

14	9.11.21	Taxbase + precept info for 2022/23	W Tarrant – CC Finance	Clerk dealing	6
15	9.11.21	HMCG – event reminder	S Scott	Cllr Whibley	15
16	10.11.21	NDP – examiners draft report & actions needed	R Lacey – CC Planning	To NDP team/ Cllrs	15
17	10.11.21	Issue with Shute Hill green space	Resident	Clerk dealt	14
18	10.11.21	COViD – facilities winter action webinar	CC – Public Health	To hall groups	
19	11.11.21	Thanks for Remembrance Services	Resident	none	6
20	11.11.21	Highways 'physical' meeting dates	V Bidgood	Cllr sadler +	6
21	11.11.21	CC Standards Committee updates	S Mansell–CC Governance	For info	
	TRUST	Dates for fencing @ JPF	Chris' Fencing		

Explanation of actions:

Clerk dealt – clerk has replied/actioned

Full council – already on agenda

for info - forwarded to all councillors; no specific response necessary

Pending –may need further investigation/discussion



MINUTES OF THE PARISH MEETING HELD ON THURSDAY 18th NOVEMBER 2021 AT 7.30PM, IN THE MAWNAN MEMORIAL HALL

Present: Cllrs Sadler (Chair), Aherne, Bate, Bradley, Caunter, & Whibley

ALSO PRESENT: Mrs L Clements, Clerk + 5 members of the public

3469.21 **TO RECEIVE APOLOGIES FOR ABSENCE** – Cllr Moyle & Toland

3470.21 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS** - none noted

3471.21 **TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES & POSITION OF NOMINEES FOR CO-OPTION**

It was noted that there had been 2 sets of written nomination received by the clerk. Currently we have 1 co-option space to fill and 1 casual vacancy in the process of going through – thus it could be we have a 2nd co-option space available at the December meeting.

It was proposed by Cllr Bradley seconded by Cllr Sadler and

RESOLVED that Georgena Morris is elected to fill the current co-option vacancy effective from the December 2021 meeting

on a vote being taken the matter was approved unanimously

3472.21 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**

It was agreed that Ben Raymond & Rob Stackpole (Friends of Meudon Woods) speak now rather than at Item 3482.

As part of the joint works to manage Meudon Woods this group had been set up to look at making not only improvements the path network but to the management of the trees within the immediate area, many of which are suffering due to lack of maintenance. Cllr Sadler noted that there are a lot of sycamores trees that are taking out the native oaks in the woodland itself and the new 'predominantly pine' section had not been touched since '93 when planted.

Cllr Whibley also said that whilst County Farms were good about clearing notified downed trees/branches the paths themselves were in a poor state. Extra paths were needed to increase access. She also felt that wider stakeholder involvement, such as from the owners of Glen Mawnan, would be invaluable in taking this forwards. Penny H (Access Team ranger) had done some work laying plastic hexagons to secure some of the footpaths near the stream but the slabs across the stream and the streambed did need works doing to them. It was mentioned that although the Countryside Access team would provide limited amounts of materials for works they were not able to provide manpower to do them (other than advice) and volunteer support would be needed.

It was proposed by Cllr Sadler seconded by Cllr Whibley &

RESOLVED that Mawnan Parish Council support this project in principle and will actively assist in advertising within the local community

on a vote being taken the matter was approved unanimously

Cllr Sadler understood that whilst many councillors had other commitments that stopped them from attending the Remembrance Service it was disappointing that only he & Cllr Whibley were there to represent that parish council. The service seemed to be appreciated by the small number of attendees and a thank you should be given to S King for organising wreaths & laying of individual crosses, P Glover for his 'piping in' and the clerk for her organisation.

3473.21 TO RECEIVE AND APPROVE THE MINUTES OF THE 21ST OCTOBER 2021 FULL COUNCIL MEETING

It was proposed by Cllr Bradley seconded by Cllr Whibley and

RESOLVED that the minutes of the Parish Council meeting held on 21st October 2021 be approved and signed by the Chair

on a vote being taken the matter was approved unanimously

3474.21 ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA

Cllr Whibley noted that she had received 3 boxes of Jubilee Seeds harvested by the Eden Project from Cllr John Bastin for planting. She was wondering if anyone knew of planting details and could suggest how/where they were going.

Cllr Sadler said he could contact Trebah Gardens to see if they had any advice or could help out. He agreed with the suggestion already made about planting up outside the school, Nansidwell Corner and on Sampys Hill.

The clerk noted that there had been no responses from the wider community about Jubilee bank-holiday celebrations but that it would be an item, as requested, on the January agenda. Cllr Sadler said that the coronation had seen a full week of activities taking place and that we should push village groups to come forward with suggestions.

3475.21 TO CONSIDER PLANNING APPLICATIONS RECEIVED

Ref. No: PA21/ 10424 Trelyn Budock Vean Lane Mawnan Smith TR11 5LG

It was proposed by Cllr Whibley seconded by Cllr Aherne &

RESOLVED that Mawnan Parish Council support this application however we are unsure that, without amendment, the foul & surface waters system currently in place will be able to cope with the increase volume of the extension and ask that a professional survey to confirm this is made a condition.

on a vote being taken the matter was approved unanimously

Ref. No: PA21/ 07614 Heyle Helford Passage Mawnan Smith TR11 5LD

It was proposed by Cllr Sadler seconded by Cllr Whibley &

RESOLVED that Mawnan Parish Council continue with our previous comments, given the only additional information is further photographic evidence.

on a vote being taken the matter was approved unanimously

Ref. No: PA21/10812 Penwarne Woods Penwarne Road Mawnan Smith Cornwall

It was proposed by Cllr Bradley seconded by Cllr Whibley &

RESOLVED that Mawnan Parish Council support this application but defer to the Tree Officer for specific advice as regards felling and replanting

on a vote being taken the matter was approved unanimously

Ref. No: PA21/10866 Budock Vean Hotel Budock Vean Lane Mawnan Smith TR11 5LG

It was proposed by Cllr Bradley seconded by Cllr Sadler &

RESOLVED that Mawnan Parish Council support this application but defer to the Tree Officer for specific advice as regards felling and replanting

on a vote being taken the matter was approved unanimously

Ref. No: PA21/10933 Brynn Cottage Mawnan Smith Falmouth Cornwall TR11 5JZ

It was agreed to request a site visit from the agent for next week if at all possible given the inclusion within the NDP Non-designated Heritage Asset list.

3476.21 TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL

These were read out.

3477.21 TO RECEIVE RECOMMENDATIONS FROM THE OFFICE & FINANCE COMMITTEE FROM BOTH THE AUGUST & OCTOBER MEETINGS

It was agreed that the recommendations from the O&F committee be accepted and was

RESOLVED to:

- Adopt the Investment strategy & the new Code of Conduct
Proposed: Cllr Sadler seconded: Cllr Caunter
- Accept the annual review of Standing Orders, Finance Regulations & Safeguarding Policy with no changes;
Proposed: Cllr Sadler seconded: Cllr Caunter
- To make a homeworking payment to the clerk of £70.00 for expenses incurred during the lockdowns
Proposed: Cllr Sadler seconded: Cllr Caunter
- That graveyard fees remain the same for 2022/23;
Proposed: Cllr Sadler seconded: Cllr Caunter
- To the purchase of new office furniture & PC
Proposed: Cllr Sadler seconded: Cllr Caunter

on a vote being taken the 5 matters above were approved unanimously

The clerk was going to contact AZTEK on Cllr Caunter's recommendations to check on a PC alternative and arrange to empty the office to allow the new furniture to be purchased.

3478.21 TO AGREE TO THE BACK PAYMENT ON THE PARISH TOILETS CLEANING CONTRACT

The clerk explained that due to an oversight on both her and the contractors part that the annual increase, although noted on the rolling contract, was not amended on the invoices received and had been missed. It was agreed that this matter should be rectified.

It was proposed by Cllr Caunter seconded by Cllr Bradley &

RESOLVED that Mawnan Parish Council support the payment of £343.29 in contract arrears

on a vote being taken the matter was approved unanimously

3479.21 APPROVAL OF THE LIST OF PAYMENTS FOR NOV 2021 & TO RECEIVE OCT 2021 BANK STATEMENTS AND RECONCILIATIONS

It was proposed by Cllr Bradley, seconded by Cllr Whibley &

RESOLVED that accounts totalling £4906.87 inc. VAT be approved for payment & duly signed

It was proposed by Cllr Sadler, seconded by Cllr Caunter &

RESOLVED that the statements of payments, receipts & bank reconciliation for the month of October 2021 be received & approved as a true record

on a vote being taken both the matters were approved unanimously

3480.21 TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES not already made by clerk

Item 3 – FTC had agreed to try to assist in getting this drain sorted as they had the one at their end but the clerk felt that it appears that this may have already had work done to address it during the current resurfacing, which happen to start just here.

TRUSTS item – the fencing at the JPF is due to happen on 4th December. All of the residents at St Michael's Court have been sent letters explaining this and letting them know to contact wither the clerk or the contractor directly if there are any immediate issues.

3481.21 TO DISCUSS ISSUES OF TRAFFIC THROUGH THE VILLAGE: to include consideration on purchasing a speed visor for Sampys Hill; Speedwatch initiatives / 20 is plenty actions; pushing for a pavement to Lowenna Fields; Shute Hill crossing consultation

The clerk noted that she had taken photos (distributed) showing the residents at Lowenna Fields making their way down one morning and the issues that had with large vehicles behind them as they wove between parked cars. The suggestion made was they should organise themselves into a 'school train' with parents in Hi-Viz jackets at front and back guiding the children through. Cllr Sadler said that if there was a restriction on parking on the road here it would just lead to more cars parking on their estate.

Cllr Bradley explained briefly that he was in conversation about Speedwatch, which was being revised, with S Douglass co-ordinator from Perranwell who was now working closely with Alison Hernandez, Police & Crime Commissioner. There was a Police fund of £100,000 opened up for grants towards improving community safety. Speed visors were also discussed, as was the fact that Perranwell were now using them outside of CORMAC management to combat local crime with data going straight to the police.

Cllr Sadler proposed getting funding from the police grant pot to purchase some speed visors possibly offering match funding from the parish. There was a request to have put up 'no footway' signs as included at the Penwarne Road modifications – it was agreed to raise this with Viv Bidgood at the meeting next week.

3482.21 TO RECEIVE INFORMATION ON NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS AND CLIMATE CONSCIOUS MAWNAN

Cllr Whibley had nothing to add on footpaths. She was planning to attend the CNP Climate Group meeting as of next month, thanks to a change in times. There was to be a discussion n Dark Skies at the next meeting. Falmouth Town Council had done an environmental audit in an attempt to lower emissions, especially through their vehicle fleet and energy consumption. Ponsanooth were looking at a small scale hydroelectric project in Kennal Vale and Falmouth had 1000 trees on order to replace some areas with existing TPOs – they are also doing some Tree Warden training events. Outcome of COP26 local summit was that things needed to change faster and there needed to be a more positive narrative on the subject. Free sessions on climate literacy training were also no available through Cornwall Council.

Beach cleans continue – next one at Bream Cove then 5th December at Maenporth Beach and 18th December at Helford Passage/Bar Beach.

Plastic Free Helford has their next meeting on 7th December (then 7th January). They are still targeting local businesses in the parish to sign up – so if you know of anyone pass their details along.

3483.21 REPORTS FROM OTHER GROUPS / INDIVIDUALS (summary notes from the MUGA project team only included for info – this has been agreed to be a Trusts issue)

NDP Team- thanks to the clerk for co-ordinating the comments on the Examiners draft report back to Cornwall Council. They included a rewriting of James Evans comments to show a more parish context. The Steering Group see that the responsibility for further NDP communications has now moved from their hands into those of the Parish Council. They would be happy to undertake a 2nd round of new councillor training on how to use the NDP documents to address planning applications for anyone that missed them first time round.

3484.21 REPORT FROM CORNWALL COUNCIL WARD MEMBER

- Cllr Bastin reported that a local Parish, without an NDP in the works, has had a development site 'daisy-chained' to extend the settlement boundary.
- School meal vouchers – these will continue until Easter 2022 with head teachers now having a say in who these can be distributed to so there are no gaps in provision.
- Hospital discharge fund still in place to support families transitioning relatives out of hospital before they go home. Grants of up to £1200 available.
- Climate Change – planning training available from 9.30am 30th November 75 minute session available via county website. He also said that there is the expectation that planning comments would now reference the Cornwall Local Plan and NDP policies.
- Cllr Bastin also noted that at the Full Council meeting on 30th November he was going to log a motion to declare an Eco Emergency to protect biodiversity and protect farming, food security and bring extra money into the sector.
- Meeting with Viv Bidgood now arranged – dates just being confirmed with Cllr Sadler & Bradley.
- Jubilee seeds – things they contain poppies, oxeye daisies & cornflowers to give red, white & blue. Tessa at Mabe is well ahead in this and may be a source for advice.
- Enforcement – we currently have no dedicated enforcement office for our area and thus complaints made are being left hanging. He has challenged A Mason (enforcement) for the status of all complaints within his electoral area and at what state they are. It is very frustrating have no information on cases – especially since the ability to just go to planning and chase things up has been removed and made into an 'appointment only' system.

Cllr Bradley asked about 20mph signage – Cllr Bastin has asked that the Mabe/Budock/ Constantine/ Mawnan area be put into the pilot as a community area. Any signs put up by communities to push this initiative could not use 'twenty' in words – numbers only.

3485.21 ITEMS FOR INCLUSION AT THE NEXT MEETING

SWW – manhole outside of toilet failing. Referred to Cormac area steward as not on PC land.

3486.21 MATTERS OF COMMUNITY CONCERN

3487.21 DATE & TIME OF NEXT MEETING: 16th DECEMBER 2021 AT 7.30PM where the usual celebrations for Xmas will take place with seasonal refreshments provided.

Meeting finished at 9.05pm

Signed: 

16th December 2021

(chair)

Item 3479.21 – payments for November 2021

Voucher	Code	Supplier	VAT	Total
180	Course/Conference fees	CALC	6.00	36.00
181	S19 - Junior Playing Field	JPFT	0.00	1,527.00
182	Toilets - Utility Charges	EDF energy	0.00	-66.00
183	Toilets - Utility Charges	EDF energy	3.11	65.23
184	Toilet - Cleaning & Materials	KC Payne	0.00	213.67
185	Clerks Salary (inc PAYE & NI)	clerk	0.00	1,176.30
186	Grass Cutting	R Sanders	17.00	102.00
187	Telephone & Internet	BT	16.26	97.57
188	Toilets - Utility Charges	EDF energy	0.00	11.00
189	Clerks Pension Contribution	Nest Pensions	0.00	40.67
190	NDP - Grant Funding	1&1 Ionos	2.00	11.99
191	Parish Pension Contribution	Nest Pensions	0.00	88.74
192	Toilet - Cleaning & Materials	KC Payne	0.00	343.29
193	Mileage & Parking	clerk	0.73	16.38
194	Office Supplies	clerk	0.00	3.49
195	Graveyard Maintenance/ Grounds	clerk	0.14	3.24
196	Toilets - Utility Charges	SWW/ Pennon Water	0.00	396.75
197	Postages	Royal Mail	0.00	1.51
198	Postages	Royal Mail	0.00	3.30
199	Graveyard Maintenance/ Grounds	Robbie's Garden Services & Fencing	0.00	435.00
200	Miscellaneous Expenses	RBL	0.00	30.00
201	Donations/ Grants	RBL	0.00	25.00
202	Telephone & Internet	PlusNet	5.66	33.95
203	Telephone & Internet	PlusNet	-1.90	-11.40
204	Postages	Royal Mail	0.00	5.47
205	S19 - Garwinion Playing Field	R Sanders	30.20	181.20
206	S19 - Junior Playing Field	R Sanders	13.00	78.00
207	Toilets - Repairs & Maintenance	KC Payne	0.00	57.62
			£92.20	£4906.87

Item 3480.21 Correspondences

	Rec'd	Description	From	actions	Agenda
1	14.10.21	Free parking on 4 th Dec in County Carparks	CC	Clerk dealing	14
2	28.10.21	Planning Newsletter	CC Planning	For info	7
3	28.10.21	Blocked drain @ Maenporth – recurring problem (support from FTC wanted)	Fal Town Council	Clerk dealt	14
4	29.10.21	Reinstating the old phone box	Non-resident	Clerk dealt	6
5	1.11.21	Suggestion to plant more trees in parish	Resident	Clerk dealt	14
6	28.10.21 & 2.11.21	Trebah access – Trebah info & question to resident	N Burnett, Trebah & resident	pending	14
7	3.11.21	Friends of Meudon Woods info	B Raymond – Uni of Exeter	Cllr Whibley/ pending	15
8	4.11.21	Cllr resignation / casual vacancy notice	Cllr/ CC Voter Services	pending	3
9	4.11.21	Grove Hill crossing – public consultation	CORMAC	Clerk dealt	13
10	5.11.21	CALC – smaller council mtg date/ petition for CofC sanctions	CALC	Clerk dealing/ For info	
11	8.11.21	Installing a post at Penwarne Layby for sign	E Fleck – CC Environment	pending	6
12	8.11.21	National Tree Week event	CC Forestry	To cllr whibley	14
13	8.11.21	Climate Emergency DPD update	CC – Climate		14

14	9.11.21	Taxbase + precept info for 2022/23	W Tarrant – CC Finance	Clerk dealing	6
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