



MINUTES OF THE PARISH MEETING HELD ON THURSDAY 16th DECEMBER AT 7.30PM, IN THE MAWNAN MEMORIAL HALL

Present: Cllrs Sadler (Chair), Aherne, Bate, Morris & Whibley

ALSO PRESENT: Mrs L Clements, Clerk + members of the public

3488.21 **TO RECEIVE APOLOGIES:** Cllr Caunter, Bradley & Toland

3489.21 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS.** – none noted

3490.21 **TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES & POSITION OF NOMINEES FOR CO-OPTION**

It was proposed by Cllr Sadler seconded by Cllr Whibley and

RESOLVED that Tim Brooksbank is elected to fill the current co-option vacancy effective from the January 2022 meeting

on a vote being taken the matter was approved unanimously

3491.21 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**

Ellie Mitchell (agent) + JN & MW (neighbours) for the Brynn Cottage planning application

3492.21 **TO RECEIVE AND APPROVE THE MINUTES OF THE 18TH NOVEMBER 2021 FULL COUNCIL MEETING**

It was proposed by Cllr Whibley seconded by Cllr Aherne and

RESOLVED that the minutes of the Parish Council meeting held on 18th November 2021 be approved and signed by the Chair

on a vote being taken the matter was approved unanimously

3493.21 **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA -**

Jubilee Seeds – Cllr Whibley said that she still had the seeds for planting and that this really needed to be done asap.

3494.21 **TO REVIEW THE USE OF THE EMERGENCY SCHEME OF DELEGATION**

The clerk explained that given the fluid nature of COVID regulations at present it would be good practice to have an agreement now that, and only if legislation is amended to preclude physical face to face meetings taking place, the Emergency Scheme of Delegation comes into force on notification by the clerk to the Chairman.

It was proposed by Cllr Sadler, seconded by Cllr Whibley and

RESOLVED that in the event of Government restriction on face to face indoor public meetings the Emergency Scheme of Delegation be enacted once the chairman is notified by the clerk.

on a vote being taken the matter was approved unanimously

3495.21 **TO CONSIDER PLANNING APPLICATIONS RECEIVED TO DATE FROM CORNWALL COUNCIL**

Ref. No: PA21/03066/ PREAPP Stable Court Grove Hill Mawnan Smith TR11 5JZ

It was proposed by Cllr Sadler seconded by Cllr Whibley &

RESOLVED that whilst we are supportive of the plans put forward to repurpose the dwelling overall we do have general concerns about plot splitting and the creation of separate dwellings throughout the parish. Should this come to a full application we would like to see specifics about the intention for this dwelling – will it be sold off as separate or retained within the current curtilidge as a second dwelling (possibly holiday let or for long term rental).

on a vote being taken the matter was approved unanimously

Ref. No: PA21/10015 | Trebah Farm Trebah Helford Passage Mawnan Smith TR11 5JZ

It was proposed by Cllr Sadler seconded by Cllr Whibley &

RESOLVED that whilst generally supportive of this application Mawnan Parish Council are concerned that there is no mention of foul water provisions. As we are well aware there are usually maintenance works done over winter to boats in storage that, being well within the Helford SAC,, has significant potential for contaminated water etc to find it's way into the surrounding pasture at least.

We would ask that strict conditions on the disposal of waste water & maintenance byproducts be included should this application be approved.

on a vote being taken the matter was approved unanimously

Ref. No: PA21/10458 Trevean Carwinion Road Mawnan Smith TR11 5JD

It was proposed by Cllr Sadler seconded by Cllr Whibley &

RESOLVED that Mawnan Parish Council support this application for obscured glass but still remain unhappy with the use of cladding on a building noted within our NDP for it's 'dressed killas rubble & granite construction ...a fine example of pre-WW1 construction'.

on a vote being taken the matter was approved unanimously

Ref. No: PA21/10933 | Brynn Cottage Mawnan Smith TR11 5JZ

The agent was given time to speak on this application and to read out a statement from the homeowner. Statements from the immediate neighbour JN and MW, a resident at a neighbouring property, were read out by them both. Comments were received from councillors who had attended the recent site visit to the property and discussed.

It was proposed by Cllr Sadler seconded by Cllr Whibley &

RESOLVED that Mawnan Parish Council objects to this proposal – mainly due to the scale and impact of the 2 storey addition and the 'out of character' design.

Almost all of the dwellings in the immediate vicinity are included within our (draft) NDPs Non-designated Heritage Asset list with Brynn Cottage being included in a tied listing with its conjoined neighbour, Trebah Wartha.

There are significant concerns that the increase in height of the extension would have a detrimental effect to the unique, public views of Tower House and its chateau style roof. It is also felt that the use of vertical wooden cladding, large glazing panels & vertical louvers, especially on the entrance facing aspect where it would be seen from the road, would be inappropriate in this setting and significantly detract from the current shared façade of the semi-detached cottage and its neighbour at Trebah Wartha – the joint building being natural stone and dressed granites.

We feel that this plan as it stands would go against not only the spirit of Policy 3 and

Policy 5 in our own (draft) NDP but also be in opposition to the AONB Management Plan (Policy MD9) and the revised 2021 Cornwall Design Guide (Policy 5) as it relates to local historical context.

on a vote being taken the matter was approved unanimously

Ref. No: PA21/11094 Chygywyn Sampys Hill Mawnan Smith TR11 5EW

It was agreed to make a site visit to this property tomorrow morning so the neighbour's comments on proximity and overlooking could be seen from the site itself and considered in relation to the existing dwelling. The clerk would be contacted with the vote of those attending to record by noon.

It was proposed by Cllr Sadler seconded by Cllr Whibley &

RESOLVED that Mawnan Parish Council support this application - we feel that the alterations necessary to convert to a more suitable family home would have minimal impact to the adjoining property.

on a vote being taken the matter was approved unanimously

Ref. No: PA21/11239 Red Cedars Helford Passage Mawnan Smith TR11 5LB

It was proposed by Cllr Sadler seconded by Cllr Whibley &

RESOLVED that Mawnan Parish Council support this application. It appears to conform to the principles of the (draft) NDP in being sympathetic to the design of the surrounding dwellings and utilising the potential of existing structures rather than building new.

We would however like a condition tying the store building to the main house as ancillary accommodations so that there is no potential for it being split off into a separate entity.

on a vote being taken the matter was approved unanimously

Ref. No: PA21/11860 Yesnaby The Fairway Mawnan Smith TR11 5LR

It was proposed by Cllr Sadler seconded by Cllr Whibley &

RESOLVED that Mawnan Parish Council support this application. We understand the change in materials for the windows will make them less 'visible' in the dwelling and that amendment to cladding material will have little or no impact on the visual state of the original proposals

on a vote being taken the matter was approved unanimously

Ref. No: PA21/11345 Ilbery West Bay Maenporth Road Maenporth TR11 5HP

It was proposed by Cllr Sadler seconded by Cllr Whibley &

RESOLVED Mawnan Parish Council support this application. We understand that the balcony, since created, has been prone to leaks and feel that the change to a pitched roof is a conscious decision to address this with as little impact to the new facade of the dwelling as possible

on a vote being taken the matter was approved unanimously

3496.21

TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL

These were read out.

Cllr Sadler asked that a written representation about the timescales and delays within the Enforcement Team be made. Although we have received communications about an enforcement

issue, saying it would be investigated, dated 8th October 2021 nothing appears to have been done on site with works still continuing and no further information on this case made available to us.

3497.21 TO RECEIVE RECOMMENDATIONS FROM THE OFFICE & FINANCE COMMITTEE FOR SETTING THE BUDGET & PRECEPT FOR 2022/23

The clerk explained that there were still some issues with the amount of Earmarked Reserves being proposed and that these would be discussed again at the January O&F meeting as agreement was necessary before the end of the financial year. However it was agreed that because of the amount being held at the moment an increase to the precept was not warranted.

It was proposed by Cllr Sadler, seconded by Cllr Whibley &

RESOLVED that the Parish Council contribute £3000 from this year's Solar Grant income to the 22/23 budget

It was proposed by Cllr Sadler, seconded by Cllr Whibley &

RESOLVED that the Parish Council budget for 2022/23 would be set at £54500,

It was proposed by Cllr Whibley seconded by Cllr Sadler &

RESOLVED that the Parish Council precept for 2022/23 would be set at £48,917.00,

on a vote being taken the above three matters were approved unanimously

Cllr Sadler left the meeting at 8.40

3498.21 TO RECEIVE ANY FURTHER COMMUNITY GRANT APPLICATIONS

It was agreed that Cllr Whibley act as chair for this item only.

The history of grant requests by the Anvil Trust was discussed since they were one of the only groups within the village that made – and received - annual grants. This request was discussed at length and it was agreed that it should be made clear that if supported this grant would be the last for 'capital' costs for the foreseeable future and any future grants would rely very heavily on the Anvil Trust showing a more intensive programme of fundraising / outside grant application that appears to be taking place at present.

The clerk stated that there was only about £3200 left in the Donations & Grants pot for this year and that anything above this (with a grant request for Coastwatch, project total £1800, tabled for January) needing to be agreed to come from General Reserves.

It was proposed by Cllr Whibley seconded by Cllr Bate &

RESOLVED that an award of £5000 (£1200 coming from reserves) be made but that active fundraising activities needed to be shown to be taking place before any future Parish Council grant would be considered.

on a vote being taken the matter was approved unanimously

Cllr Sadler returned to the meeting at 9.05

3499.21 APPROVAL OF THE LIST OF PAYMENTS FOR NOV 2021 & TO RECEIVE OCT 2021 BANK STATEMENTS AND RECONCILIATIONS

The clerk explained that the Glasdon shown (£1000) payment was not new but a correction.

It was proposed by Cllr Sadler, seconded by Cllr Bate &

RESOLVED that accounts totalling £5318.33 inc. VAT be approved for payment & duly signed

It was proposed by Cllr Sadler, seconded by Cllr Whibley &

RESOLVED that the statements of payments, receipts & bank reconciliation for the month of November 2021 be received & approved as a true record

on a vote being taken both the matters were approved unanimously

3500.21 TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES not already made by clerk

Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant Agenda item given in the Associated Papers during the full council meeting.

Mr Damer (NDP Steering Group chair) spoke to explain the outcome of the NDP Examiner's report and recommendations and the changes this would require making to the draft NDP documents. He said that so far a response had been given by the PC on the recommendations from the Examiner but that there was 1 issue remaining unaddressed. This response had been sent to Cornwall Council and an informal acceptance of this made – James Evans was currently making the agreed changes and modifications to our NDP documents. It was hoped to have these changes made before the New Year for submission to keep on track with a likely referendum date of April 2022. From this point on however our draft NDP now has full planning weight behind it and Rob Lacey (CC Policy Team) had passed this through to the planning team.

It was proposed by Cllr Sadler, seconded by Cllr Ahearne &

RESOLVED that the Examiners Report received for the Mawnan parish NDP be accepted

It was proposed by Cllr Sadler, seconded by Cllr Whibley &

RESOLVED that the NDP Steering Group be given authority to make and submit amendments and modification to the draft Parish NDP as necessary based on changes requested by the Examiner & Cornwall Council to process to a 'referendum ready' document

on a vote being taken both the matters were approved unanimously

3501.21 TO RECEIVE INFORMATION ON NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS AND CLIMATE CONSCIOUS MAWNAN.

It was unfortunate the Cllr Bradley was unable to attend and had not submitted his full report on the meeting with Viv Bidgood (CORMAC).

Cllr Sadler summarised:

- the pedestrian crossing at Grove should be taking place soon.
- Repainting of dragon's teeth at the top of Grove Hill was to be added to the maintenance schedule.
- Parking along Carwinion Field gate – not a big priority for enforcement as cars leaving the site would be across the road before being seen but going at such a slow rate of speed accidents were unlikely.
- Lowenna pavement – road assessed as wide enough for one to be put in but there would still be issues with on-street parking, especially when hall events were taking place. There was an obvious 'sticking point' just below the garage currently.
- Lamanva crossroads – it was felt that this should have something done to address the number of accidents and near missed that were taking place – Cllr Sadler thought the majority of these were cars coming up from Argal.

3502.21 REPORTS FROM OTHER GROUPS / INDIVIDUALS

Cllr Sadler summarised notes made following a Graveyard Committee meeting for necessary works.

3503.21 REPORT FROM CORNWALL COUNCIL WARD MEMBER (this item was done following item 3490.21 because Cllr Bastin was needed elsewhere)

- Cllr Bastin noted that cases of covid were coming down in our area but that boosters were still necessary as Omicron took hold.
- An additional 18 emergency accommodation pods were being put in behind Penryn Jobcentre.
- A lane on the ASDA bypass would be closed until Feb 25th for bridge works – speed reduction also in place.
- The Cabinet at Cornwall Council had states that there was a £55 million shortfall in next year's budget proposals. Currently they were looking at making staff redundancies and this would affect Adult Social Care despite funding for this being earmarked. Cllr Sadler asked how this has happened – it was in part due to the last administration leaving holes within the system that had not shown up to now and did not relate to any cuts from central government. The CC budget had to be balanced by 1st April.
- 20 is plenty – trial of all 30mph areas reducing to 20 in settlements is to start at selected locations from the beginning of April for a 6 month trial period. If this proves successful it would be rolled out across the county. Falmouth/Penryn network area agreed as part of the initial trial – more info to follow as received.
- Next CNP meeting on 25th January – anyone in the parish is welcome to attend with meeting still being held online. Clerk was asked to advertise joining instructions.
- The bill requesting a declaration of an Eco-emergency was passed with full support by Cornwall Council at start of month.
- A resident requested that Cllr Bastin look into getting a rubbish bin put in at the Penwarne layby as it was obvious it was being used as a frequent stopover for drivers, since the parish had been refused one.

3504.21 ITEMS FOR INCLUSION AT THE NEXT MEETING

Final grant requests for 21/22

3505.21 MATTERS OF COMMUNITY CONCERN

Hotel Meudon planning application – this was of wider public concern and there were a lot of attachments to the application. Cllr Sadler queried if we needed to employ the services of a planning consultant to go through theses for us and prepare our comments – it was agreed to draft Mr Brooksbank onto the planning committee (prior to his official councillor commencement date) to assist in this process.

Stithians Showground vaccination centre would reopen on Monday, and additional pop-ups were to take place in Falmouth as well.

3506.21 DATE & TIME OF NEXT MEETING: 20TH JANUARY 2022

Signed:  20th January 2022
(chair)

Item 3499.21 - payments for Dec 21

Voucher	Code	Supplier	VAT	Total
208	Smaller Projects - Specific Funding	Glasdon UK Ltd (correction)	0.00	1,000.00
209	Postages	Royal Mail	0.00	4.00
210	Toilet - Cleaning & Materials	KC Payne	0.00	213.67
211	Clerks Salary (inc PAYE & NI)	clerk	0.00	1,006.91
212	Grass Cutting	R Sanders	17.00	102.00
213	Telephone & Internet	PlusNet	5.62	33.70
214	Toilets - Utility Charges	EDF energy	0.00	11.00
215	Clerks Pension Contribution	Nest Pensions	0.00	34.39
216	NDP - Grant Funding	1&1 Ionos	2.00	11.99
217	Parish Pension Contribution	Nest Pensions	0.00	75.24
218	Clerks Salary (inc PAYE & NI)	HMRC	0.00	124.17
219	Parish NI contribution	HMRC	0.00	166.48
220	Weeds	R Sanders	56.00	336.00
221	S19 - Carwinion Playing Field	R Sanders	53.20	319.20
222	S19 - Junior Playing Field	R Sanders	13.00	78.00
223	Subscriptions	ICO	0.00	40.00
224	Course/Conference fees	CALC	6.00	36.00
225	Parish Council Websites	Webhosts UK Ltd	9.48	56.87
226	Books	Blackwells	0.00	117.75
227	Office Supplies	Nesatech .co.uk	46.67	280.00
228	Office Supplies	clerk	0.00	6.44
229	Mileage & Parking	clerk	0.42	10.26
230	Graveyard Maintenance/ Grounds	clerk	0.11	2.70
231	Office Supplies	Cornwall Office Furniture	55.00	330.00
232	Postages	Royal Mail	0.00	0.66
233	Postages	Royal Mail	0.00	5.44
234	Allowances	clerk	0.00	20.46
235	S19 - Junior Playing Field	Chris's Garden Fencing	0.00	1,895.00
			£264.50	£6318.33

Item 3500.21 Correspondences.

	Rec'd	Description	From	actions	Agenda
1	19.11.21	Civility & respect newsletter	NALC	For info	
2	22.11.21	Response to toilet manhole issue	CC Highways	pending	14
3	23.11.21	Footpath 19 update	CC – Access Team	Full Council	14
4	23.11.21	DMMO for Trebah – update	CC – Enviro Services	Full Council	14
5	24.11.21	CORMAC meeting – follow up info on speed visors	V Bidgood – CORMAC	pending	14
6	24.11.21	Objection to planning @ Brynn House (written)	Resident	For info	9
7	25.11.21	Grove Hill crossing comment x 2	Residents	Clerk dealt	14
8	25.11.21	Falmouth/ Penryn CNP 20mph pilot scheme	E Richmond – CC Localism Team	For info / pending	14

9	26.11.21	Forest for Cornwall newsletter	CC – Enviro Services	website	14
10	29.11.21	S106 funding for the wider community	MMH	Clerk noted	
11	29.11.21	Storage of Parish Xmas lights	Lights cmte.	for info	
12	30.11.21	Practitioners Conference details	SLCC	Pending–O&F	
13	1.12.21	Objection to planning @ Brynn House (written) – 2 nd neighbour. Sent to County	Resident	For info	9
14	2.12.21	NDP examiner – full report issue (various emails to sort this issue & provide formal response)	L Beth (Examiner)	Pending – to NDP Team	
15	2.12.21	Avian Flu briefing info – for distribution	E Richmond – CC Localism Team	Clerk dealt	
16	8.12.21	AONB annual report & current survey	AONB team	website	
17					
18					
		Personal safety training/ legal days over Xmas/ Physical meetings/ LTN update	CALC – advisory info	Clerk dealing	

Explanation of actions:

Clerk dealt – clerk has replied/actioned

Full council – already on agenda

For info - forwarded to all councillors; clerk has responded where necessary

Pending –may need further investigation/discussion

Item 3502.21

Notes from Graveyard Committee – 15th December 2021

Present: Cllrs Sadler, Moyle & Whibley + clerk

Actions required:

- Backfill all graves – source pasture turf for tops is available. Suitable soil must be arranged – no stones.
- Relay path stones – drop of 3 noticeable along lateral path near cremation plaque area (old churchyard)
- Arrange leaves to be swept up across site – especially paths
- Contact Robbie about weed-spraying round headstone – not suitable, not in contract
- Clean old benches from lichen
- Repair rotten leg on bench – RS to sort with Steve Penrose
- Trim back brambles in lower churchyard – Robbie's already onto this and warned of slope
- Trim back bramble patch round oak stump (removed)
- Review Burial Regs re topping up - see 5.h We provide soil, individuals need to backfill. Contract with council to do?
- Replace rotten gatepost in Community Graveyard – Cllr Moyle to source granite/ hardwood. Look to replace other gatepost when it rots through with comparable to new one. £150 max.
- Review hedge between old churchyards and field – (has had clearance done and removed all lower level shelter perennials/ shrubs etc
- Arrange volunteers to clean up leaves – put offer out on facebook or arrange for a few dumpy bags to be left on site
- Arrange for granite markers to be purchased and put in (cremation plots – community graveyard)