

14<sup>th</sup> July 2022



Dear Councillor,

You are summoned to attend a meeting of Mawnan Parish Council on Thursday 21<sup>st</sup> July 2022 at 7.30pm in the Mawnan Bowling Club (please note venue change until January 2023)

Please find attached the agenda for our meeting. We ask that if any member of the public has issues they would like to raise that they contact the clerk prior to the meeting so that we can best manage them- ideally if you could make contact by noon on Monday 18<sup>th</sup> so we have time to distribute out to all interested parties. Please remember that the time allotted for *Matters of Community Concern* is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

Lisa Clements, Clerk to the Council

### **Agenda**

- 1) TO RECEIVE APOLOGIES**
- 2) MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS.**
- 3) PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**
- 4) TO RECEIVE AND APPROVE THE MINUTES OF THE 16<sup>th</sup> JUNE 2022 FULL COUNCIL MEETING**
- 5) ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA** (road salt removal & noticeboard refurbishment)
- 6) TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**  
**Ref. No: PA22/05574** Trevone Carlidnack Road Mawnan Smith TR11 5HA  
Proposed extensions and alterations to dwelling and new garage.  
  
**Ref. No: PA21/07293** The Old Boatyard Maenporth TR11 5HN  
Proposed Demolition of Existing Boatyard Buildings and Construction of Single Dwelling  
  
**Ref. No: PA21/11384** Meudon Hotel Maenporth Road Maenporth TR11 5HT  
10 no. holiday units (C3) (total 1,540 sqm GIA) following demolition of two units in grounds of Hotel Meudon; guest amenity building comprising swimming pool, restaurant, gym and fitness suite (C1) (total 235 sqm GIA); cycle store, greenhouse, bat roost building and substation; demolition of existing staff accommodation block, Bream House, Meudon Cottage and other ancillary garden structures; comprehensive landscaping scheme including biodiversity enhancements and planting to northern field and northern slopes of existing garden; together with other necessary infrastructure.

**Ref. No: PA22/06331** 18 Carlidnack Close Mawnan Smith TR11 5HF  
Householder application for a single storey side extension.

**Ref. No: PA22/05951** Amanyl Penwarne Road Mawnan Smith TR11 5PQ  
Works to a tree covered by a TPO namely (T1 Oak) removal of lower branches to lift crown to approx 4.5m from lawn area. Drop crotch branches extending out over dwelling to retain shape of tree whilst improving light access to rear garden.

- 7) TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL**
- 8) APPROVAL OF THE LIST OF PAYMENTS FOR JUL 2022 & TO RECEIVE JUN 2022 BANK STATEMENTS AND RECONCILIATIONS**
- 9) TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES not already made by clerk**  
Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant Agenda item given in the Associated Papers during the full council meeting.
- 10) TO DISCUSS MAINTANANCE AND UPKEEP OF THE GRAVEYARDS**
- 11) TO RECEIVE INFORMATION AND MAKE DECISIONS ON NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS AND CLIMATE CONSCIOUS MAWNAN.** (note – meeting with the NT re: Durgan parking/ construction works has not yet taken place)
- 12) REPORTS FROM OTHER GROUPS / INDIVIDUALS**
- 13) REPORT FROM CORNWALL COUNCIL WARD MEMBER**
- 14) TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES & POSITION OF NOMINEES FOR CO-OPTION AND TO ASSIGN 'ROLES & RESPONSIBILITIES' IF APPROPRIATE**
- 15) ITEMS FOR INCLUSION AT THE NEXT MEETING (parish upgrading works)**
- 16) MATTERS OF COMMUNITY CONCERN**
- 17) DATE & TIME OF NEXT MEETING: 15<sup>TH</sup> SEPTEMBER 2022 AT 7.30PM @ MAWNAN BOWLING CLUB** - if necessary a meeting will be called in August to discuss planning only (provisionally 18<sup>th</sup>)

Further information & associated papers for this agenda  
can be found on the parish council website

[www.mawnan.org.uk](http://www.mawnan.org.uk)

## Associated papers:

**Item 4** – draft minutes attached of both the PC meeting (to be voted on) and the Annual Parish Meeting (for agreement in May 2023)

**Item 5** – request for meeting dates from the National Trust about Durgan issues; Noticeboard & fingerpost refurbishment still to be addressed (Cllr Moyle).

**Item 7** - Planning decision to date: Mar to Apr 22

**Items in red** are summaries of conditions applied to applications, other than the conditions within 3 years & as to provided plans (Tree works are 2 years & to BS3998 standards)

**Ref. No: PA22/04057** Cedar Ridge Carlidnack Road Mawnan Smith TR11 5HA Construction of detached Garage.

Status: Approved with conditions

**Ref. No: PA22/00457/PREAPP** Meudon Hotel Maenporth Road Maenporth TR11 5HT

Request for a TPO to protect:- Chilean Plane tree, Lantern bushes, Tree Ferns, Mimosa, Magnolia, Banana, Gunneras, Eucalyptus, Rhododendron, Beech, Ash, Date, Giant Baytree, Azaleas, and Monterey Pines. all veteran - to prevent unnecessary removal of ancient trees in woodland dating back to 1800.

Status: Advice Given (forms part of PA21/11384)

**Item 8**– - payments for Jul 2022 & bank rec. for Jun 2022

Voucher	Code	Supplier	VAT	Total
114	Course/Conference fees	SLCC	6.00	36.00
115	Office Supplies (minute binders)	ebay	0.00	39.99
116	Roads & Traffic	EZprint banners UK	11.00	66.00
117	Postages	Royal Mail	0.00	6.39
118	Parish NI contribution	HMRC	0.00	0.29
**119	Miscellaneous Expenses	clerk	0.00	5.70
120	Toilet - Cleaning & Materials	KC Payne	0.00	300.00
121	Clerks Salary (inc PAYE & NI)	clerk	0.00	1,048.73
122	Grass Cutting	R Sanders	40.00	240.00
123	Toilets - Utility Charges	EDF energy	0.00	10.00
124	Clerks Pension Contribution	Nest Pensions	0.00	34.99
125	NDP Parish Pot- resources	1&1 Ionos	2.00	11.99
126	Parish Pension Contribution	Nest Pensions	0.00	76.55
127	Telephone & Internet	PlusNet	6.17	37.00
128	Graveyard Maintenance/ Grounds	Robbie's Garden Services	0.00	433.35
129	S19 - Carwinion Playing Field	R Sanders	119.00	714.00
130	S19 - Junior Playing Field	R Sanders	30.00	180.00
131	Mileage & Parking	clerk	0.12	2.84
132	Rubbish Bins	Biffa Environmental Services Ltd	366.08	2,196.48
133	Office Supplies (paper & envelopes)	Viking Direct	4.75	28.52
<b>GRAND TOTAL</b>			<b>£585.12</b>	<b>£5,468.82</b>

\*\* incorrect personal payment – clerk has refunded this

**Item 9-** Correspondences. If councillors wish to see any more information on individual items this will need to be requested from the clerk.

	Rec'd	Description	From	actions	Agenda
1	17.6.22	Tree cutting along footpath 16 – from Abbeyfield (sent to Access team)	Abbeyfield manager	Clerk dealt	11
2	21.6.22	Complaint about damaged handrail/missing sign fpth 9 (Lowenna fields)	Resident	Clerk dealt/ Cllr Whibley	11
3	29.6.22	CALAC summer training bulletin	CALC	For info	
4	2.7.22	Bus shelter for Helford junction	Resident	Clerk dealt	11
5	6.7.22	Crossing signs for Grove hill Crossing -	V Bidgood, CORMAC	Full council	11
6	11.7.22	Comments re: Hotel Meudon planning x 2	Residents	Full council	6
7	12.7.22	Objection re: PA22/05951	Resident / neighbour	Pending	6
8	12.7.22	Jubilee celebration – video update	D Morgan		5
9					
10					

**Explanation of actions:**

*Clerk dealt – clerk has replied/actioned*

*necessary Full council – already on agenda*

*for info - forwarded to all councillors; no specific response*

*Pending –may need further investigation/discussion*

**Item 10 –** discussion as per document from Cllr Brooksbank already circulated. Please make sure you have reviewed against the current contract specification (attached).

**Item 20 –** 2 co-option vacancies remain open. I have had no more interest in filling them locally. Current 'Roles & Responsibilities' list for 2022/23 attached

9<sup>th</sup> June 2022



**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON THURSDAY 16<sup>th</sup> JUNE 2022 AT 7.30PM, IN THE MAWNAN MEMORIAL HALL**

**Present:** Cllrs Sadler, (Chair), Bate, Morris, Moyle & Potter

**ALSO PRESENT:** Mrs L Clements, Clerk + 4 members of the public

3606.22 **TO RECEIVE APOLOGIES:** Cllrs Brooksbank & Whibley

3607.22 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS** -- none noted

3608.22 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY** – none noted

3609.22 **TO RECEIVE AND APPROVE THE MINUTES OF THE 19<sup>th</sup> MAY 2022 FULL COUNCIL MEETING** and to accept the draft minutes of the Annual Parish Meeting  
It was proposed by Cllr Bate seconded by Cllr Sadler and  
**RESOLVED** that the minutes of the Parish Council meeting held on 19th May be approved and signed by the Chair. The accuracy of the minutes from the Annual Parish meeting were also accepted  
on a vote being taken the matter was approved unanimously

3610.22 **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA** (inc. parish noticeboard/ fingerpost painting, Durgan parking/xroads, Hotel Meudon application, removal of phone box),

- Cllr Moyle was not in attendance at this point, so any further information about his discussion on the required works to the noticeboard & volunteers to repaint the fingerpost were deferred to July.
- The clerk verified that after communication with BT that when the telegraph pole behind the phonebox is replaced it will not remove the phonebox, as it is not theirs.
- The clerk has received updates from the Hotel Meudon about their ongoing planning application and has agreed with them to publish these IN FULL to get this information into the wider community. They will be posted on the Parish website and included with this month's minutes.
- Cllr Sadler said he had spoken to TL about the store of rock salt and that this was now up to us to remove. The clerk was requested to find a suitable contractor to remove this and dispose of it.

3611.22 **TO RECEIVE NOTIFICATION ON THE OUTCOME OF THE NDP REFERENDUM VOTE & ANY UPCOMING FURTHER ACTIONS NECESSARY**  
Cllr Morris reports that 470 parishioners voted - 34.1% of the electorate. Cornwall Council describe this as 'good turnout'. 93.14% voted in favour of Mawnan's Neighbourhood Plan. Cornwall Council will now go through a formal legal process to "Make" the Plan, publish it on their website and incorporate it into the planning structure. This process typically takes about 4 weeks, so should be completed by the end of June.

**3612.22 JUBILEE CELEBRATIONS – FOLLOW-UP SUMMARY FROM EVENTS & SPENDING OVERVIEW**

The clerk read out a report from Mrs Toland (organiser) on the week's events. Overall it was agreed that the week of events were very popular with the parish community and well attended in almost all cases – even with the poor weather on Saturday.

The clerk explained that the figures given out as the final spend were 99% accurate – the bill for waste removal was still pending but the £350 was likely to be the top end of the spend for this – so the £5327 stated was the top end figure.

Cllr Bate asked why a generator needed to be hired and who gave authority for it? The clerk explained that this was at the request of CT, who had been talking to Saturday night's entertainment, Shameless, after they were unable to get a response from their enquiries. They usually needed a generator and not standard household electrics to power their sound system. No-one was aware that extra external power sockets had been installed by the MCA.

It was proposed by Cllr Sadler seconded by Cllr Morris and

**RESOLVED** that the Parish Council would support the overspend of £327.40 from general reserves

on a vote being taken the matter was approved with 1 objection

**3613.22 TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**

**Ref. No: PA22/04984** Budock Vean Hotel Budock Vean Lane Mawnan Smith Cornwall TR11 5LG

It was proposed by Cllr Sadler seconded by Cllr Bate &

**RESOLVED** that Mawnan Parish Council are happy to defer to the expertise of the Tree Officer for this application

on a vote being taken the matter was approved unanimously

**Ref. No: PA22/03780** 11 Carlidnack Close Mawnan Smith TR11 5HF

It was proposed by Cllr Moyle seconded by Cllr Bate &

**RESOLVED** that Mawnan Parish Council are happy to support this application

on a vote being taken the matter was approved unanimously

**3614.22 TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL – read out**

**3615.22 TO RECEIVE THE INSURANCE QUOTE(S) FOR 2022/23**

The clerk explained that she had only received 1 quote from our current insurer in time for this meeting. This was only up £10 from last year.

It was proposed by Cllr Sadler seconded by Cllr Bate and

**RESOLVED** that Mawnan Parish Council accept the insurance quote for 2022/23 received from Zurich at £746.65

on a vote being taken the matter was approved unanimously

**3616.22 TO RECEIVE ANY COMMUNITY GRANT APPLICATIONS**

Discussion of funding request outside parish grants were discussed first. These were for Coastwatch (Nare Point), Cornwall Air Ambulance & Cornwall Hospice. It was agreed that these were very worthy causes that were used by many in our parish community at some point and that donation should be made to all of them.

It was proposed by Cllr Bate seconded by Cllr Sadler and

**RESOLVED** that the 3 names organisations be given grants for 2022/23 in the sum of £500 each.

on a vote being taken the matter was approved unanimously

Further considerations were then given to the submission made by community groups for Parish Grants for 22/23. There may be the possibility of a further grant discussion in the New Year, if any funding remained, with extra funding from the Solar Grant Fund being available for any noteworthy project request.

It was proposed by Cllr Moyle, seconded by Cllr Potter and

**RESOLVED** to donate £300 to Mawnan Snooker Club the toward refurbishment of tables & new playing equipment

It was proposed by Cllr Moyle, seconded by Cllr Sadler and

**RESOLVED** to donate £300 to Abbeyfield Scott House the toward Christmas Lunches; Bingo Prizes & outings

It was proposed by Cllr Moyle, seconded by Cllr Morris and

**RESOLVED** to donate £300 to Mawnan Cricket Club the toward a replacement wicket mower

It was proposed by Cllr Sadler, seconded by Cllr Morris and

**RESOLVED** to donate £400 to Mawnan Village Autumn Show the toward advertising & general event administration costs

It was proposed by Cllr Moyle, seconded by Cllr Sadler and

**RESOLVED** to donate £480 to Helford River Sea Scouts the toward 3 x new tents

It was proposed by Cllr Potter, seconded by Cllr Moyle and

**RESOLVED** to donate £1000 to Falmouth Surf Lifesaving Club the toward 4 x nipper rescue boards

on a vote being taken the above 6 matters were approved unanimously

3617.22

**TO COMPLETE THE ANNUAL GOVERNANCE STATEMENT FOR THE YEAR ENDING 31ST MARCH 2022**

All questions were read and agreed by the council prior to the full document being signed by the Chair.

It was proposed by Cllr Sadler, seconded by Cllr Moyle and

**RESOLVED** that the chairman sign the annual governance statement

on a vote being taken the matter was approved unanimously

3618.22

**TO RECEIVE AND APPROVE THE ACCOUNTING STATEMENTS FOR THE YEAR ENDING 31ST MARCH 2022**

It was proposed by Cllr Sadler seconded by Cllr Bate and

**RESOLVED** that the accounting statement as presented show a true balance and should be approved

on a vote being taken the matter was approved unanimously

**3619.22 APPROVAL OF THE LIST OF PAYMENTS FOR JUN 2022 & TO RECEIVE MAY 2022 BANK STATEMENTS AND RECONCILIATIONS**

It was proposed by Cllr Sadler, seconded by Cllr Bate &

**RESOLVED** that accounts totalling £12883.42 Inc. VAT (amount includes community grants agreed this evening) be approved for payment & duly signed

It was proposed by Cllr Morris, seconded by Cllr Potter &

**RESOLVED** that the bank reconciliation presented totalling £121,148.89 (of which £35,763.84 is retained Solar Grant Fund) for the month of May 2022 be received & approved as a true record.

on a vote being taken both the matters were approved unanimously

**3620.22 TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES not already made by clerk**

**Item 2** – Cllr Bate asked why they 40mph limit had been changed to just past the Boskensoe junction and new poles were put in. (Please note: we requested this modification from the original 20mph consultation proposal in the March 2022 minutes– item 3553.22)

**Item 6** – there were discussions about seeing if Trebah Farm would allow a permissive path (fenced across the top of the field) between the end of the National Trust footpath to opposite the Trebah gates (if not further). The clerk had already questioned about the North Helford 40mph zone being changed in light of the 20mph trial but had been told by highways that these were very different things – the 40mph zone had lowered all the rural speed across the area from National Limit of 60mph to 40pmh – any change would probably be detrimental in the long run as 20mph changes could only take effect in residential areas, not everywhere.

**Item 8** – the clerk read in full the response from V Bidgood about getting a temporary construction sign for the top of Durgan to facilitate safer goods deliveries during initial construction works. This led to a discussion about a staging / holding zone and would be discussed with Charlie @ NT during our meeting.

**3621.22 TO RECEIVE INFORMATION AND MAKE DECISIONS ON NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS AND CLIMATE CONSCIOUS MAWNAN.**

Cllr Sadler brought up the fines being garnered at the replacement Longdowns speed camera were going to Cornwall Council and not to the Vision Zero South West road safety partnership.

Cllr Bate offered to be the contact for setting up Speedwatch.

The clerk explained that the CNP Climate Group was likely to be separating from the CNP proper as Esther Richmond (localism team) now had a larger commitment. Cllr Bastin added that it seemed Falmouth Town Council would be taking up administrative arrangements for the timebeing.

**3622.22 REPORTS FROM OTHER GROUPS / INDIVIDUALS**

None noted – WI report on jubilee feedback was included in item 3612.22

**3623.22 REPORT FROM CORNWALL COUNCIL WARD MEMBER**

- Cllr Bastin highlighted a couple of the items already brought up by the clerk – the Microsoft Teams presentation on 30<sup>th</sup> June on a County Deal proposed under the Government levelling Up agenda as well as the Meet the leader even – our nearest being at Helston on 4<sup>th</sup> July.
- Esther Richmond (localism) is now working in the St Agnes CNP as well she wasn't able to keep up with the extra workload that organising the Climate Group presented so it was being taken up by Falmouth Town Council. Esther would remain our CNP liaison. He also quickly reminded everyone present that the CNP meeting is not only for councillors – any member of the wider community is welcome to attend but that the PC would only hold 1 vote (named member).
- Next CNP meeting due for 20<sup>th</sup> September and will be held face to face in Falmouth Council Chambers.



- Money is available for setting up of digital training within communities with up to 80% of costs being covered – the clerk had already sent this round.
- Time to Move – the summer activity programs for school aged children is stepping up. The programme is open to all young people and is FREE for those aged 5 to 16 on benefits related Free School Meals.

**3624.22 DISCUSSION ON A PERMANENT CHANGE OF VENUE FOR PARISH COUNCIL MEETINGS, AS RAISED BY THE PUBLIC AT THE MAY 2022 MEETING.**

The clerk said that costing wise both venues were comparable – the only potential difference was that the MMH had wifi and the Bowling Club did not. Provided councillors remembered to download agenda packs beforehand this should not be an issue going forward. It was agreed that there were better acoustics in the Bowling Club and that it did make for a more inclusive environment.

It was proposed by Cllr Sadler, seconded by Cllr Bate and

**RESOLVED** that the full meetings of the Parish council be moved to the Bowling Club for a trial for a period of 6 months, with all other committee and 'ad-hoc' meeting still taking place at the Memorial hall where possible.

on a vote being taken the matter was approved unanimously

**3625.22 TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES & POSITION OF NOMINEES FOR CO-OPTION**

Another co-option nominee made themselves known at the meeting: Mr Robert Reid, of Church Road. Mr Reid had lived in the village for upwards of 40 years on an off, moving into Falmouth for a short period of time when his children were teens, although they all attended Mawnan Primary School. He had worked for Cornwall Council and in the private sector – most recently in the hospitality sector, as was known by a few councillors in attendance. He felt that he could bring a lot of this experience to the Parish Council.

It was proposed by Cllr Sadler seconded by Cllr Moyle and

**RESOLVED** that Robert Reid is immediately elected to fill a current co-option vacancy

on a vote being taken the matter was approved unanimously

**3626.22 ITEMS FOR INCLUSION AT THE NEXT MEETING – graveyards; Durgan parking; road salt removal & noticeboard refurbishment**

**3627.22 MATTERS OF COMMUNITY CONCERN - none noted**

**3628.22 DATE & TIME OF NEXT MEETING: 21<sup>st</sup> July 2022 @ Mawnan Bowling Club**

Meeting finished at 9.35pm

## Item 3610.22 – Hotel Meudon

**From:**

**Sent:** 15 June 2022 09:59

**To:** Tim Brooksbank <timbrooksbankmspc@gmail.com>

**Cc:**

**Subject:** RE: Hotel Meudon update

Dear Councillor Brooksbank,

As promised, we wanted to share an update with you on the current planning application for Hotel Meudon.

Following submission of the application in November 2021 and subsequent comments received from Cornwall Council, local stakeholders residents and consultees, various amendments have been made to the proposal. The amended proposal is being considered by remaining consultees, and a final decision is pending.

The amendments can be summarised as follows.

- **The adjacent field**
  - o The original planning application incorporated the adjacent field to secure a range of planting and substantial **Biodiversity Net Gains (BNG)**. This had formed the subject of comment from a number of local residents, with concerns raised that it would pave the gateway for further development
  - o This has been discussed with officers and the red line retained around the field, following officer confirmation that the retention of the area within the red line is essential, to secure the above **BNG**
  - o However, changes have also been made to the landscape proposals in order to maximise **BNG**. The design and layout has been amended to better reflect local landscape character, adopting a more natural approach (see view point 9, attached, showing CGI of landscape proposals for field)
- **Biodiversity Net Gain**
  - o The landscape amendments to the adjacent field retain the proposed commitment to **BNG**. This includes assessed **gains of nearly 38% for habitat creation** and **60% for hedgerow creation**, against an **emerging policy requirement of only 10%**. The BNG will be secured against this land for a period of at least 30 years (this is a requirement of BNG)
- **Layout amendments**
  - o Several amendments have been made to the layout to reduce any impact on neighbouring residents, trees and landscape visual impact, including:
    - Plot 1 and Plot 4 swapped in order to reduce height and massing of the building visible from neighbouring dwelling Meudon Barns (new Plot 1). Appropriate amenity screening has been provided to the external terrace area of new Plot 1, meaning no inter-visibility with the neighbouring dwelling
    - Plot 2 location changed to remove inter-visibility from Meudon Barns and to re-enforce shelterbelt grouping of trees in this location
    - Plot 6 moved up the slope, as per the tree officer's comment
    - A further amendment has been made to relocate and amend Plot 3 to a glade within the trees. This will result in the retention of a 'shelter belt' of three trees, in line with the tree officer's comments. Attached is the amended masterplan (Rev B)

- **Additional landscape information**

- o Following a request from the AONB Partnership and the Cornwall Landscape Officer, we have prepared additional landscape information which should be read in conjunction with our submitted LVIA. This presents a number of Zone of Theoretical Visibility (ZTVs) which clarify the visibility of the proposal from key points. These ZTVs are based on a 'worst case scenario' of landform only, and do not factor in vegetation and buildings which would vastly improve screening
- o The document also presents representations of the proposal from viewpoints, pre and post development and planting mitigation. As these demonstrate, the vast majority of the scheme is not visible from any publicly accessible external viewpoints
- o Once landscape planting is introduced as part of the scheme, the units will not be widely visible within the wider landscape or from the south west coast path. It may be possible to see Unit 8 (the Bream House replacement) from a small number of locations in winter months, but this should be considered in the context of the existing house (Bream House) which is already highly visible

- **Lighting and ecology**

- o The light scheme has been remodelled to take account of the layout changes and to address initial comments received from the Council's ecologist

- **Hotel access and signage**

- o A visibility plan of the access has been provided and the hotel signs (which had been there many years) have already been set back to improve visibility

- **Acoustic assessment**

- o An acoustic assessment has been prepared to model any potential noise impacts. It has been concluded that any additional the noise generated by the scheme will be acceptable. It also includes provisions for measures to reduce noise relating to hotel plant, which will be secured by planning condition

Please do not hesitate to come back to us with any specific questions.

Kind regards,



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**Harporipis** 3 (bipedal larva with no piglets, parting along northern boundary. Abundant at 5-7 years post planting)



## **Item 3612.22 -**

### **Queen's Platinum Jubilee Feedback (C. Toland- lead organiser)**

A big thank you to all on the committee who helped put together a week of events that was suitable for all ages.

Everyone was delighted by the exhibition Sylvia and the history group put together in the Methodist School room with the help of Pippa and Tim. People said it should be a permanent fixture in the village.

The WI put on an outstanding 15 flora display in the churches, hopefully this will be seen again at the village Show! The Parade of Crowns saw a great turn out of those participating and those showing their support as the parade moved through the village, well done to our fantastic traffic marshals.. They may have had rain for the Jubilee jaunt around the gardens, however this did not dampen people's enthusiasm for going and visiting the lovely garden on display.

The quiz night was a complete sell out and great fun for all who attended, we were asked for more quizzes to be put on.

Wednesday saw a football and cricket match with cricket team triumphant. This match was enjoyed by all those who attended along with the burgers and the rogue sauce bottles which had a mind of their own when putting sauce on their burger.

Friday night was film night which was thoroughly enjoyed by the children and their families. The adult film was not quite so successful with only a few going to watch.

Saturday saw the children's disco with the great groover Evie on the decks, bubbles, balloons and the magician the children loved it and wanted more. Shameless followed after this and the night was well and truly danced away for a great success for the MCA.

The Queen's Platinum Jubilee lunch saw us all crossing our fingers praying for no rain. Sunday morning dawn with cloudy skies but dry. Everyone really enjoyed themselves eating their fill off Hog Roast! Unfortunately some arrived a bit late and missed it. Beautiful salads and cakes from the WI, Vegan Biryani and bowls of Strawberries'. all of which were eaten. The children and adults enjoyed various activities from the Scouts , Anvil Trust, plus circus skills, whilst listening and dancing to Jonah's Lift.

Everyone said what a great week of events and how much they enjoyed being part of the Mawnan community and could we please do this as a yearly event.

A few comments were made about parking at the playing field and if we were to consider doing this again we would need to have some signage to clearly point cars in the right direction for parking and putting cones on the road to keep it free flowing. Thank you to all those who volunteered for car parking duty.

Overall families felt safe and everyone had a very enjoyable week.

Charlie was notice doing his filming and many people thought this an excellent way of getting a keep's sake of a very enjoyable week. Therefore they would like to be informed as to when the video is available to see and to purchase a copy.

The committee cannot give enough thanks to the volunteers who gave up their time to help out at various time during the week, it takes a whole community to put on such an event. Those on the committee would like to thank the Parish Council for funding the Platinum Jubilee week, which would not have taken place on such a large scale without their support.

**WI Feedback:**

We were delighted with the way in which the village celebrated the Platinum Jubilee. The programme, banner and poster design was superb and so professional. It was good that residents had the programme delivered and it was lovely to see that individuals joined in with hanging bunting and flags. It was great that there was something everyday and that many groups were catered for.

Sylvia was delighted by the number of visitors to the exhibition and was very grateful for the support received in mounting the display and supervising throughout the day.

We had 15 flower arrangements made for Churches in Bloom - perhaps a little disappointing that this was not supported by more residents.

The Parade of Crowns was hugely successful. A team of WI ladies helped the children at the school to make their crowns the week before and the event was well-publicised by the head so we were very pleased that so many children and families took part - it was a truly cross-generational event. The Memorial Hall looked lovely for the tea at the end of the parade and the children were presented with goody bags courtesy of Toad Hall Cottages. Now some of the crowns are on display in three of the village shops. About 200 were involved in this event. We had registered it with Cornwall Council and followed advice that a road closure was not required. We had six marshalls who held back traffic. A passing police car noted that it was well-managed!

Unfortunately the weather on Saturday was atrocious, but we sold nearly 200 tickets for the Jubilee Garden Jaunt and in total we have raised more than £2000 for Children's Hospice South West. Many of the visitors to the gardens were local returnees, but some were on holiday and were pleased to be able to join in our Jubilee celebration.

The Sunday event exceeded our expectations and there was a festive feel from the outset - the marquee certainly made you feel that something different was happening! Jonah's Lift created a lively atmosphere and it was lovely to see different groups represented. The hog-roast was delicious and we sold all our salads catering for 150 as we had agreed. I think that those who criticise should be mindful of what David has said: we had no idea of how many people to expect AND we couldn't do everything. There was a great opportunity for other groups to do teas and coffees or puddings, but they didn't come forward! We were pleased that we didn't have anything left over at the end.

Final thought: people who live in the village talk about liking the sense of community in Mawnan. We have few events which bring all generations together in significant numbers - the panto and Run Mawnan come to mind. The carnival has ceased. Perhaps the PC could give consideration to ways in which the community can come together.

We would like to thank the Parish Council for the support which was given to the funding of the Jubilee celebrations.

Gill  
President Mawnan WI

**Item 3619.22** – payments for June 2022

Voucher	Code	Supplier	VAT	Total
62	Postages	Royal Mail	0.00	2.58
63	Office Supplies	SmartInks Ltd	0.00	36.59
64	Jubilee Celebrations	Lidl - falmouth	2.63	15.78
65	Jubilee Celebrations	Lidl - falmouth	0.00	3.64
66	Jubilee Celebrations	Lighthouse Printing	0.00	124.00
67	Meeting Room Hire	Zoom Ltd	2.40	14.39
68	Miscellaneous Expenses	land registry	0.00	3.00
Voucher	Code	Supplier	VAT	Total

62	Postages	Royal Mail	0.00	2.58
63	Office Supplies	SmartInks Ltd	0.00	36.59
64	Jubilee Celebrations	Lidl - falmouth	2.63	15.78
65	Jubilee Celebrations	Lidl - falmouth	0.00	3.64
66	Jubilee Celebrations	Lighthouse Printing	0.00	124.00
67	Meeting Room Hire	Zoom Ltd	2.40	14.39
68	Miscellaneous Expenses	land registry	0.00	3.00
69	Postages	Royal Mail	0.00	0.68
70	Postages	Royal Mail	0.00	0.00
71	Jubilee Celebrations	Clerk -reimbursement for payments	0.00	500.00
72	Jubilee Celebrations	B&Q	10.08	60.48
73	Jubilee Celebrations	ASDA	0.00	5.00
74	Jubilee Celebrations	Jon Martin magic	0.00	100.00
75	Jubilee Celebrations	Swamp Circus	0.00	175.00
76	LMP / SWCP Footpaths	R Sanders	144.44	866.64
77	Jubilee Celebrations	C Fylm	0.00	199.20
78	Jubilee Celebrations	Jonah's Lift	0.00	200.00
79	Insurances	Zurich Insurance	0.00	764.65
80	Toilet - Cleaning & Materials	KC Payne	0.00	300.00
81	Mileage & Parking	clerk	0.08	1.62
82	S19 - Carwinion Playing Field	R Sanders	15.00	90.00
83	Toilets - Utility Charges	EDF energy	0.00	10.00
84	Clerks Pension Contribution	Nest Pensions	0.00	49.19
85	NDP Parish Pot- resources	1&1 Ionos	2.00	11.99
86	Parish Pension Contribution	Nest Pensions	0.00	107.61
87	Clerks Salary (inc PAYE & NI)	HMRC	0.00	266.74
88	Parish NI contribution	HMRC	0.00	218.28
89	Telephone & Internet	PlusNet	5.98	35.89
90	Graveyard Maintenance/ Grounds	Robbie's Garden Services	0.00	508.35
91	Jubilee Celebrations	clerk	0.00	3.20
92	Jubilee Celebrations	clerk	0.35	7.50
93	Clerks Salary (inc PAYE & NI)	clerk	0.00	1,300.66
94	Jubilee Celebrations	marquee hire	0.00	400.00
95	Office Supplies	Amazon	2.82	16.94
96	NDP Parish Pot- resources	The Printing Chambers	0.00	15.00
97	Postages	Royal Mail	0.00	6.30
98	S19 - Carwinion Playing Field	R Sanders	66.00	396.00
99	S19 - Junior Playing Field	R Sanders	30.00	180.00
100	Grass Cutting	R Sanders	40.00	240.00
101	Jubilee Celebrations	Speedy Asset Services Ltd	0.00	125.00
102	NDP Parish Pot- resources	Cornwall Council	135.59	813.52
103	Jubilee Celebrations	Clean Image IPC	0.00	350.00
104	Graveyard Maintenance/ Grounds	Rex Sadler	13.00	78.00
105	Donations/ Grants	Falmouth Surf Lifesaving Club	0.00	1,000.00
106	Donations/ Grants	Helford River Scout Group	0.00	480.00
107	Donations/ Grants	Mawnan Village Autumn Show	0.00	400.00
108	Donations/ Grants	Mawnan Cricket Club	0.00	300.00
109	Donations/ Grants	Abbeyfield Scott House	0.00	300.00
110	Donations/ Grants	Mawnan Snooker Club	0.00	300.00
111	Donations/ Grants	Coastwatch	0.00	500.00
112	Donations/ Grants	Cornwall Air Ambulance	0.00	500.00
113	Donations/ Grants	Cornwall Hospice	0.00	500.00
		GRAND TOTAL	£470.37	£12,883.42

<b>A</b>	<b>Bank Reconciliation at 01/06/2022</b>		
	Cash in Hand 01/04/2022		107,737.90
	<b>ADD</b> Receipts 01/04/2022 - 01/06/2022		27,563.16
	<b>SUBTRACT</b> Payments 01/04/2022 - 01/06/2022		135,301.06 14,152.17
	<b>Cash in Hand 01/06/2022</b> (per Cash Book)		<b>121,148.89</b>
<b>B</b>	Cash in hand per Bank Statements		
	Petty Cash 01/05/2021	0.00	
	95 Day Saver Account - Nationwide 06/06/2022	35,763.84	
	Deposit Account - Lloyds 01/06/2022	80,584.04	
	Current Account - Lloyds 01/06/2022	4,775.71	
			<b>121,123.59</b>
	Less unrepresented payments		-25.30
			121,148.89
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>121,148.89</b>
	<b>A = B Checks out OK</b>		

**Item 15- Correspondences.** If councillors wish to see any more information on individual items this will need to be requested from the clerk.

	<b>Rec'd</b>	<b>Description</b>	<b>From</b>	<b>actions</b>	<b>Agenda</b>
1	22.5.22	Hotel Meudon – planning app status update	Cllr J Bastin	Full council	5
2	27.5.22	Complaint to D&C police about 20mh limit being ignored	Resident	pending	16
3	30.5.22	Durgan Xroads & Bosloe parking	Charlie – NT Ranger	Full council	5
4	30.5.22	5 day notice – Maratana	M Heynes , CC Planning	Already dealt	9
5	30.5.22	Removal of village phone box	Payphones @ BT	For info	5
6	31.5.22	Speed limits & footways Trebah to Budock Vean	Resident	Full council	16
7	6.6.22	Thank you & congratulations for jubilee week	Resident	Full council	7
8	7.6.22	Durgan parking & signs – during constructions	V Bidgood / resident	For info	16
9	8.6.22	Bin emptying contract 2022/23	Biffa	Clerk dealing	16
10	9.6.22	Climate Change Working Group (CCWG) meeting future	E Richmond , CC Localism	pending	17



# Mawnan Parish Council

Prepared by: \_\_\_\_\_

*Name and Role (Clerk/RFO etc)*

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

*Name and Role (RFO/Chair of Finance etc)*

Date: \_\_\_\_\_

<b>A</b>	<b>Bank Reconciliation at 04/07/2022</b>		
	Cash in Hand 01/04/2022		107,737.90
	<b>ADD</b> Receipts 01/04/2022 - 04/07/2022		27,663.86
	<b>SUBTRACT</b> Payments 01/04/2022 - 04/07/2022		135,401.76
	<b>Cash in Hand 04/07/2022</b> (per Cash Book)		26,983.60
<b>B</b>			<b>108,418.16</b>
	Cash in hand per Bank Statements		
	Petty Cash 01/05/2021	0.00	
	95 Day Saver Account - Nationwide 04/07/2022	35,763.84	
	Deposit Account - Lloyds 04/07/2022	69,584.74	
	Current Account - Lloyds 04/07/2022	6,876.48	
			<b>112,225.06</b>
	Less unrepresented payments		3,806.90
			108,418.16
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>108,418.16</b>
	<b>A = B Checks out OK</b>		



As such, the current provision is considered adequate/sufficient and no further signage is necessary. However, I have asked that all signs are checked for condition/visibility and I can also confirm all of the road markings are shortly due to be renewed.

I trust the above is of assistance.

Kind regards

**Viv Bidgood | Highways & Environment Manager**  
**Cormac | Highways & Environment**  
[handew@cormactld.co.uk](mailto:handew@cormactld.co.uk) | Tel: 0300 1234 222  
[www.cormactld.co.uk](http://www.cormactld.co.uk)  
Room 106, Western Group Centre, Radnor Road, TR16 5EH

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Please consider the environment. Do you really need to print this email?

**From:** parish clerk <[clerk@mawnan.org.uk](mailto:clerk@mawnan.org.uk)>  
**Sent:** 13 June 2022 11:58  
**To:** Highways & Environment West <[handew@cormactld.co.uk](mailto:handew@cormactld.co.uk)>  
**Subject:** additional road signs for new Grove Hill crossing

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Hi folks

Whilst we are appreciative for the new crossing on Grove Hill, below the site of our primary school, and the red road surface that was installed it has been noted by some parents that the crossing itself is not really visible from the road by drivers – there is no signage about it anywhere and the red is only noticeable once you are almost on top of it.

Now that new 20mph signs have gone up adjacent to it on the uphill stretch we were wondering if it would be Ok for us to put up on this pole a red triangle 'school crossing' sign to make this space more visible and also one below the speed visor sign on the other side already notifies drivers of the school? We would be happy to buy these ourselves.



Ta

Lisa C

Mrs Lisa Clements (Clerk)  
Mawnan Parish Council Offices  
M/S Electrical  
The Square  
Mawnan Smith  
TR11 5EP

Email: [clerk@mawnan.org.uk](mailto:clerk@mawnan.org.uk)  
Tel: 01326 251022

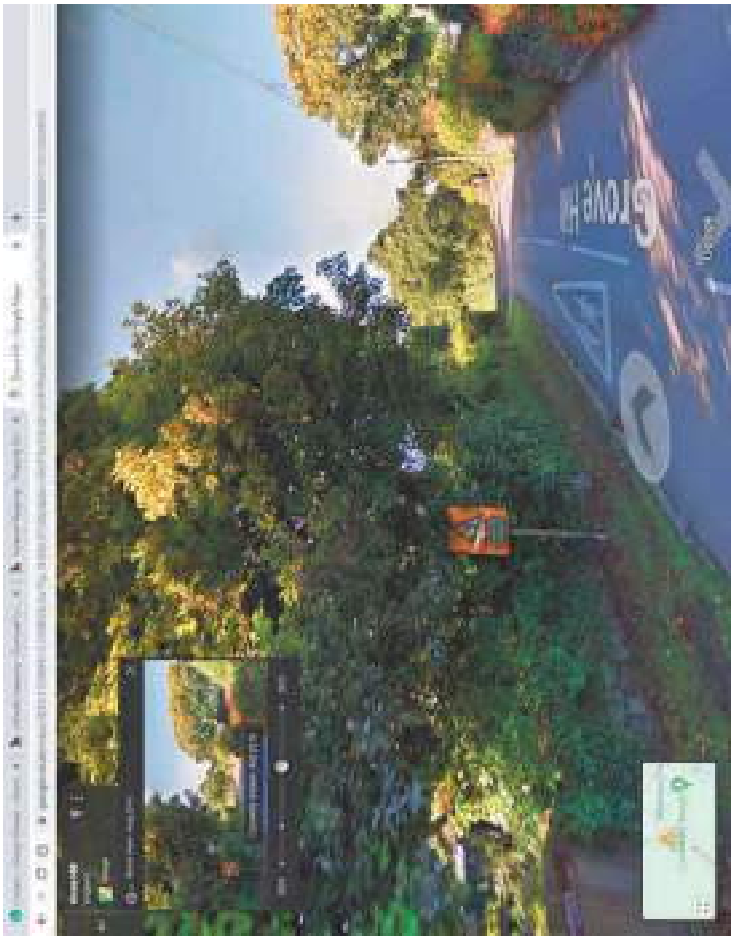
Office Hours: Monday, Wednesday & Thursday 9am to 2pm

[www.mawnan.org.uk](http://www.mawnan.org.uk) & [www.mawnanparish.co.uk](http://www.mawnanparish.co.uk)

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Southern approach signs road markings:



Southern approach SLOW + VAS which operates at School opening/closing times:

Hi [REDACTED]

This was not a request from the school about signs – it was from the other residents, especially those at Abbeyfield Scot House (who were specifically named in our original Expression of Interest form submitted for this project) and in Shute Hill. Whilst the current signs make it clear there is a school there is no reference to the crossing itself, which is not marked above floor level in any way, anywhere.

Feelings are that the crossing being totally unmarked and, as you state, with the VAS sign only being for school time only the rest of the community usage is ignored. We just want to have something on the new 20mph post next to the crossing itself just to highlight it to both drivers & users – there's no point in having a crossing if no-one driving knows it's there, surely.

Ta

Lisa C

Mrs Lisa Clements (Clerk)  
Mawnan Parish Council Offices  
MS Electrical  
The Square  
Mawnan Smith  
TR11 5EP

Email: [clerk@mawnan.org.uk](mailto:clerk@mawnan.org.uk)  
Tel: 01326 251022

Office Hours: Monday, Wednesday & Thursday 9am to 2pm

[www.mawnan.org.uk](http://www.mawnan.org.uk) & [www.mawnanparish.co.uk](http://www.mawnanparish.co.uk)

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**From:** Highways & Environment West [<mailto:handew@cormacitd.co.uk>]

**Sent:** 22 June 2022 17:12

**To:** parish clerk <[clerk@mawnan.org.uk](mailto:clerk@mawnan.org.uk)>

**Subject:** RE: additional road signs for new Grove Hill crossing

Information Classification: **CONTROLLED**

Dear Lisa

Thank you for your email dated 13<sup>th</sup> June 2022.

Having reviewed the location it transpires there are already signs to this effect in-situ in the form of physical signs on both approaches to the crossing (bolstered by a corresponding road marking) and

a VAS immediately adjacent on the southern approach which operates at School opening closing times (cont. below). There are also SLOW markings on both approaches to the crossing point:

Northern approach signs/road markings:



Northern approach SLOW:

parish clerk

**From:** Highways & Environment West <handew@cormactd.co.uk>  
**Sent:** 06 July 2022 11:33  
**To:** clerk@mawnan.org.uk  
**Subject:** RE: Additional road signs for new Grove Hill crossing

**Flag Status:** Flagged

Information Classification: CONTROLLED

Dear Lisa

Thank you for your email.

The existing signs/markings highlighted in my previous email serve to sufficiently highlight to oncoming drivers that they are entering an area where school children are likely to be crossing therefore further signs are not necessary, nor could they be provided within the traffic signs regulations. Essentially the request is to provide further identical “repeater” signs closer to the informal crossing point – the traffic signs manual would preclude this given minimum forward visibility requirements to the potential hazard being signed. If signs were provided closer to the crossing point, by the time drivers see them they will have already driven passed the crossing, therefore, notwithstanding the regulatory constraints, would also be of no practical benefit. The existing signs are already at suitable locations with sufficient forward visibility to highlight the potential for children crossing the road in this area and further signs would not be permitted.

I hope the above clarifies the position.

Kind regards

**Viv Bidgood FIHE | Highways Manager**  
**Cormac | Highways & Environment**  
[handew@cormactd.co.uk](mailto:handew@cormactd.co.uk) | [www.cormactd.co.uk](http://www.cormactd.co.uk)  
Room 106, Western Group Centre, Radnor Road, TR16 5EH

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Registered Office Cornwall Council, County Hall, Treyew Road, Truro, Cornwall, United Kingdom TR1 3AY  
CORMAC Contracting Ltd - A Cornwall Council Company Registered in England No. 07737521  
Registered Office Cornwall Council, County Hall, Treyew Road, Truro, Cornwall, United Kingdom TR1 3AY

**From:** Highways & Environment West  
**Sent:** 27 June 2022 09:48  
**To:** parish clerk <clerk@mawnan.org.uk>  
**Subject:** Additional road signs for new Grove Hill crossing

Information Classification: CONTROLLED

Dear Lisa

Thank you for your email of the 23<sup>rd</sup> June.

The Highways & Environment Manager for Mawnan Smith area, Viv Bidgood, is currently on leave until Monday 4<sup>th</sup> July. I will therefore ensure that your email is brought to his attention when he returns to the office and a response will be sent in due course.

Yours sincerely

**CUSTOMER ADMINISTRATOR**  
**CORMAC Solutions Ltd**

[handew@cormactd.co.uk](mailto:handew@cormactd.co.uk) | [www.cormactd.co.uk](http://www.cormactd.co.uk)

Western Group Centre, Radnor Road, Scorrier, TR16 5EH

Please let us know if you need any particular assistance from us, such as facilities to help with mobility, vision or hearing, or information in a different format.

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Registered Office Cornwall Council, County Hall, Treyew Road, Truro, Cornwall, United Kingdom TR1 3AY

**From:** parish clerk <clerk@mawnan.org.uk>  
**Sent:** 23 June 2022 08:56  
**To:** Highways & Environment West <handew@cormactd.co.uk>  
**Subject:** RE: additional road signs for new Grove Hill crossing

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## parish clerk

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**From:** parish clerk <clerk@mawnan.org.uk>  
**Sent:** 06 June 2022 11:58  
**To:** 'Tim Brooksbank'; 'Jackie Whibley'; 'Rex Sadler'; 'Maureen Bate'  
**Cc:** 'Phill Moyle'; 'GEORGENA MORRIS'; Guy Potter  
**Subject:** RE: Graveyard  
**Attachments:** graveyard maintenance contract - robbies.doc; 13b. graveyard works quote.pdf

Hi All

I think that maybe having the graveyard maintenance contract to hand for this meeting might have been a good idea – especially since Robbie refused to sign it originally as there were “too many problems” with what he felt the handover standard was. A meeting with Rex followed where it seems agreements were made then.... I have some scribbled notes from Robbie on his contract, but no formal agreements were made to change the contract by the full PC.

Unless I am reading it completely wrong much of what has been asked for is already in the contract and actually just need to be monitored & enforced better; possibly slight tweaking is needed but definitely not further quotes. I've therefore attached our contract (minus notes) for you all to review.

I have done some notes for the other items (in red), some of which I think we need to talk to Rev'd Johanna about (topping up of older graves & responsibility for memorial benches/ headstones).

Do you want to review this before the meeting or does it need adding to the agenda for discussion this month? With no Tim & Jackie at June's meeting it might be best to give it a month than put onto the July agenda when everyone will be here.

Ta

Lisa C

Mrs Lisa Clements (Clerk)  
Mawnan Parish Council Offices  
MS Electrical  
The Square  
Mawnan Smith  
TR11 5EP

Email:clerk@mawnan.org.uk  
Tel: 01326 251022

Mawnan Parish Council would like to state that we stand with the people of Ukraine and wish for the end of bloodshed of innocent people, in Ukraine and around the world. We encourage anyone wishing to help provide support for those displaced by this conflict to donate to the Disasters Emergency Committee (DEC) , the Red Cross, or any other official charity providing direct support.

\*\*\*\*\*

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**From:** Tim Brooksbank [mailto:timbrooksbankmspc@gmail.com]

**Sent:** 01 June 2022 09:53

**To:** Mawnan Parish Clerk Lisa Clements <clerk@mawnan.org.uk>

**Cc:** Maureen Bate <threadbear@btinternet.com>; Rex Sadler <rex.sadler@tiscali.co.uk>; Jackie Whibley <jawhibley1@gmail.com>

**Subject:** Fwd: Graveyard

Hi Lisa

Just been up to the Graveyard/cemetery with Jackie, Maureen and Rex

Discussed a number of items that will need to be reviewed at the next Parish Council meeting hopefully for agreement.

In the meantime it would be appreciated if you can get a quote from Robbie for the additional works we are proposing:

1 – Backfill graves with suitable soil (no stones) but only the worst 20 in this year with the same to happen in the next years until all done. **QUOTES ALREADY RECEIVED & DISTRIBUTED**

2 - Cut back first 6 ft from the lower churchyard path leaving remainder as wilding, but to trim off tops of any tall growth to maintain views out (latter item to be done annually). The wilding area will also form a barrier to anyone getting too close to the steep slope.

**Is it this area beyond the yellow line you mean?**



3 – 2 weekly cut of grass in the summer **ALREADY IN CONTRACT AS SUGGESTED EXTRA**



4 – leave oldest part of cemetery on East side as is (uncut) and strim annually. Cut around all other gravestones from end June through to end January each year. **PLEASE REVIEW CONTRACT - if section under trees is left the 3 cornered leeks will take over and waste the efforts put in over the last 4-5 years getting these marginally under control.**

5 – incorporate path clearance into the contract – to spray off weeds/grass growing in gravelled paths. **ALREADY IN CONTRACT**

6 – Strim 2 times annually the perimeter of the graveyard and community cemetery. **MOSTLY WITHIN CONTRACT**

7 – Remove Sycamore from adjacent to the water tap on N Side of the Church and also on West side of the Church **I NEED MORE INFO , OR A PHOTO, OF THE LOCATION OF THESE PLEASE.**

So those are the items for Robbie.

Separately we need a contractor to:

1 - relay the three slabs close to Ben Spike's gravestone.

2 – clean off lichen from the benches. **This was previously sent out for quotes with the only quote coming back at several hundred pounds each (more than the cost of new benches. I've spoken with Rev'd Johanna about this before and, if within the churchyard she is not sure that the Parish Council has or is required to assume the responsibility for the maintenance of monuments and memorials, including memorial benches simply because the churchyard has closed – this remains with the family.**

In relation to the backfilling of graves, we propose that there is a requirement that newly formed graves be covered with a mound of suitable soil to address any future potential settlement. **It is not the newer graves that this is more of an issue with – rather the older ones and thus we need to know what the original provision was at the time of burial. Mounding up (to a degree) is already done for newer graves ... do you want me to check with Tim Lugg how much is put back on and Rev'd Johanna about what the Church agreement is?**

Also, there was discussion around having a laminated sign somewhere near or in the Lych Gate which explains how the Parish Council is maintaining the Graveyard and Community Cemetery. Would appreciate your thoughts on this. **What exactly is the purpose of this and what would it say? If all it is for is to note that the Parish Council maintain the grounds of both graveyards then I don't see an issue and would ask Rev'd Johanna if such a notice can go up on their lychgate noticeboard.**

Am copying in all attendees to hopefully confirm the above or to make amendments.

If Robbie can quote for the additional bits proposed for his remit before the next PC meeting then hopefully this can be finalised then?

All the best  
Tim

Sent from [Mail](#) for Windows



**MAWNAN PARISH COUNCIL  
COMMITTEES AND REPRESENTATIVES FROM MAY 2022**

Be aware that because of the limited numbers of current sitting councillors these position can be reviewed at any time. When necessary other councillors may be asked to undertake some other functions.

<b>COMMITTEE</b>	<b>MEMBERS</b>	<b>OUTLINE OF FUNCTION</b>
Planning Committee	All sitting councillors	Sits as part of the Full Council, but may be called to act outside of the normal PC schedule if necessary for Extraordinary items.
Planning Advisory Group Committee	Cllrs Brooksbank & Whibley (2)	Reviews plans on receipt to consider any implications with regards to the NDP & Local Plan and provides additional information to the Full PC. Has the power to call for site visits to take place but cannot make unilateral decisions on behalf of the PC.
Office and Finance Committee	Cllrs Brooksbank, Moyle, Sadler & Whibley (temp) (5)	Formulates new policies & procedures as required. Discusses financial, procedural and administrative matters (inc HR), making recommendations to the Full Council. Discusses annual Budget & Precept recommendations. Has no delegated powers, and makes recommendations to the Council.
Burials Committee	Cllrs Moyle & Sadler (3)	Meets to agree procedures & initiatives to the workings of the new graveyard. Delegated powers (spending up to a limit of £5000).
Emergency Planning Committee	Cllr Sadler & Moyle (2)	Only meets in an emergency situation, such as natural disaster, terrorism threats, etc.
Staffing Committee	Cllrs Moyle & Whibley (4)	Meets to manage the appointing/ interview when new members of staff are required. Is also called on to appoint a 3 member grievance sub-committee to investigate any Formal Grievance from an employee or, subsequently, a 3 member Appeal Panel.
Climate change	Cllr Whibley + (1 + reserve)	Created to act as an central information point for the various climate change/ sustainability/ green initiatives and groups within the parish and to have a position on the CNP (Community Network Panel) Climate Group

OUTSIDE BODY		SUMMARY OF ACTIONS
Community Network Panel (CNP)	Cllr Whibley + Cllr Sadler (1 + reserve)	County led, area based consultation and information sharing forum
Junior Playing Field & Carwinion Playing Field Trusts	All sitting councillors	These are charitable Trust which own and manage the Junior and Carwinion Playing Fields, in Mawnan Smith.
Memorial Hall Committee	Cllr Moyle (1)	Manages all aspects of the operation of the Memorial Hall, in Mawnan Smith.
Helford Marine Conservation Group	Cllr Morris (1)	Seeks to preserve the underwater marine environment of the Helford River.
Rendlesham Trust	Cllr Sadler + Brooksbank	Offers financial support to the needy in Mawnan Smith.

NEW FOR 2021/22 Carwinion Self Management Group	Cllr Sadler + ? (2)	Oversees day to day management of the Carwinion Playing Field along with a group of field users
MUGA / Youth Project	Cllrs Sadler, & Brooksbank (4)	Carwinion Changes project – scope to be agreed by group

### PORTFOLIOS

Please note that portfolio holders are responsible for coordinating activities on behalf of the Parish Council, but **do NOT have any delegated decision making or financial powers.**

PORTFOLIO	COUNCILLOR	COMMENTS
Footpaths, Beaches	Cllr Whibley	Liaison with Cornwall CC and the Parish Council's maintenance contractor, regarding all aspects of Rights of Way
Tree Warden	Cllr Moyle	Liaison with Cornwall CC regarding all aspects of Trees.
Youth Liaison	Cllr Bate	Liaison with the Youth Club leaders and School on any issues concerning young people.