



12th January 2023

Dear Councillor,

You are summoned to attend a meeting of Mawnan Parish Council on Thursday 19th January 2023 2022 at 7.30pm in the Mawnan Bowling Club.

Please find attached the agenda for our meeting. We ask that if any member of the public has issues they would like to raise that they contact the clerk prior to the meeting so that we can best manage them. Please remember that the time allotted for *Matters of Community Concern* is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

Lisa Clements, Clerk to the Council

Agenda

- 1) **TO RECEIVE APOLOGIES**
- 2) **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS.**
- 3) **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**
- 4) **TO RECEIVE AND APPROVE THE MINUTES OF THE 15th DECEMBER 2022 FULL COUNCIL MEETING**
- 5) **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA**
- 6) **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**
Ref. No: PA22/10599 Muggles End Little In Sight Mawnan TR11 5EY
 Sitting of a shepherd hut to be used for annexe and holiday accommodation and associated works.

Ref. No: PA22/10889 Huefield Helford Passage Mawnan Smith TR11 5LD
 The proposal looks to tie together a building that has been used as a series of holiday flats into a family home.
- 7) **TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL**
- 8) **TO RECEIVE ANY FURTHER COMMUNITY GRANT APPLICATIONS**
- 9) **TO RECEIVE AND DISCUSS ANY SUGGESTIONS FOR THE CORONATION CELEBRATIONS IN MAY 2023**
- 10) **UPDATE OF DISCUSSIONS HELD WITH THE MMH AS REGARDS FUTURE OFFICE ACCOMMODATIONS AND TO AGREE REPRESENTATIVES TO TAKE THESE FORWARD**

- 11) **PARISH TOILET UPGRADING WORKS - TO RECEIVE THE WIRING TEST AND TO DRAFT A SPECIFICATION FOR AGREED WORKS**
- 12) **APPROVAL OF THE LIST OF PAYMENTS FOR JAN 2023 & TO RECEIVE DEC 2022 BANK STATEMENTS AND RECONCILIATIONS**
- 13) **TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES not already made by clerk**
Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant Agenda item given in the Associated Papers during the full council meeting.
- 14) **TO RECEIVE INFORMATION AND MAKE DECISIONS ON NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS AND CLIMATE CONSCIOUS MAWNAN.**
(including information following school meeting re: crossing& traffic + vote on Cornwall Council LMP offer for 23/24)
- 15) **REPORTS FROM OTHER GROUPS / INDIVIDUALS**
- 16) **REPORT FROM CORNWALL COUNCIL WARD MEMBER**
- 17) **ITEMS FOR INCLUSION AT THE NEXT MEETING**
- 18) **MATTERS OF COMMUNITY CONCERN**
- 19) **DATE & TIME OF NEXT MEETING: 16th FEBRUARY 2023 AT 7.30PM**

Further information & associated papers for this agenda
can be found on the parish council website
www.mawnan.org.uk

Associated papers:

Item 4 - Draft minutes of previous meeting (available on parish website)

Item 6 – 2 applications to review

Item 7 - Planning decision to date: Dec 22 to Jan 23

Items in red are summaries of conditions applied to applications, other than the conditions within 3 years & as to provided plans (Tree works are 2 years & to BS3998 standards)

Ref. No: PA22/09837 Muggles End Little In Sight Mawnan Smith TR11 5EY Works to a tree subject to a Tree Preservation Order for Lime (T1), reduce by 30% (see photo) to reduce chance of failure and allow more light into the garden. **Status: Approved**

Ref. No: PA22/08249 Navas Hill House Bosanath Valley Mawnan Smith TR11 5LL Installation of a ground array of solar panels. In total 24 Solar PV panels

Status: Approved with conditions (once redundant removed within 6 months)

Item 8 – further grant requests (Preschool, Helford Gig Rowing & CAB) attached

Item 9 – what to do for the Coronation Celebrations & how to organise community involvement.

Item 10 - who will be involved in discussions with the MMH about a new parish office (as per last design specs)

Item 11 – to agree works specification/ order following on from wiring test

Item 12 - payments for Jan 2022 & bank rec. for Dec 21

| Voucher | Code | Supplier | VAT | Total |
|---------|---|-----------------------------|----------------|-----------------|
| 253 | Parish NI contribution | HMRC | 0.00 | 0.34 |
| 254 | Postages | Royal Mail | 0.00 | 6.60 |
| 255 | Clerks Salary (inc PAYE & NI) | clerk | 0.00 | 90.00 |
| 256 | Toilet - Cleaning & Materials | KC Payne | 0.00 | 300.00 |
| 257 | Clerks Salary (inc PAYE & NI) | clerk | 0.00 | 1,106.16 |
| 257 | Graveyard Resources (Books/Forms/Travel etc) | clerk | 0.06 | 1.08 |
| 258 | Grass Cutting | R Sanders (pending invoice) | 0.00 | 0.00 |
| 259 | Toilets - Utility Charges | EDF energy | 0.00 | 11.00 |
| 260 | Clerks Pension Contribution | Nest Pensions | 0.00 | 38.19 |
| 261 | Parish Pension Contribution | Nest Pensions | 0.00 | 83.54 |
| 262 | Telephone & Internet | PlusNet | 5.40 | 32.40 |
| 263 | Graveyard Maintenance/ Grounds | Robbie's Garden Services | 0.00 | 433.35 |
| 263 | Graveyard Maintenance/ Grounds | Robbie's Garden | 0.00 | 75.00 |
| 264 | Toilets - Utility Charges | WaterPlus | 0.00 | 60.45 |
| 265 | Graveyard Maintenance/ Grounds | Martins Nursery | 6.33 | 37.95 |
| 266 | Subscriptions | Starboard Systems Ltd | 93.60 | 561.60 |
| 267 | Clerks Salary (inc PAYE & NI) | HMRC | 0.00 | 49.05 |
| 267 | Parish NI contribution | HMRC | 0.00 | 60.08 |
| 267 | Parish NI contribution | HMRC | 0.00 | 0.07 |
| 268 | Post Office.. (. Act 1954; S51) | Mawnan Memorial Hall | 0.00 | 540.00 |
| 269 | Meeting Room Hire | Mawnan Bowling Club | 0.00 | 226.00 |
| 270 | Training & Conference Fees | CALC | 6.00 | 36.00 |
| | | | | |
| | | | £111.39 | £3748.86 |

Item 13- Correspondences. If councillors wish to see any more information on individual items this will need to be requested from the clerk.

| | Rec'd | Description | From | actions | Agenda |
|----|----------|---|----------------------------|---------------|--------|
| 1 | 15.12.22 | No parish precept referendum till 24/25 | CALC | For info | |
| 2 | 19.12.22 | School road/traffic meeting – inc of CORMAC and update on Durgan enforcement strategy | Clerk/school/Cormac | pending | 14 |
| 3 | 20.12.22 | CLT winter newsletter | Cornwall Land Trust | For info | |
| 4 | 21.12.22 | Hotel Meudon – public consultation display board info | L Pearce – LizLean PR | pending | 6 |
| 5 | 1.1.23 | Siting (& removal of) of blow up dolls at Durgan junction | resident | | 14 |
| 6 | 3.1.23 | Muggles End planning issue | Resident/ planning officer | Full council | 6 |
| 7 | 4.1.23 | CALC AGM invitation – 21.2.23, Bodmin | CALC | For info | |
| 8 | 10.1.23 | Meeting with MMH to discuss new PC offices | MMH Committee | pending | |
| 9 | 10.1.23 | Request for footpath leaflets (Glendurgan) | K Hellyer NT | Clerk dealing | |
| 10 | 11.1.23 | Complaint about graveyard maintenance | relative | Clerk dealt | |
| 11 | | | | | |

Explanation of actions:

Clerk dealt – clerk has replied/actioned necessary Full council – already on agenda investigation/discussion

*for info - forwarded to all councillors; no specific response
Pending –may need further*

Item 14 – Meeting held with Mawnan School 10.1.22 to discuss Shute Hill crossing & continuing traffic problems. LMP offer by Cornwall Council for 23-24 is £1626.69. Amount put into budget £2000

MINUTES OF THE MAWNAN PARISH COUNCIL MEETING HELD ON THURSDAY 15th DECEMBER 2022 AT 7.30PM, IN THE MAWNAN BOWLING CLUB

Present: Cllrs Brooksbank (Chair), Morris, Sadler, Reid, Potter & Whibley

ALSO PRESENT: 2 members of the public

3693.22 **TO RECEIVE APOLOGIES** – Cllr Bate

3694.22 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS** -- none noted

3695.22 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY** – none noted

3696.22 **TO RECEIVE AND APPROVE THE MINUTES OF THE 17th NOVEMBER 2022 FULL COUNCIL**

It was proposed subject to identified changes by Cllr Whibley seconded by Cllr Potter and

RESOLVED that the minutes of the Parish Council meeting held on 17th November 2022 be

approved and signed by the Chair

on a vote being taken the matter was approved unanimously

3697.22 **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA –**

Cllr Whibley asked about the Trebah roadworks due in January as she was unable to find more details on the County highway site. The Clerk said that she no longer got specific notifications but rather had to check on them herself and that she put all information on the parish facebook page – she agreed to pass on details for how to access this service to councillors.

3698.22 **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**

Ref. No: PA22/09943 Groveside Grove Hill Mawnan Smith TR11 5ER

It was proposed by Cllr Whibley, seconded by Cllr Brooksbank &

RESOLVED that Mawnan Parish Council support this application. However in line with our NDP and the general parish feelings towards the 'dark skies' initiative within the area we would like to avoid unnecessary light pollution and would ask that all efforts be taken to minimise the effects of any velux or ceiling lights.

on a vote being taken the matter was approved unanimously

Ref. No: PA22/09332 2 Greenfields Close Mawnan Smith TR11 5EX

It was proposed by Cllr Whibley, seconded by Cllr Morris &

RESOLVED that Mawnan Parish Council support this application.

on a vote being taken the matter was approved unanimously

Ref. No: PA22/10311 Saffrons Budock Vean Lane Mawnan Smith TR11 5LH

It was proposed by Cllr Brooksbank seconded by Cllr Sadler &

RESOLVED that Mawnan Parish Council defer to the expertise of the tree officer in this case, however this is based on them making a site visit/ assessment.

on a vote being taken the matter was approved unanimously

Ref. No: PA22/10629 9 Castle View Park Mawnan Smith Falmouth Cornwall

It was proposed by Cllr Brooksbank seconded by Cllr Sadler &

RESOLVED that Mawnan Parish object to this application. We have concerns that the trees in questions are not, as stated, Sessile Oak, but Holm oaks. We also feel that attempts should be made to have the trees reduced in size / pollarded first, before actioning removal in an effort to make safe - they are after all just the first 3 trees in a boundary line that spans the majority of the houses in nearby Elgin Court.

The loss of these mature trees would be seen from many of the footpaths and vantage points across the valley, exposing the homes to line of sight - something seen negatively in our NDP.

We ask that a full assessment be undertaken by the tree officer prior to any final decision being made.

on a vote being taken the matter was approved unanimously

Ref. No: PA22/10692 47 Shute Hill Mawnan Smith Falmouth Cornwall TR11 5HQ

It was proposed by Cllr Reid seconded by Cllr Whibley &

RESOLVED that Mawnan Parish Council support this application

on a vote being taken the matter was approved unanimously

Ref. No: PA22/10012 Ridifarne Bar Road Helford Passage Hill Mawnan Smith TR11 5LF

It was proposed by Cllr Sadler seconded by Cllr Potter &

RESOLVED that Mawnan Parish Council do not completely support this application. We feel that the removal of such a large number of mature and iconic Monterey Pines would have a detrimental effect on the overall feeling of the area - but completely understand that they are aged specimens who are becoming more and more prone to dropping large branches.

We understand the concerns from the homeowner about the likelihood of accident on the adjacent footpath, as we ourselves have expressed worries about the footbed of the adjacent PRow on a number of occasions, which is significantly affected by the root structures of these exact trees and causes regular issues with erosion and access. We would ask that if at all possible any agreement to remove these trees is tied to works to properly reinstate the PRow footbed to a better standard.

Given the time it would take for any replacement trees to grow into a comparable canopy we wonder if there is any alternative measures that could be taken to reduce the bulk of some of the trees in question and retain some form to the area? The predominance of these pines in the immediate area is mentioned not only in the AONB but in our NDP and we would like to try to retain if at all possible.

on a vote being taken the matter was approved unanimously

There were additional discussions on standard comment made of 'we defer to the expertise of the tree officer' in relation to mainly TPO applications – is there enough capacity that the tree officers at County that they are actually making visits? The clerk had already noted that on a number of applications there do not appear to have tree officer consultee comments logged against them. She also said that there has been occasions that 5 day notices based on this comment were received back but that many of the areas in question (TPO status mainly) were put under protection in the 80s and trees had grown / not been managed since then – we had already discussed re-evaluating blanket/site TPOs within the parish. It was agreed to amend the standard comment to explicitly state that we expect a site visit to have taken place for our comment to defer to the tree officer to stand.

3699.22 TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL

None were listed, but the clerk noted that one had come in today for trees at Penwarne Farm – standard conditions to apply.

3700.22 TO RECEIVE RECOMMENDATIONS FROM THE OFFICE & FINANCE COMMITTEE FOR SETTING THE BUDGET & PRECEPT FOR 2023/4 AND SOLAR GRANT BUDGET ALLOCATION**

The proposed precept was explained; it was felt that not increasing it for the last 3 years whilst using General Reserves to bridge the gap was prudent giving the pressures to finance faced by the parish community it was now deemed necessary for a slight increase to the precept as we could not keep going at a deficit indefinitely.

It was felt that the allocation from the Solar Grant fund be increase only by inflation (10%) taking it to £3300.

It was therefore proposed by Cllr Brooksbank, seconded by Cllr Reid &

RESOLVED that the Parish Council precept for 2023/24 would be set at £53,200.00

It was proposed by Cllr Brooksbank, seconded by Cllr Sadler &

RESOLVED that the Parish Council budget for 2023/24 would be set at £58,945 with additional funding be used from general reserves

It was then proposed by Cllr Brooksbank , seconded by Cllr Reid &

RESOLVED that the Parish Council contribute £3300 from this year's Solar Grant income to the 2023/24 Donation & Grants budget line

on a vote being taken all three matters were approved unanimously

**Please see O&F minutes of 15th December for full details of the agreed budget for 23/24 since meeting was held immediately before the Full Council meeting and papers have not been circulated.

3701.22 APPROVAL OF THE LIST OF PAYMENTS FOR DEC 2022 & TO RECEIVE NOV 2022 BANK STATEMENT AND RECONCILIATION

It was proposed by Cllr Whibley, seconded by Cllr Reid &

RESOLVED that accounts totalling £5768.27 Inc. VAT be approved for payment & duly signed

It was proposed by Cllr Brooksbank, seconded by Cllr Morris &

RESOLVED that the bank reconciliation presented totalling £114,469.87 (of which £35,763.84 is retained Solar Grant Fund) for the month of November 2022 be received & approved as a true record.

on a vote being taken both the matters were approved unanimously

3702.22 TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES not already made by clerk

Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant Agenda item given in the Associated Papers during the full council meeting.

The clerk explained a further set of correspondence regarding noise complaint about functions taking place at Carwinion House following the recent planning application from nearby residents. She had tried to find out from the planning officer who to refer this to as it was a condition of the application but had been told that it was Environmental Health issue who said it was Planning Enforcement, who said it was the Planning Officer ... She had referred this back to the original complainant advising them to notify ALL these departments about this issue.

It was agreed to highlight this with County Cllr Bastin to see if he knew who was responsible for enforcing the conditions of a planning application.

Cllr Whibley raised the Hotel Meudon presentation this afternoon, which she attended as a resident. She had learnt that not all residents in the immediate area had received a hand-delivered invitation

with the immediate neighbours being left out. The Hotel representative had admitted that the communication strategy did appear to be flawed but that they had seen about 40 people at the session by 6.30pm, more that attended the first presentation. The clerk was asked if she could get hold of the presentation to circulate to councillors.

3703.22 TO CONSIDER PARISH TOILET UPGRADING WORKS (pending electrical testing) –

The delay on agreeing works pending an electrical check on the fuseboard situated in the cupboard slated for removal was mentioned. It was however noted that unless the electrical works were completed by the office return in January works would be taken to another contractor to allow the specification to be readied.

3704.22 TO RECEIVE INFORMATION AND MAKE DECISIONS ON NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS AND CLIMATE CONSCIOUS MAWNAN

Cllr Whibley noted the purchase of a new padlock for the Maenporth slipway and asked if she could collect to install. The clerk said that this has already been done (on the day of delivery). Cllr Potter raised the Durgan parking issue, as he had not seen any reply to the information what was agreed to be sent onto V. Bidgood from the Durgan residents, although he had seen the information from the clerk about the costs of enforcement in another parish. The clerk said that she too had heard nothing back about it, although it had been sent on with a question about the costs of enforcement officers. She would try chasing this up on Monday, along with the meeting with the primary school in January. Following this Cllr Potter asked who would receive any monies levied in fines.

3705.22 REPORTS FROM OTHER GROUPS / INDIVIDUALS

- Cllr Whibley apologies for her partial attendance at the last CNP meeting due to technical issues with her connection. She also said that she would be unable to attend the next Climate Group meeting due to a diary clash – Cllr Morris offered to take this over.
- She then asked about the state of the grit bins in the parish – did we have locations for all of these and what state were they currently at? The clerk said that these were Highways property, not the PC and that she was not sure if there was a map of their locations, however the Shute Hill bin had been emptied of its full 100l capacity over the weekend and although a 2nd free fill had been promised by CORMAC this would be done on their timescale; we are not viewed as a highways priority route.
- She also expressed concern that the road drains were full of leaves and were not being cleared. She asked that a date for this be sought (it needed to be noted that there had been no reports made to the clerk about overflowing drains).
- The Friends of Meudon Woods were no further forward with the efforts to address issues within the woodland through volunteer means – there had been no response from County Estates as yet about insurance cover.
- Xmas Lights Group – there would be likely a request to provide support for the storage of the parish xmas lights coming forward once again from this group in the New Year as their current storage location was problematic.
- Christmas Tree Recycling – she said that information from the CNP included details that only those with garden waste permits would have trees recycled from the kerb this year – everyone else would need to cut up and take to the Household Waster centre at Mabe – and wanted to have this circulated to the community. The clerk said that this had already on the parish website and facebook pages, along with the community noticeboard.
- Cllr Whibley also reported back on the recent Coronation Celebration meeting. Unfortunately this only had 2 attendees, possibly because of the bad weather or the football. Mrs Toland was also likely to be unavailable for the next 3 months to provide any leadership, as she had done for the Jubilee Celebrations so someone else would be needed to push this forward. A second meeting, organised by the PC, for January was suggested by Cllr Sadler with notice to be given

at the January PC meeting (or whenever the Hotel Meudon application came forward) as there were likely to be more attendees than normal.

- Cllr Morris reported back briefly from the Helford Conservation Group meeting, saying the new boys were now in place protecting the seagrass beds.

3706.22 REPORT FROM CORNWALL COUNCIL WARD MEMBER

Cllr Bastin brought up the 'Devolution Deal for Cornwall' information that was being circulated (this was already up on our website etc) and the extraordinary CNP meeting about this on the 25th January. Cllr Reid asked when these meetings were likely to return to physical venues as it was often better to discuss such large and important things in person, rather than on a screen.

Cllr Bastin was also asked if he knew anything about Tree officers; how many were there and were they actually able to provide consultation comments on all planning applications received? He said as far as he was aware there were currently on 2 tree officer for the whole of county.

He also responded to Cllr Potters comments about the costs of enforcement officers – he noted that Constantine had bought in capacity through Falmouth Town Council and this might still be a possible route, rather than looking to employ/buy from County.

He would also look into a location map of grit bins for us.

3707.22 TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES POSITION OF NOMINEES FOR CO-OPTION

The clerk said that there were still no further volunteers to take up the 2 council seats. It was suggested to have this as a 'floating item' at future meetings where there it could be mentioned were a greater than normal attendance.

3708.22 DECISION ON VENUE FOR THE REGULAR PARISH COUNCIL MEETINGS FOLLOWING 6 MONTH TRIAL AT THE BOWLING CLUB

The clerk said she had only received 3 public comments – 1 to remain, 1 to decamp back to the MMH and the other to split venues – so they were of little help. Cllr Whibley thought that the lack of wi-fi and the possibility of hybrid meetings or meetings needing projectors and screens meant that the MMH would be a better venue. It was further discussed and agreed to remain at the Bowling Club for regular parish council meetings but if it is felt that there is something that would cause a larger than average response (say a large planning application) then the Memorial Hall would be the preferred venue and all efforts made to secure it.

3709.22 ITEMS FOR INCLUSION AT THE NEXT MEETING – outstanding grants, new office accommodations, co-options

3710.22 MATTERS OF COMMUNITY CONCERN - none noted

3711.22 DATE & TIME OF NEXT MEETING: 19th JANUARY 2023 AT 7.30PM IN THE MAWNAN BOWLING CLUB

Meeting finished at 9.10pm

Item 3701.22- - payments for Dec 2022

| Voucher | Code | Supplier | VAT | Total |
|--------------------------|--------------------------------|--------------------------|----------------|-----------------|
| 231 | Telephone Box | X2 Connect Ltd | 20.72 | 124.32 |
| 232 | Toilet - Cleaning & Materials | KC Payne | 0.00 | 300.00 |
| 233 | Clerks Salary (inc PAYE & NI) | clerk | 0.00 | 1,106.16 |
| 233 | Graveyard Maintenance/ Grounds | clerk | 0.09 | 1.62 |
| 234 | S19 - Junior Playing Field | R Sanders | 50.00 | 300.00 |
| 235 | Toilets - Utility Charges | EDF energy | 0.00 | 11.00 |
| 236 | Clerks Pension Contribution | Nest Pensions | 0.00 | 38.19 |
| 237 | Parish Pension Contribution | Nest Pensions | 0.00 | 83.54 |
| 238 | Clerks Salary (inc PAYE & NI) | HMRC | 0.00 | 382.20 |
| 239 | Parish NI contribution | HMRC | 0.00 | 287.36 |
| 240 | Telephone & Internet | PlusNet | 6.62 | 39.72 |
| 241 | Graveyard Maintenance/ Grounds | Robbie's Garden Services | 0.00 | 433.35 |
| 242 | Toilets - Utility Charges | WaterPlus | 0.00 | 55.03 |
| 243 | S19 - Junior Playing Field | R Sanders | 15.00 | 90.00 |
| 243 | Grass Cutting | R Sanders | 20.00 | 120.00 |
| 243 | S19 - Carwinion Playing Field | R Sanders | 33.00 | 198.00 |
| 244 | Subscriptions | ICO | 0.00 | 35.00 |
| 245 | Parish Council Websites | Webhosts UK Ltd | 9.48 | 56.87 |
| 246 | Miscellaneous Expenses | Lock Shop Warehouse | 4.80 | 28.79 |
| 247 | Postages | Royal Mail | 0.00 | 5.44 |
| 248 | Miscellaneous Expenses | ASDA | 0.00 | 6.49 |
| 249 | Course/Conference fees | CALC | 8.00 | 48.00 |
| 250 | Course/Conference fees | CALC | 6.00 | 36.00 |
| 251 | Grass Cutting | R Sanders | 20.00 | 120.00 |
| 251 | S19 - Carwinion Playing Field | R Sanders | 143.00 | 858.00 |
| 251 | S19 - Junior Playing Field | R Sanders | 165.00 | 990.00 |
| 252 | Miscellaneous Expenses | Lidl - falmouth | 0.53 | 3.19 |
| 252 | Miscellaneous Expenses | Lidl - falmouth | 0.00 | 10.00 |
| | | | | |
| | | | | |
| TOTAL FOR PAYMENT | | | £502.24 | £5768.27 |

1 December 2022 (2022-2023)

Mawnan Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

| | | | |
|--|---|------------|-------------------|
| Bank Reconciliation at 01/12/2022 | | | |
| | Cash in Hand 01/04/2022 | | 107,737.90 |
| | ADD Receipts 01/04/2022 - 01/12/2022 | | 59,097.36 |
| | | | 166,835.26 |
| | SUBTRACT Payments 01/04/2022 - 01/12/2022 | | 52,365.39 |
| A | Cash in Hand 01/12/2022 (per Cash Book) | | 114,469.87 |
| Cash in hand per Bank Statements | | | |
| | Petty Cash | 01/05/2021 | 0.00 |
| | 95 Day Saver Account - Nationwide | 01/08/2022 | 32,763.84 |
| | Deposit Account - Lloyds | 01/12/2022 | 79,602.67 |
| | Current Account - Lloyds | 01/12/2022 | 2,103.36 |
| | | | 114,469.87 |
| | Less unrepresented payments | | |
| | | | 114,469.87 |
| | Plus unrepresented receipts | | |
| B | Adjusted Bank Balance | | 114,469.87 |
| A = B Checks out OK | | | |

Item 3702.22- Correspondences.

| | Rec'd | Description | From | actions | Agenda |
|---|--------------|---|-----------------------|----------------|---------------|
| 1 | 19.11.22 | Complaint about state of post box in village | Royal Mail | Clerk dealt | 11 |
| 2 | 21.11.22 | Complaints about Forest for Cornwall free trees email | Resident | Clerk dealt | 12 |
| 3 | 21.11.22 | Grove hill traffic works query (from Nov mtg) | Cormac/ Highways | For info | 12 |
| 4 | 22.11.22 | Information for the Councillor Advocate – D&C Police | D&C Liaison | pending | |
| 5 | 22.11.22 | Youth Provision Review | L Davey, CC | To Cllr Bate | |
| 6 | 28.11.22 | Notification of External Auditor appointment | SAAA | Clerk for info | |
| 7 | 30.11.22 | Invitation to Hotel Meudon Presentation | Lucy Pearce, Hotel | Clerk dealt | 6 |
| 8 | 1.12.22 | Complaint about Durgan xroads mud | resident | Clerk dealt | 12 |
| 9 | 5.12.22 | Mayor For Cornwall | CC+ LetCornwallDecide | For info | 5 |

| | | | | | |
|----|---------|---|----------------------|---------|---|
| 10 | 5.12.22 | Receipt of Hotel Meudon planning letter | CC – planning office | pending | 6 |
| 11 | 6.12.22 | Request from CALC re: cost of living/shared prosperity fund | CALC | pending | |
| 12 | | | | | |

Explanation of actions:

Clerk dealt – clerk has replied/actioned

Full council – already on agenda

for info - forwarded to all councillors; no specific response necessary

Pending –may need further investigation/discussion

DRAFT

Parish Clerk

From: Tamsin Chapman-Gunner <tamsin.chapmangunner@citizensadvicecornwall.org.uk>
Sent: 18 October 2022 11:38
Subject: Support

Flag Status: Flagged

Dear Councillors

As I am sure that you are aware the cost of living and energy crisis is having a huge impact on households across the country and Cornwall is no exception. One in four people are expected to be unable to pay their energy bills over this winter, half of those people are not on means tested benefits and will not receive the government support package.

In May this year Citizens Advice had already seen more people that were unable to top up their prepayment metres than in 2021, By mid-August the number of people seen about energy matters had exceeded 2021 numbers and also in August the number of people needing crisis support (foodbanks and other charitable support) had also exceeded 2021 numbers.

Citizens Advice Cornwall is a charity - a fact that many people do not realise - raising money in Cornwall to support the people of Cornwall. With the current crisis we expect to see the number of people needing our service to rapidly increase.

Last year in Cornwall we saw over 9000 people with over 36000 issues and helped write off debt worth over £1 million and gain income worth over £8.1 million. In your area we helped 66 people with 269 issues write off almost £22000 in debt and gain almost £60000 in income.

As you are a local Parish Council would you be willing to support us so that we can continue to support people across Cornwall including those in Constantine, Mabe and Mawnan? Whether it is helping us spread the word about what we do, volunteering at our events or just by making a donation.

Citizens Advice Cornwall provides free, independent and confidential advice on a wide range of subjects for everyone in the community. Our vital services include advice on benefits, debt, housing, relationship issues, employment and redundancy, consumer, legal issues and more.

If you would like to find out more please visit our website citizensadvicecornwall.org.uk, or for more information on how you can get involved with fundraising for us please email tamsin@citizensadvicecornwall.org.uk or call 07549-087438

Thank you in advance for your support

Kind Regards

Tamsin Chapman-Gunner
 Community Fundraising Manager
 Citizens Advice Cornwall
 Tel: 07549 087 438

Raising money in Cornwall for Cornwall
 Because you never know when you might need us

 please consider the environment - do you really need to print this email?

We give people the knowledge and confidence they need to find their way forward - whoever they are, and whatever their problem. For everyone, for 80 years.



Community Grant Application for Financial Year 2022/23

Please read accompanying Community Grant Award Guidelines document

| | | | |
|------------------------|---|--------------|-------|
| Name of Organisation | Helford River Gig Club | | |
| Number of Members | 237 | Age range of | 12-78 |
| | | Members | |
| Contact Name & Address | Christine Winans (committee member) | | |
| | Section Ends, Penwarne Rd, Mawnan Smith TR115PQ | | |
| Email: | Christine_mermaid@yahoo.co.uk | | |
| Telephone No : | 07896270646 | | |

Identified "project" & need. Please give as much information as possible to help the Council understand the reason for your request – *feel free to use the back of this sheet if you need more space*

Helford River Gig Club is one of the largest gig rowing clubs in the UK. With a membership of nearly 240, which includes 180 members that row more than once a week. 37 members have Mawnan Smith in their address detail, with all other members hailing from surrounding villages and towns of the Helford River. We have a highly competitive group of juniors, 4 of whom were selected to represent Cornwall in the national championships in 2022. Every one of those kids won gold medals in their respective races. Last year our ladies U40s crew came 2nd at the World Championships in Scillies in May. Both our men's and ladies vets (40+) crews progressed to the finals. Alongside our competitive rowers, approx. 40% of our members row for social exercise. As a sport it has been proven to be one of the best for complete body conditioning, with access to outdoors as part of a regular crew making benefits for mental wellbeing also outstanding. Pilot gigs were originally the boats that guided ships into ports around the Cornwall coast, so rowing these boats and maintaining the club is an important part of keeping our Cornish Heritage alive.

As you can imagine, our equipment is expensive to maintain, with constant work required on the boats, oars, lifejackets, safety equipment etc. We have 2 fibreglass training boats that can be seen launching from Helford Passage every day of the week, several times a day, all year round. With the club growing we know that we need to have a plan to add an extra training gig in the near future. The cost of a new plastic gig is approx. £12,000. We also own 3 wooden gigs that are used for our competitive crews during key regattas. We have a rolling 5 year plan to replace the oldest of our racing gigs when they are 15 years old. This enables us to remain competitive in the top championships. The next gig is due for replacement in 2025 and will cost in the region of £30,000. We also own our clubhouse in Gweek, which has an old building soon to need major roofing work. So as you can see it is a very expensive club to run, and any help with grants on top of our membership fees, is always very gratefully received.

During the winter we spend an enormous amount of time ensuring the wooden gigs and equipment are in top condition for use throughout the rest of the year. Winter maintenance costs are quite variable dependant on what we are doing with the wooden gigs; but as a minimum £1,500/yr. Each oar has a protective leather

which provides the pivot point against the gig sides when rowing. As you can imagine these leathers take a beating, especially when exposed to the elements so often. This time of year the gigs are pushed to their limits as we up the training towards the next World Championships in May. We anticipate that we will need to replace all the leathers this year, which will cost in the region of £700 for 24 new leathers i.e. 4 complete sets. A grant to cover or partially contribute to this expensive yet essential spend would be very much appreciated, so that the club can continue to provide the best quality equipment for our members of all ages and all abilities.

Cost: £700

Project Date Feb-March 2023

Account details for
payment if Grant is
approved:

Account Name: Helford River Gig Club

Sort Code: 60-83-01

Account Number: 20436780

please note – bank details will only be kept until payment is made and confirmed. This part of the form will then be destroyed.

RETURN APPLICATIONS BY 9th June 2022

Please return this form to the Parish Offices (behind MS Electrical) along with your most recent set of accounts or a copy of your groups' most recent bank statement and list of expenses & income for the last year. If you have provided an email address above we will confirm receipt of your application.

Parish Council Use Only

Donation of : £

approved.

Helford River Gig Club
Charity No 1186229

Independent Examiner's Report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30th September 2021.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

Independent Examiners' Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

1. accounting records were not kept in accordance with section 130 of the Act or
2. the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 
Whyfield (Mar 28, 2022 11:46 GMT+1)

Date: Mar 28, 2022

Name: DOM
DOM

DOM
DOM

Relevant professional qualification(s) or body (if any):

Address: Whyfield Limited
 Ground Floor, Building A Green Court
 Truro Business Park
 Threemilestone
 Truro
 Cornwall
 TR4 9LF

Helford River Gig Club
Charity No 1186229
Receipts and payments accounts

| Section A: Receipts and payments | Unrestricted funds | Restricted funds | Total Funds | Last year |
|---|---------------------------|-------------------------|--------------------|------------------|
| <i>A1: Receipts</i> | | | | |
| Income | 37,685.89 | - | 37,685.89 | 34,284.00 |
| Sub Total | <u>37,685.89</u> | <u>-</u> | <u>37,685.89</u> | <u>34,284.00</u> |
| <i>A2: Asset and investment sales</i> | | | | |
| Asset and investment sales | - | - | - | - |
| Sub Total | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Total Receipts | <u>37,685.89</u> | <u>-</u> | <u>37,685.89</u> | <u>34,284.00</u> |
| <i>A3: Payments</i> | | | | |
| Cost of charitable activities | 10,880.69 | - | 10,880.69 | 21,076.00 |
| Sub Total | <u>10,880.69</u> | <u>-</u> | <u>10,880.69</u> | <u>21,076.00</u> |
| <i>A3: Asset and investment purchases</i> | | | | |
| Asset and investment purchases | 21,981.00 | - | 21,981.00 | - |
| Sub Total | <u>21,981.00</u> | <u>-</u> | <u>21,981.00</u> | <u>-</u> |
| Total Payments | <u>32,861.69</u> | <u>-</u> | <u>32,861.69</u> | <u>21,076.00</u> |
| Net of receipts/(payments) | 4,824.20 | - | 4,824.20 | 13,208.00 |
| A5 Transfers between funds | - | - | - | - |
| A6 Cash funds last year end | <u>47,800.00</u> | <u>-</u> | <u>47,800.00</u> | <u>34,592.00</u> |
| Cash Funds this year end | <u>52,624.20</u> | <u>-</u> | <u>52,624.20</u> | <u>47,800.00</u> |

Helford River Gig Club
Charity No 1186229
Statement of Assets & Liabilities

| | Unrestricted funds | Restricted funds |
|---|-----------------------|---------------------|
| <i>B1: Cash funds</i> | | |
| Bank current account | 1,191 | - |
| Bank deposit account | 50,603 | |
| Bank "200 Club" account | 571 | |
| Cash balance | 259 | |
| | | |
| Total cash funds | 52,624 | - |
| <small>(agree balances with receipts and payments account(s))</small> | | |

| | | |
|----------------------------------|---|---|
| <i>B2: Other monetary assets</i> | | |
| | - | - |
| | - | - |

| | Fund to which asset belongs | Cost (optional) |
|------------------------------|-----------------------------------|--------------------|
| <i>B3: Investment assets</i> | | |
| | - | - |
| | - | - |

| | Fund to which asset belongs | Cost (optional) |
|--|-----------------------------------|--------------------|
| <i>B4: Assets retained for the charity's own use</i> | | |
| Buildings | 190,000 | - |
| Gigs, other boats and equipment | 111,381 | - |
| | - | - |
| | 301,381 | - |

| | Fund to which liability relates | Amount due (optional) |
|------------------------|---------------------------------------|--------------------------|
| <i>B5: Liabilities</i> | | |
| <i>None to include</i> | - | - |
| | - | - |

Signed by one or two trustees on behalf of all the trustees

Signature 1: 
Caroline Phillips (Mar 28, 2022 11:48 GMT+1)

Print name: CP

Signature 2: _____

Print name: _____

Helford River Gig Club**Charity No 1186229****Notes to the Receipts and Payments accounts for the year ended 30th September 2021**

- 1 The grant was received from Cornwall Council under the Covid 19 arrangements.

- 2 Subscriptions: The total subscription income for the 2021 year received in 2020 and 2021 was £7,688.
Total subscription income for the 2020 year, received in 2019 and 2020 was £13,677.

- 3 Outstanding Liabilities: There were no material outstanding liabilities at the year end.



Community Grant Application for Financial Year 2022/23

Please read accompanying Community Grant Award Guidelines document

Name of Organisation MAWNAN PRE-SCHOOL
 Number of Members 40 families. Age range of Members 2 - 5 years.
 Contact Name & Address HZ SHAW
CARWINDON RD, MAWNAN SMITH, TR11 5JA

Email: mawnanpreschoole@hotmail.co.uk
 Telephone No : 01326 250 627

Identified "project" & need. Please give as much information as possible to help the Council understand the reason for your request - feel free to use the back of this sheet if you need more space

DUE TO COVID AND OTHER FACTORS WE HAVE SEVERAL CHILDREN THAT SUFFER FROM SENSORY PROCESSING DISORDER + AUTISM. WE WANT TO CREATE A SENSORY AREA FOR THE CHILDREN TO EXPLORE + USE AS A CALMING AREA PTO.

Cost: £ 1,000 APPROX. Project Date SPRING 2022

Account details for payment if Grant is approved: Account Name: MAWNAN PRE-SCHOOL
 Sort Code: 40-52-40 Account Number: 00021207

please note - bank details will only be kept until payment is made and confirmed. This part of the form will then be destroyed.

RETURN APPLICATIONS BY 9th June 2022

Please return this form to the Parish Offices (behind MS Electrical) along with your most recent set of accounts or a copy of your groups' most recent bank statement and list of expenses & income for the last year. If you have provided an email address above we will confirm receipt of your application.

Parish Council Use Only

Donation of : £ _____ approved.

We want to create a 'safe' space for all the children to access when needed.

To do this we require lights, bubble tubes, fibre optics and sensory sound & light toys and equipment along with soft furnishings such as cushions + rugs to relax.

CHILD-SAFE equipment is incredibly expensive a bubble tube alone is £399.99 + VAT! To make this a worthwhile exercise + usable space we estimate the project to cost in the region of approx. £1,000. Any contribution to this would be most welcome.

We have attached our latest statement from the bank. This includes the entire terms funding and income, we will not be receiving anything else therefore staff wages ~~etc~~ and all bills need to be taken out which does not leave much left for additional supplies.

Thank you

Statement

Avenue, Kings Hill, West Malling, Kent, ME19 4JQ
www.cafonline.org/banking

CafCash Account

| | |
|-------------------|------------------------|
| Account Name: | Mawnan Pre-School |
| Date: | 31 October 2022 |
| Sort Code: | 40-52-40 |
| Account Number: | 00021207 |
| IBAN: | GB68CAFB40524000021207 |
| Statement Number: | 136 |
| Page Number: | 3 |

Accrued Interest is £ 5.99

| Debit | Credit | Balance |
|----------|--------|-----------|
| | | 45,338.06 |
| 1,666.49 | | |
| 1,144.89 | | |
| 606.31 | | |
| 23.78 | | |
| 8.99 | | |
| | 26.00 | 41,913.60 |
| | 13.00 | 41,926.60 |
| 115.50 | | |
| 19.99 | | |
| 98.41 | | |
| 9.99 | | 41,692.70 |
| 300.00 | | |
| 20.00 | | 41,362.71 |
| 12.80 | | |
| 37.55 | | |
| | | 41,312.36 |

Mawnan Smith Village Toilets – List of Works

The toilets were inspected by Cllr Tim Brooksbank (Chair) and Cllr Robert Reid on the morning of 26th October 2022. It was concluded that the following items needed attention.

Disabled Toilet

1. The painted floor is in a poor state of repair and needs resurfacing
2. The toilet to be replaced
3. All windows to be repaired and repainted inside and outside
4. The main access door to be repainted
5. A bulkhead light (controlled by a PIR ?) to be fitted on the outside next to the door

Gents Toilets

1. The painted floor is in a poor state of repair and needs resurfacing
2. The toilet to be replaced
3. Access to the toilet cubicle is restricted and the block wall needs replacing with a partition set back to widen the space
4. The sink tap is loose and needs tightening
5. The stainless-steel urinal needs replacing with two ceramic urinals fitted with flushing mechanisms set on a section of white tiled wall
6. The walls, ceiling and the internal doors need repainting
7. All windows to be repaired and repainted inside and outside
8. Closing mechanism on the main door needs adjustment or possibly replacing
9. The standard of the wiring inside the cupboard was of concern and the building needs inspecting by a qualified electrician as soon as possible

Ladies Toilets

1. The painted floor is in a poor state of repair and needs resurfacing
2. The toilets to be replaced
3. The sink tap is loose and needs tightening
4. The walls, ceiling and internal doors need repainting
5. A bulkhead light (controlled by a PIR) to be fitted on the wall opposite the door to illuminate the steps

Note: The wiring needs inspecting by a qualified electrician as soon as possible

Lisa Clements

From: Cornwall Highways Enquiries <enquiries@cornwallhighways.co.uk>
Sent: 12 January 2023 08:04
To: Lisa Clements; Cllr John Bastin; Esther Richmond; secretary@mawnanschool.com
Subject: Mawnan Feasibility- Crossing Review
Attachments: EDG1622 Grove Hill, Mawnan Smith Review Report 17.11.20.pdf

Information Classification: CONTROLLED

Good morning

I would like to pass on thanks to all for your time at the school on Tuesday.

In terms of the outstanding query relating to the process behind the installation of the informal crossing point I can confirm the following:

The original proposal resulted from the original feasibility study funded via CNP in 2019 (shown as option A in the attached later review from 2020 – note this does have a pinch point/reduction in carriageway width). Further to this initial study, I understand the attached further review was undertaken in response to concerns raised by the parish council and headteacher/school in 2020. At the time I understand it was agreed that the pedestrian desire lines were not in fact located on the crossing points suggested in option A hence the commissioning of the second report I've attached in 2020. The 2020 report recommended that the Southern Grove Hill crossing was taken forward (shown as option B in the attached review) and this was subsequently agreed by the CNP resulting in what has since been designed and built.

There was a further query around streetlighting, and I understand the only discussion around lighting would have been if a formal crossing point/pedestrian island had been installed on Grove Hill it would need to have been lit. This was mentioned in paragraph 3.1.4, the report assessed putting a pedestrian refuge on grove hill and it was deemed not suitable due to carriageway widths (it would have been well below what we would consider an acceptable and standard width for a refuge). There is no design detailing streetlight provision. I can confirm the only viable design options provided for comment were detailed in the original feasibility study and the subsequent review from 2020 – essentially option A and B.

I hope this provides clarity around this matter but by all means come back to me if there are further queries/concerns.

Thanks again for your time on Tuesday.

Kind regards

Viv Bidgood | Highways Manager
Cornwall Highways | Highways
enquiries@cornwallhighways.co.uk 0300 1234 222
Western Group Centre, Radnor Road, Scorrier, TR16 5EH

Your ref:

My ref: LMP 2023

Date: 1st December 2022

Dear Mrs Lisa Clements
Mawnan

clerk@mawnan.org.uk

Local Maintenance Partnership 2023 - 2024

Firstly, thank you to all of the Town & Parish Councils that continue to support the Local Maintenance Partnership (LMP) and South West Coast Path (SWCP) initiatives.

The work that you and your contractors undertake each year is invaluable in keeping the Public Rights of Way open for the public to enjoy. Access to nature through our countryside is an essential part of community health and wellbeing, and your efforts to help maintain that access is now an important part of Cornwall's Green Infrastructure Strategy.

The Council is continuing to recognise the benefits of having local influence and management of community assets, such as the Public Rights of Way. Thus, we appreciate all that has been done so far, and we are interested in how we could support you to improve and extend your involvement with the management of environmental assets in your parish or towns.

If you are not currently a partner and wish to play a role in keeping the paths within your parish cut, then please get in contact with us using the details at the end of the letter.

Changes to the Grant

We are pleased to announce that the rates for next year's LMP and SWCP will be increased by 7.5%.

Therefore, in light of this, we are happy to offer the following estimated grants to you for the next financial year:

LMP [REDACTED] £721.62 - amount amended by CC 12.12.22
SWCP £905.07

You do not need to accept this offer now, as all of the documents will be sent in January 2023.

Changes to the Schedule

Although the grant figures will have changed to account for the increase, they may also have increased due to additional cuts or paths added due to works undertaken within the parish, or changes noted throughout the last year.

Any alterations made will be included on the schedule and the maps, which will be sent out in January 2023.

Payments and Invoices for 2022-23

If you haven't already done so, then please send your completed invoices to us. In order to be able to honour the payment, you will need to include the Purchase Order number and an invoice number. You should have received a PO number shortly after returning the Acceptance Form.

If you haven't received a PO number, then please email us at imp@cornwall.gov.uk , as we will not be able to make any payment without one.

Your Contact Details & Changes

In order to assist us in reaching the correct person, could you please make sure that your contact details are up to date. Any changes can be emailed to ptcchanges@cornwall.gov.uk, imp@cornwall.gov.uk and supplierdata@cornwall.gov.uk (the latter is crucial for Purchase Orders and payments, as they will only be sent to the address held).

We endeavour to make sure that the addresses we hold are up to date, but we do need to be informed of any changes to clerks / RFOs and email addresses.

Contacting Us

Please email using imp@cornwall.gov.uk , rather than individual officers' addresses, as this inbox will be monitored in the event of any staff absence.

Yours sincerely



Donald Martin
Countryside Team Leader
Natural Environment Service
Cornwall Council