

Mawnan Recreation Ground N/A

Carwinion Playing Field Trust

Carwinion Road, Mawnan Smith, TR11 5JA
Registered Charity 1173925

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Road,
Mawnan Smith, TR11 5JD
Registered Charity 1173926

MINUTES OF ANNUAL GENERAL MEETING OF THE PLAYING FIELDS TRUSTS HELD ON MONDAY 1ST AUGUST AT 7.00PM IN MAWNAN BOWLING CLUB

Present: Mr T Brooksbank (chair), Mrs M Bate, Mr R Reid & Mr R Sadler

Apologies: Mrs G Morris, Mr P Moyle & Mrs J Whibley

Also Present: Administrator (parish clerk) + Mr K Bate (MCA) + Mr M Ley (Cricket)

150.21 **To receive apologies for absence** – Mrs G Morris, Mr P Moyle & Mrs J Whibley

151.21 **Confirmation of submission of Annual Trustees reports to the Charity Commission, including end of year accounts.**

The administrator confirmed that these had been published on the PC website and logged with the Charity Commission. She had, as requested, amended the attendance list on the front of the Trustees Reports to show as a grid, rather than list. It was asked that these reports be circulated to all Trustees for future reference.

152.21 **To discuss priorities from the community for the upcoming year for both playing fields**

The only point raised was ongoing site maintenance & equipment

The meeting ended at 7.20pm

MINUTES OF ONLINE PUBLIC MEETINGS OF BOTH THE OF JUNIOR PLAYING FIELD TRUST & CARWINION PLAYING FIELD TRUST TO BE HELD CONCURRENTLY ON MONDAY 1ST AUGUST AT 7.20PM IN MAWNAN BOWLING CLUB

Present: Mr T Brooksbank (chair), Mrs M Bate & Mr R Reid

Apologies: Mrs G Morris, Mr P Moyle & Mrs J Whibley

153.21 **To receive apologies for absence** - Mrs G Morris, Mr P Moyle & Mrs J Whibley

154.21 **To received minutes from the last joint trust meeting on 31st March 2022**

It was proposed by Mrs Bate, seconded by Mr Brooksbank and

RESOLVED that the minutes of the meeting held 31st March 2022 now be approved and signed by the Chair

on a vote being taken this matter was approved unanimously

- 155.21 **Any matters specifically arising from previous minutes (Carwinion Self-Management Group; kissing gate spec; reinstatement of zipwire grassmat)**
Tree inspection – hold fire until cutting works are completed.
Zipwire grassmat still needs looking at;
Agreement to replace rocker as per majority decision (not enough responses to the Administrator at time to be quorate);
Butt hinges on the gates were to be trialled before replacing with Kissing Gates (as per spec requested by Mrs Whibley at the March meeting) – site visit to look at gates (gate 3 is rotting at top) to be undertaken by Trustees;
The replacement of various signs is being worked on by the clerk & Mrs Whibley

Carwinion Trust

- 156.21 **To receive details of current financial position**
The Administrator provided the latest balance sheet for the Trust, showing available funds of £16,287.07. Insurances are due in September.
- 157.21 **List of project works required for the building – how much has been done and what needs to be completed. To agree a working group to get these tasks done.**
K Bate explained that the MCA had obtained insurance for the whole buildings (MCA + Pavilion) at £600 and the Trusts could add separately the field at a similar price. Mr Sadler thought that this was a good idea and should be investigated with the Administrator tasked to getting this done by our renewal date of 30th September.

Refurbishment works:

Mr Bate went through the list of jobs pending and at what stage they currently were: Replacement of kitchen ceiling, splashback, worktop & cupboards + installation of new oven. The majority of the supplies for this were already waiting with voluntary labour lined up. It was proposed to offset the costs of this against the next rent bill.

It was proposed by Mr Brooksbank, seconded by Mr Sadler and

RESOLVED that Mr Bate complete the immediate works as soon as feasible (September planned) to a cost of approx. £2000

on a vote being taken this matter was approved unanimously

The outside toilet – no-one knows when this was last opened and it was agreed that, since no-one appeared to have a key, a locksmith would be needed to open these up to assess. Since the suggestion to open these assumed they had only recently been shut up it was decided that signs giving directions down to the Public Conveniences in the village be put up rather than undertaking works to bring these outside toilet up to standard / regular cleaning. The space could be used for other things at a later date.

The outside manhole cover also appears to have suffered over time and would need to be replaced as it was partially rusted. Mr Bate agreed to add this to his list of works.

Header tank – this split just before the Jubilee Celebrations and had had a temporary work-round done by a plumber. Following this Mr Bate had sourced quotes to replace both header tanks within the roofspace since both were found to be failing due to age (25yr+ in all probability). One quote required us to remove the old tanks with the other including replacing all lagging.

It was proposed by Mr Brooksbank, seconded by Mrs Bate and
RESOLVED that Mr Bate accept the quote from ATG (at £2400) and replacement works to the header tanks be done asap.

on a vote being taken this matter was approved unanimously

Inside toilets – the football club are currently considering a Football Foundation grant bid to upgrade facilities (thanks to the change to St Piran's League) which might include reconfiguring the kitchen/changing areas and refurbishing the current toilets, so works to these was on hold at present. All of the changing rooms need works to them as decoration was 'patchy' and there were drainage issues being noted.

Other items listed - replacement of the hall floor was put on hold for the present. Spraying of the gable end / frontage was to go ahead as was ~~a~~ looking at roll down security shutters to replace the current steel cages – all projects that would fall under the remit of the Self Management Group to take forward.

158.21

To discuss the separate issues of extending the carpark & adding an additional storage building to the MCA building

Plans drawn up for the carpark extension only managed to add 7 spaces – the Administrator had a rough quote of approx. £1500 per space. Mr Bate stated that both Football & Cricket felt the current carpark was not fit for purpose – with 22 players per team the number of cars for a simple match far exceeded the current number of spaces but the addition of 7 spaces would not dent the potential need. There was also the problem of visibility when exiting that parking on the road outside caused – even day-to-day. This would only be made worse by a small increase in parking on site. It was decided not to increase the current carpark but look into marking up spacing in the existing one to ease parking ... currently cars parked where they liked often with large gaps between them cutting down on numbers able to fit in. Mr Bate agreed to look into general costs for this, as well as filling in the large pothole in the centre of the carpark.

Reinstatement of the boundary wall would be a priority now that a decision on the future of the carpark had been made. Mr Bate was going to source a contractor and include in the rebuild the free concrete benches discussed at previous meetings. The preference was for the access gap not be closed with a chain but may have a drop down bollard put in instead. Any locks used would have to be Emergency Service compatible.

It was proposed by Mrs Sadler, seconded by Mr Reid and

RESOLVED that Mr Bate be given 'preferred supplier' status and his recommendations circulated for consideration, rather than a formal quotes/tender processes being undertaken

on a vote being taken this matter was approved unanimously

The Administrator had supplied details of pre-fabricated concrete garages instead of the suggested store as they would be significantly cheaper. It was, however, decided to keep the store within the MUGA plans at present.

159.21 **To receive an update report from the MUGA Project Team & status on planning application**

Plans for the full planning application are now completed (as sent today).

It was proposed by Mr Brooksbank, seconded by Mr Sadler and

RESOLVED that the plans as provided be approved for submission and the fee of £496 be paid

on a vote being taken this matter was approved unanimously

Quotes for someone to undertake completing grant applications is underway – pending presentations and interviews to assess suitability. Costs for this are still unknown but it is still felt that there is sufficient grant funding available out there to make the project viable.

160.21 **To review the Fields in Trust Deed of Dedication document and consider approval to submission**

The Administrator explained that she had received the dedication document from Field in Trust and had circulated but she thought that it was beyond the scope of the Trust to evaluate the optional clauses suggested in it and felt that it needed a legal review to make sure that this was putting in place the protections that we thought it was. She also said that the MCA/ Pavilion building, carpark and Preschool had been excluded from the proposed area so they could be run without the additional scrutiny.

Mr Sadler said that he could get this done by a friend for nothing; it was agreed to do this but that something was expected back within the next couple of weeks or it would be going to Stephens Scown for review. At this point we would need to be certain exactly what we expected this Dedication to do to protect the field in the future and what level of day to day workings we needed to remain within the Trusts remit.

It was agreed that it may be necessary to add a review of this item prior to the September Parish Council meeting rather than waiting until the next Trust meeting.

Junior Playing Field

161.21 **To receive details of current financial position.**

The Administrator provided the latest balance sheet for the Trust, showing available funds of £4137.39. Insurances are due in September.

162.21 **To discuss general maintenance of the site**

After discussion it was agreed to:

- Focus on key areas inc. edging of surfaces & replacing equipment.
- Get the new rocker installed asap.
- Build up and turf area around edge of fort safety matt to level into grass (B Sanders to be asked to quote for these works)

Pending

- removing all unused safety surfaces
- Remove majority of planting in Sensory Garden and open up
- Add seating/ raised beds more appropriate to area (volunteer group?)

- 163.21 **Upgrading areas of the site: removing the sensory garden planting & replace with more 'natural' seating area inc. small areas of 'community planting'; adding raised beds / sand pits/ play areas for younger children; hard surface (or similar) below basketball net; bigger communal sitting area - including table games**

This was discussed and it was felt that further investigation with the community was needed and that volunteers to form a community group should be sourced to undertake the actual smaller works. It was felt that the addition of fixed seating would be a good idea but that if it included planting someone would have to be willing to maintain them.

- 164.21 **Public comments** - none noted

Meeting finished at 8.40pm

DRAFT