



**MINUTES OF THE PARISH MEETING HELD ON THURSDAY 20<sup>TH</sup> MAY 2021 AT 7.30PM, ON THE CARWINION PLAYING FIELD**

**Present:** Cllrs Bate, Caunter, Moyle, Sadler, Smeed, Toland & Whibley

**ALSO PRESENT:** Mrs L Clements, Clerk + 5 members of the public

3372.21 **TO RECEIVE APOLOGIES** – Cllr Haigh

3373.21 **TO ELECT A CHAIRMAN FOR THE MUNICIPAL YEAR 2021/22 AND SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE**

It was proposed by Cllr Whibley, seconded by Cllr Bate and  
**RESOLVED** that Cllr Sadler is elected as chair

on a vote being taken the matter was approved unanimously

3374.21 **TO APPOINT A VICE CHAIRMAN FOR THE MUNICIPAL YEAR 2021/22**

It was proposed by Cllr Sadler, seconded by Cllr Moyle and  
**RESOLVED** that Cllr Caunter is elected as vice-chair

on a vote being taken the matter was approved unanimously

3375.21 **MEMBERS TO DECLARE DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY EXCEEDING £50** - none noted

3376.21 **TO CONFIRM STANDING COMMITTEES & TO APPOINT MEMBERS FOR THE MUNICIPAL YEAR 2021/22**

Planning Committee	All council members (quorum of 4 to vote)	
Office and Finance Committee	Cllr Caunter, Moyle, Sadler, Toland & Whibley	(5)
Burials Committee	Cllrs Moyle & Toland	(3)
Emergency Planning Committee	Cllr Sadler & Moyle	(2)
Staffing Committee	Cllr Sadler & Toland	(4)

<b>NEW for 2021/22</b>		
Special Projects OR task/finish groups	New office accommodations (2+) <b>PENDING</b>	
Climate change	Cllr Haigh + Whibley	(1 + reserve)

<b>OUTSIDE BODY</b>		
Community Network Panel (CNP)	Cllr Toland + Smeed	(1 + reserve)
Junior Playing Field & Carwinion Playing Field Trusts	All sitting councillors	
Memorial Hall Committee	Cllr Moyle	(1)
Helford Marine Conservation Group & Helford River Association	Cllr Whibley	(1)
Rendlesham Trust	Cllr Sadler + either Caunter or Moyle	(2)
<b>NEW FOR 2021/22</b>		
Carwinion Self Management Group	<b>PENDING</b>	2 members

**3377.21 TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES & POSITION OF NOMINEES FOR CO-OPTION**

2 members of the public had expressed via the clerk their wish to stand for co-option. Both had provided statements as to what attributes they would bring which were circulated to all councillors before the meeting for review. Both members of the public, Mr Sean Ahearne & Mr Peter Bradley, came to the physical meeting and presented themselves.

It was proposed by Cllr Sadler, seconded by Cllr Whibley and

**RESOLVED** that both Mr Ahearne & Mr Bradley be accepted and co-opted onto Mawnan Parish Council as of the next Full Council Meeting

on a vote being taken the matter was approved unanimously.

**3378.21 REQUEST FOR ADDITIONAL SIGNATORIES TO UNDERTAKE ONLINE BANKING**

It was proposed by Cllr Sadler, seconded by Cllr Moyle and

**RESOLVED** that Cllr Bate become a signatory for the Parish Council bank account (Trust to follow) with Online Banking authority

on a vote being taken the matter was approved unanimously

**3379.21 APPROVAL OF THE LIST OF PAYMENTS FOR MAY 2021** (since cheques will need to be signed this evening)

It was proposed by Cllr Sadler, seconded by Cllr Toland &

**RESOLVED** that accounts totalling £7629.15 (inc. VAT be approved for payment & duly signed (including agreement on insurance quote)

on a vote being taken the matter was approved unanimously

**3380.21 TO AGREE A DATE FOR THE POSTPONED O&F COMMITTEE MEETING** (needs to be before June's full council meeting ) **& POSSIBLE REVISED DATE FOR JUNE'S PC MEETING**

The clerk was given latitude to call an O&F meeting as appropriate in early June.

It was agreed to postpone the Full Council meeting until 24th June at which time we could (all willing) be able to undertake this in the Memorial Hall as a physical, community meeting. The clerk would confirm with the memorial hall any additional measure that would need to be in place to have this happen.

**3381.21 DATE & TIME OF NEXT MEETING: 24<sup>TH</sup> JUNE 2021 AT 7.30PM IN THE MEMORIAL HALL**

Please remember that non-statutory items undertaken by the parish council have been dealt with under powers granted through the Emergency Scheme of Delegation and are given as separate 'virtual' minutes'.

**Item 8: list of May 2021 payments**

Those in red will need cheques raising and signing by current signatories on 20<sup>th</sup> May.

Voucher	Code	Supplier	VAT	Total
25	Telephone & Internet	Norton	5.83	34.99
26	Office Supplies	paperstone	4.58	27.52
27	Postages	Royal Mail	0.00	1.32
28	Postages	Royal Mail	0.00	1.98
29	Postages	Royal Mail	0.00	1.98
30	Postages	Royal Mail	0.00	6.12
31	Toilet - Cleaning & Materials	KC Payne	0.00	200.00
32	Clerks Salary (inc PAYE & NI)	clerk	0.00	1,000.71
33	Grass Cutting	R Sanders	0.00	0.00
34	Telephone & Internet	BT	9.37	56.23
35	Toilets - Utility Charges	EDF energy	0.00	11.00
36	Clerks Pension Contribution	Nest Pensions	0.00	34.39
37	NDP - Grant Funding	1&1 Ionos	2.00	11.99
38	Parish Pension Contribution	Nest Pensions	0.00	75.24
39	Meeting Room Hire	Zoom Ltd	2.40	14.39
40	Internal Audit Fee	Hudson Accounting Ltd	0.00	225.00
41	Miscellaneous Expenses	Stephens Scown LLP	179.60	1,077.60
42	Toilets - Utility Charges	SWW/ Pennon Water	0.00	96.62
43	Donations/ Grants	Outdoor Play People	658.00	3,948.00
44	H&S	Rex Sadler	0.00	50.00
45	Insurances	Zurich Insurance	0.00	673.28
46	Insurances	Zurich Insurance	0.00	80.79
<b>TOTAL</b>			<b>861.78</b>	<b>7629.15</b>