



**MINUTES OF A MEETING OF THE OFFICE AND FINANCE COMMITTEE OF MAWNAN PARISH COUNCIL
HELD ON THURSDAY 15TH DECEMBER 2022 at 7.00pm in Mawnan Bowling Club**

PRESENT: Cllrs Brooksbank (Chair), Reid & Sadler

ALSO PRESENT: Mrs L Clements, clerk

435.22F **TO RECEIVE APOLOGIES FOR ABSENCE** - Cllr Moyle

436.22F **MEMBERS TO DECLARE DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY EXCEEDING £50 & TO CONSIDER REQUESTS FROM COUNCILLORS FOR DISPENSATIONS** - none noted

437.22F **PUBLIC COMMENTS ON ITEMS ON THE AGENDA** – none noted

438.22F **TO DISCUSS CURRENT/ FUTURE RESERVES**

It was proposed by Cllr Sadler, seconded by Cllr Brooksbank & **RESOLVED** that the Earmarked Reserves amount of £77,077.53 as presented be accepted for the upcoming year. This will include approx. £40,800 of Solar Grant funding.

on a vote being taken the matter was approved unanimously

439.22F **TO DISCUSS THE ANNUAL SOLAR GRANT ALLOCATION INTO THE BUDGET & PROPOSAL FOR FULL PARISH COUNCIL**

It was proposed by Cllr Sadler, seconded by Cllr Brooksbank & **RESOLVED** that the Parish Council contribute £3300 (£3000 + increase for inflation) from this year's Solar Grant income to the 2023/24 Donation & Grants budget line

on a vote being taken the matter was approved unanimously

440.22F **TO AGREE THE PRECEPT/ BUDGET TO BE PROPOSED AT THE FULL COUNCIL MEETING**

A discussion as to the need for an increase after 3 years, where the precept remained the same, was undertaken. It was agreed that using the full amount needed to cover the proposed budget would be excessive and that an increase of £3.17 (band D) or 6% with the remainder being taken from General Reserves was appropriate.

It was agreed to recognise in the minutes that approx. £40,800 was held by the Parish Council in the Solar Grant Fund but this amount did not factor into the parish budget as it was not ours to spend, except in the form of community grants.

It was proposed by Cllr Brooksbank, seconded by Cllr Reid & **RESOLVED** that the recommendations be that the Parish Council precept for 2023/24 would be set at £53,200

It was proposed by Cllr Reid, seconded by Cllr Sadler & **RESOLVED** that the recommendations be that the Parish Council budget for 2023/24 would be set at £58,945 with additional funding be used from general reserves

on a vote being taken both the matters were approved unanimously

Meeting finished at 7.20pm

Signed: _____

Handwritten signature of J. Brooksbank in blue ink.

23rd January 2023

(chair)

Mawnan Parish Council

Item 438.22 - Reserves

Mawnan Parish Council Reserves Balance							
<u>Reserve</u>	<u>Opening Balance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>Current Balance</u>	<u>2023/24 projection</u>	NOTES
Helford Carpark Trust - donation from helford car park for works to immediate area	200.00				200.00	0.00	Offset against bin collections
H&S - health & safety contingency budget. Clerk to use for emergencies	937.01	62.99			1,000.00	1,000.00	remain same
Graveyard Contingency - works contingency fund - not for maintenance	3,905.00		700		3,205.00	3,205.00	2022/23 spend = refund of fees.
Election Expenses - small pot for election expenses if necessary - to increase £250 pa until next election	745.00	505.00			1,250.00	1,500.00	increase as agreed
Solar Grant Funding - Agreement that £15000 be ringfenced to provide an for the MUGA Project - April 2022 O%F	37,468.84	-4,705.00			32,763.84	40,800.00	looking to be close to £8K income in Feb 2023
Burial Fees - income from burials, memorials etc. to be carried forward into next years budget to offset maintenance	5,200.00	-5,200.00		2,575.00	2,575.00	0.00	22/23 final balance rolls into maintenance
Small Business rates grant (Public Services) - rates grant for toilets - to be used for upgrading public services	8,785.24				8,785.24	8,785.24	pending works
Smaller Projects - specific funding smaller projects where specific funding has been received. £1000 agreed for Climate Change Group works (-£215)	785.00				785.00	785.00	change to 'Climate Group works' as reserved pot ... no works done in 3 years (except public trees)
NDP - parish pot. reserve agreed of original £5000 in 2017. to be rolled forward until spend/finished	2,565.45		859.90		1,705.55	1,705.55	change to JPF rolling fund, for repair/ upgrades. Annual increase of £ ? Proposed
MUGA Project - yet to be allocated from general reserves. funding to go towards MUGA project by Carwinion Trust		10,000.00			10,000.00	10,000.00	pending works
Jubilee Reserve - reserves transferred to budget line spend 24.4.22	-234.94	5,000.00	4,873.13		-108.70	3,000.00	Change to Coronation Funds and reinstate
Roads & traffic- for traffic calming works		10,000.00	99.49		9,900.51	2,500.00	?? What for apart from possible speed signs
CIL funding - used for ongoing CIL funding. CFW of 512.45 from 2021/22 when this was a budget line only		512.45		3,284.29	3,796.74	3,796.74	similar to Solar grant fund - infrastructure offsetting. £1000 commitment to jpf zipwire pending 22/23
TOTAL	60,356.60	16,175.44	6,532.52	5,859.29	75,858.18	77,077.53	

Mawnan Parish Council
Summary of Receipts and Payments 2023/24
Summary - Cost Centres Only

Cost Centre	Receipts			Payments		
	Budgeted	Actual	Variance	Budgeted	Actual	Variance
Administration/Rent			0.00 (N/A)	4,680.00		4,680.00
Insurance			0.00 (N/A)	800.00		800.00
Meeting Room Hire			0.00 (N/A)	500.00		500.00
Internal Audit Fees			0.00 (N/A)	225.00		225.00
External Audit Fees			0.00 (N/A)	350.00		350.00
Parish Council Websites			0.00 (N/A)	60.00		60.00
Publications			0.00 (N/A)			0.00 (N/A)
Salaries			0.00 (N/A)	17,150.00		17,150.00
Training & Conference Fees			0.00 (N/A)	1,250.00		1,250.00
Allowances			0.00 (N/A)	100.00		100.00
Subscriptions			0.00 (N/A)	1,500.00		1,500.00
Paths & Open Spaces	1,626.69		-1,626.69	4,600.00		4,600.00
Public Services			0.00 (N/A)	6,750.00		6,750.00
Misc			0.00 (N/A)			0.00 (N/A)
S19 - Carwinion Playing Field			0.00 (N/A)	8,000.00		8,000.00
S19 - Junior Playing Field			0.00 (N/A)	6,000.00		6,000.00
S234 (PH Act) - AED Grant			0.00 (N/A)	150.00		150.00
Donations & Grants			0.00 (N/A)	3,430.00		3,430.00
Graveyard	1,000.00		-1,000.00	3,400.00		3,400.00
Precept			0.00 (N/A)			0.00 (N/A)
Bank Interest	100.00		-100.00			0.00 (N/A)
Earmarked Reserves			0.00 (N/A)			0.00 (N/A)
NET TOTAL	2,726.69		-2,726.69 (-100%)	58,945.00		58,945.00 (100%)

Total for ALL Cost Centres
V.A.T.
GROSS TOTAL