unable to attend but had forwarded a note via the Clerk to confirm that Government plans for a County Mayor had been specifically raised in the Autumn Statement of the Chancellor of the Exchequer
- 3688.22 **PARLIAMENTARY BOUNDARY REFORM – CONSULTATION ON PROPOSED CHANGES**
Noted comments that this does not affect this parish.

3689.22 **TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES & POSITION OF NOMINEES FOR CO-OPTION AND TO ASSIGN 'ROLES & RESPONSIBILITIES' IF APPROPRIATE**

There had been no further public interest made to fill the 2 remaining vacancies made to the clerk. Roles & Responsibilities were discussed and agreed:

Burials Committee – to now include Cllr Morris

Staffing Committee – to now include Cllrs Brooksbank & Sadler

MUGA/Youth Project – noted the schedule provided suggested 4 Councillors for this but it was agreed that 2 would be sufficient

It was proposed by Cllr Brooksbank and seconded by Cllr Whibley

RESOLVED that the changes to Role & Responsibilities as discussed be actioned immediately

on a vote being taken the matter was approved unanimously

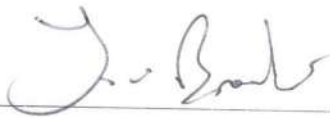
3690.22 **ITEMS FOR INCLUSION AT THE NEXT MEETING** – parish upgrading works; on-street parking issues (Carwinion & Nansidwell), Toilets, Coronation proposals (if any received)

3691.22 **MATTERS OF COMMUNITY CONCERN** – none noted

3692.22 **DATE & TIME OF NEXT MEETING: 15TH DECEMBER 2022 AT 7.30PM @ MAWNAN BOWLING CLUB** - Cllr Bate gave her apologies in advance for this meeting

Meeting finished at 8.35pm

Signed: _____



15th December 2022

(chair)

Item 3681.22 – - payments for Nov 2022 & bank rec. for Oct 2022

Voucher	Code	Supplier	VAT	Total
211	Toilet - Cleaning & Materials	KC Payne	0.00	300.00
212	Clerks Salary (inc PAYE & NI)	clerk	0.00	1,484.37
213	S19 - Junior Playing Field	R Sanders	30.00	180.00
214	Toilets - Utility Charges	EDF energy	0.00	10.00
215	Clerks Pension Contribution	Nest Pensions	0.00	37.66
216	Parish Pension Contribution	Nest Pensions	0.00	82.38
217	Telephone & Internet	PlusNet	5.40	32.40
218	Graveyard Maintenance/ Grounds	Robbie's Garden Services	0.00	433.35
219	S19 - Carwinion Playing Field	R Sanders	86.00	516.00
220	Grass Cutting	R Sanders	40.00	240.00
221	Books	clerk	0.00	17.99
222	Roads & Traffic	clerk	0.00	3.27
223	Toilet - Cleaning & Materials	clerk	0.00	3.30
224	Graveyard Resources (Books/Forms/Travel etc)	clerk	0.09	1.62
225	Toilets - Utility Charges	WaterPlus	0.00	60.97
226	S19 - Carwinion Playing Field	Treve Young	0.00	60.00
227	S19 - Junior Playing Field	Treve Young	0.00	20.00
228	Postages	Royal Mail	0.00	9.52
229	Miscellaneous Expenses	RBL	0.00	14.53
230	Office Supplies	Amazon	1.40	8.39
Total			£164.14	£3,531.12

Bank Reconciliation at 02/11/2022			
	Cash in Hand 01/04/2022		107,737.90
	ADD Receipts 01/04/2022 - 02/11/2022		59,088.53
	SUBTRACT Payments 01/04/2022 - 02/11/2022		166,826.43
			48,648.43
A	Cash in Hand 02/11/2022 (per Cash Book)		118,178.00
	Cash in hand per Bank Statements		
	Petty Cash 01/05/2021	0.00	
	95 Day Saver Account - Nationwide 01/08/2022	32,763.84	
	Deposit Account - Lloyds 02/11/2022	82,593.84	
	Current Account - Lloyds 02/11/2022	2,987.42	
			118,345.10
	Less unrepresented payments		167.10
			118,178.00
	Plus unrepresented receipts		
B	Adjusted Bank Balance		118,178.00
A = B Checks out OK			

Item 3683.22- Correspondences.

	Rec'd	Description	From	actions	Agenda
1	24.10.22	Grant funding request from cub scouts	L Allen – resident	Clerk dealt	
2	24.10.22	LLCA consultation event (D Mcquillan to attend on behalf of PC)	K Statham – CC Environment	For info	
3	24.10.22	Grant writing & funding training session	SCRIBE software	pending	
4	26.10.22	Budget setting – 1 st draft	FROM CLERK		9
5	2.11.22	Problem with cherry tree @ church	Churchwarden	Clerk dealt	5
6	3.11.22	Local handyman sought for minor works – response		pending	11
7	3.11.22	Annual pay awards 22/23	NJC/ CALC	pending	9
8	7.11.22	Precept & Council Taxbase info for 22/23	W Tarrant – CC Finance	pending	9
9	7.11.22	Durgan New year Roadworks (businesses notified)	CC Highways	Clerk dealt	12
10	7.11.22	Request for position on Mayor for Cornwall	Letcornwalldecide	Clerk dealt	
11	7.11.22	Planning refresher training – reminder	CALC	pending	
12	10.11.22	Parliamentary boundary review consultation	Boundary Commission	Full council	15
13					
14					