

Mawnan Recreation Ground N/A

Carwinion Playing Field Trust

Carwinion Road, Mawnan Smith, TR11 5JA
Registered Charity 1173925

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Road,
Mawnan Smith, TR11 5JD
Registered Charity 1173926

Public meetings of both the of Junior Playing Field Trust & Carwinion Playing Field Trust to be held concurrently on Wednesday 2nd November 2022 at 7.00pm in The Rendlesham Room, Mawnan Memorial Hall,

Agenda

1. To receive apologies for absence
2. To received minutes from the last joint trust meeting on 1st August 2022
3. Any matters specifically arising from previous minutes
4. To consider a request from the Administrator to allow ZOOM meetings to take place between full Trusts meetings to ensure the progress of agreed works.

Carwinion Trust

5. To receive details of current financial position
6. To receive a report from the Self Management Group who met on 6th October
7. To receive a request to support works in association with a Mawnan AFC Football Foundation grant proposal
8. To receive an update report from the MUGA Project Team & status on planning application
9. To review the Fields in Trust Deed of Dedication document
10. List of project works required for the building – how much has been done and what needs to be completed. **To agree a working group to work with the MCA / Teams to get these tasks done.**
11. Financial position in relation to the agreed works/ project as proposed above.

Junior Playing Field

12. To receive details of current financial position.
13. To discuss general maintenance of the site (cleaning of equipment; gate, fence & path issues; planting problems in the Sensory Garden; removing unused safety surface inc. to receive quote from R Sanders (contractor) for works to landscape the safety surface borders & remove the sensory garden planting.

14. Information on closure of the zipwire & replacement costs + safety grassmat below.
15. To discuss a request from the Administrator to have a specialist company undertake the monthly equipment safety checks and associated repairs.
16. Public comments - Questions can be asked to the chairman but may not be answered at this meeting

Associated papers to this meeting can be found on the relevant page of the Parish Council website

Associated papers

- Item 3 – matters arising: tree inspection & MCA insurances; Notice from CC on highway boundary cutting
- Item 4 - problems of the space between meetings is leading to a lag in works either being agreed or priced/ started and now necessitates additional meetings. As per our constitution these could be done online, via ZOOM, either a working group or full trusts meetings. The clerk would like to be able to where decision to review or defer works items 'pending site visits/ review' were being made, to keep works moving. The request is that the Trust agreed to allow devolved decision making on such items, where waiting for the next Full Trusts meeting would prolong action being taken provided that reports come back to the full Trusts regular meetings.
- Item 6 - first meeting took place on 6th October. Notes attached.
- Item 7 & 8 request for written reports further to the limited information already received, rather than something verbal on the evening, have been turned down, referring back to the email info already sent round.
- Item 9 - back to discussing the Fields in Trust dedication. Information as obtained following the last meeting attached. Questions still exist if this Dedication would provide any enhancement on the protections already in place or make the day to day working processes more difficult.
- Item 10 - Ongoing project list. This is also stalling out as delays between meetings and a lack of communication between the Trust & the MCA on what & when works are taking place. This needs better management from the Trust – either via a working group or more regular meeting (see item 4)
- Item 11 - Costing of only those works currently on the table. These are totalling 6 figures but there is no financial commitments (other than the PC & Solar Grant) in place at present. No community fundraising etc has been mentioned.
- Item 13 - site is closed beginning of November for delayed tree works. Quote to remove the Sensory Garden planting & landscape the edges of the existing safety surface as requested at last meeting from contractor attached.
- Item 14- Zipwire closed following safety concerns with the end stopper having failed. The grassmat below is also an issue as water is now pooling and trip hazards forming.
- Item 15 - The Administrator's certified playground visual check training (1 day) has run out (Oct 2020). There are no local sessions being run – the closest being a ROSPA one day course in Exeter (£405 + £90 travel) & then the 2 day operational course (£755 + £90 travel + £75 overnight accommodation). An alternative online non certificated course has been undertaken as a stopgap measure for visual checks.
Suggestion that the clerk do the 1 day course when next available and continue with weekly visual checks but that South West Play (R Sanders+) be employed do the monthly operational checks and various repairs.

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MINUTES OF ANNUAL GENERAL MEETING OF THE PLAYING FIELDS TRUSTS HELD ON MONDAY 1ST AUGUST AT 7.00PM IN MAWNAN BOWLING CLUB

Present: Mr T Brooksbank (chair), Mrs M Bate, Mr R Reid & Mr R Sadler

Apologies: Mrs G Morris, Mr P Moyle & Mrs J Whibley

Also Present: Administrator (parish clerk) + Mr K Bate (MCA) + Mr M Ley (Cricket)

150.21 **To receive apologies for absence** – Mrs G Morris, Mr P Moyle & Mrs J Whibley

151.21 **Confirmation of submission of Annual Trustees reports to the Charity Commission, including end of year accounts.**

The administrator confirmed that these had been published on the PC website and logged with the Charity Commission. She had, as requested, amended the attendance list on the front of the Trustees Reports to show as a grid, rather than list. It was asked that these reports be circulated to all Trustees for future reference.

152.21 **To discuss priorities from the community for the upcoming year for both playing fields**

The only point raised was ongoing site maintenance & equipment

The meeting ended at 7.20pm

MINUTES OF ONLINE PUBLIC MEETINGS OF BOTH THE ~~OF~~ JUNIOR PLAYING FIELD TRUST & CARWINION PLAYING FIELD TRUST TO BE HELD CONCURRENTLY ON MONDAY 1ST AUGUST AT 7.20PM IN MAWNAN BOWLING CLUB

Present: Mr T Brooksbank (chair), Mrs M Bate & Mr R Reid

Apologies: Mrs G Morris, Mr P Moyle & Mrs J Whibley

153.21 **To receive apologies for absence** - Mrs G Morris, Mr P Moyle & Mrs J Whibley

154.21 **To received minutes from the last joint trust meeting on 31st March 2022**

It was proposed by Mrs Bate, seconded by Mr Brooksbank and

RESOLVED that the minutes of the meeting held 31st March 2022 now be approved and signed by the Chair

on a vote being taken this matter was approved unanimously

- 155.21 **Any matters specifically arising from previous minutes (Carwinion Self-Management Group; kissing gate spec; reinstatement of zipwire grassmat)**
Tree inspection – hold fire until cutting works are completed.
Zipwire grassmat still needs looking at;
Agreement to replace rocker as per majority decision (not enough responses to the Administrator at time to be quorate);
Butt hinges on the gates were to be trialled before replacing with Kissing Gates (as per spec requested by Mrs Whibley at the March meeting) – site visit to look at gates (gate 3 is rotting at top) to be undertaken by Trustees;
The replacement of various signs is being worked on by the clerk & Mrs Whibley

Carwinion Trust

- 156.21 **To receive details of current financial position**
The Administrator provided the latest balance sheet for the Trust, showing available funds of £16,287.07. Insurances are due in September.
- 157.21 **List of project works required for the building – how much has been done and what needs to be completed. To agree a working group to get these tasks done.**
K Bate explained that the MCA had obtained insurance for the whole buildings (MCA + Pavilion) at £600 and the Trusts could add separately the field at a similar price. Mr Sadler thought that this was a good idea and should be investigated with the Administrator tasked to getting this done by our renewal sate of 30th September.

Refurbishment works:

Mr Bate went through the list of jobs pending and at what stage they currently were: Replacement of kitchen ceiling, splashback, worktop & cupboards + installation of new oven. They majority of the supplies for this were already waiting with voluntary labour lined up. It was proposed to offset the costs of this against the next rent bill.

It was proposed by Mr Brooksbank, seconded by Mr Sadler and

RESOLVED that Mr Bate complete the immediate works as soon as feasible (September planned) to a cost of approx. £2000

on a vote being taken this matter was approved unanimously

The outside toilet – no-one know~~s~~ when this was lasted opened and it was agreed that, since no-one appeared to have a key, a locksmith would be needed to open these up to assess. Since the suggestion to open these assumed they had only recently been shut up it was decided that signs giving directions down to the Public Conveniences in the village be put up rather than undertaking works to bring these outside toilet up to standard / regular cleaning. The space could be used for other things at a later date.

The outside manhole cover also appears to have suffered over time and would need to be replaced as it was partially rusted. Mr Bate agreed to add this to his list of works.

Header tank – this split just before the Jubilee Celebrations and had had a temporary work-round done by a plumber. Following this Mr Bate had sourced quotes~~d~~ to replace both headers tanks within the roofspace since bothe~~r~~ were found to be failing due to age (25yr+ in all probability). One qu~~o~~ite required us to remove the old tanks with the other including replacing all lagging.

It was proposed by Mr Brooksbank, seconded by Mrs Bate and
RESOLVED that Mr Bate accept the quote from ATG (at £2400) and replacement works to the header tanks be done asap.

on a vote being taken this matter was approved unanimously

Inside toilets – the football club are currently considering a Football Foundation grant bid to upgrade facilities (thanks to the change to St Piran's League) which might include reconfiguring the kitchen/changing areas and refurbishing the current toilets, so works to these was on hold at present. All of the changing rooms need works to them as decoration was 'patchy' and there were drainage issues being noted.

Other items listed - replacement of the hall floor was put on hold for the present. Spraying of the gable end / frontage was to go ahead as was ~~a~~ looking at roll down security shutters to replace the current steel cages – all projects that would fall under the remit of the Self Management Group to take forward.

158.21 **To discuss the separate issues of extending the carpark & adding an additional storage building to the MCA building**

Plans drawn up for the carpark extension only managed to add 7 spaces – the Administrator had a rough quote of approx. £1500 per space. Mr Bate stated that both Football & Cricket felt the current carpark was not fit for purpose – with 22 players per team the number of cars for a simple match far exceeded the current number of spaces but the addition of 7 spaces would not dent the potential need. There was also the problem of visibility when exiting that parking on the road outside caused – even day-to-day. This would only be made worse by a small increase in parking on site. It was decided not to increase the current carpark but look into marking up spacing in the existing one to ease parking ... currently cars parked where they liked often with large gaps between them cutting down on numbers able to fit in. Mr Bate agreed to look into general costs for this, as well as filling in the large pothole in the centre of the carpark.

Reinstatement of the boundary wall would be a priority now that a decision on the future of the carpark had been made. Mr Bate was going to source a contractor and include in the rebuild the free concrete benches discussed at previous meetings. The preference was for the access gap not be closed with a chain but may have a drop down bollard put in instead. Any locks used would have to be Emergency Service compatible.

It was proposed by Mrs Sadler, seconded by Mr Reid and

RESOLVED that Mr Bate be given 'preferred supplier' status and his recommendations circulated for consideration, rather than a formal quotes/tender processes being undertaken

on a vote being taken this matter was approved unanimously

The Administrator had supplied details of pre-fabricated concrete garages instead of the suggested store as they would be significantly cheaper. It was, however, decided to keep the store within the MUGA plans at present.

159.21 **To receive an update report from the MUGA Project Team & status on planning application**

Plans for the full planning application are now completed (as sent today).

It was proposed by Mr Brooksbank, seconded by Mr Sadler and

RESOLVED that the plans as provided be approved for submission and the fee of £496 be paid

on a vote being taken this matter was approved unanimously

Quotes for someone to undertake completing grant applications is underway – pending presentations and interviews to assess suitability. Costs for this are still unknown but it is still felt that there is sufficient grant funding available out there to make the project viable.

160.21 **To review the Fields in Trust Deed of Dedication document and consider approval to submission**

The Administrator explained that she had received the dedication document from Field in Trust and had circulated but she thought that it was beyond the scope of the Trust to evaluate the optional clauses suggested in it and felt that it needed a legal review to make sure that this was putting in place the protections that we thought it was. She also said that the MCA/ Pavilion building, carpark and Preschool had been excluded from the proposed area so they could be run without the additional scrutiny.

Mr Sadler said that he could get this done by a friend for nothing; it was agreed to do this but that something was expected back within the next couple of weeks or it would be going to Stephens Scown for review. At this point we would need to be certain exactly what we expected this Dedication to do to protect the field in the future and what level of day to day workings we needed to remain within the Trusts remit.

It was agreed that it may be necessary to add a review of this item prior to the September Parish Council meeting rather than waiting until the next Trust meeting.

Junior Playing Field

161.21 **To receive details of current financial position.**

The Administrator provided the latest balance sheet for the Trust, showing available funds of £4137.39. Insurances are due in September.

162.21 **To discuss general maintenance of the site**

After discussion it was agreed to:

- Focus on key areas inc. edging of surfaces & replacing equipment.
- Get the new rocker installed asap.
- Build up and turf area around edge of fort safety matt to level into grass (B Sanders to be asked to quote for these works)

Pending

- removing all unused safety surfaces
- Remove majority of planting in Sensory Garden and open up
- Add seating/ raised beds more appropriate to area (volunteer group?)

- 163.21 **Upgrading areas of the site: removing the sensory garden planting & replace with more 'natural' seating area inc. small areas of 'community planting'; adding raised beds / sand pits/ play areas for younger children; hard surface (or similar) below basketball net; bigger communal sitting area - including table games**

This was discussed and it was felt that further investigation with the community was needed and that volunteers to form a community group should be sourced to undertake the actual smaller works. It was felt that the addition of fixed seating would be a good idea but that if it included planting someone would have to be willing to maintain them.

- 164.21 **Public comments** - none noted

Meeting finished at 8.40pm

DRAFT

Carwinion Playing Field Trust (Reg Charity 1173925)

Annual Accounts for the Year 1st April 2022 to 31st March 2023

The Carwinion Trust has no restricted funds

		2021-22	2022-3
INCOME			
Regular activity			
	Parish Council Grants (Section 19)	£1,161.80	£0.00
	MCA groundrent	£0.00	£0.00
	pre-school rent	£1,346.00	£722.00
	other income	£4.64	£50.00
	Total Income	£2,512.44	£772.00
EXPENDITURE			
Administration			
	Insurances	£1,458.63	£1,335.66
	inspections/ surveys	£0.00	£0.00
	Signage	0	£0.00
Maintenance			
	cleaning	£0.00	£0.00
	grounds	£0.00	0
	repairs	£0.00	£2,040.00
	statutory checks	£139.32	£0.00
Misc			
	wages	£431.80	£210.67
	other expenditure	£614.72	£0.00
MUGA Project			
	Plans, Design, etc	£0.00	£810.00
	Works	£0.00	£0.00
Reclaimable VAT			£408.00
	Total Expenditure	-£2,644.47	-£4,804.33
CFW Balance		£15,697.10	£15,565.07
PLUS Excess of Income over Expenditure		-£132.03	-£4,032.33
unreconciled items		0	£0.00
Total Current assets		£15,565.07	£11,532.74

Carwinion Field Self Management Group

Meeting date: Thursday 6 October 2022

Present: Kevin Bate (MCA), Ross Stevens (football), Councillor Rex Sadler and Councillor Tim Brooksbank

Apologies: Martin Lay (cricket) & Liz Shaw – Preschool

Purpose: To establish a Self Management Group for the operation of the Mawnan Community Association buildings and playing fields

Agreed: that a committee should be formed with 1 representative from each of the key users of the facilities – MCA, Football, Cricket and Nursery together with up to 2 members of Mawnan Parish Council acting as Trustees for the Carwinion Playing Fields – all to agree and ensure the smooth and effective operation of these facilities for the benefit of the community.

Agreed: Kevin Bate (MCA) to be Chair of this committee

Key items for consideration are:

Budget setting and management including confirmation of anticipated annual contribution from the Parish Council through the Carwinion Playing Fields Trust.

Procurement to ensure meets best practice

Agreed: Tim Brooksbank to draft a memorandum of agreement between the Carwinion Playing Fields Trust and the Self Management Committee. This to include confirmation of expectations of the Trust together with confirmation of activities and responsibilities currently undertaken by the Trust (e.g. grass cutting, insurance, etc.) together with clarification of the remit of the Trust.

Agreed: An annual review of the operation of the Self Management Committee be undertaken in association with the Carwinion Playing Fields Trust to ensure continued good management and operation of the facilities.

Agreed: to review (at some point in the next year) the constitution of the Trust and the opportunity for trustees to be revised to include members of the Self Management Committee.

Separate discussion in relation to funding application for the changing rooms and kitchen at the MCA noting that the Parish Council (through the Carwinion Playing Fields Trust) has committed to supporting this in the sum of £3,500.

parish clerk

Subject: FW: Changing Room Refurbishment
Attachments: MCA_Proposed_1_A4.pdf

Lisa,

I would hope my previous email sent on the 29th September still stands as a report which includes actions for Trust.

We will obtain 2 formal quotations from Fox Construction and Jewell Construction the current budget is a cost plan to inform the potential value required to fund the scheme.

Paul can update on MUGA funding.

Kind regards

Kevin

From: parish clerk <clerk@mawnan.org.uk>

Sent: 20 October 2022 14:48

To: [REDACTED]

Subject: upcoming Trusts meeting ...

Hi All

We have a Trusts meeting scheduled for the 2nd November at the Memorial Hall. We understand that Kevin is going to come along to talk about the Football Club's refurbishment plans for the changing rooms & update on the progress with the MUGA?

However it would be more useful if we could have something in writing before the meeting. Since we only meet quarterly asking the Trust to make decisions on the evening without proper time to consider or a chance to investigate is not really suitable, unless you are happy to delay a decision until the New Year?

As a starting point we would, similarly to the FA be expecting to be looking at 2 quotes at least to cover the pavilion works, not simply be given a figure of £39.5K. We also have other constraints to work within as we are a local authority acting as Sole Trustee when it comes to advertising for works.

We also need to have more information about the progress of the MUGA (especially finding funding) given the objection by Sport England to the planning application. We do not truly have an solid picture of where this project currently is and how it is progressing.

My agenda for the meeting is due to go out on Monday but if we could have your report(s) back by the end of work on Thursday I can always forward them on separately.

Ta

Lisa C

Mrs Lisa Clements (Clerk)
Mawnan Parish Council Offices

MS Electrical
The Square
Mawnan Smith
TR11 5EP

Email:clerk@mawnan.org.uk
Tel: 01326 251022

Office Hours: Monday, Wednesday & Thursday 9am to 2pm

www.mawnan.org.uk & www.mawnanparish.co.uk

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Personal data will only be held long enough to allow us to make reasonable responses (6 months) and then removed from our systems.

This Email and any files transmitted with it are confidential and intended solely for the use of the individual or organisation to whom they are addressed. If you have received this email in error please notify Mawnan Parish Council and DESTROY the original email.

-----Original Message-----

From: [REDACTED]
Sent: 28 September 2022 17:51
To: 'Tim Brooksbank' <timbrooksbankmspc@gmail.com>; 'Rex Sadler' <rexsadler745@gmail.com>; 'parish clerk' <clerk@mawnan.org.uk>
Cc: [REDACTED]
Subject: Changing Room Refurbishment

Dear All,

I have included the latest email below from Leon Prynne who has been in contact with the Football Foundation and FA in respect of grant funding for refurbishing the changing rooms at Carwinion Playing Field.

Also attached is the latest drawing that now satisfies the minimum requirements to enable the Grant Application to be assessed. This is the third revision following advice from the Football Foundation and the drawings were produced at no charge by a member of the football club.

On behalf of the Football & Cricket Clubs as main users we seek your support to proceed with this exciting opportunity in line with Leon's summary below.

As the refurbishment includes the Kitchen area we hope you would allow the previously allocated funds to support the contribution required as part of the grant process.

The anticipated costs as follows :-

Budget for construction	: £33K + VAT = £39.5K
Potential grant	: £25K
Shortfall	: £14.5K
Current PC kitchen grant	: £3.5K
External partner grant	: £2.5K

Shortfall : £8.5K

Possible other opportunities : ECB grant through cricket club
: benefit in kind work from members of the Clubs
: investment by Trustees / PC
: Seeking other sponsors / donations

The other option is to review the specification and scope of works but the current proposal would transform the current spaces and provide additional safeguarding measures which do not exist.

I would be happy to discuss further at any point but as Leon suggests this has the potential to move relatively quickly and there are a number of individuals involved with both Clubs who will offer their services to see this progress.

Actions required from Trustees, subject to agreement

: Letter of support
: Security of tenure
: Confirmation of funds to support the scheme

This is of course completely separate to the MUGA proposal which is seeking alternative funding.

The changing rooms and Kitchen has had very little investment since the reroofing of the building in 1982, other than works carried out direct by both sports clubs, and the facilities are now past the point of a simple coat of paint being sufficient for continued use. It would also be a great opportunity for a small investment to increase the building worth and reduce potential future maintenance costs.

Kind Regards

Kevin Bate

Chair MCA

-----Original Message-----

From: [REDACTED]

Sent: 28 September 2022 16:31

To: [REDACTED]

Subject: Mawnan AFC

Afternoon Kevin,

I have received notification from the Cornwall FA that the Football Foundation have signed off our plan for the changing rooms alterations and can now proceed with the grant application.

However, there are a few things that we need to get in place so that I can include them in the application.

We need to provide two like-for-like quotes, but they should also list the type of work that is being undertaken such as installation of wc's, wash basins, showers, walls being knocked down and rebuilt, etc. In fact, whatever is being put into the pavilion needs to be listed. That can be separate from the quotes if that will make it easier to do.

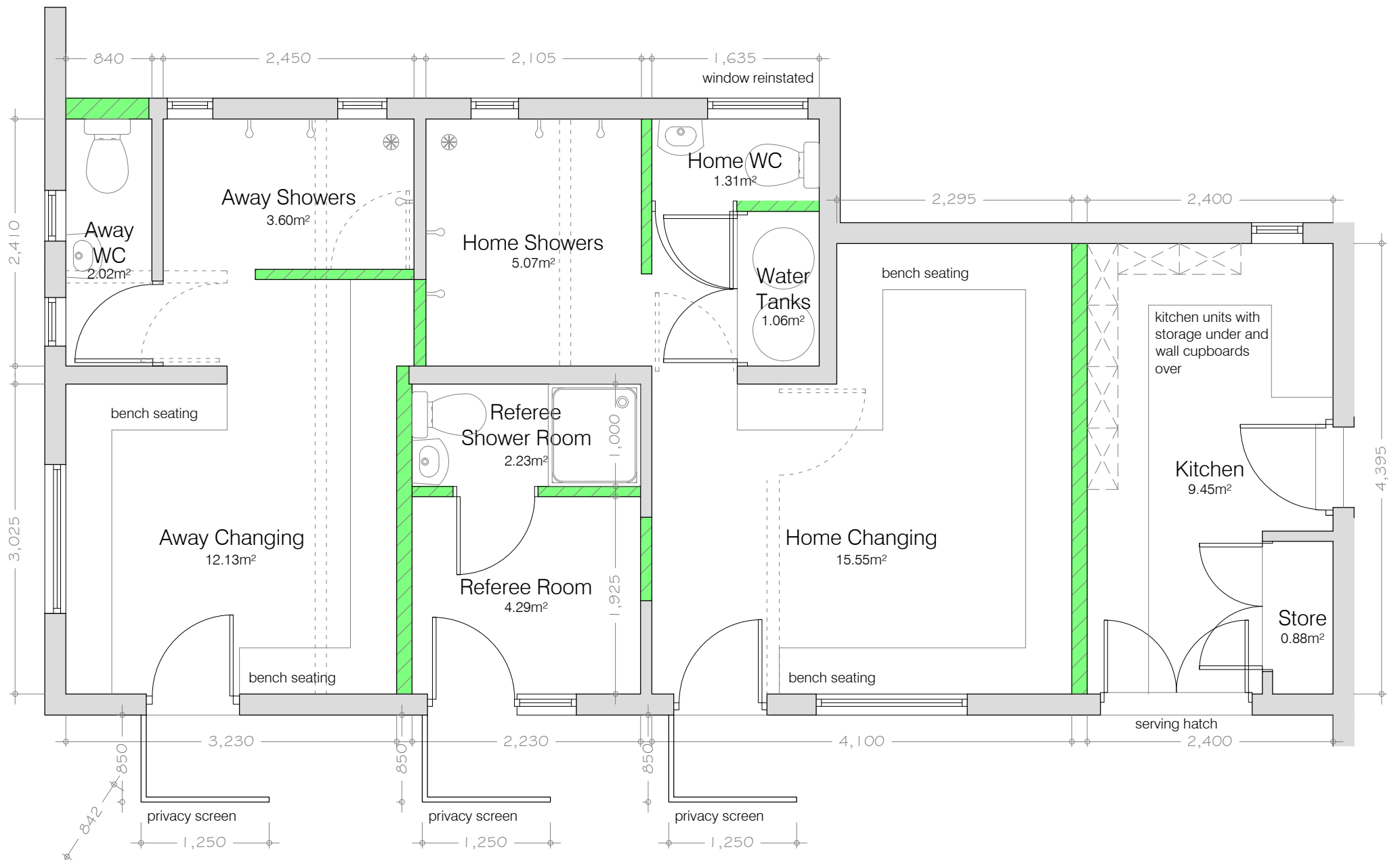
We also have to provide evidence of support and security of tenure. The parish council are providing £3,500 towards the kitchen alterations, but it would be better if they just said in their letter that they support the project and are making that contribution. It stands far more chance of being accepted if the council says it supports what is going on. Therefore, the council needs to be approached to see if they will provide a letter such as that attached which was perfectly adequate previously but minus the grass cutting para and just the Football Club mentioned at the top as it is the football club making the application. Rex was involved with the last letter.

I need to take some pictures of the inside toilets for spectator use, but I can deal with that ok. I will also need to take some photos of the changing rooms before work starts.

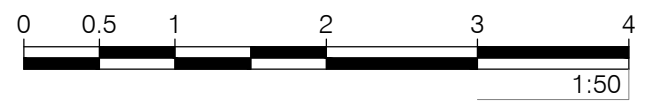
Once submitted I am told that the decision of an offer of a grant to be accepted or refused would be forthcoming in a matter of weeks, not months. It is fairly quick.

If you are unsure of anything get back to me.

Cheers,
Leon



Proposed Floor Plan
Scale 1-50



parish clerk

From: batser100@gmail.com
Sent: 21 October 2022 09:01
To: 'parish clerk'; 'GEORGENA MORRIS'; 'Guy Potter'; 'Jackie Whibley'; 'Maureen Bate'; 'Phill Moyle'; 'Rex Sadler'; 'Robert Reid'; 'Tim Brooksbank'
Cc: [REDACTED]
Subject: RE: objection to planning application by Sport England

Thanks for sending Lisa.

Firstly I would suggest the comments are far from a lengthy set of objections and more like clarifications required on the alternative use of the space, confirmation of specification, clarify run offs and footpath location.

The final paragraph suggests they are broadly supportive of the application and require further confirmation of these issues.

It is positive to see that the Football Foundation recognise the current efforts of the Football Club with regards to the changing room scheme and the ECB require feedback on the proposed net location, which is in the same location as the existing nets.

Simon and I will coordinate a response to satisfy the current queries.

Kind regards

Kevin

From: parish clerk <clerk@mawnan.org.uk>
Sent: 20 October 2022 13:03
To: 'GEORGENA MORRIS' <cllr.morris.mawnan@hotmail.com>; Guy Potter <guy.potter@live.co.uk>; 'Jackie Whibley' <jawhibley1@gmail.com>; 'Maureen Bate' <threadbear@btinternet.com>; 'Phill Moyle' <phillmoyle@gmail.com>; 'Rex Sadler' <rexsadler745@gmail.com>; Robert Reid <reid@boydreid.com>; 'Tim Brooksbank' <timbrooksbankmspc@gmail.com>
Cc: [REDACTED]
Subject: objection to planning application by Sport England

Hi All

Please find attached a lengthy set of objections to the MUGA proposal by Sport England.

These will, of course need to be addressed

Ta

Lisa C

Mrs Lisa Clements (Clerk)
Mawnan Parish Council Offices
MS Electrical
The Square
Mawnan Smith
TR11 5EP

Cornwall Council

FAO: Mark Ball

18 October 2022

Town & Country Planning (Development Management Procedure) (England) Order 2015

Application Reference: PA22/08599

Site: Carwinion Road Playing Field

Proposal: Application for proposed multi-use games area (MUGA) and extension to clubhouse to replace storage buildings.

Sport England Reference: PA/22/SW/CNW/62835

Thank you for consulting Sport England on the above full planning application.

In summary, Sport England is broadly supportive but raise issues in this response. In the meantime, we wish to register an objection to the proposal.

Sport England – Statutory consultee role and policy

We understand that you have consulted us as a statutory consultee in line with the above Order. We have therefore considered the application in light of the National Planning Policy Framework (NPPF), in particular paragraph 99, and Sport England's Playing Fields Policy, which is presented within our 'Playing Fields Policy and Guidance Document' [playing fields policy](#)

Sport England's policy is to oppose the granting of planning permission for any development which would lead to the loss of, or prejudice the use of:

- all or any part of a playing field, or
- land which has been used as a playing field land remains undeveloped, or
- land allocated for use as a playing field

unless, in the judgement of Sport England the development as a whole meets with one or more of five specific exceptions as set out in the Playing Fields Policy document.

The Proposal and its Impact on the playing field

We note the proposal to improve the sports facilities at the site. We note the new proposed MUGA and improvements to storage.

Assessment against Sport England's Playing Fields Policy and NPPF

When considering an application of this nature we need to be satisfied that the proposal meets one of the exceptions of the above policy (E5) in that:

The proposed development is for an indoor or outdoor facility for sport, the provision of which would be of sufficient benefit to the development of sport as to outweigh the detriment caused by the loss, or prejudice to the use, of the area of playing field.

Further guidance on Exception E5 can be found on our website [playing fields policy](#) Exception 5 has considerable synergy with para 99 (criterion c) of the NPPF:

Existing open space, sports and recreational buildings and land, including playing fields, should not be built on unless:

- a) an assessment has been undertaken which has clearly shown the open space, buildings or land to be surplus to requirements; or
- b) the loss resulting from the proposed development would be replaced by equivalent or better provision in terms of quantity and quality in a suitable location; or
- c) the development is for alternative sports and recreational provision, the benefits of which clearly outweigh the loss of the current or former use.

One of the considerations of meeting exception 5 is the impact on the existing sports at the site – football and cricket.

We raise concerns on the proposed location of the MUGA and the access path in relation to the playing pitches to ensure player safety. It would appear that the players would be close to a hard surface or an object if they run off the playing pitch. Can the access to the MUGA be altered and access path reduced and realigned? We seek additional details on this part of the proposal and ultimately confirmation that the playing fields/playing pitch will not be adversely affected by the proposed development.

We have consulted some National Governing Bodies for Sport (NGBs).

The England and Wales Cricket Board (ECB) advise that this site is the home of Mawnan CC. Currently running an adult Saturday and mid-week XI, they have aspirations for a second XI in the future.

Whilst the proposed location of the new MUGA is noted, the access path could cause a distraction to batters during match play. With this in mind, the ECB recommends that the applicant and cricket club liaise to ensure that appropriate sight screens are in place to mitigate this.

Can the applicant also confirm that there is the appropriate run-off from the new MUGA and extended pathway to the cricket boundary (i.e. a minimum of 3 meters)?

With a potential increase in site usage, the ECB recommends that the applicant undertakes a ball strike risk assessment via Labosport before the new MUGA is installed. Any mitigation recommendations from this should be factored into the application and shared/discussed with the ECB as required.

Clubhouse Extension

Noting that the application focusses on improved storage, is there also the opportunity to enhance the main building as well? Areas that could be considered include, improved accessibility, cubicle showers, officials toilet & shower & privacy screening for all changing rooms.

Nets

It is pleasing to note that the existing 1 lane cricket practice net is to be relocated alongside the new MUGA. However, the ECB cannot support the proposed location as the orientation should be North/South and currently it is East/West.

The ECB suggests that an ECB Approved Supplier <https://resources.ecb.co.uk/ecb/document/2021/09/09/6dc5aac8-ef1c-4a29-a5ea-7fbe2a54d07d/ECB-Approved-NTP-Systems--Suppliers-100120.pdf> be approached to review this and provide alternative solutions. Also, a new two lane practice net is more practical and can support future growth at the club.

Until the above are satisfied, the ECB cannot support this application but is happy to work with the applicant, Cornwall Cricket Board and cricket club.

The Football Foundation (FF) advise that the site is used by Mawnan FC. The Club has 3 adult men teams including first, reserves and veterans.

There is very limited detail on the MUGA in terms of the specification i.e. dimensions, surfaces etc. The Football Foundation notes that whilst the development is a minimum safety run-off of 3m from all perimeter lines it remains extremely close to the perimeter line of the football pitch and as a built structure presents a risk of harm. The run off areas must be free from obstructions and be of the same surface as the playing area. The site operator must undertake a risk assessment to ensure the run-off area is safe and does not pose a risk of harm to a player or spectator. This would also be the case for any built structure that is located outside of the 3m safety run-off area that could cause harm to any player.

The Club is in the process of applying to the FF for changing room improvements which have been signed off recently.

The FF suggests that the path could be closer aligned to the preschool to reduce the impact on the playing field. There is a need to resolve issues highlighted above.

Sport England's Position

Having assessed the application, Sport England is broadly supportive of the proposed development and on confirmation on issues raised in this response confirm a final position as a Statutory Consultee on playing fields. For clarity we would want to see further details on the MUGA and access path location and impact on adjoining playing pitches and responses on design.

In the meantime, we wish to register an **objection** to the proposal.

Yours sincerely

GARY PARSONS

Gary Parsons MSc MRTPI
Planning Manager

parish clerk

Subject: FW: Carwinion Playing Field Trust - MUGA & Sports Storage Facility

From: [REDACTED]

Sent: 20 October 2022 17:04

To: [REDACTED]

Cc: [REDACTED]

Subject: Re: upcoming Trusts meeting ...

Hi,

I provided the latest on the Funding in an email to Tim last week and believe all we're copied in suggesting a meeting to discuss next steps, I didn't get any response?

Nothing further to add.

Regards

Paul

Sent from my iPhone

From: parish clerk [REDACTED]

Sent: 20 October 2022 14:48

To: [REDACTED]

[REDACTED]

[REDACTED] Trusts meeting ...

Hi All

We have a Trusts meeting scheduled for the 2nd November at the Memorial Hall. We understand that Kevin is going to come along to talk about the Football Club's refurbishment plans for the changing rooms & update on the progress with the MUGA?

However it would be more useful if we could have something in writing before the meeting. Since we only meet quarterly asking the Trust to make decisions on the evening without proper time to consider or a chance to investigate is not really suitable, unless you are happy to delay a decision until the New Year?

As a starting point we would, similarly to the FA be expecting to be looking at 2 quotes at least to cover the pavilion works, not simply be given a figure of £39.5K. We also have other constraints to work within as we are a local authority acting as Sole Trustee when it comes to advertising for works.

We also need to have more information about the progress of the MUGA (especially finding funding) given the objection by Sport England to the planning application. We do not truly have an solid picture of where this project currently is and how it is progressing.

My agenda for the meeting is due to go out on Monday but if we could have your report(s) back by the end of work on Thursday I can always forward them on separately.

Ta

Lisa C

Mrs Lisa Clements (Clerk)
Mawnan Parish Council Offices
MS Electrical
The Square
Mawnan Smith
TR11 5EP

Email:clerk@mawnan.org.uk
Tel: 01326 251022

Office Hours: Monday, Wednesday & Thursday 9am to 2pm

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From: [REDACTED]
Sent: 11 October 2022 14:56
To: [REDACTED]
Subject: FW: Carwinion Playing Field Trust - MUGA & Sports Storage Facility

Good afternoon,

Please see latest update from Access to Finance, not very positive as yet but I will keep on top of him.

Regards

Paul

From: [REDACTED]
Sent: 11 October 2022 14:51
To: Paul Caunter [REDACTED]
Subject: RE: Carwinion Playing Field Trust - MUGA & Sports Storage Facility

Hi Paul

Apologies for not getting in touch yesterday, as planned. Client work got in the way.

The position hasn't progressed regarding grant opportunities. I had hoped that the new Good Growth Fund, that Cornwall Council are running, may have produced a good fit. However the current calls don't align with your project, either by way of outcomes or outputs.

I have been informed that there will be more funds released later this year and early next that may be more suitable

to this type of project, but until the criteria is there for us to review, I am not holding my breath.

I can only keep looking and let you know if I come across anything suitable.

I'm sorry its not better news.

Regards

Chris Cotter

Business Finance Specialist

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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From: Paul Caunter [REDACTED]

Sent: 11 October 2022 14:41

To: Chris Cotter [REDACTED]

Subject: RE: Carwinion Playing Field Trust - MUGA & Sports Storage Facility

Good afternoon Chris,

I hope all is well with you?

Sorry to chase you but wondered if you have had any further success with the Grant search as above?

I look forward to hearing from you soon.

Best Regards

Paul

From: Chris Cotter [REDACTED]

Sent: 03 October 2022 13:57

To: Paul Caunter [REDACTED]

Subject: RE: Carwinion Playing Field Trust - MUGA & Sports Storage Facility

Hi Paul

Thanks for getting in touch, you were on my list of people to go back to today.

So far I haven't unearthed any funding that either meets the objective and enables you to significantly take a step forward, or doesn't require you to undertake additional work to achieve the objective.

Firstly, I went to Sports England. They have an interactive eligibility check, which asks a number of questions and gives you the fund they think you should be applying for. I did this twice switching some answers around and each time it came back to places and spaces fund. This is essentially up to £10,000 match towards a crowdfunding campaign. Not a large enough pot to move the project forward and one which would require an intensive amount of work to have a successful crowdfunding campaign. Here's a link to the fund

<https://www.sportengland.org/funds-and-campaigns/our-funds/places-and-spaces>

Then I looked at the Landfill Communities Fund. Eligibility criteria for projects to receive funding, is namely projects must be within 10 miles of an Environment Agency registered landfill site in England. Having checked you might be within the 10 miles radius of the Redruth landfill site.

This fund can support the following types of projects, I have highlighted D as this fits.

- Object A - the reclamation, remediation or restoration of land which cannot currently be used;
- Object B - the prevention of potential for pollution or the remediation of the effects of the pollution;
- Object D - the provision, maintenance or improvement of a public park or another public amenity;**
- Object DA - the conservation or promotion of biodiversity; and
- Object E - the restoration of a place of religious worship or of historic or architectural interest.

However, not all funders, fund all of the types of projects and they may have their own requirements. So I checked for funding in Cornwall and the result came back as zero opportunities.

I then checked the UK Gov registered Landfill Operators and found Suez Recycling operate United Downs St Day Redruth site. I checked their Suez Communities Trust site and it says you are outside their funding zones.

<https://www.suezcommunitiestrust.org.uk/apply-for-funding/postcode-checker/>

I was disappointed there weren't any opportunities for me to report.

I will keep looking and provide an update next Monday or earlier should I come across anything.

Best wishes

Chris Cotter

Business Finance Specialist

██████████
██████████
██████████
██████████



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From: Paul Caunter [REDACTED]

[REDACTED] October 2022 12:35

To: Chris Cotter [REDACTED]

Subject: RE: Carwinion Playing Field Trust - MUGA & Sports Storage Facility

Good afternoon Chris,

I hope you are well?

Just wondered if you have any update on a potential way forward with this at all?

Many thanks

Paul

From: Chris Cotter [REDACTED]

Sent: 26 September 2022 14:47

To: Paul Caunter [REDACTED]

Subject: RE: Carwinion Playing Field Trust - MUGA & Sports Storage Facility

Hi Paul

Thanks for send this through. Give a couple of days and I'll come back to you with what I have found and ways to progress.

Best wishes

Chris Cotter

Business Finance Specialist

[REDACTED]
[REDACTED]
[REDACTED]



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From: Paul Caunter <[REDACTED]>

[REDACTED] September 2022 14:28

To: Chris Cotter <[REDACTED]>

Subject: Carwinion Playing Field Trust - MUGA & Sports Storage Facility

Hi Chris,

Thanks for your time earlier & as discussed please see attached plans for the MUGA & the storage facility.

I also attach the "play & sports" article that Lisa refers to below which are relates to this project.

I look forward to hearing from you soon.

Kind Regards

Paul

Paul Caunter

Managing Director

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]



The asset finance and leasing specialist

 Sterling House, Green Court, Truro Business Park
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From: Simon Spear <[REDACTED]>

[REDACTED] July 2022 16:56

To: 'parish clerk' [REDACTED]

[REDACTED]

[REDACTED]

Subject: RE: next full Trusts meeting

Hi Lisa,

Please find attached the preliminary drawings for the planning application for MUGA and store extension to clubhouse.

Please can you forward these to the members for their comments.

I have a couple of questions:-

- I have included the Pre School as part of the land owned by the trust, please clarify this is correct?
- Are we still proposing the concrete path leading to the MUGA as shown on the drawings?
- A colour scheme for the MUGA railing should be supplied for the application, I have shown a dark green for now.

Have a great weekend and look forward to hearing from you.

Simon Spear

2D & 3D CAD Services E [REDACTED] [REDACTED]

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From: parish clerk <clerk@mawnan.org.uk>

Sent: 11 July 2022 12:42 PM

To: [REDACTED]
[REDACTED]
[REDACTED]

Subject: next full Trusts meeting

Hi All

There is a Trusts meeting scheduled for 1st August and it would be good to have a report about where the MUGA project currently stands – as it appears to have gone very quiet since I removed myself from the administration.

I'm happy to have something either in writing circulate or for someone to come along in person to the Bowling Club - we start at 7.30pm.

I've also attached a few items from a special feature in this month's Society of Local Council Clerks magazine, as it relates very well to this project

Ta

Lisa C

Mrs Lisa Clements (Clerk)
Mawnan Parish Council Offices
MS Electrical
The Square
Mawnan Smith
TR11 5EP

Email: clerk@mawnan.org.uk
Tel: 01326 251022

Office Hours: Monday, Wednesday & Thursday 9am to 2pm

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parish clerk

From: parish clerk <clerk@mawnan.org.uk>
Sent: 12 September 2022 11:00
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Mawnan Muga

Hi Kevin,

I have spoken to Tim about this but, since you have made it clear on several occasions that the project team would be taking applying for funding forward, don't feel that this is something we have much capacity to help with. I have sent a general request out to see if any other local parishes in our CNP have anyone they would recommend using.

It might be good to talk to the equipment supplier you have chosen, as they usually have funding teams to help or maybe see if Caroline Toland is still willing to consider bid writing.

There are two local companies that have been used by other groups (general, not recommended):
mail@cornwalldevelopmentcompany.co.uk & info@grantedltd.co.uk

and some advice sites on actual grants available / the general process:
<https://www.cornwallgrantservices.co.uk>
<https://www.cornwall.gov.uk/people-and-communities/grants-advice-service/>
<https://www.cornwallcommunityfoundation.com/introduction-to-grants/available-grants/>

ta

Lisa C

Mrs Lisa Clements (Clerk)
Mawnan Parish Council Offices
MS Electrical
The Square
Mawnan Smith
TR11 5EP

Email:clerk@mawnan.org.uk
Tel: 01326 251022

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From: [REDACTED]
Sent: 08 September 2022 17:38
To: 'parish clerk' <clerk@mawnan.org.uk>
Cc: [REDACTED]
Subject: FW: Mawnan Muga

Lisa,

Can you please distribute the following to the Trustees.

We have no expertise of Grant seeking in our small committee so would ask if you could put out some feelers to help push forward.

Kind Regards

Kevin

From: [REDACTED]
Sent: 18 August 2022 11:26
To: [REDACTED]
Subject: Re: Mawnan Muga

Hi Kevin

Thank you for your email and attachments, Anna asked me if I could assist in your journey to obtain funding for your project and it looks to be both exciting, practical & much needed by the community. You have also an amazing advantage in the identification of a site, agreement from trustees together with the added bonus of your services.

My experience in grant funding all started as a result of the 2012 Olympics and inspiration facilitated by Sport England to enable grass root community sport organisations to work together with help from the Inspired Facilities Fund <https://sportengland-production-files.s3.eu-west-2.amazonaws.com/s3fs-public/inspired-facilities-guide-june-2015-round-8.pdf> to create a truly lasting legacy. At that time I was Captain of Truro River Rowing Club and from 2013 to 2018 achieved funding to build a gig club house which could hold 3 Cornish Pilot Gigs, purchase 2 GRP training gigs and funding towards building the traditional Cornish pilot gig Spurr. A total of just shy of £200,000. The facilities & gigs have attracted significant numbers of new people to rowing. In 2019 I was asked to help Penryn Rowing Club gain new equipment, again successful in Sport England small grants which enabled the purchase of a new traditional Flashboat & oars. Certainly the gig rowing community and local boat builders have enjoyed a renaissance made possible by Sport England.

In the past 2 months I have applied to sport England to help 2 separate organisations one a rowing club and other a swimming wellbeing group under the Platinum Jubilee Fund; (small grant funds up to £10k have been withdrawn). Both applications have been rejected. It seems that in 2020 a new culture has been in place at sport England the emphasis on support given to areas of high deprivation, which Cornwall isn't included. They have also introduced crowd funding and match funding which for small clubs in our area proves difficult, sponsorship in Cornwall is also very difficult to obtain.

I have recently looked at other grant funding providers, the Lottery Community Funding Bringing People Together may be a possibility <https://www.tnlcommunityfund.org.uk/funding/programmes/bringing-people-together>

Cornwall Council CIL fund is now closed but grants were relatively small in building terms. The Cornwall Council fund to boost communities, (replacing Objective 1), has just been launched <https://www.cornwall.gov.uk/council->

[news/council-budgets-and-economy/council-approves-132m-plan-to-boost-business-communities-and-skills/](#) after quick peruse cannot see any hooks that could potentially be applied.

In summary, I'm afraid given the changes that have taken place to grant funding and in particular to Sport England I am not confident of being able to assist and I certainly would not be happy to receive any payment. However, I will continue to actively monitor grant funding developments and will be in touch if anything comes up.

Lastly, I am very aware of the benefits of generating ideas through groups, if I have overlooked any initiatives I would be happy to hear further from you on any directional routes.

Kind regards

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From: [REDACTED]
[REDACTED] August 18, 2022 9:12:07 AM

To: [REDACTED]

Subject: Mawnan Muga

Jacqueline,

Anna Druce has passed me your details in the hope that you can assist with our grant application for a MUGA and associated equipment store.

I have construction experience but grant applications is not my area of expertise.

We have full support from the trustees of the field who own the land and will be submitting a planning application in the next few days.

It would be great if you could support us and let me have a fee proposal for carrying out the process.

I have also attached a few drawings to give a feel of the proposed scheme.

Kind regards

Kevin bate

Get [Outlook for Android](#)

Sent from my iPad

parish clerk

From: Rex Sadler [REDACTED]
Sent: 22 August 2022 14:44
To: lisa; Tim Brooksbank
Subject: Fwd: Carwinion Playing Field

Dear Tim And Lisa.

This is the informal advice from Ross Pascoe as promised .

Regards.

Rex.

----- Forwarded Message -----

Subject: Carwinion Playing Field
Date: Mon, 22 Aug 2022 11:29:09 +0100
From: [REDACTED]
To: [REDACTED]

Dear Rex

You asked for my opinion as a former solicitor on the proposed Deed of Dedication to Fields In Trust. I am very familiar with the field having played cricket there most of my life and being from an old Mawnan family.

Overall the draft deed seems to protect the playing field from future development and preserve the field for use as a playing field (clause 3.1).

The two concerns I have are as follows:-

1. The nursery building itself ought perhaps to be excluded from the land covered by the deed as its use does not appear to fall within the restrictions set out in clause 3.1, it being for educational as opposed to recreational use. The area immediately outside the nursery building however is I believe currently used as a playing space so probably can be included within the land covered by the deed.
2. The present car park land should in my view be included within the deed to prevent its future development. Without off road parking it is hard to see the playing field functioning safely as a recreational space. As an aside, I do not know what, if any, legal protections are in place to allow parents of children using the nursery parking in the field car park. I am sure parents of toddlers at the nursery would not wish to park on the road.

I trust this assists. I stress that I am no longer practising law and these are my personal views. The trustees should seriously consider formally instructing a firm of solicitors to advise on the deed before entering it to protect themselves from possible criticism. I am not advising the playing field trustees merely giving you my views.

I hope to see you soon.

Yours sincerely

Ross

	Area	Justification	Approx Cost	Area Subtotal	Spent to date	
MCA						
	Replace Kitchen Ceiling	Very old, in need of replacement	1,200.00			works to kitchen due Sept 2022, as per 1.8.22 minutes
	Kitchen preparation worktop & wall cupboards (materials on site)	Replace ageing tops as un-hygeinic	350.00			works to kitchen due Sept 2022, as per 1.8.22 minutes
	White hygeinic cladding to rear wall above sink	Nothing there at present, unhygeinic	500.00			works to kitchen due Sept 2022, as per 1.8.22 minutes
	New Oven	Not working properly & beyone repair	750.00			works to kitchen due Sept 2022, as per 1.8.22 minutes
	Spray coat gables & front elevation with coloured	In need of repair	1,500.00			
	Spruce up toilets	In need of repair	800.00			
	New floor finish to main hall	In need of replacing due to wear & tear	4,500.00			
	Refurbish outside / rear toilet for permanent field use	Has toilet even been used in memory? Currently locked				
	complete refurbishment of Pavilion changing rooms	As per spec from Mawan AFC for legue improvements	33,000.00			potential for FA grant of £25K
works done Oct 2022	header tank replacement	essential - failed in June, assessment done by plumbers to replace all tanks due to age	2,400.00		2,040.00	£2040 spent.
				45,000.00	2,040.00	
Carwinion Field						
	MUGA	Sport & recreational facility for all - cost TBC	111,337.75			
	New Storeroom/shed for all club equipment	Keve to send plans & approx cost TBC	52,000.00			
	crown raising to outlying trees					
	flailing of internal boundary to road					
works done Sept 2022	New wall in car park	Keve Bate has some options to include seating, cost TBC				
works done Sept 2022	Patching to carpark surface		FREE			
				163,337.75		

Carwinion Field MUGA

07/03/2022 - Simon Spear drawing 21068 SK02

			Budget
1 Strip topsoil and stockpile on site	535 M ²	£4.00	£2,140.00
2 Cut and fill	535 M ²	£15.00	£8,025.00
3 PCC back edgers to perimeter	85 M	£35.00	£2,975.00
4 Lateral and carrier drains	200 M	£25.00	£5,000.00
5 Soakaway	1 Item	£1,500.00	£1,500.00
6 Type 1X dynamic base	102 M ³	£70.00	£7,140.00
7 2 coat tarmac 50/30mm open textured	510 M ²	£35.00	£17,850.00
8 Thermoplastic court markings	1 Item	£800.00	£800.00
9 Fencing and equipment	1 Item	£25,000.00	£25,000.00
10 Flood light columns	5 #	£1,500.00	£7,500.00
11 Concrete path	175 M ²	£65.00	£11,375.00
12 Electrical connections and BWIC	1 Item	£2,000.00	£2,000.00
13 Making good and seeding	1 Item	£750.00	£750.00
14 Prelims	1 Item	£5,000.00	£5,000.00
15 Project Management	1 Item	£8,000.00	£8,000.00

£105,055.00

Contingency	5%		£5,252.75
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Fees

Planning			£280.00
Architecture			£750.00

Budget total	<u>£111,337.75</u>
Excluding VAT	<u>£22,267.55</u>
Total	<u>£133,605.30</u>

MCA Store	52 M ²	£1,000.00	£52,000.00
-----------	-------------------	-----------	------------

VAT	<u>£10,400.00</u>
	<u>£62,400.00</u>

Pavilion Refurbishment

Budget for construction		£33,000.00
VAT		£6,600.00
		<u>£39,600.00</u>

Potential Football Foundation grant	£25,000.00
-------------------------------------	------------

Shortfall	<u>£14,600.00</u>
-----------	-------------------

Current PC kitchen grant	£3,500.00
External partner grant	£2,500.00

Shortfall	<u>£8,600.00</u>
-----------	------------------

Junior Playing Field Trust (Reg Charity 1173926)
Annual Accounts for the Year 1st April 2022 to 31st March 2023

The Junior Trust has no restricted funds

	2021-22	2022-23
INCOME		
Regular activity		
Parish Council Grants (Section 19)	£ 2,045.00	£ 1,527.00
other income	£ -	£ -
Total Income	£ 2,045.00	£ 1,527.00
EXPENDITURE		
Administration		
Insurances	£ 1,560.70	£ 1,594.78
Equipment inspections	£ 150.00	£ -
Wages (subcontracted administrator)	£ -	£ -
Maintenance		
Tree works	£ -	£ -
New equipment	£ -	£ -
H&S	£ -	£ -
General maintenance	£ 1,895.00	£ -
Total Expenditure	£ 3,605.70	£ 1,594.78
CFW Balance at 1st April	£ 4,171.06	£ 2,610.36
PLUS Excess of Income over Expenditure	-£ 1,560.70	-£ 67.78
unreconciled items		
Total Current assets	£ 2,610.36	£ 2,542.58



SOUTHWEST PLAYGROUND SAFETY INSPECTIONS

18 CASTLE GREEN

HELSTON

TR13 8EZ



Mrs Lisa Clements
Mawnan Parish Council Offices
MS Electrical
The square
Mawnan Smith
TR11 5EP
9th September 2022

Dear Lisa,

Quote for works at Mawnan Play Area

Thank you for asking my Company to quote for the following works at your playground at Mawnan Smith.

1. To mound up the 3 exposed edges of the fort area safety surface with topsoil and grass seed the cost would be **£495.00** plus Vat.
2. To remove the trees, brambles, shrubs, and the wooden path edging, leaving the back section of bamboo at the sensory garden area the cost would be **£ 750.00** plus Vat.

If you have any questions, please do not hesitate to contact me.

Your sincerely

Robert Sanders

Robert Sanders
SWPSI

Junior Playing Field				
	New boundary fence - Bowling Club	In need of repair		
	New springer/ rocker equipment	broken and removed Spring 2021	£1,000.00	
	topsoil to finish edges of wetpour surfaces	needed for H&S following fence removal around old sensory garden/fort		
	grassmat relaying - extra tiles & reseeding under zipwire	H&S requirement		
	new signages	noted in Play inspection		
	new gates / replacement clousures	problem with gates age - will need replacing as they fail		1 done / pending rest
	fix benches	noted in Play inspection		
due 2nd November	Tree works to whole site - lopping along footpath; felling at Abbeyfield end	trees causing light/debris problems along footpath; general age/size on rest of site	£2,100.00	pending
	remove old safety surfaces & re-instate grass			
	remove & refurbish zipwire - especially end seating	noted in Play inspection		
	sensory garden refurbishment/ replanting			
				£3,100.00

THIS KIT IS FOR COMMERCIAL USE ONLY

For use between two Support Frames

(maximum user weight: 127 kgs - 20 stone)

Sizes available: 20m - 40m

Simple to install and available in various lengths up to 35m, this Commercial Playground zip wire kit comes with a **a pendulum seat with chain cover** .

This kit also comes complete with two brackets (excluding fixings).

The kit has been especially designed and made for use in small commercial settings like Playground, Schools and Parish Council Playgrounds.

With an Enclosed Trolley (stays on the wire permanently) all the equipment in this kit not only meets but exceeds all EN standards and is safe to use in all the settings mentioned above. When installing this equipment, please make sure that at least one person in your team is up to date with the EN1176/77 standards that will need to be met so that you can have your installation inspected and signed off before use.

Our zip wires have been brought together using only the best and top-quality equipment sourced from around the world including UK, Europe and USA and offers excellent value for money when compared to some products on the market being offered by our competitors.

If you are looking for a commercial zip wire that is longer than 35m - then please do not hesitate to call us for more help and advice.

Please make sure that if you are comparing zip wire kits, that you are comparing "like for like" as **"You get what you pay for."** - as not all zip wires are created equally. By using the very best top-quality equipment, combined with our knowledge of zip wires, you will not be disappointed with your purchase from The Zip Wire Company and will get many enjoyable years use out of your equipment.

'Complete zip wire supply and installation service - Available'

If you are unsure as to whether or not you feel capable of installing your zip wire, then there's no need to panic because through an approved working partner, we are able to offer you a 'full

one stop shop' installation service.

Alternatively, we have made this range of kits easy to install and by following the simple generic fitting instructions which come supplied with the kit, and providing you have already installed your Support frames, then this zip line can be installed by two or three people and be ready for use in around 120 mins or less.

FAQ's:

The Zip Wire Company understands that you might never of come across something like a zip wire before and that you might have many questions that you would like answered before you purchase one of our zip wire kits. Therefore we have put together a FAQ's on zip wires which we hope will answer most of the questions you might have, but if after reading the FAQ's you still have any questions, then please do not hesitate to give us a call FREE on 0800 246 5802 where we will be more than happy to answer them.

You can read [OUR ZIP WIRE FAQ's HERE](#)

Here's what's in the box:

- [An Enclosed 10mm Zip Wire Trolley](#) - simply the best enclosed trolley on the market
- [10mm \(7x19\) Galvanised Zip Wire Cable](#)
- [10mm Round Zip Wire Tensioner](#) or a [10mm Square Zip Wire Tensioner](#)
- [A 10mm Round Zip Wire Support Bracket](#) or a [A 10mm Square Zip Wire Support Bracket](#)
- [3.0m x 10mm Zip Wire Spring Brake](#)
- [A Commercial Rubber Curve Seat](#)
- **Generic Fitting Instructions**

REMEMBER - WE ARE HERE TO HELP YOU

If you have any questions, please call us FREE on: 0800 246 5802

How much wire do I need?:

When measuring for the length of wire that you require, please follow these simple instructions to help you:

- 1) Start by measuring the distance from the support crossbar at the starting end to the support crossbar at the receiving end
- 2) Now add on 3m ($39m + 3m = 42m$)
- 3) Round up to the nearest 5m to find the amount you need to order (42m rounded up to 45m) - giving amount of wire to order
- 4) You can always cut this wire using an angle grinder (put electrical tape around wire before

cutting)

It is always best to over order on wire (allowing for slackness in the wire) than under order.

Delivery Information:

Please take a minute or two to read and understand about our [Deliveries and Damaged Goods on Deliveries](#)

DISCLAIMER:

Please appreciate that while we at The Zip Wire Company are more than happy to help with advice and answer your questions, any advice or guidance given by The Zip Wire Company is for guidance only.

Zip wires (also known as Aerial Runways, Flying Foxes or Tyrolean crossings) can be dangerous if installed incorrectly or on the wrong sort of site and it is therefore strongly advised that the customer, who is buying this equipment, should carry out their own Risk Assessment of the area/site to be used and must be happy that they are satisfied with this Risk Assessment.

It is highly recommended that you carry out a safety inspection on completion of the installation of the zip wire equipment and that the equipment should be continually inspected on a regular basis.

Due to the various construction & Installation methods used by our customers and which are outside of our control, The Zip Wire Company cannot be held responsible for any problems or injuries that may occur during the installation and subsequent use of any zip wires or zip wire equipment supplied by us if incorrectly fitted.

REMEMBER - WE ARE HERE TO HELP YOU

If you have any questions, please call us FREE on: 0800 246 5802



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[HOME \(/\)](#)

[ZIP WIRE FAQ \(/ZIP-WIRE-FAQ\)](#)

[INSTALLATION \(/INSTALLATION-ADVICE\)](#)

[ZIP WIRE TV \(/ZIP-WIRE-TV\)](#)

[USER VIDEOS \(/USER-VIDEOS\)](#)

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[CONTACT \(/CONTACT\)](#)

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[PLAYGROUND EQUIPMENT \(/PLAYGROUND-EQUIPMENT\)](#)

[SHIPPING \(/SHIPPING\)](#)

PLAYGROUND COMMERCIAL ZIP WIRE KIT

Suitable for both Domestic and Commercial use this Zip Wire Kit is quite simply the Rolls Royce of all Zip Wires.

We have uniquely sourced every component from a selection of specialist manufacturers within the UK and Europe to create the ultimate Zip Wire which can be used in large gardens, Farm shops, Play parks, Caravan parks and Holiday centres.

Our Commercial Zip Wire Kit comes complete with everything you need to get you up and flying.

Installation is easily carried out with the supplied instruction manual and will take two people approx 60-90 minutes. You will require a mounting point at each end of the run which will ideally be trees but you can mount your own wooden (telegraph type) poles which can be purchased from Total Poles (<http://www.totalpoles.co.uk>) (Kent area) or construct your own wooden mounting frames.

You will be required to drill mounting holes through the trees/poles but we offer an optional 600mm Masonry Drill Bit Set (<https://www.zipwireshop.com/zip-wire-parts/zip-wire-hardware/4-piece-600mm-auger-bit-set>) to carry this out.

WHY CHOOSE US?



Alternatively you can also mount one end of your Zip Wire to a building with the use of a bracket (<https://www.zipwireshop.com/zip-wire-parts/zip-wire-mount-bracket>). [\(terms-and-conditions\)](#)



2,830lb Working Load Limit (202 Score)

(/)

One hour DELIVERY WINDOW

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ZIP WIRE TV

Click here to watch the action [\(/zip-wire-tv\)](#)



[\(/zip-wire-tv\)](#)

WIN AN ECHO DOT

Submit your Zip Wire video to win an AMAZON ALEXA



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What's in the box:

- Stainless Steel Braked Trolley
- 10mm Galvanised Steel Cable (Length as chosen)
- Stainless Steel 3m Brake Spring
- Galvanised Cable Tensioner
- Galvanised Cable Holding Device
- Rubber Seat with Chain and Rubber Sleeve
- Instruction Manual

Conforms to EN1176 (<https://www.rospa.com/Play-Safety/Advice/EN1176-Equipment-Standard>) Playground Equipment Standard (Parts 1 & 4). Therefore will pass a ROSPA inspection when installed correctly.

CLICK IMAGE TO ZOOM



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SELECT PRODUCT TYPE

- 20m Commercial Zip Wire Kit £739.95
- 30m Commercial Zip Wire Kit £764.95
- 40m Commercial Zip Wire Kit £789.95
- 50m Commercial Zip Wire Kit £814.95
- 60m Commercial Zip Wire Kit £839.95
- 70m Commercial Zip Wire Kit £864.95
- 80m Commercial Zip Wire Kit £889.95
- 90m Commercial Zip Wire Kit £914.95
- 100m Commercial Zip Wire Kit £939.95

SELECT QUANTITY

ADD TO BASKET



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Freephone

0800 788 0550

Customer Service

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SOUTHWEST PLAYGROUND SAFETY INSPECTIONS

18 CASTLE GREEN

HELSTON

TR13 8EZ



Mrs Lisa Clements
Mawnan Parish Council Offices
MS Electrical
The square
Mawnan Smith
TR11 5EP
9th September 2022

Dear Lisa,

Quote for works at Mawnan Play Area

Thank you for asking my Company to quote for the inspections and maintenance of your playground at Mawnan Smith.

1. To provide a visual weekly inspection and supply a data sheet for your records, the cost would be **£30.00** per week plus Vat.
2. To provide a monthly/bi-monthly Operational inspection and supply a digital report for your record the cost would be **£45.00** plus Vat.
3. The Operational Report would highlight any repairs that need to be undertaken by the Council, with any minor repairs being carried out immediately with a budget maximum set by the Council. The cost of repairs would be **£25.00** per hour per man plus materials costs plus VAT.

As a side note. Whilst at the play area it came to my attention that the zip wire end spring was broken, and the seat was travelling to far on the wire. After testing the zip wire, I would recommend taking it out of use until repairs can be undertaken. This would be a RED high risk on any report that we carried out.

If you have any questions, please do not hesitate to contact me.

Your sincerely

Robert Sanders

Robert Sanders
SWPSI

Course Information and Booking Form

Course Type: **Outdoor Play Area Inspection Training**

Courses Available: **Routine Visual Inspections
Operational Inspections**

Course Venues: **Brentwood, Essex
Exeter, Devon
Huntingdon, Cambridgeshire
Sittingbourne, Kent
Swindon, Wiltshire
Telford, Shropshire
York, North Yorkshire**

Examinations Available: **RPII Level 1
RPII Level 2**

Thank you for your interest in our courses. Within this brochure you will find details of the courses that we offer on our premises around the United Kingdom. You will also find a booking form to enable you to make your booking.

There are two courses available, each of which is run at the locations listed above.

Examinations are an option on every course and should be indicated at the time of booking.

When completing the booking form please ensure that you provide all of the required information, including the course type and location.

Due to the practical aspects of this course and possible inclement weather please ensure you wear appropriate clothing and footwear. Climbing onto playground features and playground equipment may be necessary.

We look forward to welcoming you on one of our courses.



1. Routine Visual Inspection Course

This course is aimed at those who are responsible for the routine (daily/weekly) inspections. Such inspections are mainly visual and offer you the opportunity to check for issues arising from day to day wear and tear, weather and vandalism.

A RoSPA Certificate of Training will be given to all participants who complete the course.

The RPII examination can be undertaken on the same day (extra charges apply).

The course will cover:

- Child development
- The Importance of Play
- Accidents, their type, frequency and severity
- Legal, the appropriate Acts of Parliament and how they may affect the operator and directly the inspector.
- EN1176 Part 7 and other relevant sections of EN1176
- Documentation, reporting and importance of record keeping
- A logical and systematic approach to inspecting including risk assessment
- Inspection of approaches to playground including signs, traffic, road barriers etc.
- Inspection of the immediate playground surroundings, vegetation, fences, gates etc.
- Inspection of the active playground area within the fenced surround, seats, litter bins, vegetation, lighting, other furniture and non-play items
- Inspection of specific play equipment or play features including surfacing
- Common faults on popular items
- Practical site inspection

Timings (subject to change)

Start: 09.30

End 4.30

Please arrive at least 20 minutes before the start time.

Accommodation (Please note you are responsible for booking your own accommodation if required)

Lunch is provided on the course along with tea and coffee. If the venue provides accommodation you may wish to contact them direct as you may be able to negotiate on the price although there is no guarantee of this.

Prices per person

Course Fee non-client

£295 plus VAT

Course Fee RoSPA Playsafety client

£270 plus VAT

RPII examination fee (Optional)

£110 (No VAT)

2. Operational Inspection Course

This course is aimed at those who are responsible for the operational (monthly/quarterly) inspections, and those in a supervisory or maintenance role. Such inspections are hands-on and involve checking of wear to components, the correct operation of equipment and may involve referral to manufacturers' instructions. A RoSPA Certificate of Training will be given to all participants who complete the course. **The RPII examination can be undertaken on the second day (extra charges apply).**

The course will cover:

- Child development
- The Importance of Play
- Accidents, their type, frequency and severity
- Legal, the appropriate Acts of Parliament and how they may affect the operator and directly the inspector.
- EN1176 Part 7 and other relevant sections of EN1176, including how managers can operate effective systems.
- Documentation, reporting and importance of record keeping including how to ensure an effective system of reporting.
- Incorporating information from routine and annual inspections
- A logical and systematic approach to inspecting including risk assessment
- Inspection of approaches to playground including signs, traffic, road barriers etc.
- Inspection of the immediate playground surroundings, vegetation, fences, gates etc.
- Inspection of the active playground area within the fenced surround, seats, litter bins, vegetation, lighting, other furniture and non-play items
- Inspection of specific play equipment or play features including surfacing, including in-depth examination of equipment
- Common faults on popular items
- Checking of maintenance and other playground actions taken
- Practical site inspection

Timings (subject to change)

Day 1: Start 09.30 End 4.30
Day 2: Start 09.00 End 4.30

Please arrive at least 20 minutes before the start time.

Accommodation (Please note you are responsible for booking your own accommodation if required)

Lunch is provided on the course along with tea and coffee. If the venue provides accommodation you may wish to contact them direct as you may be able to negotiate on the price although there is no guarantee of this.

Prices per person

Course Fee non-client

£535 plus VAT

Course Fee RoSPA Playsafety client

£485 plus VAT

RPII examination fee (Optional)

£220 (No VAT)