



12<sup>th</sup> May 2021

Please find attached the 'virtual agenda' containing what would have been the remainder of non-statutory items included within the meeting of the 20th May. As agreed I will publish this for the community to have the opportunity to make comment on as well. If you would let me have anything you would wish to comment or include back by the 21st I will draft a set of "virtual minutes" for the delegated decisions made.

### **Virtual Agenda**

**1. PUBLIC COMMENTS ON ITEMS ON THIS AGENDA ONLY**

**2. UPDATE OF PARISH OFFICE ACTIONS SINCE 19.4.21**

**3. PLANNING – CURRENT APPLICATIONS FOR CONSIDERATION**

**Ref. No: PA21/03214** Building At Bosaneth Farm Bosanath Valley TR11 5LL

Conversion of existing agricultural barn to form dwelling house - **APPLICANT COMMENT RECEIVED**

**Ref. No: PA21/03627** Tresnic Carlidnack Lane Mawnan Smith TR11 5HE

Works to trees namely – Tree 1 Sycamore, Remove Sycamore – Tree 2 Oak, lightly reduce low branches and thin crown- subject to a Tree Preservation Order(TPO)

**Ref. No: PA21/03512** Trevean Carwinion Road Mawnan Smith TR11 5JD

Two storey side extension and single storey rear extension

**Ref. No: PA21/03812** 5 Elgin Close Mawnan Smith TR11 5HH

Construction of new single garage at 5 Elgin Close

**Ref. No: PA21/04089** Highfields Grove Hill Mawnan Smith TR11 5ER

Demolition of existing Utility room and WC on the North and East Elevations. Construction of new Utility room on East Elevation. Construction of first floor, to include balcony from Master Bedroom on South Elevation.

**4. TO RECEIVE APR 2021 BANK STATEMENT AND RECONCILIATION**

**5. TO RECEIVE THE INSURANCE QUOTE(S) FOR 2021/22**

**6. CORRESPONDENCES (LIMITED LIST)**

**7. WRITTEN REPORT FROM CORNWALL COUNCIL WARD MEMBER** (if available/necessary)

**8. ITEMS FOR INCLUSION AT THE NEXT MEETING**

**Associated papers:****Item 2 – actions update**

I reopened and returned to the parish office as of 5<sup>th</sup> May, spending Weds & Thurs of that week clearing up and reinstating the offices as well as undertaking H&S site reviews of the playing fields, toilets & graveyard. I've also been hard at work on the Trust End of Year reports, have two training sessions booked in (one for OS mapping data and the other on the new budgeting & forecasting module in our accounts package) next week. I've also updated the website and have been working on the New Councillor induction packs; dealing with information on post-election information and processes; working with Steve Hudson, our internal auditor, on the End of year & AGAR return; talking to the Memorial Hall to sort out our first physical meetings and have delivered footpaths leaflets to 2 local businesses for the restarts on May 17<sup>th</sup>.

**Item 3 – Planning**

Applicants have been asked if they wish to supply any further information to aid councillors in their considerations prior to a delegated decision being made by the clerk. Where these have been received they have been noted on the agenda.

**Item 4 – Bank Reconciliation** (attached)

**Item 5 - Insurance quotes** from Came & Co (x3) and Zurich for consideration. More info to follow as I have gone out to Zurich as well as Came & Co (attached) this year but have not received their quote as yet.

**Item 6 – correspondences** a limited list of those correspondences received by the clerk that you might want to be aware of. The clerk has the authority to receive correspondence and documents on behalf of the Council and to deal with correspondence or documents– usually if something that is received that is felt may impact on the parish council the original email will be sent round for your comments before responding.

	Rec'd	Description	From	actions
1	16.4.21	FOI request – flytipping & litter	E Blacow	Clerk dealt
2	21.4.21	CIL payments information	Cornwall Council	For info
3	22.4.21	FTC response to Mawnan NDP statutory Consultation	M Williams (clerk)	To NDP team
4	26.4.21	Match funding for Mawnan School fencing	Mawnan CofE School	Clerk dealt
5	27.4.21	Ash dieback study in Carlidnack woods	CLlr Whibley	
6	1.5.21	Provisional CNP dates for 2021	N Drewitt – Localism	pending
7	3.5.21	WW11 Home guard info	Member of Public	To history grp
8	6.5.21	Issues with Carwinion Field – complaints from parents	Preschool	Clerk dealt
9	6.5.21	Footpath 15 issues	Countryside Access team	Clerk dealt
10	6.5.21	Use of Carwinion Carpark – resurfacing @ Meudon hotel	Manager, Meudon Hotel	Clerk dealt
11	7.5.21	Traffic through Mawnan – cc'd email	Resident	
12	10.5.21	Mawnan NDP Reg16 consultation info	Cornwall Council	To NDP team
13	12.5.21	Query on DMMO for Tank Road	Cornwall Council	pending
14	12.5.21	Census 2021 thank you	John Floyd	
15	13.5.21	Complaint about jetty at Helford Village	Member of Public	Clerk dealt
		Also a number of emails Re: PC use of ZOOM, election outcomes, covid changes		

Explanation of actions:

*for info* – already forwarded to councillors

*Pending* – may need further investigation/discussion

*Clerk dealt* – clerk has replied/actioned

*Full council* – already on agenda

**Please note:** If copies of a specific item are needed by individual councillors please request from the clerk. They will need to be destroyed after the meeting.

**lisa**

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**From:** Chris Menear <chris@cornwallplanninggroup.co.uk>  
**Sent:** 07 May 2021 08:35  
**To:** clerk@mawnan.org.uk  
**Cc:** Mark Tomlinson  
**Subject:** Re: development at Bosaneth Farm, Mawnan Smith

Dear Lisa,

**Re: PA21/03214 | Conversion of existing agricultural barn to form dwelling house | Building At Bosaneth Farm Bosanath Valley Mawnan Smith Falmouth Cornwall TR11 5LL**

Further to your email conversation with Mark Thomlison. I would like to just add a small statement for the parish members consideration to be read in conjunction with the design and access statement.

*Personal Statement -*

*Mr & Mrs M Tomlinson who farm, and live locally to the area have presented to the council planning department and local parish a disused barn suitable for conversion. The building is of a suitable construction for conversion and supported in both National and Planning Permission Policies. A detailed design and access/heritage statement has been produced in support of this planning proposal.*

*The application documents that have been submitted range from ecological, structural and contaminated land reports with of cause the architectural plans. The architectural plans have been presented in a clear and transparent fashion demonstrating the proposed floor plans and elevations. The sensitive conversion has wholly retained the building shape, size and fabric with the enhancements of the statement materials and fenestration.*

*The clients of the proposed scheme would like to undertake the conversion works themselves that they have done in a similar fashion on some of their barns on the farm. Due to the area of sensitivity we would welcome suitable planning conditions for any landscaping, materials and consideration from the parish.*

*The building would create a clear enhancement to the area and provide a range of economic benefits to local businesses contributing to the project.*

If you have any further questions please don't hesitate to give me a call at the office or drop me an email.

All the best,

Faithfully,

**Chris Menear MCABE MBEng**  
**Managing Director**

The logo for Cornwall Planning Group, featuring the word 'cornwall' in a light green sans-serif font and 'planninggroup.' in a dark grey sans-serif font.

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**From:** Mark Tomlinson <[boskensoefarms@gmail.com](mailto:boskensoefarms@gmail.com)>  
**Date:** Thursday, 6 May 2021 at 14:15  
**To:** Chris Menear <[chris@cornwallplanninggroup.co.uk](mailto:chris@cornwallplanninggroup.co.uk)>  
**Subject:** Fwd: development at Bosanth Farm, Mawnan Smith

Hi Chris,

Please see below.

Regards Mark Tomlinson

----- Forwarded message -----

From: **lisa** <[clerk@mawnan.org.uk](mailto:clerk@mawnan.org.uk)>  
Date: Thu, 6 May 2021, 14:13  
Subject: development at Bosanth Farm, Mawnan Smith  
To: <[boskensoefarms@gmail.com](mailto:boskensoefarms@gmail.com)>

Hi Mr Tomlinson

because of a change in the legislation we can no longer do ZOOM meetings as a parish council ... but also cannot hold public ones until June 21<sup>st</sup>.

As such we will be deliberating via email on some planning applications to allow comments from both the public and councillors to allow applications to be considered before making a decision under delegated powers.

Whilst we have all of your submitted plans if there is anything else you might like us to know about the application can you please forward by email to be for distribution to the members of the parish council no later than 9am on Wednesday 19<sup>th</sup> May?

Ta

Lisa C

Mrs Lisa Clements (Clerk)

Mawnan Parish Council Offices

MS Electrical

The Square

Mawnan Smith

TR11 5EP

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Tel: 01326 251022

[www.mawnanparish.org.uk](http://www.mawnanparish.org.uk) & [www.mawnanparish.co.uk](http://www.mawnanparish.co.uk) - our 2 parish websites now working together

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# Mawnan Parish Council

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (RFO/Chair of Finance etc)*

<b>A</b>	<b>Bank Reconciliation at 01/05/2021</b>		
	Cash in Hand 01/04/2021		107,677.10
	<b>ADD</b> Receipts 01/04/2021 - 01/05/2021		28,257.29
	<b>SUBTRACT</b> Payments 01/04/2021 - 01/05/2021		9,155.52
	<b>Cash in Hand 01/05/2021</b> (per Cash Book)		<b>126,778.87</b>
<b>B</b>	Cash in hand per Bank Statements		
	Petty Cash 01/05/2021	0.00	
	95 Day Saver Account - Nationwide 01/05/2021	45,009.83	
	Deposit Account - Lloyds 01/05/2021	77,495.31	
	Current Account - Lloyds 01/05/2021	4,273.73	
			<b>126,778.87</b>
	Less unrepresented payments		0.00
			126,778.87
	Plus unrepresented receipts		0.00
	<b>Adjusted Bank Balance</b>		<b>126,778.87</b>
	<b>A = B Checks out OK</b>		