

13<sup>th</sup> January 2022



Dear Councillor,

You are summoned to attend a meeting of Mawnan Parish Council on Thursday 20<sup>th</sup> January 2022 at 7.30pm in the Mawnan Memorial Hall.

The Memorial Hall Committee continues to have COVID mitigations in place and as such there is spaced seating for the public and a limit on the capacity for the Hall. Please consider if you have to physically attend or if your questions or comments can be sent on to the clerk for submission instead.

If at all possible we would suggest that anyone who intends on coming to any Parish Council Meeting take a Lateral Flow Test at home before attending. These tests are available free of charge, from local collection points or posted direct to your door – <https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests> and are being advised to be taken twice weekly by the Government. Please do not attend our meetings if you have a positive or inconclusive result – contact NHS 111 for further help

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Please find attached the agenda for our meeting. We ask that if any member of the public has issues they would like to raise that they contact the clerk prior to the meeting so that we can best manage them- ideally if you could make contact by noon on Monday 17<sup>th</sup> so we have time to distribute out to all interested parties. Please remember that the time allotted for *Matters of Community Concern* is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

Lisa Clements, Clerk to the Council

### Agenda

- 1) **TO RECEIVE APOLOGIES**
- 2) **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS.**
- 3) **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**
- 4) **TO RECEIVE AND APPROVE THE MINUTES OF THE 18<sup>th</sup> December 2021 FULL COUNCIL MEETING**
- 5) **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA (Penwarne layby bin; planning enforcement complaints; location for speed visor)**
- 6) **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY DATE OF THIS MEETING**  
**Ref. No: PA21/03307/PREAPP** Penpol Mill Bosanath Valley Mawnan Smith TR11 5LN  
Pre-application enquiry for the change of use and re-development of the existing, now disused, former engineering works to create a residential development of up to 9 (No.) new dwellings.  
**Ref. No: PA21/11384 Meudon** Hotel Maenporth Road Maenporth TR11 5HT  
10 no. holiday units (C3) (total 1,540 sqm GIA) following demolition of two units in grounds of Hotel Meudon; guest amenity building comprising swimming pool, restaurant, gym and fitness suite (C1) (total 235 sqm GIA); cycle store, greenhouse, bat roost building and substation; demolition of existing staff accommodation block, Bream House, Meudon Cottage and other ancillary garden structures;

comprehensive landscaping scheme including biodiversity enhancements and planting to northern field and northern slopes of existing garden; together with other necessary infrastructure.

**Ref. No: PA21/11810** Nansidwell Farm, North Barn Old Church Road Mawnan TR11 5HU  
Conversion of barn for use as playroom, storage and home office

**Ref. No: PA21/11811** Nansidwell Farm, North Barn Old Church Road Mawnan TR11 5HU  
Listed building consent for the conversion of barn for use as playroom, storage and home office

**Ref. No: PA21/12032** Masita Penwarne Road Mawnan Smith TR11 5PQ  
Construction of an extension to the rear of the dwelling, construction of a porch and the creation of an annexe within the property. Relocation of the garage and landscaping works.

**Ref. No: PA21/12160** Cliffside Durgan Mawnan Smith Falmouth TR11 5JT  
Extensions and internal alterations

**Ref. No: PA21/12648** Goryon Kerth Little In Sight Mawnan Smith TR11 5EY  
Proposed replacement roof to form new living accommodation in roof space, new porch, kitchen extension and other alterations to existing dwelling.

**Ref. No: PA21/12835** 2 Greenfields Close Mawnan Smith TR11 5EX  
Single storey rear extension to existing bungalow

**Ref. No: PA22/00206** Spinark Carwinion Road Mawnan Smith TR11 5JD  
Erection of en-suite and garage extensions to existing dwelling

- 7) **TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL**
- 8) **TO DISCUSS ANY REVISIONS ON THE FOOTPATH MAINTENANCE CONTRACT (ENDING 31/8/21) AND THE PUBLIC SPACES CLEANING CONTRACT (TOILETS) FOR IMMEDIATE PUBLICATION**
- 9) **TO RECEIVE ANY FURTHER COMMUNITY GRANT APPLICATIONS** (new applications from Coastwatch & Mawnan School)
- 10) **TO RECEIVE AND DISCUSS ANY SUGGESTIONS FOR THE PLATINUM JUBILEE CELEBRATIONS IN JUNE 2022**
- 11) **APPROVAL OF THE LIST OF PAYMENTS FOR JAN 2022 & TO RECEIVE DEC 2021 BANK STATEMENTS AND RECONCILIATIONS**
- 12) **TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES** not already made by clerk  
Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant Agenda item given in the Associated Papers during the full council meeting.
- 13) **TO RECEIVE INFORMATION AND MAKE DECISIONS ON NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS AND CLIMATE CONSCIOUS MAWNAN.** (to include information on DMMO at Trebah Gardens, Footpath 19 works by CC Countryside Team, jubilee seed planting)
- 14) **REPORTS FROM OTHER GROUPS / INDIVIDUALS**
- 15) **REPORT FROM CORNWALL COUNCIL WARD MEMBER**
- 16) **ITEMS FOR INCLUSION AT THE NEXT MEETING**
- 17) **MATTERS OF COMMUNITY CONCERN**
- 18) **DATE & TIME OF NEXT MEETING: 17<sup>th</sup> FEBRUARY 2022 AT 7.30PM**

Further information & associated papers for this agenda  
can be found on the parish council website  
[www.mawnan.org.uk](http://www.mawnan.org.uk)

## Associated papers:

**Item 4** - Draft minutes of previous meeting (available on parish website)

**Item 6** – email sent chasing planning enforcement complaint made in Oct – 16 week minimum time not yet met. Awaiting further response.

**Item 6** – 9 planning applications on the table for a decision

**Item 7** - Planning decision to date: Dec 21 to Jan 22

**Items in red** are summaries of conditions applied to applications, other than the conditions within 3 years & as to provided plans (Tree works are 2 years & to BS3998 standards)

**Ref. No: PA21/03262/PREAPP Status: Closed - advice given**

Street Record Anna Maria Lane Budock Vean

The Electronic Communications Code (Conditions and restrictions) (Amendment) Regulations 2017 BT intends to install fixed line broadband electronic communications apparatus

**Ref. No: PA21/03261/PREAPP Status: Closed - advice given**

Street Record Budock Vean Lane Mawnan Smith

The Electronic Communications Code (Conditions and restrictions) (Amendment) Regulations 2017 BT intends to install fixed line broadband electronic communications apparatus

**Ref. No: PA21/11860 Status: Approved unconditional**

Yesnaby The Fairway Mawnan Smith TR11 5LR

Non-material amendment (NMA1) for change from white PVCu windows and doors to anthracite aluminium windows and doors, change the existing side access door to the studio to a window and changes to extension and existing house cladding to decision PA21/02185

**Ref. No: PA21/11345 Status: Approved unconditional**

Ilbery West Bay Maenporth Road Maenporth TR11 5HP

Non-material amendment in relation to decision notice PA13/07455 dated 13.08.13 for removal of balcony balustrade and formation of mono-pitched roof covering. Relocation of garage door opening.

**Ref. No: PA21/11239 Status: Approved with conditions (not to be used as separate dwelling)** Red

Cedars Helford Passage Mawnan Smith TR11 5LB

Proposed conversion of store building to form annexe including boot room and covered link

**Ref. No: PA21/09740 Status: Approved with conditions (master en-suite obscured glass)** Highfields

Grove Hill Mawnan Smith TR11 5ER

Revised Scheme Of previous Withdrawn Application - Ground Floor Alterations With New Ground Floor Extension And Front Porch Alterations With Replacement Of Tiled Roof To Natural Slate Roof.

**Ref. No: PA21/09604 Status: Approved with conditions (1<sup>st</sup> floor master bed – obscured glass to doors)**

Rosemaen Maenporth Road Maenporth TR11 5HR

Rear and side extension to existing bungalow with new loft conversion and replace existing garage with new garage and office over.

**Ref. No: PA21/07614 | Status: Approved with conditions**

Heyle Helford Passage Mawnan Smith TR11 5LD

**Item 8-** contract for footpaths and toilet cleaning up for review. Need to be back for a decision at the March meeting. Any changes need to be agreed before end of meeting.

**Item 9 –** 2 further grant request – school grant is only applicable if we are willing to spend from the CIL funds

**Item 10 –** calendar of WI jubilee weekend celebrations received. Suggestions for village decorations etc. no other groups responded..

**Item 11 -** payments for Jan 2022 & bank rec. for Dec 21

Voucher	Code	Supplier	VAT	Total
237	Clerks Pension Contribution	Nest Pensions	0.00	6.47
238	Parish Pension Contribution	Nest Pensions	0.00	14.13
239	Toilet - Cleaning & Materials	KC Payne	0.00	213.67
240	Clerks Salary (inc PAYE & NI)	clerk	0.00	1,006.91
241	Grass Cutting	R Sanders	17.00	102.00
242	Toilets - Utility Charges	EDF energy	0.00	10.00
243	Clerks Pension Contribution	Nest Pensions	0.00	34.39
244	NDP - Grant Funding	1&1 Ionos	2.00	11.99
245	Parish Pension Contribution	Nest Pensions	0.00	75.24
246	S19 - Junior Playing Field	R Sanders	13.00	78.00
247	S19 - Carwinion Playing Field	R Sanders	30.20	181.20
248	Graveyard Maintenance/ Grounds	clerk	0.00	1.62
249	Mileage & Parking	clerk	0.00	1.17
250	Subscriptions	Starboard Systems ltd	93.60	561.60
251	Toilet - Cleaning & Materials	Hygiene Depot	7.86	47.17
252	Office Supplies	Amazon	0.00	13.40
253	Parish Council Websites	Webhosts UK Ltd	3.10	18.60
254	Meeting Room Hire	Mawnan Memorial Hall	0.00	207.00
255	Donations/ Grants	Mawnan Memorial Hall	0.00	234.00
256	Meeting Room Hire	Mawnan Bowling Club	0.00	90.00
257	Graveyard Maintenance/ Grounds	R Sanders	102.60	615.60
258	Office Supplies	Staples	5.68	34.08
259	Postages	Royal Mail	0.00	3.40
260	S19 - Carwinion Playing Field	Walker Fire	23.22	139.32
261	Telephone & Internet	PlusNet	5.87	35.20
262	Donations/ Grants	Mawnan Anvil Trust	0.00	5,000.00
			<b>£304.13</b>	<b>£8736.16</b>

**Item 12-** Correspondences. If councillors wish to see any more information on individual items this will need to be requested from the clerk.

	Rec'd	Description	From	actions	Agenda
1	17.12.21	May 2021 election recharges – provisional	R Olver – Cc Democratic services	pending	
2	17.12.21	Penwarne layby – litter pick complaint (ongoing)	Resident	pending	
3	17.12.21	Pavement at Lowenna – post CORMAC meeting chaser info	Resident	pending	
4	4.1.22	Death of Graham Marsden – notification from family		For note	

5	5.1.22	CC budget consultation webinar	CC Finance	For info	
6	5.1.22	Local Council survey on nature	CC Environmental Service	For info	
7	5.1.22	DMMO at Trebah Gardens carpark	CC Map Officer	For info	
8	5.1.22	Footpath 19 – footbed works proposals	CC Access Team	Full council	
9	5.1.22	Penwarne bin – Cllr Bastin info	Cllr Bastin	Pending	
10	5.1.22	Jubilee Celebrations – what is being done /by whom	Resident	Full council	
11	5.1.22	Problems with waterlogging of memorials at the graveyard	Resident	Clerk dealt	
12	6.1.22	CALC Jan training schedule	CALC		
13	6.1.22	Hotel Meudon – changes between preapp and full application	Black Box Planning	Full council	
14	6.1.22	Fal Uni winter newsletter	Fal & Exeter Uni	For info	
15	6.1.22	Toilet backflow again – SWW contacted + CC Environmental Health	Contractor/user	Clerk dealing	
16	10.1.22	Grant application by school – PC unable to finance from precept - ? CIL funding	Headteacher	Clerk dealing	
17	10.1.22	Sewing Jubilee seeds – advice from CORMAC	CORMAC	Full council	
18	11.1.22	Report of issues with footpath 33 (below church)	Cllr Whibley	Full council	
19	12.1.22	Submission of revised NDP documents	R Lacey, CC		
20	12.1.22	Toilet issue – SWW actions to be taken	From CC	Clerk dealt	
	5.1.22	Farmers Market – use of Carwinion in July (MMH being used for craft fair)	Farmer Market	Needs response asap	

**Explanation of actions:**

*Clerk dealt – clerk has replied/actioned*

*Full council – already on agenda*

*for info - forwarded to all councillors; no specific response necessary*

*Pending –may need further investigation/discussion*

**Item 13 –** see various attachments



**MINUTES OF THE PARISH MEETING HELD ON THURSDAY 16<sup>th</sup> DECEMBER AT 7.30PM, IN THE MAWNAN MEMORIAL HALL**

**Present:** Cllrs Sadler (Chair), Aherne, Bate, Morris & Whibley

**ALSO PRESENT:** Mrs L Clements, Clerk + members of the public

3488.21 **TO RECEIVE APOLOGIES:** Cllr Caunter, Bradley & Toland

3489.21 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS.** – none noted

3490.21 **TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES & POSITION OF NOMINEES FOR CO-OPTION**

It was proposed by Cllr Sadler seconded by Cllr Whibley and  
**RESOLVED** that Tim Brooksbank is elected to fill the current co-option vacancy effective from the January 2022 meeting

on a vote being taken the matter was approved unanimously

3491.21 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**

Ellie Mitchell (agent) + JN & MW (neighbours) for the Brynn Cottage planning application

3492.21 **TO RECEIVE AND APPROVE THE MINUTES OF THE 18<sup>TH</sup> NOVEMBER 2021 FULL COUNCIL MEETING**

It was proposed by Cllr Whibley seconded by Cllr Aherne and  
**RESOLVED** that the minutes of the Parish Council meeting held on 18<sup>th</sup> November 2021 be approved and signed by the Chair

on a vote being taken the matter was approved unanimously

3493.21 **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA -**

Jubilee Seeds – Cllr Whibley said that she still had the seeds for planting and that this really needed to be done asap.

3494.21 **TO REVIEW THE USE OF THE EMERGENCY SCHEME OF DELEGATION**

The clerk explained that given the fluid nature of COVID regulations at present it would be good practice to have an agreement now that, and only if legislation is amended to preclude physical face to face meetings taking place, the Emergency Scheme of Delegation comes into force on notification by the clerk to the Chairman.

It was proposed by Cllr Sadler, seconded by Cllr Whibley and  
**RESOLVED** that in the event of Government restriction on face to face indoor public meetings the Emergency Scheme of Delegation be enacted once the chairman is notified by the clerk.

on a vote being taken the matter was approved unanimously

3495.21 **TO CONSIDER PLANNING APPLICATIONS RECEIVED TO DATE FROM CORNWALL COUNCIL**

**Ref. No: PA21/03066/ PREAPP** Stable Court Grove Hill Mawnan Smith TR11 5JZ

It was proposed by Cllr Sadler seconded by Cllr Whibley &

**RESOLVED** that whilst we are supportive of the plans put forward to repurpose the dwelling overall we do have general concerns about plot splitting and the creation of separate dwellings throughout the parish. Should this come to a full application we would like to see specifics about the intention for this dwelling – will it be sold off as separate or retained within the current curtilidge as a second dwelling (possibly holiday let or for long term rental).

on a vote being taken the matter was approved unanimously

**Ref. No: PA21/10015** | Trebah Farm Trebah Helford Passage Mawnan Smith TR11 5JZ

It was proposed by Cllr Sadler seconded by Cllr Whibley &

**RESOLVED** that whilst generally supportive of this application Mawnan Parish Council are concerned that there is no mention of foul water provisions. As we are well aware there are usually maintenance works done over winter to boats in storage that, being well within the Helford SAC,, has significant potential for contaminated water etc to find it's way into the surrounding pasture at least.

We would ask that strict conditions on the disposal of waste water & maintenance byproducts be included should this application be approved.

on a vote being taken the matter was approved unanimously

**Ref. No: PA21/10458** Trevean Carwinion Road Mawnan Smith TR11 5JD

It was proposed by Cllr Sadler seconded by Cllr Whibley &

**RESOLVED** that Mawnan Parish Council support this application for obscured glass but still remain unhappy with the use of cladding on a building noted within our NDP for it's 'dressed killas rubble & granite construction ...a fine example of pre-WW1 construction'.

on a vote being taken the matter was approved unanimously

**Ref. No: PA21/10933** | Brynn Cottage Mawnan Smith TR11 5JZ

The agent was given time to speak on this application and to read out a statement from the homeowner. Statements from the immediate neighbour JN and MW, a resident at a neighbouring property, were read out by them both. Comments were received from councillors who had attended the recent site visit to the property and discussed.

It was proposed by Cllr Sadler seconded by Cllr Whibley &

**RESOLVED** that Mawnan Parish Council objects to this proposal – mainly due to the scale and impact of the 2 storey addition and the 'out of character' design. Almost all of the dwellings in the immediate vicinity are included within our (draft) NDPs Non-designated Heritage Asset list with Brynn Cottage being included in a tied listing with its conjoined neighbour, Trebah Wartha.

There are significant concerns that the increase in height of the extension would have a detrimental effect to the unique, public views of Tower House and its chateau style roof. It is also felt that the use of vertical wooden cladding, large glazing panels & vertical louvers, especially on the entrance facing aspect where it would be seen from the road, would be inappropriate in this setting and significantly detract from the current shared façade of the semi-detached cottage and its neighbour at Trebah Wartha – the joint building being natural stone and dressed granites.

We feel that this plan as it stands would go against not only the spirit of Policy 3 and

Policy 5 in our own (draft) NDP but also be in opposition to the AONB Management Plan (Policy MD9) and the revised 2021 Cornwall Design Guide (Policy 5) as it relates to local historical context.

on a vote being taken the matter was approved unanimously

**Ref. No: PA21/11094** Chygwyn Sampys Hill Mawnan Smith TR11 5EW

It was agreed to make a site visit to this property tomorrow morning so the neighbour's comments on proximity and overlooking could be seen from the site itself and considered in relation to the existing dwelling. The clerk would be contacted with the vote of those attending to record by noon.

It was proposed by Cllr Sadler seconded by Cllr Whibley &

**RESOLVED** that Mawnan Parish Council support this application - we feel that the alterations necessary to convert to a more suitable family home would have minimal impact to the adjoining property.

on a vote being taken the matter was approved unanimously

**Ref. No: PA21/11239** Red Cedars Helford Passage Mawnan Smith TR11 5LB

It was proposed by Cllr Sadler seconded by Cllr Whibley &

**RESOLVED** that Mawnan Parish Council support this application. It appears to conform to the principles of the (draft) NDP in being sympathetic to the design of the surrounding dwellings and utilising the potential of existing structures rather than building new.

We would however like a condition tying the store building to the main house as ancillary accommodations so that there is no potential for it being split off into a separate entity.

on a vote being taken the matter was approved unanimously

**Ref. No: PA21/11860** Yesnaby The Fairway Mawnan Smith TR11 5LR

It was proposed by Cllr Sadler seconded by Cllr Whibley &

**RESOLVED** that Mawnan Parish Council support this application. We understand the change in materials for the windows will make them less 'visible' in the dwelling and that amendment to cladding material will have little or no impact on the visual state of the original proposals

on a vote being taken the matter was approved unanimously

**Ref. No: PA21/11345** Ilbery West Bay Maenporth Road Maenporth TR11 5HP

It was proposed by Cllr Sadler seconded by Cllr Whibley &

**RESOLVED** Mawnan Parish Council support this application. We understand that the balcony, since created, has been prone to leaks and feel that the change to a pitched roof is a conscious decision to address this with as little impact to the new facade of the dwelling as possible

on a vote being taken the matter was approved unanimously

3496.21

**TO RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNCIL**

These were read out.

Cllr Sadler asked that a written representation about the timescales and delays within the Enforcement Team be made. Although we have received communications about an enforcement



issue, saying it would be investigated, dated 8<sup>th</sup> October 2021 nothing appears to have been done on site with works still continuing and no further information on this case made available to us.

**3497.21 TO RECEIVE RECOMMENDATIONS FROM THE OFFICE & FINANCE COMMITTEE FOR SETTING THE BUDGET & PRECEPT FOR 2022/23**

The clerk explained that there were still some issues with the amount of Earmarked Reserves being proposed and that these would be discussed again at the January O&F meeting as agreement was necessary before the end of the financial year. However it was agreed that because of the amount being held at the moment an increase to the precept was not warranted.

It was proposed by Cllr Sadler, seconded by Cllr Whibley &

**RESOLVED** that the Parish Council contribute £3000 from this year's Solar Grant income to the 22/23 budget

It was proposed by Cllr Sadler, seconded by Cllr Whibley &

**RESOLVED** that the Parish Council budget for 2022/23 would be set at £54500,

It was proposed by Cllr Whibley seconded by Cllr Sadler &

**RESOLVED** that the Parish Council precept for 2022/23 would be set at £48,917.00,

on a vote being taken the above three matters were approved unanimously

Cllr Sadler left the meeting at 8.40

**3498.21 TO RECEIVE ANY FURTHER COMMUNITY GRANT APPLICATIONS**

It was agreed that Cllr Whibley act as chair for this item only.

The history of grant requests by the Anvil Trust was discussed since they were one of the only groups within the village that made – and received - annual grants. This request was discussed at length and it was agreed that it should be made clear that if supported this grant would be the last for 'capital' costs for the foreseeable future and any future grants would rely very heavily on the Anvil Trust showing a more intensive programme of fundraising / outside grant application that appears to be taking place at present.

The clerk stated that there was only about £3200 left in the Donations & Grants pot for this year and that anything above this (with a grant request for Coastwatch, project total £1800, tabled for January) needing to be agreed to come from General Reserves.

It was proposed by Cllr Whibley seconded by Cllr Bate &

**RESOLVED** that an award of £5000 (£1200 coming from reserves) be made but that active fundraising activities needed to be shown to be taking place before any future Parish Council grant would be considered.

on a vote being taken the matter was approved unanimously

Cllr Sadler returned to the meeting at 9.05

**3499.21 APPROVAL OF THE LIST OF PAYMENTS FOR NOV 2021 & TO RECEIVE OCT 2021 BANK STATEMENTS AND RECONCILIATIONS**

The clerk explained that the Glasdon shown (£1000) payment was not new but a correction.

It was proposed by Cllr Sadler, seconded by Cllr Bate &

**RESOLVED** that accounts totalling £5318.33 inc. VAT be approved for payment & duly signed

It was proposed by Cllr Sadler, seconded by Cllr Whibley &

**RESOLVED** that the statements of payments, receipts & bank reconciliation for the month of November 2021 be received & approved as a true record

on a vote being taken both the matters were approved unanimously

**3500.21 TO AGREED RESPONSES REQUIRED TO ANY CORRESPONDENCES not already made by clerk**

Please be aware that items listed under 'Correspondences' could be addressed as part of the relevant Agenda item given in the Associated Papers during the full council meeting.

Mr Damer (NDP Steering Group chair) spoke to explain the outcome of the NDP Examiner's report and recommendations and the changes this would require making to the draft NDP documents. He said that so far a response had been given by the PC on the recommendations from the Examiner but that there was 1 issue remaining unaddressed. This response had been sent to Cornwall Council and an informal acceptance of this made – James Evans was currently making the agreed changes and modifications to our NDP documents. It was hoped to have these changes made before the New Year for submission to keep on track with a likely referendum date of April 2022. From this point on however our draft NDP now has full planning weight behind it and Rob Lacey (CC Policy Team) had passed this through to the planning team.

It was proposed by Cllr Sadler, seconded by Cllr Ahearne &

**RESOLVED** that the Examiners Report received for the Mawnan parish NDP be accepted

It was proposed by Cllr Sadler, seconded by Cllr Whibley &

**RESOLVED** that the NDP Steering Group be given authority to make and submit amendments and modification to the draft Parish NDP as necessary based on changes requested by the Examiner & Cornwall Council to process to a 'referendum ready' document

on a vote being taken both the matters were approved unanimously

**3501.21 TO RECEIVE INFORMATION ON NOTED ENVIRONMENT ISSUES INCLUDING TRAFFIC, ROADS, FOOTPATHS AND CLIMATE CONSCIOUS MAWNAN.**

It was unfortunate the Cllr Bradley was unable to attend and had not submitted his full report on the meeting with Viv Bidgood (CORMAC).

Cllr Sadler summarised:

- the pedestrian crossing at Grove should be taking place soon.
- Repainting of dragon's teeth at the top of Grove Hill was to be added to the maintenance schedule.
- Parking along Carwinion Field gate – not a big priority for enforcement as cars leaving the site would be across the road before being seen but going at such a slow rate of speed accidents were unlikely.
- Lowenna pavement – road assessed as wide enough for one to be put in but there would still be issues with on-street parking, especially when hall events were taking place. There was an obvious 'sticking point' just below the garage currently.
- Lamanva crossroads – it was felt that this should have something done to address the number of accidents and near missed that were taking place – Cllr Sadler thought the majority of these were cars coming up from Argal.

**3502.21 REPORTS FROM OTHER GROUPS / INDIVIDUALS**

Cllr Sadler summarised notes made following a Graveyard Committee meeting for necessary works.

**3503.21 REPORT FROM CORNWALL COUNCIL WARD MEMBER** (this item was done following item 3490.21 because Cllr Bastin was needed elsewhere)

- Cllr Bastin noted that cases of covid were coming down in our area but that boosters were still necessary as Omicron took hold.
- An additional 18 emergency accommodation pods were being put in behind Penryn Jobcentre.
- A lane on the ASDA bypass would be closed until Feb 25<sup>th</sup> for bridge works – speed reduction also in place.
- The Cabinet at Cornwall Council had states that there was a £55 million shortfall in next year's budget proposals. Currently they were looking at making staff redundancies and this would affect Adult Social Care despite funding for this being earmarked. Cllr Sadler asked how this has happened – it was in part due to the last administration leaving holes within the system that had not shown up to now and did not relate to any cuts from central government. The CC budget had to be balanced by 1<sup>st</sup> April.
- 20 is plenty – trial of all 30mph areas reducing to 20 in settlements is to start at selected locations from the beginning of April for a 6 month trial period. If this proves successful it would be rolled out across the county. Falmouth/Penryn network area agreed as part of the initial trial – more info to follow as received.
- Next CNP meeting on 25<sup>th</sup> January – anyone in the parish is welcome to attend with meeting still being held online. Clerk was asked to advertise joining instructions.
- The bill requesting a declaration of an Eco-emergency was passed with full support by Cornwall Council at start of month.
- A resident requested that Cllr Bastin look into getting a rubbish bin put in at the Penwarne layby as it was obvious it was being used as a frequent stopover for drivers, since the parish had been refused one.

**3504.21 ITEMS FOR INCLUSION AT THE NEXT MEETING**

Final grant requests for 21/22

**3505.21 MATTERS OF COMMUNITY CONCERN**

Hotel Meudon planning application – this was of wider public concern and there were a lot of attachments to the application. Cllr Sadler queried if we needed to employ the services of a planning consultant to go through theses for us and prepare our comments – it was agreed to draft Mr Brooksbank onto the planning committee (prior to his official councillor commencement date) to assist in this process.

Stithians Showground vaccination centre would reopen on Monday, and additional pop-ups were to take place in Falmouth as well.

**3506.21 DATE & TIME OF NEXT MEETING: 20<sup>TH</sup> JANUARY 2022**

**Item 3499.21** - payments for Dec 21

Voucher	Code	Supplier	VAT	Total
208	Smaller Projects - Specific Funding	Glasdon UK Ltd (correction)	0.00	1,000.00
209	Postages	Royal Mail	0.00	4.00
210	Toilet - Cleaning & Materials	KC Payne	0.00	213.67
211	Clerks Salary (inc PAYE & NI)	clerk	0.00	1,006.91
212	Grass Cutting	R Sanders	17.00	102.00
213	Telephone & Internet	PlusNet	5.62	33.70
214	Toilets - Utility Charges	EDF energy	0.00	11.00
215	Clerks Pension Contribution	Nest Pensions	0.00	34.39
216	NDP - Grant Funding	1&1 Ionos	2.00	11.99
217	Parish Pension Contribution	Nest Pensions	0.00	75.24
218	Clerks Salary (inc PAYE & NI)	HMRC	0.00	124.17
219	Parish NI contribution	HMRC	0.00	166.48
220	Weeds	R Sanders	56.00	336.00
221	S19 - Carwinion Playing Field	R Sanders	53.20	319.20
222	S19 - Junior Playing Field	R Sanders	13.00	78.00
223	Subscriptions	ICO	0.00	40.00
224	Course/Conference fees	CALC	6.00	36.00
225	Parish Council Websites	Webhosts UK Ltd	9.48	56.87
226	Books	Blackwells	0.00	117.75
227	Office Supplies	Nesatech .co.uk	46.67	280.00
228	Office Supplies	clerk	0.00	6.44
229	Mileage & Parking	clerk	0.42	10.26
230	Graveyard Maintenance/ Grounds	clerk	0.11	2.70
231	Office Supplies	Cornwall Office Curniture	55.00	330.00
232	Postages	Royal Mail	0.00	0.66
233	Postages	Royal Mail	0.00	5.44
234	Allowances	clerk	0.00	20.46
235	S19 - Junior Playing Field	Chris's Garden Fencing	0.00	1,895.00
			<b>£264.50</b>	<b>£6318.33</b>

**Item 3500.21** Correspondences.

	Rec'd	Description	From	actions	Agenda
1	19.11.21	Civility & respect newsletter	NALC	For info	
2	22.11.21	Response to toilet manhole issue	CC Highways	pending	14
3	23.11.21	Footpath 19 update	CC – Access Team	Full Council	14
4	23.11.21	DMMO for Trebah – update	CC – Enviro Services	Full Council	14
5	24.11.21	CORMAC meeting – follow up info on speed visors	V Bidgood – CORMAC	pending	14
6	24.11.21	Objection to planning @ Brynn House (written)	Resident	For info	9
7	25.11.21	Grove Hill crossing comment x 2	Residents	Clerk dealt	14
8	25.11.21	Falmouth/ Penryn CNP 20mph pilot scheme	E Richmond – CC Localism Team	For info / pending	14
9	26.11.21	Forest for Cornwall newsletter	CC – Enviro Services	website	14
10	29.11.21	S106 funding for the wider community	MMH	Clerk noted	
11	29.11.21	Storage of Parish Xmas lights	Lights cmte.	for info	
12	30.11.21	Practitioners Conference details	SLCC	Pending–O&F	

13	1.12.21	Objection to planning @ Brynn House (written) – 2 <sup>nd</sup> neighbour. Sent to County	Resident	For info	9
14	2.12.21	NDP examiner – full report issue (various emails to sort this issue & provide formal response)	L Beth (Examiner)	Pending – to NDP Team	
15	2.12.21	Avian Flu briefing info – for distribution	E Richmond – CC Localism Team	Clerk dealt	
16	8.12.21	AONB annual report & current survey	AONB team	website	
17					
18					
		Personal safety training/ legal days over Xmas/ Physical meetings/ LTN update	CALC – advisory info	Clerk dealing	

**Explanation of actions:**

*Clerk dealt* – clerk has replied/actioned

*For info* - forwarded to all councillors; clerk has responded where necessary

*Full council* – already on agenda

*Pending* –may need further investigation/discussion

**Item 3502.21**

Notes from Graveyard Committee – 15<sup>th</sup> December 2021

Present: Cllrs Sadler, Moyle & Whibley + clerk

**Actions required:**

- Backfill all graves – source pasture turf for tops is available. Suitable soil must be arranged – no stones.
- Relay path stones – drop of 3 noticeable along lateral path near cremation plaque area (old churchyard)
- Arrange leaves to be swept up across site – especially paths
- Contact Robbie about weed-spraying round headstone – not suitable, not in contract
- Clean old benches from lichen
- Repair rotten leg on bench – RS to sort with Steve Penrose
- Trim back brambles in lower churchyard – Robbie's already onto this and warned of slope
- Trim back bramble patch round oak stump (removed)
- Review Burial Regs re topping up - see 5.h We provide soil, individuals need to backfill. Contract with council to do?
- Replace rotten gatepost in Community Graveyard – Cllr Moyle to source granite/ hardwood. Look to replace other gatepost when it rots through with comparable to new one. £150 max.
- Review hedge between old churchyards and field – (has had clearance done and removed all lower level shelter perennials/ shrubs etc
- Arrange volunteers to clean up leaves – put offer out on facebook or arrange for a few dumpy bags to be left on site
- Arrange for granite markers to be purchased and put in (cremation plots – community graveyard)

**lisa**

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**From:** Don Garman <don.garman@nci.org.uk>  
**Sent:** 21 October 2021 17:59  
**To:** lisa  
**Subject:** Re: Mawnan Parish Council - upgrading project request

**Flag Status:** Flagged

Dear Mrs Clements.

Please do put the request forward to Councillors in the New Year as we anticipate will take us a while to gather the necessary funds.

Cllr Bastin has already been approached and I have the forms to make an application to the Community Chest.

Kind regards,

Don

Don Garman  
Station Manager  
NCI Nare Point  
Phone: 01326 250604

---

**From:** lisa <clerk@mawnan.org.uk>  
**Sent:** 21 October 2021 09:16  
**To:** Don Garman <don.garman@nci.org.uk>  
**Subject:** Mawnan Parish Council - upgrading project request

Hi Don,

I'm afraid this request for a grant won't go before our parish council now until the New Year, as we are not looking at grants again until then.

In the meantime you might want to contact the various County Councillors for this area to see if they have any Community Chest monies left you could apply for. I'd try Cllr John Bastin ([cldr.john.bastin@cornwall.gov.uk](mailto:cldr.john.bastin@cornwall.gov.uk)) ; Cllr Anthony Soady ([cldr.anthony.soady@cornwall.gov.uk](mailto:cldr.anthony.soady@cornwall.gov.uk)) & Cllr Guy Foreman ([cldr.guy.foreman@cornwall.gov.uk](mailto:cldr.guy.foreman@cornwall.gov.uk)) as they all represent areas in this immediate region.

Ta

Lisa C

Mrs Lisa Clements (Clerk)  
Mawnan Parish Council Offices  
MS Electrical  
The Square  
Mawnan Smith

TR11 5EP

Email: [clerk@mawnan.org.uk](mailto:clerk@mawnan.org.uk)  
Tel: 01326 251022

Office Hours: Monday, Wednesday & Thursday 9am to 2pm

[www.mawnan.org.uk](http://www.mawnan.org.uk) & [www.mawnanparish.co.uk](http://www.mawnanparish.co.uk)

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We have obtained several quotes and the cost for the installation will be in the region of £5,500. Our hope is that you may be able to match fund us in managing to progress the fence.

The adventure playground is a much loved and very well used area of the school but approximately 40% of this wonderful area is out of bounds to the children due to safety concerns because of the close proximity to the two roads and the current boundary being a low Cornish stonewall / hedge.

Currently, we have to vigilantly supervise the area and children are unable to access this wonderful part of the adventure playground including extensive well-established trees and bushes. We would like to develop the wooded area around the boundary into an onsite forests school as COVID-19 has stopped our weekly visits to the reserve because we have been unable to have volunteers in school.



Over the recent years as the village has grown with the construction of Lowena Fields the school has also grown from 110 pupils in 2017 to 137 pupils in 2021. This increase in numbers means that we need full access to all of our grounds, especially during the pandemic when we have been keeping the classes separate in class bubbles.

The pandemic has also meant that all of the school's capital allowance have been diverted to purchasing laptops for the children in key stage 2 to enable them to access remote learning during lockdowns and when they are isolating.





# Community Grant Application for Financial Year 2021/22

Please read accompanying Community Grant Award Guidelines document

Name of Organisation Mawnan CE VA Primary School  
Number of Members 136 children Age range of 20 members of Members  
Contact Name & Address Mawnan CE VA Primary School  
Shute Hill, Mawnan Smith, Falmouth  
Cornwall TR11 5LD  
Email: head@mawnanschool.com  
Telephone No : 01326 250660

Identified "project" & need. Please give as much information as possible to help the Council understand the reason for your request - feel free to use the back of this sheet if you need more space

Funding support for a boundary fence  
- please see attached.

Cost: £ 5500-00

Project Date As soon as possible - ideally by the Spring.

Account details for payment if Grant is approved:

Account Name: c.c. - Mawnan Village C of E Jr and Inf School  
Sort Code: 60-21-37 Account Number: 56590598

please note - bank details will only be kept until payment is made and confirmed. This part of the form will then be destroyed.

**RETURN APPLICATIONS BY 12<sup>th</sup> July 2021**

Please return this form to the Parish Offices (behind MS Electrical) along with your most recent set of accounts or a copy of your groups' most recent bank statement and list of expenses & income for the last year. If you have provided an email address above we will confirm receipt of your application.

**Parish Council Use Only**

Donation of : £

approved.

MAWNAN C of E VA PRIMARY SCHOOL  
GRANT APPLICATION JAN 2022

For attention Mawnan Parish Council.

Part of our school boundary sits alongside Grove Hill and Shute Hill roads (marked in red below). This part of the school is our adventure playground.



The adventure playground is without a doubt the children's favourite part of the school. The school funds the adventures playground through the PTA and more recently, our Sports Premium funding has been used to add some more physical challenges.

We are seeking funding support from the Parish Council to erect a steel green fence along the boundaries with the road that would ensure the children could utilise this area in complete safety and open up the entire play area. The fence will be green mesh to blend in with the natural environment





We have obtained several quotes and the cost for the installation will be in the region of £5,500. Our hope is that you may be able to match fund us in managing to progress the fence.

The adventure playground is a much loved and very well used area of the school but approximately 40% of this wonderful area is out of bounds to the children due to safety concerns because of the close proximity to the two roads and the current boundary being a low Cornish stonewall / hedge.

Currently, we have to vigilantly supervise the area and children are unable to access this wonderful part of the adventure playground including extensive well-established trees and bushes. We would like to develop the wooded area around the boundary into an onsite forests school as COVID-19 has stopped our weekly visits to the reserve because we have been unable to have volunteers in school.



Over the recent years as the village has grown with the construction of Lowena Fields the school has also grown from 110 pupils in 2017 to 137 pupils in 2021. This increase in numbers means that we need full access to all of our grounds, especially during the pandemic when we have been keeping the classes separate in class bubbles.

The pandemic has also meant that all of the school's capital allowance have been diverted to purchasing laptops for the children in key stage 2 to enable them to access remote learning during lockdowns and when they are isolating.

We have enclosed a few photographs, which clearly shows the area in question; please do not hesitate to contact the school for any further information.

Thank you for taking the time to look at our application.

**parish clerk**

---

**From:** lisa <clerk@mawnan.org.uk>  
**Sent:** 10 January 2022 10:22  
**To:** secretary@mawnanschool.com  
**Cc:** Rex Sadler  
**Subject:** Mawnan Parish Council - grant application

Hi Ruth/ Natalie,

Could this please be passed onto the headteacher, Miss Pridmore please?

Dear Miss Pridmore,

I have received this morning your application for a parish council grant to support the boundary fencing works at the school on its road-facing boundaries.

Unfortunately we are not legally allowed to fund any works that would be covered by central government funding (SCA or DFC financing ) and this would include school security measures and Health & Safety issues such as fencing.

I have looked into the background of CIL (Community Infrastructure Levy) payments as well to see if we would be able to fund the school from here, although our pot only has £1500 of which some has already been committed, and will let you know if this comes back as possible.

Yours sincerely

Lisa C

Mrs Lisa Clements (Clerk)  
Mawnan Parish Council Offices  
MS Electrical  
The Square  
Mawnan Smith  
TR11 5EP

Email:clerk@mawnan.org.uk  
Tel: 01326 251022

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**lisa**

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**From:** [REDACTED]  
**Sent:** 10 January 2022 14:40  
**To:** lisa  
**Subject:** Jubilee plans

Hi Lisa

Just touching base to see if the PC has any plans for getting organisations together or arranging events for the Jubilee (hiring a marquee for events or purchasing gazebos for the use of village groups, a parish service of thanksgiving/ mugs for the kids at school/ flags for hanging on gates/ hanging baskets etc?!) WI had a planning meeting this morning and wonder if there has been any decision about decorating the village? WI will certainly be up for doing our bit for our activities and on 2nd we will be decorating inside the Memorial Hall, but we would be pleased to lend a hand putting up decorations outside there if the hall committee wishes or anywhere else that the parish might request. We have some bunting, but not Union Jack bunting or flags - perhaps the PC has some or would purchase some? A bit of co-ordination would bring the community together on this.

WI provisional plans are as follows:

**Thursday 2nd** WI Monthly Meeting in Memorial Hall with a guest speaker who has met the Queen - members only; we would also hope to have some community activity in the afternoon - perhaps with the children after school;

**Friday 3rd** Community event tbd - maybe the Film Club will show an appropriate film;

**Saturday 4th** BYO Lunch ( like the Big Lunch) - this could be open to the community if other groups were interested and would help in organisation;

**Sunday 5th** Garden Trail and Tea (WI Charity fund raising for CHSW - the Garden Safari re-branded!)

**Monday 6th** Jubilee Flower Arranging Workshop open to the community and then arrangements displayed - possibly in churches.

It's hard to imagine a summer event at the moment, but I expect we'll all feel more enthusiastic nearer the time! Forgive me if I've gone ott.

Take care

[REDACTED]  
x

**lisa**

---

**From:** Countryside Access Team (Environment) <countryside@cormacltd.co.uk>  
**Sent:** 29 December 2021 15:49  
**To:** 'clerk@mawnan.org.uk'  
**Subject:** RE: Footpaths in Mawnan Parish - 220/19

Information Classification: CONTROLLED

Dear Mrs Clements

Following my previous email (23<sup>rd</sup> November 2021) I've now surveyed footpath 19 in order to put together a design for improvement works. As you know, the main problem here is the lack of drainage. In order to effectively drain the path we need a suitable carrier (e.g. surface water channel), enough of a slope to move the water and an onward destination. The path is relatively level, narrow and hemmed in by the gardens and the field boundary, so meeting these requirements will not be straightforward. Access for physically doing the work is also problematic, with the several granite stiles throughout. Without effective drainage, water will continue to pool on the path despite any efforts made to improve the surface itself.

I will investigate the options, in discussion with the National Trust, although it would be helpful for me at this stage to get a good idea of the PC's hopes for this path. In particular, with reference to:

- Type of path surface - e.g. bound urban (tarmac) or unbound rural (loose stone)
- Extent of the work - i.e. same standard from the allotments to Carwinion Lane, or not
- To retain the granite stiles, or not
- Some seasonal waterlogging acceptable, or not

Answers to the above, and any other suggestions or concerns you may have, would be much appreciated. It may not be possible to achieve every possible goal here, however I will look into the options available.

Kind regards

**Phil Maund | Countryside Officer**  
**Cormac | Highways & Environment**  
[countryside@cormacltd.co.uk](mailto:countryside@cormacltd.co.uk) | Tel: 0300 1234 222  
[www.cormacltd.co.uk](http://www.cormacltd.co.uk)

Room 106, Western Group Centre, Radnor Road, Scorrier, TR16 5EH

---

**From:** Countryside Access Team (Environment)  
**Sent:** 23 November 2021 10:45  
**To:** clerk@mawnan.org.uk  
**Subject:** Footpaths in Mawnan Parish - 220/19

Information Classification: CONTROLLED

Dear Mrs Clements



**lisa**

---

**From:** Cllr John Bastin <cll.john.bastin@cornwall.gov.uk>  
**Sent:** 20 December 2021 16:32  
**To:** rexsadler45@gmail.com; clerk@mawnan.org.uk  
**Subject:** Lay-by bin

Information Classification: CONTROLLED

Hello both — just spoken to Darren Collins who says because of cut backs he cannot supply a bin . However he is happy to give the PC a quote for a bin and regular emptying should you wish to go down that route .

Do you wish me to ask for a quote ?

I have in the past managed to get a second hand bin from him and will ask again but no guarantee though. That said you will still need to pay an annual empty fee even if I can get one.

Best wishes. John

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**lisa**

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**From:** Penny Hodgson <penny.hodgson@cormacltd.co.uk>  
**Sent:** 11 January 2022 10:08  
**To:** Jackie Whibley; Lisa Clements  
**Cc:** Countryside Access Team (Environment)  
**Subject:** RE: Mawnan Footpath 220/33/4: report of erosion

Information Classification: CONTROLLED

Hi Jackie,

Thanks for the report.

It doesn't sound like an urgent matter but I can take a look when I am next in the area, but I don't know when that will be unfortunately as I am so busy at the moment.

If you are nearby and have a chance to look at it please could you email me a photo?

The National Trust Ranger is called Charlie Watt.

Many thanks

**Penny Hodgson**  
**Countryside Ranger (Area 2)**

Public Rights of Way  
Environment  
CORMAC  
0300 1234 202  
[penny.hodgson@cormacltd.co.uk](mailto:penny.hodgson@cormacltd.co.uk)

Please note I work Monday, Tuesday and Wednesday only.

Cormac Head Office, Western Group Centre, Scorrier Depot, Radnor Road, Scorrier, TR16 5EH

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**From:** Jackie Whibley <jawhibley1@gmail.com>  
**Sent:** 10 January 2022 11:54  
**To:** Penny Hodgson <penny.hodgson@cormacltd.co.uk>; Penny Hodgson <penny.hodgson@cormacltd.co.uk>; Lisa Clements <clerk@mawnan.org.uk>  
**Subject:** Mawnan Footpath 220/33/4: report of erosion

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Hi Lisa and Penny,

I had a report this morning of erosion making the SWCP footpath just after the wooden steps leading from Mawnan Glebe towards Rosemullion Head very narrow in one place.

I haven't seen it with my own eyes yet, but it may be a matter of public safety.

The person who reported it says they mentioned it to NT Ranger Joe (I've forgotten his surname) who said it is not an NT section, so it must be a council matter then.

Please can we investigate and see what can be done.

Many thanks.

Jackie Whibley

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