



Mawnan Parish Council – Community Grant Scheme 2021/22

Following on from what was a very strange year in 2020 Mawnan Parish Council has agreed that the majority of this year's income from the Solar Grant Fund should go directly into community grants to support those organisations and groups within the parish who may be finding it difficult to continue because of a lack of funds.

However we will not be continuing the Shortfall Assistance Grants that we put in place last year. We hope that many groups will be able to return to normal this year – at least partially – and that regular fundraising activities can take place.

If your group, club or activity need a little extra funding for equipment, could do with finance for a day trip or would like some help with running costs we might be able to help. Please note – we cannot fund individuals or ongoing maintenance.

Many thanks

Lisa Clements
Clerk to the Parish



MAWNAN PARISH COUNCIL COMMUNITY GRANT AWARDS GUIDELINES

Mawnan Parish Council has an amount of funds which it can release to aid community based projects. To be eligible for funding the group must be either based within or be catering to the residents of Mawnan Parish.

If your group, club or activity need a little extra funding for equipment, could do with finances for a day trip or would like some help with specific running costs we might be able to help. We will also accept funding recommendations/suggestions for parish wide initiatives which would need at least (10) other members of the parish to support.

Application Process

- The Council's grant application form must be completed clearly and explain what you will be using community funding for (please remember a specific project is looked on more favourably than just requesting funds to help out on everyday expenses).
- We have had a few comments that our April date was not suitable as people were in many instances finalising their group's accounts so we have moved this round slightly. Applications will now go before the council at the July meeting, so completed application forms need to be back into the clerk by the 12th July at the very latest. Any received after this date, or incomplete will have to then wait until at least September for the next council vote.
- You will need to include with your application a copy of your most recent accounts, or a bank statement and an explanation of your annual income & expenditure.
- If you are applying for funding to cover a specific expenditure- such as insurance costs, annual subscriptions or memberships – it would be useful for us to have a copy of any invoices.
- Everyone will be informed in writing of the outcome of their grant applications.
- We ask that anyone who receives grant funding provide for the Annual Parish Meeting in May of the following year a short summary of their funded works
- Applications for first time funding (be it by a group or for a new project) will always be viewed more favourably than recurrent applications. We might not be able to fund your full requested amount – we try to be fair to all similar organisations by giving them equal amounts.

Conditions

- We cannot fund individuals.
- We will only award grants to not-for-profit organisations.
- **We are unlikely to fund general repairs, building works, or ongoing maintenance costs.**
- Only one application per financial year from each organisation can be accepted, but this can cover multiple projects.
- If your project doesn't take place for whatever reason you must contact the Parish Council – grants are made to specific projects and funding may need to be returned. However, it may be possible for a substitute project to be approved in such cases. For projects over £500 we do write asking for a 'running report' in the Autumn, just to make sure your project is on target. We are not chasing up works but we have to ensure public monies are spent where allocated and not held or used for other works.
- Where recommendations/suggestions come in from the community for initiatives they would like to see the Parish Council will have to agree to the suggestion and ensure that no other statutory public funds are available first. Between the council noting the application and agreeing funding these suggestions will be published on the community noticeboard for 1 full month (or the period between council meetings) to allow the public time to make full comment.

All of these forms are available on the parish website (www.mawnan.org.uk). If you know of any other group that might find a small grant useful please feel free to let them know about our offer and forward the details – we cannot possibly keep track of every project taking place in the parish each year!

Thanks



Community Grant Application for Financial Year 2021/22

Please read accompanying Community Grant Award Guidelines document

Name of Organisation _____

Number of Members _____

Age range of Members _____

Contact Name & Address _____

Email: _____

Telephone No : _____

Identified "project" & need. Please give as much information as possible to help the Council understand the reason for your request – *feel free to use the back of this sheet if you need more space*

Cost: £ _____

Project Date _____

Account details for payment if Grant is approved:

Account Name: _____

Sort Code: _____

Account Number: _____

please note – bank details will only be kept until payment is made and confirmed. This part of the form will then be destroyed.

RETURN APPLICATIONS BY 12th July 2021

Please return this form to the Parish Offices (behind MS Electrical) along with your most recent set of accounts or a copy of your groups' most recent bank statement and list of expenses & income for the last year. If you have provided an email address above we will confirm receipt of your application.

Parish Council Use Only

Donation of : £ _____

approved. _____