

8<sup>th</sup> December 2022



Dear Councillor,

**You are summoned to attend a meeting of Mawnan Parish Council on Thursday 15<sup>th</sup> December 2022 at 7.30pm in the Mawnan Bowling Club.**



Please find attached the agenda for our meeting. We ask that if any member of the public has issues they would like to raise that they contact the clerk prior to the meeting so that we can best manage them. Please remember that the time allotted for *Matters of Community Concern* is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

Lisa Clements, Clerk to the Council



### Agenda

- 1) **TO RECEIVE APOLOGIES**
- 2) **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS.**
- 3) **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**
- 4) **TO RECEIVE AND APPROVE THE MINUTES OF THE 17<sup>TH</sup> NOVEMBER 2022 FULL COUNCIL**
- 5) **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA**
- 6) **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**
  - Ref. No: PA22/09943** Groveside Grove Hill Mawnan Smith TR11 5ER  
Proposed external staircase and loft conversion over garage
  - Ref. No: PA22/09332** 2 Greenfields Close Mawnan Smith TR11 5EX  
Single-storey rear extension to existing bungalow.
  - Ref. No: PA22/10311** Saffrons Budock Vean Lane Mawnan Smith TR11 5LH  
Works to trees subject to a Tree Preservation Order (TPO), works include felling of 1no. Ash tree and 4no. Oak trees
  - Ref. No: PA22/10629** 9 Castle View Park Mawnan Smith Falmouth Cornwall  
Works to trees subject to a Tree Preservation Order. Works include the felling of three sessile oak trees.
  - Ref. No: PA22/10692** 47 Shute Hill Mawnan Smith Falmouth Cornwall TR11 5HQ  
Proposed single storey rear extensions, conversion of garage, internal alterations and replacement windows



- 7) TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL
- 8) TO RECEIVE RECOMMENDATIONS FROM THE OFFICE & FINANCE COMMITTEE FOR SETTING THE BUDGET & PRECEPT FOR 2023/4 AND SOLAR GRANT BUDGET ALLOCATION
- 9) APPROVAL OF THE LIST OF PAYMENTS FOR DEC 2022 & TO RECEIVE NOV 2022 BANK STATEMENT AND RECONCILIATION
- 10) TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES not already made by clerk  
Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant Agenda item given in the Associated Papers during the full council meeting.
- 11) TO CONSIDER PARISH TOILET UPGRADING WORKS (pending electrical testing)
- 12) TO RECEIVE INFORMATION AND MAKE DECISIONS ON NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS AND CLIMATE CONSCIOUS MAWNAN (on street parking issues at Carwinion & Nansidwell)
- 13) REPORTS FROM OTHER GROUPS / INDIVIDUALS (inc report following the Coronation volunteer meeting on 9th Dec)
- 14) REPORT FROM CORNWALL COUNCIL WARD MEMBER
- 15) TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES & POSITION OF NOMINEES FOR CO-OPTION
- 16) DECISION ON VENUE FOR THE REGULAR PARISH COUNCIL MEETINGS FOLLOWING 6 MONTH TRIAL AT THE BOWLING CLUB
- 17) ITEMS FOR INCLUSION AT THE NEXT MEETING
- 18) MATTERS OF COMMUNITY CONCERN
- 19) DATE & TIME OF NEXT MEETING: 19<sup>th</sup> JANUARY 2023 AT 7.30PM venue TBC



Further information & associated papers for this agenda can be found on the parish council website [www.mawnan.org.uk](http://www.mawnan.org.uk)



**Item 10-** Correspondences. If councillors wish to see any more information on individual items this will need to be requested from the clerk.

	Rec'd	Description	From	actions	Agenda
1	19.11.22	Complaint about state of post box in village	Royal Mail	Clerk dealt	11
2	21.11.22	Complaints about Forest for Cornwall free trees email	Resident	Clerk dealt	12
3	21.11.22	Grove hill traffic works query (from Nov mtg)	Cormac/ Highways	For info	12
4	22.11.22	Information for the Councillor Advocate – D&C Police	D&C Liaison	pending	
5	22.11.22	Youth Provision Review	L Davey, CC	To Cllr Bate	
6	28.11.22	Notification of External Auditor appointment	SAAA	Clerk for info	
7	30.11.22	Invitation to Hotel Meudon Presentation	Lucy Pearce, Hotel	Clerk dealt	6
8	1.12.22	Complaint about Durgan xroads mud	resident	Clerk dealt	12
9	5.12.22	Mayor For Cornwall	CC+ LetCornwallDecide	For info	5
10	5.12.22	Receipt of Hotel Meudon planning letter	CC – planning office	pending	6
11	6.12.22	Request from CALC re: cost of living/shared prosperity fund	CALC	pending	
12					

**Explanation of actions:**

*Clerk dealt – clerk has replied/actioned*

*Full council – already on agenda*

*for info - forwarded to all councillors; no specific response necessary*

*Pending –may need further investigation/discussion*

**Item 11** – electrical survey not yet completed. Defer until January.

**Item 12** – on street parking issues – request to add last month but no further info provided.

**Item 13** – hopefully some feedback will be available from the preliminary Coronation event meeting taking place on Friday 9<sup>th</sup> December.

**Item 15** - still 2 co-option vacancies open with no contact being made to the clerk.

**Item 16** - 6 month trial of using the Bowling Club is up. 3 public comments received about current venue; 1 to remain, 1 to revert to MMH and 1 to share between both!

Please note the Parish Offices will be closed from Tuesday 20<sup>th</sup> December 2022 (clerk will be working in the office on Tuesday morning only if necessary) until Wednesday 4<sup>th</sup> January 2023. Email & phone messages **WILL NOT** be checked during this period.





**MINUTES OF THE MAWNAN PARISH COUNCIL MEETING HELD ON THURSDAY 15<sup>th</sup> NOVEMBER 2022 AT 7.30PM, IN THE MAWNAN BOWLING CLUB**

**Present:** Cllrs Brooksbank (Chair), Bate, Morris, Sadler, Reid, Potter & Whibley

**ALSO PRESENT:** 2 members of the public

**3674.22 TO RECEIVE APOLOGIES:** County Councillor J Bastin

**3675.22 MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS** -- none noted

**3676.22 PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY** – none noted

**3677.22 TO RECEIVE AND APPROVE THE MINUTES OF THE 20<sup>th</sup> OCTOBER 2022 FULL COUNCIL**

Note 3665.22 Cllr Bate confirmed not all training completed to date. A further group of 5 members to be trained tomorrow and Cllr Bate will be then able to train any remaining members.

**Note 3657.22 Cllr Whibley – replace “would simply end up being given to non-residents” to “would simply be sold or sold on to non residents”**

It was proposed subject to identified changes by Cllr Sadler seconded by Cllr Morris and

**RESOLVED** that the minutes of the Parish Council meeting held on 20<sup>th</sup> October 2022 be approved and signed by the Chair

on a vote being taken the matter was approved unanimously

**3678.22 ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA** (noticeboard repairs, graveyard contractor meeting; Meudon planning letter)

- Noted that noticeboard repairs due to be done shortly.
- Graveyard Contractor negotiations confirmed and agreed.
- Meudon letter been sent to the County Council (cc to J Bastin).
- Additional items discussed: Durgan parking – noted email from Cllr Potter and agreed to support request to Viv Bidgood to proceed with agreed solution to Durgan lane parking noting continued need for access for unloading. Issue of disabled parking was raised but noted that this is a National Trust item. Would also be useful to be able to identify times for any boat launches from Durgan Beach to seek to prevent clashes on the road.
- Previous issue of signatories was raised but noted that Cllr Moyle not in attendance so unable to finalise.

**3679.22 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**

**Ref No. PA22/09837** Muggles End Little In Sight Mawnan Smith Falmouth

It was proposed by Cllr Whibley seconded by Cllr Sadler &

**RESOLVED** that Mawnan Parish Council would support the determination of the County Tree Officer in this matter.

on a vote being taken the matter was approved unanimously

**Ref. No: PA22/08249** Navas Hill House Bosanath Valley Mawnan Smith TR11 5LL

It was proposed by Cllr Sadler seconded by Cllr Morris &

**RESOLVED** that Mawnan Parish Council support this application but have remaining concern over the visibility of the solar panels and seek a condition to ensure no further panels are allowed at this site in the future

on a vote being taken the matter was approved unanimously

**Ref. No: PA22/09904 Penwarne Manor Penwarne Mawnan Smith TR11 5PH**

It was proposed by Cllr Brooksbank seconded by Cllr Whibley &

**RESOLVED** that Mawnan Parish Council would support the determination of the County Tree Officer in this matter.

on a vote being taken the matter was approved unanimously

3680.22 **TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL –**  
Read out

3681.22 **APPROVAL OF THE LIST OF PAYMENTS FOR NOV 2022 & TO RECEIVE OCT 2022 BANK STATEMENTS AND RECONCILIATIONS**

It was proposed by Cllr Sadler, seconded by Cllr Whibley &

**RESOLVED** that accounts totalling £3,531.12 Inc. VAT be approved for payment & duly signed

It was proposed by Cllr Whibley, seconded by Cllr Bate &

**RESOLVED** that the bank reconciliation presented totalling £118,178 (of which £35,763.84 is retained Solar Grant Fund) for the month of October 2022 be received & approved as a true record.

on a vote being taken both the matters were approved unanimously

3682.22 **TO RECEIVE RECOMMENDATIONS FROM THE OFFICE & FINANCE COMMITTEE FROM THE OCTOBER MEETING (this includes the 5 year review of Policies , date for budget /precept setting and proposal for a budget for the Coronation Celebrations 2023)**

JW noted the reference to Planning Committee and questioned whether 2 members is sufficient. It was agreed Cllr Morris would join this Committee.

It was proposed by Cllr Brooksbank and seconded by Cllr Whibley &

**RESOLVED** to approve the revisions for the Policies as identified in the 5 year review noting the minor alteration for the Planning Committee membership

on a vote being taken the matter was approved unanimously

It was proposed by Cllr Brooksbank and seconded by Cllr Sadler &

**RESOLVED** that a nominal budget of £3,000 be set aside for any Coronation Celebrations for 6<sup>th</sup> May 2023 noting that improved management of the process was required to avoid repetition of issues around the Queens Jubilee event in 2022.

on a vote being taken the matter was approved unanimously

It was proposed by Cllr Brooksbank and seconded by Cllr Morris &

**RESOLVED** to support ongoing discussion with the Mawnan Memorial Hall to seek agreement for provision of new Parish Council office at the Memorial Hall subject to terms to be agreed at future Parish Council meeting.

on a vote being taken the matter was approved with 1 objection

It was noted that the Parish Precept would be finalised at the 15th December Parish Council meeting but having regard to today's announcement that Councils may now be increased by up to 5% without referendum. The O&F committee were to meet at 7pm just before the Full Council Meeting on this evening to finalise their recommendations.

- 3683.22 TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES not already made by clerk**  
 Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant Agenda item given in the Associated Papers during the full council meeting.  
 Item 9 – Durgan New Year roadworks – no information available and no councillor was aware of these works, nor of the footway works on Grove Hill near the School. It was requested that the Clerk circulate details of any roadworks in the village to all councillors so as to be aware if asked by members of the parish.  
 Item 10 – Mayor – request to confirm the letter was sent.
- 3684.22 TO CONSIDER PARISH TOILET UPGRADING WORKS (following further site visit)**  
 Revised specification was welcomed but it was agreed that the serious concerns with regard to electrical safety in the building needs to be addressed as a priority. Only once that is safely resolved can the final specification be agreed to be affordable.
- 3685.22 TO RECEIVE INFORMATION AND MAKE DECISIONS ON NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS AND CLIMATE CONSCIOUS MAWNAN.**
- Cllr Whibley was unable to fully attend the CNP Climate Working Group due to technical issues with MS Teams software. Cllr Reid expressed opinion that in person meetings were much more preferable. Cllr Whibley has had the minutes of the noted meeting and will review to pass on any items of beneficial interest.
  - Cllr Whibley advised no items raised with regard to the footpaths, only that it is increasingly muddy. Reminder letter is needed to be sent to Cormac to ensure that now dangerous section of the Coast Path near Mawnan Church is resolved as soon as possible.
  - Cllr Bate reported on Speedwatch. Subject to final training, hoping to get speed detector locations agreed so that can proceed.
  - Question as to who is now editing the Mawnan Diary as this appears to have gone into a vacuum.
- 3686.22 REPORTS FROM OTHER GROUPS / INDIVIDUALS**
- Cllr Whibley confirmed that following a meeting with Cllr Brooksbank at the Junior Playing Field a list of works had been provided to the Clerk. Cllr Bate advised that she is meeting with Parents at the School and the Pre-School and will raise support for the JPF with both groups. Cllr Whibley agreed to forward the list of works to Cllr Bate for information. It was noted that any groups established should be on a similar basis to the Carwinion Self-Management Group with at least 1 Parish Councillor attending.
  - Cllr Whibley noted that the Armistice Day Service had been well received by those attending and went well.
  - Cllr Whibley confirmed that the Mawnan Xmas Lights switch on is on the 2<sup>nd</sup> December.
- 3687.22 REPORT FROM CORNWALL COUNCIL WARD MEMBER**  
 Cllr Bastin was unable to attend but had forwarded a note via the Clerk to confirm that Government plans for a County Mayor had been specifically raised in the Autumn Statement of the Chancellor of the Exchequer
- 3688.22 PARLIAMENTARY BOUNDARY REFORM – CONSULTATION ON PROPOSED CHANGES**  
 Noted comments that this does not affect this parish.

**3689.22 TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES & POSITION OF NOMINEES FOR CO-OPTION AND TO ASSIGN 'ROLES & RESPONSIBILITIES' IF APPROPRIATE**

There had been no further public interest made to fill the 2 remaining vacancies made to the clerk.

Roles & Responsibilities were discussed and agreed:

Burials Committee – to now include Cllr Morris

Staffing Committee – to now include Cllrs Brooksbank & Sadler

MUGA/Youth Project – noted the schedule provided suggested 4 Councillors for this but it was agreed that 2 would be sufficient

It was proposed by Cllr Brooksbank and seconded by Cllr Whibley

**RESOLVED** that the changes to Role & Responsibilities as discussed be actioned immediately

on a vote being taken the matter was approved unanimously

**3690.22 ITEMS FOR INCLUSION AT THE NEXT MEETING** – parish upgrading works; on-street parking issues (Carwinion & Nansidwell), Toilets, Coronation proposals (if any received)

**3691.22 MATTERS OF COMMUNITY CONCERN** – none noted

**3692.22 DATE & TIME OF NEXT MEETING: 15<sup>TH</sup> DECEMBER 2022 AT 7.30PM @ MAWNAN BOWLING CLUB** - Cllr Bate gave her apologies in advance for this meeting

Meeting finished at 8.35pm



**Item 3681.22** – - payments for Nov 2022 & bank rec. for Oct 2022

Voucher	Code	Supplier	VAT	Total
211	Toilet - Cleaning & Materials	KC Payne	0.00	300.00
212	Clerks Salary (inc PAYE & NI)	clerk	0.00	1,484.37
213	S19 - Junior Playing Field	R Sanders	30.00	180.00
214	Toilets - Utility Charges	EDF energy	0.00	10.00
215	Clerks Pension Contribution	Nest Pensions	0.00	37.66
216	Parish Pension Contribution	Nest Pensions	0.00	82.38
217	Telephone & Internet	PlusNet	5.40	32.40
218	Graveyard Maintenance/ Grounds	Robbie's Garden Services	0.00	433.35
219	S19 - Carwinion Playing Field	R Sanders	86.00	516.00
220	Grass Cutting	R Sanders	40.00	240.00
221	Books	clerk	0.00	17.99
222	Roads & Traffic	clerk	0.00	3.27
223	Toilet - Cleaning & Materials	clerk	0.00	3.30
224	Graveyard Resources (Books/Forms/Travel etc)	clerk	0.09	1.62
225	Toilets - Utility Charges	WaterPlus	0.00	60.97
226	S19 - Carwinion Playing Field	Treve Young	0.00	60.00
227	S19 - Junior Playing Field	Treve Young	0.00	20.00
228	Postages	Royal Mail	0.00	9.52
229	Miscellaneous Expenses	RBL	0.00	14.53
230	Office Supplies	Amazon	1.40	8.39
<b>Total</b>			<b>£164.14</b>	<b>£3,531.12</b>

<b>Bank Reconciliation at 02/11/2022</b>			
	Cash in Hand 01/04/2022		107,737.90
	<b>ADD</b> Receipts 01/04/2022 - 02/11/2022		59,088.53
			166,826.43
	<b>SUBTRACT</b> Payments 01/04/2022 - 02/11/2022		48,648.43
<b>A</b>	<b>Cash in Hand 02/11/2022</b> (per Cash Book)		<b>118,178.00</b>
	Cash in hand per Bank Statements		
	Petty Cash 01/05/2021	0.00	
	95 Day Saver Account - Nationwide 01/08/2022	32,763.84	
	Deposit Account - Lloyds 02/11/2022	82,593.84	
	Current Account - Lloyds 02/11/2022	2,987.42	
			<b>118,345.10</b>
	Less unrepresented payments		167.10
			118,178.00
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>118,178.00</b>
	<b>A = B Checks out OK</b>		

**Item 3683.22-** Correspondences.

	<b>Rec'd</b>	<b>Description</b>	<b>From</b>	<b>actions</b>	<b>Agenda</b>
1	24.10.22	Grant funding request from cub scouts	L Allen – resident	Clerk dealt	
2	24.10.22	LLCA consultation event (D Mcquillan to attend on behalf of PC)	K Statham – CC Environment	For info	
3	24.10.22	Grant writing & funding training session	SCRIBE software	pending	
4	26.10.22	Budget setting – 1 <sup>st</sup> draft	FROM CLERK		9
5	2.11.22	Problem with cherry tree @ church	Churchwarden	Clerk dealt	5
6	3.11.22	Local handyman sought for minor works – response		pending	11
7	3.11.22	Annual pay awards 22/23	NJC/ CALC	pending	9
8	7.11.22	Precept & Council Taxbase info for 22/23	W Tarrant – CC Finance	pending	9
9	7.11.22	Durgan New year Roadworks (businesses notified)	CC Highways	Clerk dealt	12
10	7.11.22	Request for position on Mayor for Cornwall	Letcornwaldecide	Clerk dealt	
11	7.11.22	Planning refresher training – reminder	CALC	pending	
12	10.11.22	Parliamentary boundary review consultation	Boundary Commission	Full council	15
13					
14					

Mawnan Parish Council  
Budget Report

Code	Title	Cost Centre	Notes	Receipts	Payments	Cost Centre Subtotal
1	Office Rent (+Rates & Storage)	Administration/Rent	office rent:£3228; storage£198		3,550.00	
2	Office Supplies	Administration/Rent	printer inks £250; paper £50		470.00	
3	Telephone & Internet	Administration/Rent	contract £32.8pm till oct 23		450.00	
4	Land Registry Searches	Administration/Rent			10.00	
5	Books	Administration/Rent	new Arnold Baker(V13/14) £140?		0	
6	Postages	Administration/Rent	£120 - agenda etc. £40 graveyard		200.00	4,680.00
7	Insurances	Insurance			800.00	800.00
8	Meeting Room Hire	Meeting Room Hire	30% increase @ Bowling Club		500.00	500.00
9	Internal Audit Fee	Internal Audit Fees			225.00	225.00
10	External Audit Fee	External Audit Fees			350.00	350.00
11	Parish Council Websites	Parish Council Websites			60.00	60.00
12	Publications	Publications	Reprint & redesign of footbath leaflet likely to be needed.		0	0.00
13	Clerks Salary (inc PAYE & NI)	Salaries			14,500.00	
14	Parish NI contribution	Salaries			900.00	
15	Clerks Pension Contribution	Salaries	estimate - based on current info (remember paid from clerk's wages)		500.00	
16	Parish Pension Contribution	Salaries			1,200.00	
17	Mileage & Parking	Salaries			50.00	17,150.00
18	Course/Conference fees	Training & Conference Fees	includes £800 for CILCA (clerks course)		1,200.00	
19	Mileage & Parking	Training & Conference Fees			50.00	1,250.00
20	Allowances	Allowances			100.00	100.00
21	Subscriptions	Subscriptions	SLCC £180; CALC ££570; HVMCGE100, SCRIBE £505, ICO £35,		1,500.00	1,500.00
23	LMP / SWCP Footpaths	Paths & Open Spaces	cutting contract £1400pa x 3yrs	1,500.00	2,000.00	
24	Weeds	Paths & Open Spaces	cutting contract £760 pa x 3yrs		1,000.00	
25	Grass Cutting	Paths & Open Spaces	cutting contract £1355 pa x 3yrs		1,500.00	
26	Footpath Repairs	Paths & Open Spaces			100.00	4,600.00
27	Toilet - Cleaning & Materials	Public Services	contract £3600 pa.		3,800.00	
28	Toilets - Utility Charges	Public Services	(new contract - approx 100 cubic M)		600.00	
29	Toilets - Repairs & Maintenance	Public Services	funding required for refurbishment works		200.00	
30	Rubbish Bins	Public Services	contract for current bins £1830		2,000.00	
31	Telephone Box	Public Services	needs repainting/ refurb		100.00	
32	Bus Shelter	Public Services	no significnat works		50.00	6,750.00
33	Miscellaneous Expenses	Misc			0	0.00
39	S19 - Carwinion Playing Field	S19 - Carwinion Playing Field	cutting contract £4590 pa x 3yr + insurance £1400		8,000.00	8,000.00
40	S19 - Junior Playing Field	S19 - Junior Playing Field	cutting contract £1850 pa x 3yr + insurance £1600		6,000.00	6,000.00
41	S234 (PH Act) - AED Grant	S234 (PH Act) - AED Grant	agreement to increase -Red Lion only		150.00	150.00
38	Post Office.. (. Act 1954; S51)	Donations & Grants	current costs of hall rental		1,350.00	
42	Donations/ Grants	Donations & Grants	£80 shute hill ??		2,080.00	3,430.00
43	Graveyard Training	Graveyard				
44	Graveyard Resources (Books/Forms/Travel etc)	Graveyard			50.00	
45	Graveyard Maintenance/ Grounds	Graveyard	cfw from burial fees 22/23 £2500: contract £5200 pa		3,000.00	
46	Graveyard Rates	Graveyard			350.00	
52	burial fees	Graveyard		1,000.00		3400
47	Precept	Precept		53200		
49	Bank Interest	Bank Interest		100.00		
51	Solar Grant	Earmarked Reserves				
53	Election Expenses	Earmarked Reserves				
54	Graveyard Contingency	Earmarked Reserves				
55	H&S	Earmarked Reserves				
56	Helford carpark Trust	Earmarked Reserves	£200 to be offset against Rubbish Bins			
58	Small Business Rates Grant (toilets)	Earmarked Reserves				
59	CIL Payments	Earmarked Reserves	£1000 (approx) to be used to replace zipwire cableway			
60	Smaller Projects - Specific Funding	Earmarked Reserves				
61	Jubilee Celebrations	Earmarked Reserves	change to Coronation Celebration for 2023			
62	Roads & Traffic	Earmarked Reserves				
				55,800.00	58,945.00	58,945.00



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**From:** parish clerk <[clerk@mawnan.org.uk](mailto:clerk@mawnan.org.uk)>  
**Sent:** 21 November 2022 12:14  
**To:** Highways & Environment West <[handew@cormacltd.co.uk](mailto:handew@cormacltd.co.uk)>  
**Cc:** Cllr John Bastin <[cllr.john.bastin@cornwall.gov.uk](mailto:cllr.john.bastin@cornwall.gov.uk)>  
**Subject:** more information requests on works @ Grove Hill, Mawnan Smith

**CAUTION:** This is an **EXTERNAL** email which was sent from outside of Cornwall Council's network. Do not click links, open attachments, or reply unless you recognise the sender and know the content is safe. Do not provide any login or password details if requested.

Hi Folks

We've just had notification – via the placement of a large yellow works sign in the road – that there are works happening (ref: UF99MW-22105889-NWJS), that having checked online, seem to include works to the footway & flower seeding.

We don't appear to have been involved in these conversations and would like to draw attention to the fact that this stretch of green verge is used significantly as a pavement by residents and, on more than once occasion in the last 3-4 years, we have asked about the possibility of it being properly laid as a pavement . We have already laid a surface treatment of gravel to stop it becoming even more of a mud wallow that it was – are we now to believe it is to be laid as a green flowering verge? (likely area with yellow arrow in the photo below).

If this is indeed correct could we not ask why the 2 large green area about 50m away on the Grove Hill/Shite Hill junction adjacent to the school could not be sown with flowers instead (areas with green arrows) being much more suitable and NOT used as footways.

We would be grateful for a response as soon as possible.

**Lisa Clements**

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**From:** Cornwall Highways Enquiries <enquiries@cornwallhighways.co.uk>  
**Sent:** 21 November 2022 12:54  
**To:** Lisa Clements  
**Subject:** RE: more information requests on works @ Grove Hill, Mawnan Smith

Information Classification: CONTROLLED

Dear Lisa

Please accept my apologies for not advising you sooner – I have raised this with John Bastin previously and it transpires this work is now moving forward quicker than I'd anticipated.

Essentially the works are to install a footway in the verge as per the desire outlined in your email. We have been allocated time limited capital funding (must spent by March '23) from CC specifically to provide footway improvements and this is one of the locations previously earmarked for treatment - thankfully this stretch has been agreed to proceed from the limited funding available.

The works are planned to be undertaken from 28<sup>th</sup> November to 9<sup>th</sup> Dec.

I trust this is positive news.

Kind regards

**Viv Bidgood FIHE | Highway Manager**  
**Cornwall Highways | Network Management**  
[enquiries@cornwallhighways.co.uk](mailto:enquiries@cornwallhighways.co.uk) | Tel: 0300 1234 222  
Western Group Centre, Radnor Road, Scorrier, TR16 5EH



A service of Cornwall Council | [www.cornwall.gov.uk](http://www.cornwall.gov.uk)  
[Report a problem with a road or pavement - Cornwall Council](#)

## 2023 Meeting Dates

Date	Time	
15/12/2022	19:30	Parish Council Meeting
19/01/2023	19:30	Parish Council Meeting
16/02/2023	19:30	Parish Council Meeting
16/03/2023	19:30	Parish Council Meeting
20/04/2023	19:30	Parish Council Meeting
18/05/2023	19:30	Parish Council Meeting
15/06/2023	19:30	Parish Council Meeting
20/07/2023	19:30	Parish Council Meeting
17/08/2023	19:30	Parish Council Meeting (provisional – Planning only)
21/09/2023	19:30	Parish Council Meeting
19/10/2023	19:30	Parish Council Meeting
16/11/2023	19:30	Parish Council Meeting
21/12/2023	19:30	Parish Council Meeting
15/12/2022	19:00	Office & Finance Committee (Budget Setting)
23/01/2023	19:00	Office & Finance Committee
24/04/2023	19:00	Office & Finance Committee
24/07/2023	19:00	Office & Finance Committee
23/10/2023	19:00	Office & Finance Committee

### **TRUSTS MEETINGS (physical)** - actual dates to be confirmed (usually during 1<sup>st</sup> week of month)

Feb 2023                      May 2023                      Aug 2023                      Nov 2023

### **COMMUNITY NETWORK PANEL** meetings

Tuesday 17th January 2023

Tuesday 14th March 2023

### **Clerks (already) planned holidays 2023**

21/12/22 to 3/01/2023 - XMAS Holidays / Office Closures

24/02/23 to 05/03/23 - Annual Holiday

28/04/23 to 10/05/23 - Annual Holiday please note that the first 2 Mondays in May are both Bank Holidays