



MINUTES OF THE PARISH MEETING HELD ON THURSDAY 21st APRIL 2022 AT 7.30PM, IN THE MAWNAN MEMORIAL HALL

Present: Cllrs Brooksbank, (Chair), Bate, Morris, Moyle & Whibley

ALSO PRESENT: Mrs L Clements, Clerk + 3 members of the public

3561.22 **TO RECEIVE APOLOGIES:** Cllr Sadler

3562.22 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS** – none noted

3563.22 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY** – only planning applications

3564.22 **TO RECEIVE AND APPROVE THE MINUTES OF THE 17th MARCH 2022 FULL COUNCIL MEETING**

It was proposed by Cllr Whibley seconded by Cllr Morris and

RESOLVED that the minutes of the Parish Council meeting held (pending agreed amendments) on 17th March 2022 be approved and signed by the Chair

on a vote being taken the matter was approved unanimously

3565.22 **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA** (Durgan fingerpost area, Lamanva depot)

It was proposed by Cllr Whibley seconded by Cllr Moyle and

RESOLVED that the fingerpost at Durgan appears to be on National Trust land and that, in the first instance, the issues should be referred to them (copying in Highways) and a response made to the original sender

on a vote being taken the matter was approved unanimously

Cllr Brooksbank asked that the report produced by the clerk on the Lamanva depot be circulated to all members for review, even though it was not within our parish boundary, as the clerk had not received any follow up from Cllr Sadler who had been sent it to review after the last meeting. A decision on if to pursue this matter further would be taken at our next meeting.

3566.22 **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**

Ref. No: PA22/02467 1 St Anne's Grove Hill Mawnan Smith Cornwall TR11 5ER

It was proposed by Cllr Whibley seconded by Cllr Bate &

RESOLVED that Mawnan Parish Council supports this application

on a vote being taken the matter was approved unanimously

Ref. No: PA22/02710 Chylowen The Fairway Mawnan Smith Cornwall TR11 5LR

It was proposed by Cllr Whibley seconded by Cllr Bate &

RESOLVED that Mawnan Parish Council supports this application

on a vote being taken the matter was approved unanimously

Ref. No: PA22/02866 Nansidwell Farm Old Church Road Mawnan Cornwall TR11 5HU

It was proposed by Cllr Bate seconded by Cllr Whibley &

RESOLVED that Mawnan Parish Council supports this application

on a vote being taken the matter was approved unanimously

Ref. No: PA22/02809 Wulfruna Lodge Little In Sight Mawnan Smith Cornwall TR11 5EY

It was proposed by Cllr Whibley seconded by Cllr Bate &

RESOLVED that Mawnan Parish Council supports this application

on a vote being taken the matter was approved unanimously

Ref. No: PA22/02980 Maratana Penwarne Road Mawnan Smith Cornwall TR11 5PQ

It was proposed by Cllr Brooksbank seconded by Cllr Whibley &

RESOLVED that Mawnan Parish Council do not support this application as it stands. It is felt that the current proposals, including the 3 dormers and the large amount of cladding, do not sit within Policy 4 of the parish NDP and Principle 9 within the supporting Parish Design Statement.

Although we were informed by the homeowner that he had consulted with the neighbours we are concerned that all 4 elevations will now have 2nd storey windows that will immediately overlook them

on a vote being taken the matter was approved unanimously

Ref. No: PA22/03513 Rivers Reach Penwarne Road Mawnan Smith Cornwall TR11 5PQ

It was proposed by Cllr Brooksbank seconded by Cllr Whibley &

RESOLVED that Mawnan Parish Council do not support this application. We have had several applications in the past 2 months for development of the row of bungalows along this stretch of Penwarne Road. In this case there is every intention of changing a small bungalow into a substantial 2 storey dwelling on what is a relatively narrow plot, as is shown on the Google view below. The increase in height alone, relative to the two immediately adjoining properties, is significant.

(Photo shown on uploaded document ...)

The vernacular of this settlement is of small, brick built single storey dwellings and whilst we accept that changes to make them more liveable to modern standards are necessary we are concerned that the prevalence of cladding is detrimental to the overall feel of the immediate area and does not sit within Policy 4 of the parish NDP and Principle 9 within the supporting Parish Design Statement.

on a vote being taken the matter was approved unanimously

3567.22 **TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL** – none to read out

3568.22 **APPROVAL OF THE LIST OF PAYMENTS FOR APR 2022 & TO RECEIVE MAR 2022 BANK STATEMENTS AND RECONCILIATIONS**

It was proposed by Cllr Whibley, seconded by Cllr Morris &

RESOLVED that accounts totalling £8845.46 inc. VAT be approved for payment & duly signed

It was proposed by Cllr Brooksbank, seconded by Cllr Whibley &

RESOLVED that the statements of payments, receipts & bank reconciliation for the month of March 2022 be received & approved as a true record

on a vote being taken both the matters were approved unanimously

3569.22 **SUMMARY OF END OF YEAR BUDGET POSITION INCLUDING TO NOTE RECEIPT OF THE INTERNAL AUDIT DRAFT REPORT (PENDING O&F MEETING ON 25TH APRIL)**

It was agreed to recognise the End of Year budget and receipt of the Internal Audit report but that these would be properly discussed at the O&F meeting on Monday 25th April .

3570.22 **JUBILEE CELEBRATIONS – ONGOING DETAILS OF PLANS SO FAR & INVITATION TO OFFICIAL PARADE IN TRURO**

The clerk stated that she had received back information on insurances for Carwinion from Zurich this afternoon and currently only events solely organised or managed by the PC were covered by our insurances. This meant that only Sunday was, at a stretch, insured. Additional insurances needed to be obtained to ensure that the other events taking place on the field had insurance cover. It was agreed that we bite the bullet and sort out insurance for the events. The clerk requested that a blanket agreement to increase the cover the events 'within reason', rather than coming back with a specific amount, however the clerk then said that Cllr Bate agreed to look into gathering insurance quotes for the event days and would circulate for agreement.

There was another request to purchase a BBQ made. The clerk once again explained that our insurers would not cover a BBQ on our policy and since the equipment had to remain the property of the PC for at least the current financial year buying one of whatever sort was unfeasible. There was a question about why it could not just be used by the field groups during this time, with the clerk once again explaining that the PC would have to be responsible for ensuring it correct & safe use for the year – it was not as simple as saying that it would be available if anyone in the parish wanted to use it.

An offer for use of a BBQ from the Hotel Meudon was made during the meeting by an attendee. Cllr Whibley agreed to take her details and pass them onto the Jubilee Committee to make contact and discuss specifics.

This led to a statement from the clerk about the extra workload that this event, along with more than a few others, was creating for her and the expectation that she had enough time to undertake the myriad of additional functions & requests that were being made of her. She was spending more of her working time at present dealing with Jubilee organisation than PC work and was having to push work aside to prioritise it. There was no actual representative voted onto the Jubilee Committee – the original meeting was arranged by Cllr Sadler when the clerk was on holiday – and she was extremely concerned that this event was just steamrolling ahead without direction and could come back to bite the Parish Council after the fact.

There was an additional discussion, in several parts, about the purchase of branded festival cups, information on which had been previously circulated. The clerk stated that the figures for this purchase would take the budget over the agreed £5000 – Cllr Whibley felt that this was inaccurate as they were to be purchased on a deposit scheme, where the monies from those retained by the public going back to offset costs and that £560 was the maximum amount that would be incurred. The clerk did explain that cups had already been purchased along with all the cutlery & crockery (all fully recyclable). Cllr Brooksbank asked that clarity from the Jubilee Committee be sought on what is happening in relation to food, as there is no budget allocation being made for it.

It was proposed by Cllr Bate seconded by Cllr Morris &

RESOLVED that the parish fund the purchase of Festival Cups at a maximum of £560 with deposits coming back to the parish council, even though it takes it over the agreed budget.

on a vote being taken the matter was approved with 1 objection

Cllr Whibley passed around a copy of the draft Jubilee Events leaflet, which the clerk had not circulated as it had not actually been agreed by the Jubilee Committee as yet.

Cllr Moyle asked for an explanation of the Sunday events, since he was still believed that it was agreed that Sunday's Big Lunch would be a completely free event, sponsored by the Parish Council (and thus the council tax paying electors) and their £5000. He did not feel that asking everyone to pay again on the day was fair. It was explained that none of the food (or sales from the MCA Bar) on Sunday would be free but that all entertainments and activities across the week would be.

It was noted that an invitation for a representative of Mawnan Parish had been received from the Lord Lieutenant of Cornwall by the clerk. She explained she had sent this to all community groups in the hope that a consensus could be found for the May parish meeting.

3571.22 **TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES not already made by clerk**
Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant Agenda item given in the Associated Papers during the full council meeting.

Item 5 – the clerk explained that approx. 2 tonnes of road salt remained in Mr Lugg's store, an issue that she thought had been rectified several years ago. This salt needed to be removed as the store's lease was ending so she had asked if it would be possible to put the salt into dumpy bags and leave outside the allotments to offer as free to residents, with any excess going to the Recycling Centre (as agreed by Cormac). She was waiting a response from Mr Lugg on this.

Item 6 - Cllr Morris explained that follow-up letters for residents with properties listed in the original Local Green Spaces supporting document, that the Examiner had stated needed to be removed, had been drafted and were waiting with the clerk to go out. She read through the copy of the letter.

It was proposed by Cllr Morris seconded by Cllr Whibley &

RESOLVED that the LGA amendment letters be sent out by the PC to those properties removed / amended at Examiner Stage from the NDP

on a vote being taken the matter was approved unanimously

Item 11 – the clerk explained that she had now received several funding request from charities asking for donations. She had responded to them that the PC usually only grant to organisations with a local connection but would take to our next round of grant requests (in May) for them to consider.

3572.22 **TO DISCUSS AN OFFICIAL REPOSNSE OF THE PARISH COUNCIL TO THE EVENTS IN UKRAINE**

It was proposed by Cllr Whibley seconded by Cllr Brooksbank &

RESOLVED that the following addition be put onto the parish email footer, website & Facebook pages: 'Mawnan Parish Council would like to state that we stand with the people of Ukraine and wish for the end of bloodshed of innocent people, in not only Ukraine but around the world. We encourage anyone wishing to help provide support for those displaced by this conflict to donate to the Disasters Emergency Committee (DEC), the Red Cross, or any other official charity providing direct support.'

on a vote being taken the matter was approved unanimously

3573.22 TO RECEIVE INFORMATION AN OFFER OF REPAIR TO THE PC NOTICEBOARD.

Repair of the noticeboard was discussed with Cllr Moyle explaining that he had already talked to M. Tremayne about repainting but that replacing the backboard had not been mentioned. He accepted that this was needed since on viewing it had obviously failed. It was agreed to assess the noticeboard and defer to the next meeting.

3574.22 TO RECEIVE INFORMATION AND MAKE DECISIONS ON NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS AND CLIMATE CONSCIOUS MAWNAN.

(Grove Hill Crossing)

- Cllr Whibley reported that she had noted survey works between Rosemullion Head and the Church taking place that appeared to be assessing moving the footpath further inland. No word yet on dates.
Meudon Wood footpath still has had no works started to remedy its appalling state. She had attended a Friends of Meudon Woods group meeting but they were waiting on County to progress things. No word from the Access Team about repair funding for to works to paths within the area.
No further info on the progress of the 2 DMMO applications (Tank Road & Trebah Carpark). The National Trust had rechipped a section of path between the 2 sets of woods at Carwinion and the ~~Marine~~ Patrol boat was now at its moorings and patrols would be starting in early May. Both Cllr Whibley & Morris attended the April HRMCV committee meeting.

- Cllr Morris also attended the Plastic Free Helford meeting, reporting back about the problem of elastic bands being left in fields following daffodil picking and birds then picking them up and a project to see how effective dedicated litterpicks would be. Cllr Moyle said that the 'cover prop' was more of an environmental issue rather than rubber bands.
There had been 28 beach cleans in 2021 with 239 people attending and clearing over 200Kg of waste over 40 hours. 86% of the waste was recycled. Next beach clean is on 30th April in conjunction with Hotel Meudon and running from Bream Cove to the Hotel.

- Cllr Bate went on the Emergency Planning event where flood risk was addressed. The effect of sewerage discharges was discussed and a precautionary principle of lowering capacity was adopted.
She also attended the Eco-Emergency summit which had a number of groups making pledges as relates to fishing, climate change, pollution and wildlife.

- Mawnan WI ~~have had~~ ^{were to have} Cllr John Bastin explain what the Eco-Emergency declared by Cornwall Council means and how they can help. This included what No Mow May would mean and led to an agreement that the JPF would have a boundary of 2m left uncut round the field and any suitable areas on Carwinion, such as under the outfield trees, would also remain uncut for as long in May as possible.

3575.22 REPORTS FROM OTHER GROUPS / INDIVIDUALS

T Damer (NDP Steering Group Lead) reported that the Referendum Notices had been received and that publicity materials from Cornwall Council were on the way to the clerk. A printed leaflet, similar to that sent out by Falmouth was being drafted by D. McQuillan but was awaiting confirmation on the legality of the PC being able to pay for this at the current point in time. He understood that the complete set of documents at over 185 pages was daunting to review so this would act as a summary document, without restating all of the policies, to try to motivate a high turnout for the vote itself. There was discussion to agree funding, without actual figures, but the clerk restated that there was an agreed NDP Funding Reserve already in place and that it had already been agreed that this would fund works up to the referendum stage, so a further vote was unnecessary.

✓ Helford Estuary
volunteer

Cllr Whibley noted that Expression of Interest for Highways Works for the next 3 years were received at the last CNP meeting, but that Mawnan had not submitted anything. Whilst the Grove Hill crossing was underway, even if reduced from what was original expected, she felt there were still works that could have been submitted by the Parish for consideration in this scheme. The clerk was asked to check if any further EIO's could be submitted.

3576.22 REPORT FROM CORNWALL COUNCIL WARD MEMBER

- County Council stated that the next round of CIL applications was now open – the clerk saying that the MUGA team was aware of this and were going to draft a submission– with only an outline needed at this point for the 23rd June closing date. If selected a full plan would be needed for October.
- Cornwall Transport had announced reductions of about a third to fares across Cornwall and were using joined up services.
- No Mow May by Cornwall Council was mentioned, as verges would not be cut by CORMAC unless dangerous.
- He asked if the parish would be likely to support the proposal for a “Mayor” for Cornwall. The argument was that it would give more money and some more powers to the region – a decision was to be made by the cabinet, not councillors. Cllr Bate noted that Bristol had had problems with their elected Mayor; Cllr Brooksbank thought that Cornwall was too big & diverse for any individual to be able to represent properly. It was noted that this would then replace the current PCC.

3577.22 TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES & POSITION OF NOMINEES FOR CO-OPTION

The clerk stated that we now have 4 co-option vacancies but she had only had one person show any interest, but whilst invited they did not come along tonight.

It was proposed by Cllr Whibley seconded by Cllr Bate &

RESOLVED that Cllr Brooksbank be co-opted onto the Office & Finance Committee as of this meeting, thus allowing it to remain quorate for the meeting on the 25th April

on a vote being taken the matter was approved unanimously

The clerk reminded everyone that the May meeting included the voting of Chair & Vice-chair for the upcoming year, as well as assignment of Roles & Responsibilities. Given our current depleted numbers it may be that interim appointments be made to cover. Anyone who would be unable to attend but wished to take on a particular role was asked to make the clerk aware of this by email in advance of the meeting.

3578.22 ITEMS FOR INCLUSION AT THE NEXT MEETING

3579.22 MATTERS OF COMMUNITY CONCERN

A resident (PG) asked about repositioning of the speed visor which is now adjacent to the new crossing, as it was definitely in the wrong place now. The clerk said that she has an historic email from Highways about why the position was where it was and would forward this on as well as trying to see if moving it from the location on the blind corner where it was now would be possible.

Cllr Bate said that she had received another request from B Sanders, the Opens Spaces contractor, to store his equipment on Carwinion Field. He had even offered to finance the shed himself, as specialist equipment had been purchased solely for this contract. Since this has already been raised once and rejected pending the building of a storage extension to the MCA as part of the MUGA Project it was felt that this should be refused at this time.

3580.22 **DATE & TIME OF NEXT MEETING: 19th MAY 2022 AT 7.30PM** – please be aware this meeting will take place at the Bowling Club as the MMH will be used as a polling station for the NDP Referendum on this day. It will be preceded by the Annual Parish meeting to 7pm.

Meeting finished at 9.25pm

Signed:  19th May 2022
(chair)

Item 3568.22 – - payments for Apr 2022

Voucher	Code	Supplier	VAT	Total
1	Toilet - Cleaning & Materials	KC Payne	0.00	213.67
2	Clerks Salary (inc PAYE & NI)	clerk	0.00	1,018.92
3	Grass Cutting	R Sanders	17.00	102.00
4	Toilets - Utility Charges	EDF energy	0.00	10.00
5	Parish NI contribution	Nest Pensions	0.00	76.55
6	NDP - Grant Funding	1&1 Ionos	2.00	11.99
7	Clerks Pension Contribution	Nest Pensions	0.00	34.99
8	Telephone & Internet	PlusNet	6.35	38.12
9	S19 - Carwinion Playing Field	R Sanders	30.20	181.20
10	S19 - Junior Playing Field	R Sanders	13.00	78.00
11	Mileage & Parking	clerk	0.00	2.12
12	Jubilee Celebrations	clerk	0.00	10.19
13	Course/Conference fees	CALC	6.00	36.00
14	Course/Conference fees	CALC	6.00	36.00
15	Internal Audit Fee	Hudson Accounting Ltd	0.00	225.00
16	Graveyard Maintenance/ Grounds	Robbie's Garden Services & Fencing	0.00	433.35
17	Graveyard Rates	Cornwall Council	0.00	334.33
18	Subscriptions	SLCC	0.00	171.00
19	Subscriptions	CALC	88.19	529.13
20	Subscriptions	CALC	0.00	103.59
21	Jubilee Celebrations	Baker Ross	0.00	0.00
22	Jubilee Celebrations	Caroline Toland	11.27	67.60
23	Jubilee Celebrations	Caroline Toland	0.00	28.98
24	Jubilee Celebrations	Caroline Toland	0.00	111.90
25	Jubilee Celebrations	Office Furniture Direct	237.43	1,424.59
26	Jubilee Celebrations	Cornwall Council	0.00	21.00
27	Jubilee Celebrations	Carters packaging	75.33	451.94
28	Office Rent + Rates	Ms Electrical	0.00	1,560.00
29	Postages	Royal Mail	0.00	6.30
30	S19 - Junior Playing Field	Junior Playing Field Trust	0.00	1,527.00
			£492.77	£8,845.46

Item 3569 – End of Year budget position

7 April 2022 (2021-2022)

Mawnan Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only

Cost Centres	Receipts			Payments			Net Position +/- Under/over spend
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	
Administration/Rent		1,222.56	1,222.56 (122256)	5,600.00	6,023.47	-423.47 (-7%)	799.09
Allowances			0.00 (N/A)	100.00	25.46	74.54 (74%)	74.54
Bank Interest	100.00	96.99	-3.01 (-3%)			0.00 (N/A)	-3.01
Oil payments		1,512.45	1,512.45 (151245)		1,000.00	-1,000.00 (-100%)	512.45
OTB Grant	471.08	471.08	0.00 (N/A)			0.00 (N/A)	0.00
Donations & Grants			0.00 (N/A)	10,290.00	12,245.00	-1,955.00 (-19%)	-1,955.00
Examined Reserves		7,245.00	7,245.00 (724500)		3,243.75	-3,243.75 (-32437)	4,001.25
External Audit Fees			0.00 (N/A)	350.00	300.00	50.00 (14%)	50.00
Graveyard	2,000.00	5,845.00	3,845.00 (192%)	3,200.00	8,080.83	-4,880.83 (-152%)	-1,035.83
Insurance			0.00 (N/A)	780.00	754.07	25.93 (3%)	25.93
Internal Audit Fees			0.00 (N/A)	225.00	225.00	0.00 (N/A)	0.00
Meeting Room Hire			0.00 (N/A)	350.00	347.36	2.64 (0%)	2.64
Misc		3.20	3.20 (320%)	1,398.00	1,643.87	-245.87 (-17%)	-242.67
NDP - Grant Funding			0.00 (N/A)	226.38	226.38	0.00 (N/A)	0.00
NDP - Parish Pot			0.00 (N/A)	2,815.06	259.60	2,555.46 (90%)	2,555.46
Parish Council Websites			0.00 (N/A)	100.00	62.89	37.11 (37%)	37.11
Paths & Open Spaces	1,473.70	1,448.58	-25.02 (-1%)	4,000.00	2,924.69	1,075.31 (26%)	1,050.29
Precept	48,917.00	48,917.00	0.00 (N/A)			0.00 (N/A)	0.00
Public Services			0.00 (N/A)	5,200.00	4,091.88	1,108.12 (21%)	1,108.12
Publications			0.00 (N/A)			0.00 (N/A)	0.00
Reclaimed VAT			0.00 (N/A)			0.00 (N/A)	0.00
S19 - Carwinon Playing Field		116.10	116.10 (115109)	6,240.92	6,356.98	-116.06 (-1%)	0.04
S19 - Junior Playing Field		1,895.00	1,895.00 (189500)	5,000.00	5,368.00	-368.00 (-7%)	1,527.00
S234 (PH Act) - AED Grant			0.00 (N/A)	125.00	125.00	0.00 (N/A)	0.00
Salaries		431.80	431.80 (431809)	16,500.00	15,378.41	1,121.59 (6%)	1,553.35
Subscriptions			0.00 (N/A)	1,200.00	1,395.51	-195.51 (-16%)	-195.51
Training & Conference Fees			0.00 (N/A)	1,000.00	110.00	890.00 (89%)	890.00
NET TOTAL	62,861.78	88,204.88	16,243.08 (30%)	84,700.36	76,188.15	-8,487.76 (-8%)	27

Total for ALL Cost Centres

V.A.T.

GROSS TOTAL

69,204.88

5,855.64

75,060.50

70,188.15

4,811.55

74,999.70

Item 3571 - Correspondences.

	Rec'd	Description	From	actions	Agenda
1	24.3.2	Homes for Ukraine – info	CALC/CC	For info	
2	25.3.22	Advice on removal of hedge @budock vean lane	Resident	Clerk dealt	
3	29.3.22	Affordable homes webinar invite	CLT	For info	
4	29.3.22	SLCC Regional conference dates	SLCC	Clerk to note	
5	4.4.22	Road salt storage – request to remove	T Lugg	pending	
6	4.4.22	NDP letter to residents – green spaces	NDP Team	pending	
7	4.4.22	Invitation for platinum parade	E Richmond, Localism	pending	
8	5.4.22	Parish stats – CAB referrals	Citizens Advice	For info	
9	5.4.22	Penryn Integrated Care Forum slides/presentation info	Penryn IFC	To Cllr Morris	
10	5.4.22	Cornish translation of Jubilee proclamation	CC		
11	6.4.22	funding request	Cornwall hospice	pending	
12	7.4.22	Speedwatch event invitation	CC highways	For info	