

8th December 2022



Dear Councillor,

You are summoned to attend a meeting of Mawnan Parish Council Office and Finance Committee on Thursday 15th at 7.00pm in the Mawnan Bowling Club, Carlidnack Road. THIS WILL BE PRIOR TO THE FULL COUNCIL MEETING

Yours faithfully,

Lisa Clements
Clerk to the Parish Council

AGENDA

- 1) TO RECEIVE APOLOGIES FOR ABSENCE**
- 2) MEMBERS TO DECLARE DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY EXCEEDING £50 & TO CONSIDER REQUESTS FROM COUNCILLORS FOR DISPENSATIONS**
- 3) PUBLIC COMMENTS ON ITEMS ON THE AGENDA**
- 4) TO DISCUSS CURRENT/ FUTURE RESERVES**
- 5) TO DISCUSS THE ANNUAL SOLAR GRANT ALLOCATION INTO THE BUDGET & PROPOSAL FOR FULL PARISH COUNCIL**
- 6) TO AGREE THE PRECEPT/ BUDGET TO BE PROPOSED AT THE FULL COUNCIL MEETING**



Associated papers:

Item 4: predicted End of Year position looks to have £77077 in Earmarked Reserves (of which £40800 is Solar Grant) and £29073 in General Reserves

Item 5: Given the current RPI position we look to be receiving about £8100 in February, taking the Solar Grant Fund up to £40,800 +/-, £15,000 we have ringfenced for the MUGA.

Historic grant info: -

	Donations budget	Solar Farm topup	Total	Awards	Variation (- from general reserves)	
2018/19	2000	5000	7000	7320	-320	
2019/20	2000	5000	7000	6122	878	
2020/21	2000	1000	3000	1877	1877	+ £2227 shortfall grants
2021/22	2000	5000	7000	7514	-514	inc £5000 to Anvil trust for rooflight repairs
2022/23	2080	3000	5080	4295	785	

Item 6: draft budget (amended, so Version 3) attached.

Current proposal is increase the precept by 6% to £53,200. It would see an average Band D property increase of £3.17 per household. This would leave a shortfall to be taken from our General Reserves of £3,145.

To cover the proposed budget figure of £58,945 completely we would need to increase the precept by 12.3% or £6.46 per Band D property

Mawnan Parish Council
Reserves Balance
2022-2023

<u>Reserve</u>	<u>Opening Balance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>Current Balance</u>	<u>2023/24 projection</u>	<u>NOTES</u>
Earmarked							
Helford Carpark Trust - donation from helford car park for works to immediate area	200.00				200.00	0.00	Offset against bin collections
H&S - health & safety contingency budget. Clerk to use for emergencies	937.01	62.99			1,000.00	1,000.00	remain same
Graveyard Contingency - works contingency fund - not for maintenance	3,905.00		700		3,205.00	3,205.00	2022/23 spend = refund of fees.
Election Expenses - small pot for election expenses if necessary - to increase £250 pa until next election	745.00	505.00			1,250.00	1,500.00	increase as agreed
Solar Grant Funding - Agreement that £15000 be ringfenced to provide an for the MUGA Project - April 2022 O%F	37,468.84	-4,705.00			32,763.84	40,800.00	looking to be close to £8K income in Feb 2023
Burial Fees - income from burials, memorials etc. to be carried forward into next years budget to offset maintenance	5,200.00	-5,200.00		2,575.00	2,575.00	0.00	22/23 final balance rolls into maintenance
Small Business rates grant (Public Services) - rates grant for toilets - to be used for upgrading public services	8,785.24				8,785.24	8,785.24	pending works
Smaller Projects - specific funding smaller projects where specific funding has been received. £1000 agreed for Climate Change Group works (-£215)	785.00				785.00	785.00	change to 'Climate Group works' as reserved pot ... no works done in 3 years (except public trees)
NDP - parish pot. reserve agreed of original £5000 in 2017. to be rolled forward until spend/finished	2,565.45		859.90		1,705.55	1,705.55	change to JPF rolling fund, for repair/ upgrades. Annual increase of £ ? Proposed
MUGA Project - yet to be allocated from general reserves. funding to go towards MUGA project by Carwinion Trust		10,000.00			10,000.00	10,000.00	pending works
Jubilee Reserve - reserves transferred to budget line spend 24.4.22	-234.94	5,000.00	4,873.13		-108.70	3,000.00	Change to Coronation Funds and reinstate
Roads & traffic- for traffic calming works		10,000.00	99.49		9,900.51	2,500.00	?? What for apart from possible speed signs
CIL funding - used for ongoing CIL funding. CFW of 512.45 from 2021/22 when this was a budget line only		512.45		3,284.29	3,796.74	3,796.74	similar to Solar grant fund - infrastructure offsetting. £1000 commitment to jpf zipwire pending 22/23
TOTAL	60,356.60	16,175.44	6,532.52	5,859.29	75,858.18	77,077.53	

Created by  Scribe

End of Year 2022/23 Prediction:**TOTAL RESERVE****77,077.53****GENERAL FUND****29,073.67****TOTAL FUNDS****106,151.20**

**Mawnan Parish Council
Budget Report**

Code	Title	Cost Centre	Notes	Receipts	Payments	Cost Centre Subtotal
1	Office Rent (+Rates & Storage)	Administration/Rent	office rent:£3228; storage£198		3,550.00	
2	Office Supplies	Administration/Rent	printer inks £250; paper £50		470.00	
3	Telephone & Internet	Administration/Rent	contract £32.8pm till oct 23		450.00	
4	Land Registry Searches	Administration/Rent			10.00	
5	Books	Administration/Rent	new Arnold Baker(V13/14) £140?		0	
6	Postages	Administration/Rent	£120 - agenda etc. £40 graveyard		200.00	4,680.00
7	Insurances	Insurance			800.00	800.00
8	Meeting Room Hire	Meeting Room Hire	30% increase @ Bowling Club		500.00	500.00
9	Internal Audit Fee	Internal Audit Fees			225.00	225.00
10	External Audit Fee	External Audit Fees			350.00	350.00
11	Parish Council Websites	Parish Council Websites			60.00	60.00
12	Publications	Publications	Reprint & redesign of footbath leaflet likely to be needed.		0	0.00
13	Clerks Salary (inc PAYE & NI)	Salaries			14,500.00	
14	Parish NI contribution	Salaries			900.00	
15	Clerks Pension Contribution	Salaries	estimate - based on current info (remember paid from clerk's wages)		500.00	
16	Parish Pension Contribution	Salaries			1,200.00	
17	Mileage & Parking	Salaries			50.00	17,150.00
18	Course/Conference fees	Training & Conference Fees	includes £800 for CILCA (clerks course)		1,200.00	
19	Mileage & Parking	Training & Conference Fees			50.00	1,250.00
20	Allowances	Allowances			100.00	100.00
21	Subscriptions	Subscriptions	SLCC £180; CALC ££570; HVMCGE100, SCRIBE £505, ICO £35,		1,500.00	1,500.00
23	LMP / SWCP Footpaths	Paths & Open Spaces	cutting contract £1400pa x 3yrs	1,500.00	2,000.00	
24	Weeds	Paths & Open Spaces	cutting contract £760 pa x 3yrs		1,000.00	
25	Grass Cutting	Paths & Open Spaces	cutting contract £1355 pa x 3yrs		1,500.00	
26	Footpath Repairs	Paths & Open Spaces			100.00	4,600.00
27	Toilet - Cleaning & Materials	Public Services	contract £3600 pa.		3,800.00	
28	Toilets - Utility Charges	Public Services	(new contract - approx 100 cubic M)		600.00	
29	Toilets - Repairs & Maintenance	Public Services	funding required for refurbishment works		200.00	
30	Rubbish Bins	Public Services	contract for current bins £1830		2,000.00	
31	Telephone Box	Public Services	needs repainting/ refurb		100.00	
32	Bus Shelter	Public Services	no significnat works		50.00	6,750.00
33	Miscellaneous Expenses	Misc			0	0.00
39	S19 - Carwinion Playing Field	S19 - Carwinion Playing Field	cutting contract £4590 pa x 3yr + insurance £1400		8,000.00	8,000.00
40	S19 - Junior Playing Field	S19 - Junior Playing Field	cutting contract £1850 pa x 3yr + insurance £1600		6,000.00	6,000.00
41	S234 (PH Act) - AED Grant	S234 (PH Act) - AED Grant	agreement to increase -Red Lion only		150.00	150.00
38	Post Office.. (. Act 1954; S51)	Donations & Grants	current costs of hall rental		1,350.00	
42	Donations/ Grants	Donations & Grants	£80 shute hill ??		2,080.00	3,430.00
43	Graveyard Training	Graveyard				
44	Graveyard Resources (Books/Forms/Travel etc)	Graveyard			50.00	
45	Graveyard Maintenance/ Grounds	Graveyard	cfw from burial fees 22/23 £2500: contract £5200 pa		3,000.00	
46	Graveyard Rates	Graveyard			350.00	
52	burial fees	Graveyard		1,000.00		3400
47	Precept	Precept		53200		
49	Bank Interest	Bank Interest		100.00		
51	Solar Grant	Earmarked Reserves				
53	Election Expenses	Earmarked Reserves				
54	Graveyard Contingency	Earmarked Reserves				
55	H&S	Earmarked Reserves				
56	Helford carpark Trust	Earmarked Reserves	£200 to be offset against Rubbish Bins			
58	Small Business Rates Grant (toilets)	Earmarked Reserves				
59	CIL Payments	Earmarked Reserves	£1000 (approx) to be used to replace zipwire cableway			
60	Smaller Projects - Specific Funding	Earmarked Reserves				
61	Jubilee Celebrations	Earmarked Reserves	change to Coronation Celebration for 2023			
62	Roads & Traffic	Earmarked Reserves				
				55,800.00	58,945.00	58,945.00