



**MINUTES OF THE MAWNAN PARISH COUNCIL MEETING HELD ON THURSDAY 15<sup>th</sup> DECEMBER 2022 AT 7.30PM, IN THE MAWNAN BOWLING CLUB**

**Present:** Cllrs Brooksbank (Chair), Morris, Sadler, Reid, Potter & Whibley

**ALSO PRESENT:** 2 members of the public

3693.22 **TO RECEIVE APOLOGIES** – Cllr Bate

3694.22 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS** -- none noted

3695.22 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY** – none noted

3696.22 **TO RECEIVE AND APPROVE THE MINUTES OF THE 17<sup>th</sup> NOVEMBER 2022 FULL COUNCIL**

It was proposed subject to identified changes by Cllr Whibley seconded by Cllr Potter and **RESOLVED** that the minutes of the Parish Council meeting held on 17<sup>th</sup> November 2022 be approved and signed by the Chair  
on a vote being taken the matter was approved unanimously

3697.22 **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA –**

Cllr Whibley asked about the Trebah roadworks due in January as she was unable to find more details on the County highway site. The Clerk said that she no longer got specific notifications but rather had to check on them herself and that she put all information on the parish facebook page – she agreed to pass on details for how to access this service to councillors.

3698.22 **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**

**Ref. No: PA22/09943** Groveside Grove Hill Mawnan Smith TR11 5ER

It was proposed by Cllr Whibley, seconded by Cllr Brooksbank & **RESOLVED** that Mawnan Parish Council support this application. However in line with our NDP and the general parish feelings towards the 'dark skies' initiative within the area we would like to avoid unnecessary light pollution and would ask that all efforts be taken to minimise the effects of any velux or ceiling lights.

on a vote being taken the matter was approved unanimously

**Ref. No: PA22/09332** 2 Greenfields Close Mawnan Smith TR11 5EX

It was proposed by Cllr Whibley, seconded by Cllr Morris & **RESOLVED** that Mawnan Parish Council support this application.

on a vote being taken the matter was approved unanimously

**Ref. No: PA22/10311** Saffrons Budock Vean Lane Mawnan Smith TR11 5LH

It was proposed by Cllr Brooksbank seconded by Cllr Sadler & **RESOLVED** that Mawnan Parish Council defer to the expertise of the tree officer in this case, however this is based on them making a site visit/ assessment.

on a vote being taken the matter was approved unanimously

**Ref. No: PA22/10629** 9 Castle View Park Mawnan Smith Falmouth Cornwall

It was proposed by Cllr Brooksbank seconded by Cllr Sadler &

**RESOLVED** that Mawnan Parish object to this application. We have concerns that the trees in questions are not, as stated, Sessile Oak, but Holm oaks. We also feel that attempts should be made to have the trees reduced in size / pollarded first, before actioning removal in an effort to make safe - they are after all just the first 3 trees in a boundary line that spans the majority of the houses in nearby Elgin Court.

The loss of these mature trees would be seen from many of the footpaths and vantage points across the valley, exposing the homes to line of sight - something seen negatively in our NDP.

We ask that a full assessment be undertaken by the tree officer prior to any final decision being made.

on a vote being taken the matter was approved unanimously

**Ref. No: PA22/10692** 47 Shute Hill Mawnan Smith Falmouth Cornwall TR11 5HQ

It was proposed by Cllr Reid seconded by Cllr Whibley &

**RESOLVED** that Mawnan Parish Council support this application

on a vote being taken the matter was approved unanimously

**Ref. No: PA22/10012** Ridifarne Bar Road Helford Passage Hill Mawnan Smith TR11 5LF

It was proposed by Cllr Sadler seconded by Cllr Potter &

**RESOLVED** that Mawnan Parish Council do not completely support this application. We feel that the removal of such a large number of mature and iconic Monterey Pines would have a detrimental effect on the overall feeling of the area - but completely understand that they are aged specimens who are becoming more and more prone to dropping large branches.

We understand the concerns from the homeowner about the likelihood of accident on the adjacent footpath, as we ourselves have expressed worries about the footbed of the adjacent PRow on a number of occasions, which is significantly affected by the root structures of these exact trees and causes regular issues with erosion and access. We would ask that if at all possible any agreement to remove these trees is tied to works to properly reinstate the PRow footbed to a better standard.

Given the time it would take for any replacement trees to grow into a comparable canopy we wonder if there is any alternative measures that could be taken to reduce the bulk of some of the trees in question and retain some form to the area? The predominance of these pines in the immediate area is mentioned not only in the AONB but in our NDP and we would like to try to retain if at all possible.

on a vote being taken the matter was approved unanimously

There were additional discussions on standard comment made of 'we defer to the expertise of the tree officer' in relation to mainly TPO applications – is there enough capacity that the tree officers at County that they are actually making visits? The clerk had already noted that on a number of applications there do not appear to have tree officer consultee comments logged against them. She also said that there has been occasions that 5 day notices based on this comment were received back but that many of the areas in question (TPO status mainly) were put under protection in the 80s and trees had grown / not been managed since then – we had already discussed re-evaluating blanket/site TPOs within the parish. It was agreed to amend the standard comment to explicitly state that we expect a site visit to have taken place for our comment to defer to the tree officer to stand.

**3699.22 TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL**

None were listed, but the clerk noted that one had come in today for trees at Penwarne Farm – standard conditions to apply.

**3700.22 TO RECEIVE RECOMMENDATIONS FROM THE OFFICE & FINANCE COMMITTEE FOR SETTING THE BUDGET & PRECEPT FOR 2023/4 AND SOLAR GRANT BUDGET ALLOCATION\*\***

The proposed precept was explained; it was felt that not increasing it for the last 3 years whilst using General Reserves to bridge the gap was prudent giving the pressures to finance faced by the parish community it was now deemed necessary for a slight increase to the precept as we could not keep going at a deficit indefinitely.

It was felt that the allocation from the Solar Grant fund be increase only by inflation (10%) taking it to £3300.

It was therefore proposed by Cllr Brooksbank, seconded by Cllr Reid &

**RESOLVED** that the Parish Council precept for 2023/24 would be set at £53,200.00

It was proposed by Cllr Brooksbank, seconded by Cllr Sadler &

**RESOLVED** that the Parish Council budget for 2023/24 would be set at £58,945 with additional funding be used from general reserves

It was then proposed by Cllr Brooksbank , seconded by Cllr Reid &

**RESOLVED** that the Parish Council contribute £3300 from this year's Solar Grant income to the 2023/24 Donation & Grants budget line

on a vote being taken all three matters were approved unanimously

\*\*Please see O&F minutes of 15<sup>th</sup> December for full details of the agreed budget for 23/24 since meeting was held immediately before the Full Council meeting and papers have not been circulated.

**3701.22 APPROVAL OF THE LIST OF PAYMENTS FOR DEC 2022 & TO RECEIVE NOV 2022 BANK STATEMENT AND RECONCILIATION**

It was proposed by Cllr Whibley, seconded by Cllr Reid &

**RESOLVED** that accounts totalling £5768.27 Inc. VAT be approved for payment & duly signed

It was proposed by Cllr Brooksbank, seconded by Cllr Morris &

**RESOLVED** that the bank reconciliation presented totalling £114,469.87 (of which £35,763.84 is retained Solar Grant Fund) for the month of November 2022 be received & approved as a true record.

on a vote being taken both the matters were approved unanimously

**3702.22 TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES not already made by clerk**

Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant Agenda item given in the Associated Papers during the full council meeting.

The clerk explained a further set of correspondence regarding noise complaint about functions taking place at Carwinion House following the recent planning application from nearby residents. She had tried to find out from the planning officer who to refer this to as it was a condition of the application but had been told that it was Environmental Health issue who said it was Planning Enforcement, who said it was the Planning Officer ... She had referred this back to the original complainant advising them to notify ALL these departments about this issue.

It was agreed to highlight this with County Cllr Bastin to see if he knew who was responsible for enforcing the conditions of a planning application.

Cllr Whibley raised the Hotel Meudon presentation this afternoon, which she attended as a resident. She had learnt that not all residents in the immediate area had received a hand-delivered invitation

with the immediate neighbours being left out. The Hotel representative had admitted that the communication strategy did appear to be flawed but that they had seen about 40 people at the session by 6.30pm, more that attended the first presentation. The clerk was asked if she could get hold of the presentation to circulate to councillors.

**3703.22 TO CONSIDER PARISH TOILET UPGRADING WORKS (pending electrical testing) –**

The delay on agreeing works pending an electrical check on the fuseboard situated in the cupboard slated for removal was mentioned. It was however noted that unless the electrical works were completed by the office return in January works would be taken to another contractor to allow the specification to be readied.

**3704.22 TO RECEIVE INFORMATION AND MAKE DECISIONS ON NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS AND CLIMATE CONSCIOUS MAWNAN**

Cllr Whibley noted the purchase of a new padlock for the Maenporth slipway and asked if she could collect to install. The clerk said that this has already been done (on the day of delivery). Cllr Potter raised the Durgan parking issue, as he had not seen any reply to the information what was agreed to be sent onto V. Bidgood from the Durgan residents, although he had seen the information from the clerk about the costs of enforcement in another parish. The clerk said that she too had heard nothing back about it, although it had been sent on with a question about the costs of enforcement officers. She would try chasing this up on Monday, along with the meeting with the primary school in January. Following this Cllr Potter asked who would receive any monies levied in fines.

**3705.22 REPORTS FROM OTHER GROUPS / INDIVIDUALS**

- Cllr Whibley apologies for her partial attendance at the last CNP meeting due to technical issues with her connection. She also said that she would be unable to attend the next Climate Group meeting due to a diary clash – Cllr Morris offered to take this over.
- She then asked about the state of the grit bins in the parish – did we have locations for all of these and what state were they currently at? The clerk said that these were Highways property, not the PC and that she was not sure if there was a map of their locations, however the Shute Hill bin had been emptied of its full 100l capacity over the weekend and although a 2<sup>nd</sup> free fill had been promised by CORMAC this would be done on their timescale; we are not viewed as a highways priority route.
- She also expressed concern that the road drains were full of leaves and were not being cleared. She asked that a date for this be sought (it needed to be noted that there had been no reports made to the clerk about overflowing drains).
- The Friends of Meudon Woods were no further forward with the efforts to address issues within the woodland through volunteer means – there had been no response from County Estates as yet about insurance cover.
- Xmas Lights Group – there would be likely a request to provide support for the storage of the parish xmas lights coming forward once again from this group in the New Year as their current storage location was problematic.
- Christmas Tree Recycling – she said that information from the CNP included details that only those with garden waste permits would have trees recycled from the kerb this year – everyone else would need to cut up and take to the Household Waster centre at Mabe – and wanted to have this circulated to the community. The clerk said that this had already on the parish website and facebook pages, along with the community noticeboard.
- Cllr Whibley also reported back on the recent Coronation Celebration meeting. Unfortunately this only had 2 attendees, possibly because of the bad weather or the football. Mrs Toland was also likely to be unavailable for the next 3 months to provide any leadership, as she had done for the Jubilee Celebrations so someone else would be needed to push this forward. A second meeting, organised by the PC, for January was suggested by Cllr Sadler with notice to be given

at the January PC meeting (or whenever the Hotel Meudon application came forward) as there were likely to be more attendees than normal.

- Cllr Morris reported back briefly from the Helford Conservation Group meeting, saying the new boys were now in place protecting the seagrass beds.

**3706.22 REPORT FROM CORNWALL COUNCIL WARD MEMBER**

Cllr Bastin brought up the 'Devolution Deal for Cornwall' information that was being circulated (this was already up on our website etc) and the extraordinary CNP meeting about this on the 25<sup>th</sup> January. Cllr Reid asked when these meetings were likely to return to physical venues as it was often better to discuss such large and important things in person, rather than on a screen.

Cllr Bastin was also asked if he knew anything about Tree officers; how many were there and were they actually able to provide consultation comments on all planning applications received? He said as far as he was aware there were currently on 2 tree officer for the whole of county.

He also responded to Cllr Potters comments about the costs of enforcement officers – he noted that Constantine had bought in capacity through Falmouth Town Council and this might still be a possible route, rather than looking to employ/buy from County.

He would also look into a location map of grit bins for us.

**3707.22 TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES POSITION OF NOMINEES FOR CO-OPTION**

The clerk said that there were still no further volunteers to take up the 2 council seats. It was suggested to have this as a 'floating item' at future meetings where there it could be mentioned were a greater than normal attendance.

**3708.22 DECISION ON VENUE FOR THE REGULAR PARISH COUNCIL MEETINGS FOLLOWING 6 MONTH TRIAL AT THE BOWLING CLUB**

The clerk said she had only received 3 public comments – 1 to remain, 1 to decamp back to the MMH and the other to split venues – so they were of little help. Cllr Whibley thought that the lack of wi-fi and the possibility of hybrid meetings or meetings needing projectors and screens meant that the MMH would be a better venue. It was further discussed and agreed to remain at the Bowling Club for regular parish council meetings but if it is felt that there is something that would cause a larger than average response (say a large planning application) then the Memorial Hall would be the preferred venue and all efforts made to secure it.

**3709.22 ITEMS FOR INCLUSION AT THE NEXT MEETING – outstanding grants, new office accommodations, co-options**

**3710.22 MATTERS OF COMMUNITY CONCERN - none noted**

**3711.22 DATE & TIME OF NEXT MEETING: 19<sup>th</sup> JANUARY 2023 AT 7.30PM IN THE MAWNAN BOWLING CLUB**

Meeting finished at 9.10pm

**Item 3701.22-** - payments for Dec 2022

Voucher	Code	Supplier	VAT	Total
231	Telephone Box	X2 Connect Ltd	20.72	124.32
232	Toilet - Cleaning & Materials	KC Payne	0.00	300.00
233	Clerks Salary (inc PAYE & NI)	clerk	0.00	1,106.16
233	Graveyard Maintenance/ Grounds	clerk	0.09	1.62
234	S19 - Junior Playing Field	R Sanders	50.00	300.00
235	Toilets - Utility Charges	EDF energy	0.00	11.00
236	Clerks Pension Contribution	Nest Pensions	0.00	38.19
237	Parish Pension Contribution	Nest Pensions	0.00	83.54
238	Clerks Salary (inc PAYE & NI)	HMRC	0.00	382.20
239	Parish NI contribution	HMRC	0.00	287.36
240	Telephone & Internet	PlusNet	6.62	39.72
241	Graveyard Maintenance/ Grounds	Robbie's Garden Services	0.00	433.35
242	Toilets - Utility Charges	WaterPlus	0.00	55.03
243	S19 - Junior Playing Field	R Sanders	15.00	90.00
243	Grass Cutting	R Sanders	20.00	120.00
243	S19 - Carwinion Playing Field	R Sanders	33.00	198.00
244	Subscriptions	ICO	0.00	35.00
245	Parish Council Websites	Webhosts UK Ltd	9.48	56.87
246	Miscellaneous Expenses	Lock Shop Warehouse	4.80	28.79
247	Postages	Royal Mail	0.00	5.44
248	Miscellaneous Expenses	ASDA	0.00	6.49
249	Course/Conference fees	CALC	8.00	48.00
250	Course/Conference fees	CALC	6.00	36.00
251	Grass Cutting	R Sanders	20.00	120.00
251	S19 - Carwinion Playing Field	R Sanders	143.00	858.00
251	S19 - Junior Playing Field	R Sanders	165.00	990.00
252	Miscellaneous Expenses	Lidl - falmouth	0.53	3.19
252	Miscellaneous Expenses	Lidl - falmouth	0.00	10.00
<b>TOTAL FOR PAYMENT</b>			<b>£502.24</b>	<b>£5768.27</b>

**Mawnan Parish Council**

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
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*Name and Role (RFO/Chair of Finance etc)*

<b>Bank Reconciliation at 01/12/2022</b>			
	Cash in Hand 01/04/2022		107,737.90
	<b>ADD</b> Receipts 01/04/2022 - 01/12/2022		59,097.36
			166,835.26
	<b>SUBTRACT</b> Payments 01/04/2022 - 01/12/2022		52,365.39
<b>A</b>	<b>Cash in Hand 01/12/2022</b> (per Cash Book)		<b>114,469.87</b>
	Cash in hand per Bank Statements		
	Petty Cash 01/05/2021	0.00	
	95 Day Saver Account - Nationwide 01/08/2022	32,763.84	
	Deposit Account - Lloyds 01/12/2022	79,602.67	
	Current Account - Lloyds 01/12/2022	2,103.36	
			<b>114,469.87</b>
	Less unrepresented payments		114,469.87
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>114,469.87</b>
	<b>A = B Checks out OK</b>		

**Item 3702.22-** Correspondences.

	<b>Rec'd</b>	<b>Description</b>	<b>From</b>	<b>actions</b>	<b>Agenda</b>
1	19.11.22	Complaint about state of post box in village	Royal Mail	Clerk dealt	11
2	21.11.22	Complaints about Forest for Cornwall free trees email	Resident	Clerk dealt	12
3	21.11.22	Grove hill traffic works query (from Nov mtg)	Cormac/ Highways	For info	12
4	22.11.22	Information for the Councillor Advocate – D&C Police	D&C Liaison	pending	
5	22.11.22	Youth Provision Review	L Davey, CC	To Cllr Bate	
6	28.11.22	Notification of External Auditor appointment	SAAA	Clerk for info	
7	30.11.22	Invitation to Hotel Meudon Presentation	Lucy Pearce, Hotel	Clerk dealt	6
8	1.12.22	Complaint about Durgan xroads mud	resident	Clerk dealt	12
9	5.12.22	Mayor For Cornwall	CC+ LetCornwallDecide	For info	5

10	5.12.22	Receipt of Hotel Meudon planning letter	CC – planning office	pending	6
11	6.12.22	Request from CALC re: cost of living/shared prosperity fund	CALC	pending	
12					

**Explanation of actions:**

*Clerk dealt – clerk has replied/actioned*

*Full council – already on agenda*

*for info - forwarded to all councillors; no specific response necessary*

*Pending –may need further investigation/discussion*

DRAFT