

11th November 2021



Dear Councillor,

You are summoned to attend a meeting of Mawnan Parish Council on Thursday 18th November 2021 at 7.30pm in the Mawnan Memorial Hall.

The Memorial Hall Committee continues to have COVID mitigations in place and as such there is spaced seating for the public and a limit on the capacity for the Hall. Please consider if you have to physically attend or if your questions or comments can be sent on to the clerk for submission instead.

If at all possible we would suggest that anyone who intends on coming to any Parish Council Meeting take a Lateral Flow Test at home before attending. These tests are available free of charge, from local collection points or posted direct to your door – <https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests> and are being advised to be taken twice weekly by the Government. Please do not attend our meetings if you have a positive or inconclusive result – contact NHS 111 for further help

Please find attached the agenda for our meeting. We ask that if any member of the public has issues they would like to raise that they contact the clerk prior to the meeting so that we can best manage them- ideally if you could make contact by noon on Monday 15th so we have time to distribute out to all interested parties. Please remember that the time allotted for *Matters of Community Concern* is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

Lisa Clements, Clerk to the Council

Agenda

- 1) **TO RECEIVE APOLOGIES**
- 2) **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS.**
- 3) **TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES & POSITION OF NOMINEES FOR CO-OPTION** (1 biography already circulated)
- 4) **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**
- 5) **TO RECEIVE AND APPROVE THE MINUTES OF THE 21st OCTOBER 2021 FULL COUNCIL MEETING**
- 6) **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA**
- 7) **TO CONSIDER PLANNING APPLICATIONS RECEIVED**
Ref. No: PA21/ 10424 Trelyn Budock Vean Lane Mawnan Smith TR11 5LG
Front and rear extensions plus internal alterations

Ref. No: PA21/ 07614 Heyle Helford Passage Mawnan Smith TR11 5LD
Works to tree namely :- to Fell Sweet Chestnut - because of instability due to growing out of top of wall and threat to gateway, outbuildings and wall. Also showing signs of die-back in crown - subject to a Tree Preservation Order(TPO)

Ref. No: PA21/10812 Penwarne Woods Penwarne Road Mawnan Smith Cornwall

Works to trees namely:- (T01) Sycamore, coppice - (T02) Ash, fell - (T03) Ash, fell - (T04) Ash, fell - (T05) - Group of approx 6 Ash stems, fell - (T06) Ash, fell - (T07) Holm Oak, reduce height from 15m to 12m - (T08) Beech, reduce height from 20m to 18m (T09) Ash, fell - (T10)dead Elm, fell - subject to a Tree Preservation Order(TPO)

Ref. No: PA21/10866 Budock Vean Hotel Budock Vean Lane Mawnan Smith TR11 5LG

Works to trees namely:- Beech (T10258), Fell - Lime(T805), re-pollard - Lime (T306), re-pollard - Holm Oak(T089), Fell - Holm Oak(T903), remove limb - Sessile Oak (T002), crown raise to 5m over quay - subject to a Tree Preservation Order(TPO)

Ref. No: PA21/10933 Brynn Cottage Mawnan Smith Falmouth Cornwall TR11 5JZ

Proposed extensions and modifications to Bryn Cottage

- 8) **TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL**
- 9) **TO RECEIVE RECOMMENDATIONS FROM THE OFFICE & FINANCE COMMITTEE FROM BOTH THE AUGUST & OCTOBER MEETINGS**
- 10) **TO AGREE TO THE BACK PAYMENT ON THE PARISH TOILETS CLEANING CONTRACT**
- 11) **APPROVAL OF THE LIST OF PAYMENTS FOR NOV 2021 & TO RECEIVE OCT 2021 BANK STATEMENTS AND RECONCILIATIONS**
- 12) **TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES not already made by clerk**
Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant Agenda item given in the Associated Papers during the full council meeting.
- 13) **TO DISCUSS ISSUES OF TRAFFIC THROUGH THE VILLAGE:** to include consideration on purchasing a speed visor for Sampys Hill; Speedwatch initiatives / 20 is plenty actions; pushing for a pavement to Lowenna Fields; Shute Hill crossing consultation
- 14) **TO RECEIVE INFORMATION ON NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS AND CLIMATE CONSCIOUS MAWNAN.**
- 15) **REPORTS FROM OTHER GROUPS / INDIVIDUALS** (summary notes from the MUGA project team only included for info – this has been agreed to be a Trusts issue)
- 16) **REPORT FROM CORNWALL COUNCIL WARD MEMBER**
- 17) **ITEMS FOR INCLUSION AT THE NEXT MEETING**
- 18) **MATTERS OF COMMUNITY CONCERN**
- 19) **DATE & TIME OF NEXT MEETING: 16th DECEMBER 2021 AT 7.30PM** where the usual celebrations for Xmas will take place with seasonal refreshments provided.

Further information & associated papers for this agenda
can be found on the parish council website

www.mawnan.org.uk

Associated papers:

Item 3 – further resignation from Cllr Haigh so 2nd round of casual vacancy forms are up. Nominations & vote to fill the space left by Cllr Smeed's resignation

Item 5 - Draft minutes of previous meeting (available on parish website)

Item 6 – thanks to Cllr Aherne for installing the benches. Meeting with Viv Bidgood (CORMAC) needed to discuss traffic etc asap. Trebah access mtg postponed – waiting further developments on DMMO.

Item 7 – 4 planning applications on the table for a decision – however PA21/07614 we have already commented on any the only changes relate to new photos of the trees in question.

Item 8 - Planning decision to date: Oct to Nov 2021

Items in red are summaries of conditions applied to applications, other than the conditions within 3 years & as to provided plans (Tree works are 2 years & to BS3998 standards)

Ref. No: PA21/07572 Status: Approved unconditional

Trerose Manor Old Church Road Mawnan TR11 5HX

Listed building consent for the removal of mundic blockwork to 20th century wing, replacing with modern concrete blockwork of identical depth – Retrospective

Item 9- 2 x O&F minutes attached. Recommendations include: Adopting the Investment strategy & the new Code of Conduct; Accepting the annual review of Standing Orders, Finance Regulations & Safeguarding Policy with no changes; The homeworking payment to the clerk of £70.00; That graveyard fees remain the same; The purchase of a new office furniture & PC

Item 10 – document included

Item 11 - payments for Nov 21 & bank rec. for Oct 21

Voucher	Code	Supplier	VAT	Total
180	Course/Conference fees	CALC	6.00	36.00
181	S19 - Junior Playing Field	JPFT	0.00	1,527.00
182	Toilets - Utility Charges	EDF energy	0.00	-66.00
183	Toilets - Utility Charges	EDF energy	3.11	65.23
184	Toilet - Cleaning & Materials	KC Payne	0.00	271.29
185	Clerks Salary (inc PAYE & NI)	clerk	0.00	1,176.30
186	Grass Cutting	R Sanders	240.20	1,441.20
187	Telephone & Internet	BT	16.26	97.57
188	Toilets - Utility Charges	EDF energy	0.00	11.00
189	Clerks Pension Contribution	Nest Pensions	0.00	40.57
190	NDP - Grant Funding	1&1 Ionos	2.00	11.99
191	Parish Pension Contribution	Nest Pensions	0.00	88.74
192	Toilet - Cleaning & Materials	KC Payne	0.00	343.29
193	Mileage & Parking	clerk	0.73	16.38
194	Office Supplies	clerk	0.00	3.49
195	Graveyard Maintenance/ Grounds	clerk	0.14	3.24
196	Toilets - Utility Charges	SWW/ Pennon Water	0.00	396.75
197	Postages	Royal Mail	0.00	1.51
198	Postages	Royal Mail	0.00	3.30
199	Graveyard Maintenance/ Grounds	Robbie's Garden Services & Fencing	£0.00	£435.00
200	Miscellaneous Expenses	RBL	0.00	30.00
201	Donations/ Grants	RBL	0.00	25.00
202	Telephone & Internet	PlusNet	5.66	33.95
203	Telephone & Internet	PlusNet	-1.90	-11.40
			£272.20	£5,923.78

Item 12- Correspondences. Sorry simply ran out of time to get these listed to go out today. Will have done by Monday for circulation.

If councillors wish to see any more information on individual items this will need to be requested from the clerk.

	Rec'd	Description	From	actions	Agenda
1	14.10.21	Free parking on 4 th Dec in County Carparks	CC	Clerk dealing	14
2	28.10.21	Planning Newsletter	CC Planning	For info	7
3	28.10.21	Blocked drain @ Maenporth – recurring problem (support from FTC wanted)	Fal Town Council	Clerk dealt	14
4	29.10.21	Reinstating the old phone box	Non-resident	Clerk dealt	6
5	1.11.21	Suggestion to plant more trees in parish	Resident	Clerk dealt	14
6	28.10.21 & 2.11.21	Trebah access – Trebah info & question to resident	N Burnett, Trebah & resident	pending	14
7	3.11.21	Friends of Meudon Woods info	B Raymond – Uni of Exeter	Cllr Whibley/ pending	15
8	4.11.21	Cllr resignation / casual vacancy notice	Cllr/ CC Voter Services	pending	3
9	4.11.21	Grove Hill crossing – public consultation	CORMAC	Clerk dealt	13
10	5.11.21	CALC – smaller council mtg date/ petition for CofC sanctions	CALC	Clerk dealing/ For info	
11	8.11.21	Installing a post at Penwarne Layby for sign	E Fleck – CC Environment	pending	6
12	8.11.21	National Tree Week event	CC Forestry	To cllr whibley	14
13	8.11.21	Climate Emergency DPD update	CC – Climate		14
14	9.11.21	Taxbase + precept info for 2022/23	W Tarrant – CC Finance	Clerk dealing	6
15	9.11.21	HMCG – event reminder	S Scott	Cllr Whibley	15
16	10.11.21	NDP – examiners draft report & actions needed	R Lacey – CC Planning	To NDP team/ Cllrs	15
17	10.11.21	Issue with Shute Hill green space	Resident	Clerk dealt	14
18	10.11.21	COViD – facilities winter action webinar	CC – Public Health	To hall groups	
19	11.11.21	Thanks for Remembrance Services	Resident	none	6
20	11.11.21	Highways 'physical' meeting dates	V Bidgood	Cllr sadler +	6
21	11.11.21	CC Standards Committee updates	S Mansell–CC Governance	For info	
	TRUST	Dates for fencing @ JPF	Chris' Fencing		

Explanation of actions:

Clerk dealt – clerk has replied/actioned

Full council – already on agenda

for info - forwarded to all councillors; no specific response necessary

Pending –may need further investigation/discussion

Item 13 – separate item on traffic through the village.

Item 14 – none noted

Item 15 – MUGA report to Trusts has been included for reference only so it forms part of the active minutes for the public. Update on DNP Examiner process.

Item 17 – Budget & precept setting.

Cllr Sadler has asked that the Graveyards Committee and have a site visit meet before the

December full council meeting.