



MINUTES OF A MEETING OF THE OFFICE AND FINANCE COMMITTEE OF MAWNAN PARISH COUNCIL HELD ON MONDAY 6th DECEMBER 2021 AT 7.00PM IN MAWNAN BOWLING CLUB, CARWINION ROAD, MAWNAN SMITH.

PRESENT: Cllrs Caunter (chair) , Whibley, Toland & Sadler

ALSO PRESENT: Mrs L Clements, clerk

387.21F **TO RECEIVE APOLOGIES FOR ABSENCE** - Cllr Moyle

388.21F **MEMBERS TO DECLARE ANY INTERESTS IN THE ITEMS ON THE AGENDA (OVER £50) OR REQUEST DISPENSATIONS** – none noted

389.21F **PUBLIC COMMENT ON ITEMS ON THE AGENDA** – none noted

390.21F **TO DISCUSS CURRENT/ FUTURE RESERVES**

It was proposed by Cllr Caunter, seconded by Cllr Sadler and

RESOLVED that the Parish Council put £35,000 into Earmarked Reserves to fund any grant application from the Carwinion Trust MUGA Project

on a vote being taken the matter was approved unanimously

It was also discussed to include reserves of £5,000 towards Jubilee Celebrations; £8,000 towards tree planting at various locations discussed and £15,000 towards roads/traffic projects. None of this funding was specifically agreed to be coming from the Solar Grant Fund – this being an 'on application' grant pot above that taken through the annual budget process.

This would take the potential earmarked reserves to:

Helford Carpark Trust	200.00
H&S	1,000.00
graveyard Contingency	3,905.00
Election Expenses	1,250.00
Solar Grant Funding	34234.
Burial Fees	2,800.00
Small Business rates grant (Public Services)	8,785.24
Smaller Projects - specific funding	785.00
NDP - parish pot	2,815.06
MUGA Project	35,000.00
Tree Planting	8,000.00
Jubilee Reserve	5,000.00
Roads & traffic	15,000.00
TOTAL EARMARKED RESERVE	118,774.30

The clerk stated that this was actually more funds than the parish council were holding, given that there were still 4 months of day-to-day expenses to be taken into account.

Cllr Toland asked if there was the possibility of making some kind of funding available to the Memorial Hall, given that the verbal agreement for a parish office had been withdrawn. Cllr Sadler said that this has been put on hold but that if the Hall were to put forward a grant application it would be reviewed.

391.21F **TO DISCUSS THE ANNUAL SOLAR GRANT ALLOCATION INTO THE BUDGET & PROPOSAL FOR FULL PARISH COUNCIL**

Cllr Caunter questioned why applications could not just be taken from the Solar Grant Fund as a whole. It was explained that the Parish Council are only the administrators of the fund for the wider community. It had been agreed to release a portion of the annual income to fund the yearly grant process in addition to S137 (budget) funds from the parish precept whilst retaining the original £25,000 for any potential largescale community projects. Any request for larger capital projects would still be heard and awards made based on merit.

It was proposed by Cllr Whibley, seconded by Cllr Caunter and

RESOLVED that the Parish Council contribute £3000 from this year's Solar Grant income to the 22/23 budget

on a vote being taken the matter was approved unanimously

392.21F **TO AGREE THE PRECEPT/ BUDGET TO BE PROPOSED AT THE FULL COUNCIL MEETING IN DECEMBER**

It was proposed by Cllr Toland seconded by Cllr Caunter &

RESOLVED that the recommendation be that the Parish Council precept for 2022/23 would be set at £48,917.00,

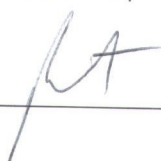
It was proposed by Cllr Toland, seconded by Cllr Caunter &

RESOLVED that the recommendation be that the Parish Council budget for 2022/23 would be set at £54,500 and additional funding be used from general reserves.

on a vote being taken the above matters were approved unanimously

Meeting finished at 7.45pm

Signed: _____



24th January 2022
(chair)

Mawnan Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only

Cost Centre	Receipts			Payments		
	Budgeted	Actual	Variance	Budgeted	Actual	Variance
Administration/Rent				4,870.00		4,870.00
Insurance				800.00		800.00
Meeting Room Hire				350.00		350.00
Internal Audit Fees				225.00		225.00
External Audit Fees				300.00		300.00
Parish Council Websites				100.00		100.00
Publications						0.00
Salaries				17,000.00		17,000.00
Training & Conference Fees				550.00		550.00
Allowances				100.00		100.00
Subscriptions				1,300.00		1,300.00
Paths & Open Spaces	1,450.00			5,500.00		5,500.00
Public Services				6,500.00		6,500.00
Misc						0.00
NDP - Grant Funding						0.00
NDP - Parish Pot						0.00
S19 - Carwinion Playing Field				7,000.00		7,000.00
S19 - Junior Playing Field				5,000.00		5,000.00
S234 (PH Act) - AED Grant				125.00		125.00
Donations & Grants				2,080.00		2,080.00
Graveyard				2,700.00		2,700.00
Precept	48,917.00					0.00
CTS Grant	223.69					0.00
Bank Interest						0.00
Earmarked Reserves						0.00
Reclaimed VAT						0.00
CIL payments						0.00
NET TOTAL	50,590.69			54,500.00		54,500.00