



11th March 2021

Dear Councillor,

You are summoned to attend a meeting of Mawnan Parish Council on Thursday 18th March 2021 at 7.30pm

Please find attached the agenda for our online meeting. We ask that if any member of the public has issues they would like to raise that they contact the clerk prior to the meeting so that we can best manage them - ideally if you could make contact by noon on Monday 15th so we have time to distribute out to all interested parties. Please remember that the time allotted for *Matters of Community Concern* is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

Lisa Clements, Clerk to the Council

Online Meeting Agenda

- 1) **TO RECEIVE APOLOGIES**
- 2) **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS.**
- 3) **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**
- 4) **TO RECEIVE AND APPROVE THE MINUTES OF THE 18TH FEBRUARY 2021 FULL COUNCIL MEETING.**
- 5) **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA** (calor gas funding application, Meudon Hotel Zoom meeting)
- 6) **INFORMATION ON UPCOMING MAY 2021 PARISH COUNCIL ELECTIONS** – including any more information from CALC, consideration of using a Scheme of Delegation, holding an emergency PC meeting in April & if necessary and planning for a physical May meeting
- 7) **TO CONSIDER PLANNING APPLICATIONS RECEIVED AND RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWAL COUNCIL**
 - Ref. No: PA21/01475** Tregarthen Helford Passage Mawnan Smith TR11 5LD
Proposed landscaping works and new boat store for the sole use of the host dwelling
 - Ref. No: PA21/01462** Mawnan Church Of England Primary School Shute Hill TR115HQ
Installation of an open-sided, timber-framed gazebo.
 - Ref. No: PA21/01770** Bar House Bar Road Helford Passage Hill Mawnan Smith TR11 5LF
Works to tree namely - Fell Monterey Pine tree 669 - subject to a Tree Preservation Order (TPO)
 - Ref. No: PA21/01287** Penavon Helford Passage Mawnan Smith TR11 5LB
Extension to existing dwelling and alterations to previously approved extensions
- 8) **APPROVAL OF THE LIST OF PAYMENTS FOR MAR 2021 & TO RECEIVE FEB 2021 BANK STATEMENT AND RECONCILIATION**

- 9) **CORRESPONDENCES (LIMITED LIST)**
- 10) **PARISH UPGRADING WORKS – ANY FURTHER INFORMATION**
- 11) **TO RECEIVE A LIMITED SUMMARY ON NOTED ENVIRONMENT ISSUES (note change from Traffic & Footpath Issues)**
- 12) **REPORTS FROM OTHER GROUPS / INDIVIDUALS**
- 13) **REPORT FROM CORNWALL COUNCIL WARD MEMBER**
- 14) **ITEMS FOR INCLUSION AT THE NEXT MEETING**
- 15) **MATTERS OF COMMUNITY CONCERN**
- 16) **DATE & TIME OF NEXT MEETING: 15TH APRIL 2021 AT 7.30PM**
- 17) **THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED.**
- 18) **[REDACTED]**
- 19) **[REDACTED]**

Please note – it may be necessary to call an emergency meeting after 15th April to deal with any legislative changes regards virtual meetings.

Mawnan Parish Council – how to participate in our online monthly meeting.

This meeting will take place online on Thursday 18th March starting at 7.30pm.

The ZOOM waiting room will be open from 7.15pm on the evening of the meeting; anyone trying to join earlier will stay in the waiting room until then. Only individuals who have pre-registered via the clerk (clerk@mawnan.org.uk) to speak on the evening will be able to participate in any debate. Exceptions to recognised parishioners on the evening may be made at the Chair's discretion.

We also intend streaming the meeting live to facebook (then we leave up for the next month) - a link will go on the agenda page of the parish website.

Join Zoom Meeting <https://zoom.us/j/3877928865?pwd=eVBESkVsZDNld1ZqY2ZOcmR3TEtJdz09>
Meeting ID: 387 792 8865

Associated papers:

Item 4 - Draft minutes of previous meeting (available on parish website)

Item 5 – including info on Meudon Hotel meeting, Calor Gas grant application

Item 7 – information on forthcoming parish council elections including possible physical May meeting, use of Scheme of Delegation for election period &

Item 8 – 2 outstanding planning applications + **Planning decision to date: Jan to Feb 21**

Items in red are summaries of conditions applied to applications, other than the conditions within 3 years & as to provided plans (Tree works are 2 years & to BS3998 standards)

Ref. No: PA21/00376 Dracaena Sampys Hill Mawnan Smith TR11 5EW Status: Approved with conditions
Proposed First Floor Extension to include Juliet Balcony and Internal Alterations

Ref. No: PA21/00339 Perran Cottage Budock Vean Lane Mawnan TR11 5LQ | Status: Approved with conditions (1yr to replace with scots /Maritime pine)
The removal of one large dying monterey cypress

Ref. No: PA20/11553 Pandora Sampys Hill Mawnan Smith TR11 5EW Status: Approved with conditions (obscure glazing to NE bathroom window)
New dormer roof extension to include Juliet balcony

Ref. No: PA20/10266 The Pines Bar Road Helford Passage Hill Mawnan Smith TR11 5LF Status: Refusal -
One reason for refusal
Works to trees namely - to remove a group of 6 interwoven Monterey Pines subject to a Tree Preservation Order(TPO)

Item 9 - payments for Feb 21 & Jan 2021 bank rec. –

Voucher	Code	Supplier	VAT	Total
272	S19 - Carwinion Playing Field	sign shed	3.38	20.29
273	S19 - Junior Playing Field	sign shed	1.91	11.45
274	Postages	Royal Mail	0.00	5.70
275	Footpath Repairs	sign shed	5.37	32.20
276	Office Supplies	Hope Educational	11.65	69.88
277	Toilets - Repairs & Maintenance	KC Payne	0.00	114.59
278	Clerks Salary (inc PAYE & NI)	clerk	0.00	1,216.39
279	S19 - Junior Playing Field	R Sanders	13.00	78.00
280	Telephone & Internet	BT	9.32	55.92
281	Toilets - Utility Charges	EDF energy	0.00	11.00
282	Clerks Pension Contribution	Nest Pensions	0.00	33.40
283	NDP - Grant Funding	1&1 Ionos	2.00	11.99
284	Parish Pension Contribution	Nest Pensions	0.00	69.58
285	Postages	Royal Mail	0.00	4.17
286	Clerks Salary (inc PAYE & NI)	HMRC	0.00	209.13
287	Parish NI contribution	HMRC	0.00	179.81
288	Meeting Room Hire	Zoom Ltd	2.40	14.39
289	S19 - Carwinion Playing Field	R Sanders	31.00	186.00
290	Grass Cutting	R Sanders	5.00	30.00
291	Maintenance/ Grounds	R Sanders	55.00	330.00
292	Smaller Earmarked Projects	Clean Ocean Sailing	0.00	5000.00
293	Toilet - Cleaning & Materials	KC Payne	0.00	200.00
294	NDP - Grant Funding	Cornwall Council	22.00	132.00
295	S19 - Junior Playing Field	Junior Playing Field Trust	0.00	3,028.79
296	S19 - Carwinion Playing Field	CPFT	0.00	2,989.26
297	NDP - Grant Funding	James Evans	0.00	1,350.00
TOTAL			162.03	15,383.94

Item 10 – parish upgrading works – any further info as per item 3325.21 on the last minutes

Item 11 - Correspondences. Once again a limited list of those correspondences not dealt with by the clerk already that you might want to be involved with.

	Rec'd	Description	From	actions	Agenda
1	22.2.21	Complaint about [gravelled] footpath opposite school	Resident	Clerk dealt	12
2	22.2.21	Dog poo & footpath cutting	Resident	Clerk dealt	12
3	25.2.21	Signs @ Helford quay	Resident	Clerk dealt	12
4	26.2.21	Climate Emergency DPD consultation	CC	For info	
5	5.3.21	New bench in graveyard (church faculty)	Diocese office	Clerk dealing	
6	8.3.21	G7 letter	D&C Police	For info	
7	8.3.21	Request for litter bin @ Trelawny Hotel layby	Resident		12
8	8.3.21	Request for TPO on trees @ Rosemaen	Resident	Clerk dealt	8
9	10.3.21	School crossing update	Mawnan School	Clerk dealt	12
10	10.3.21	Affordable homes- Gwel An Kastel	CRHA	website	
11	10.3.21	Wi request for outside space use – Spring flower show community event	WI	pending	
12	10.3.21	Old Boatyard/ hedgerows enforcement complaint (17.3 confirmation rec'd from CC)	Clerk, Cllr Bastin, residents	Clerk dealt	8
13	11.3.21	Post office/ MMH continued services	MMH committee/clerk	Clerk dealing	5
14	11.3.21	Meudon Hotel zoom meeting/ visit	Owners	pending	
15	15.3.21	Code of Conduct complaint decision – Cllr Moyle	S Mansell- CC		
16	16.3.21	Highway obstruction @ Durgan	CORMAC	Pending	12

Item 12 – now called 'Environmental Issues' to cover the likes of CET and Anna Maria clearances plus reports from Cllr Whibley on various footpath issues included those from the Access Team.

Item 18 – no emailed tenders received to date. Clerk to check office early next week and will open any there under delegated powers, photograph & forward to councillors.



MINUTES OF THE PARISH MEETING HELD ON HELD ON THURSDAY 18TH FEBRUARY 2021 (now held online via ZOOM)

Present: Cllrs Marsden (Chair), Bradley, Faiers, Gladstone, Nash & Sadler,

ALSO PRESENT: Mrs L Clements, Clerk + 4 members of the public

3320.21 **TO RECEIVE apologies** – Cllrs Toland, Whibley & Moyle

3321.21 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS** – none noted

3322.21 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY** - none noted

3323.21 **PRESENTATION FROM JOHN FLOYD, CENSUS ENGAGEMENT MANAGER ON THE 2021 CENSUS** (slides attached to agenda)

John Floyd explained that the census is a legal obligation and this time will be offered in a digital/online version for the first time as the preferred option – paper copies can still be requested if necessary. This presentation was to help to reach out to those areas within the wider community that might find it difficult accessing census information or having special requirements.

Anyone not completing the census can expect an ONS employee to arrive on their doorstep in full PPE (they will not ask to enter the house) to help residents to complete one. John's advice is to fill in the census form early and do it online where you can. He also advises to make sure that – if you feel you are Cornish – you tick the 'other' box and write Cornish in.

Q: what do you do if you are self isolating in an address that is not your regular one? John's answer was that you complete the census for where you are on March 21st but then fill in the additional section on 'residential address'

John said that any further questions from the community that come up can be relayed to him via the clerk. There is plenty of help online to complete the forms at www.census.gov.uk

3324.21 **TO RECEIVE AND APPROVE THE MINUTES OF THE 21ST JANUARY 2021 FULL COUNCIL MEETING.**

It was proposed by Cllr Faiers seconded by Cllr Bradley and

RESOLVED that the minutes of the Parish Council meeting held on 21st January 2021 be approved and signed by the Chair.

on a vote being taken this matter was approved unanimously

3325.21 **ANY MATTERS ARISING FROM PAST MINUTES NOT ON THE CURRENT AGENDA**

The clerk explained that she had made contact with the Post Office and a van services was no longer being supplied – the outreach service in the hall was to continue though. The clerk then said that there was only a small rental fee provided by The Post Office (£3 per hour) and

that a discussion with the MMH committee needed to take place to see what could be done about the balance for the regular rental fee (£12ph). It was agreed that the Parish Council would continue to support the rental fees but that it would review after 3 months (May 21) allowing time for discussions with the MMH to take place on a longer term solution.

The clerk said she had only received one quote to refloor the public toilets of almost £5000 and one 'not interested'. She had tried contacting the plumber used on the water leak but had been returning & leaving messages without contact after an initial discussion. Cllr Sadler said that given the intention was to now undertake a complete refurbishment of the public toilets Cllr Moyle had visited and was of the mind that they needed some form of heating system. He asked that councillors be given another week to review this plan whilst trying to find further contractors to quote for the floor. It was agreed to add back to the next agenda. Cllr Sadler also said that he had spoken to the family who had dedicated one of the parish benches and that they are not happy with it being scrapped but would consider it being moved to the Junior Playing Field.

3326.21 INFORMATION ON UPCOMING MAY 2021 PARISH COUNCIL ELECTIONS

Clerk explained that current advice was to take May 6th as the election date. However there were issues with the May meeting date as without legal amendment that had to take place physically in public, but that in doing such it would break the law on the meeting of groups – a legal conundrum that was being pushed for resolution by CALC and all local Council Advisory Groups nationwide. She had also just been informed that her conflicting event, which necessitated moving from the 20th May to the 13th, had been postponed for a further year and that the 20th – now in the 'goldilocks period' – would be the perfect date for the Annual Meetings after the elections. It was agreed that the Annual Parish & Parish Council meeting be moved back to this date and no further changes made.

The clerk was also requested to make sure that notification of the elections was posted and communicated to all of those individuals who had expressed any interest in sitting for parish council cop-option in the past.

3327.21 TO CONSIDER PLANNING APPLICATIONS RECEIVED AND RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWAL COUNCIL

Ref. No: PA21/00376 Dracaena Sampys Hill Mawnan Smith TR11 5EW

It was proposed by Cllr Faiers seconded by Cllr Nash &

RESOLVED that Mawnan Parish Council supports this application.

on a vote being taken the matter was approved unanimously

Ref. No: PA21/00339 Perran Cottage Budock Vean Lane Mawnan Smith TR11 5LQ

It was proposed by Cllr Sadler seconded by Cllr Nash &

RESOLVED that Mawnan Parish Council support this application in lines with the recommendations of the Tree Officer

on a vote being taken the matter was approved unanimously

Ref. No: PA21/00712 2 Coastguard Cottages Helford Passage Mawnan Smith TR11 5LB

It was proposed by Cllr Bradley seconded by Cllr Nash &

RESOLVED that Mawnan Parish Council support this application. We feel that it will have little visual impact on the immediate area by simply replacing the existing flat roof, being to the rear of the property.

on a vote being taken the matter was approved unanimously

3328.21 APPROVAL OF THE LIST OF PAYMENTS FOR FEB 2021 & TO RECEIVE JAN 2020 BANK STATEMENT AND RECONCILIATION

It was proposed by Cllr Bradley, seconded by Cllr Sadler &

RESOLVED that accounts totalling £2376.37 (inc. VAT) be approved for payment & duly signed

It was proposed by Cllr Bradley seconded by Cllr Faiers &

RESOLVED that the statements of payments, receipts & bank reconciliation for the month of Nov be received & approved as a true record

on a vote being taken both the matters were approved unanimously

3329.21 TO RECEIVE RECOMMENDATIONS FROM THE OFFICE & FINANCE COMMITTEE RE: Number of members, CET Funding, Annual reviews of Financial Controls & Risk Assessment; Clerk's Performance Review, pay & pension provision.

Cllr Marsden summarised the Office & Finance meeting on the 25th January , which included the budget review, number of members on committee, CET Funding, Annual reviews of Financial Controls & Risk Assessment; Clerk's Performance Review, pay & pension provision. Cllr Nash once again asked that the current co-option vacancy be filled with someone with accounting qualifications. The clerk explained that we could not still single out specific attributes on which to elect or co-opt a member, as per CALC advice in the summer 2020, especially given forthcoming full elections.

Cllr Sadler commented negatively on the spinal point increase to the clerk's wages.

It was proposed by Cllr Marsden seconded by Cllr Faiers &

RESOLVED that the number of O&F committee members be changed to 5, with 3 being the quorate number

It was proposed by Cllr Bradley seconded by Cllr Gladstone &

RESOLVED that the current budget position as stated be approved

It was proposed by Cllr Bradley seconded by Cllr Faiers &

RESOLVED that funding for the CET come from the Solar Grant Fund

It was proposed by Cllr Bradley seconded by Cllr Marsden &

RESOLVED that the annual reviews of Financial Controls & Risk Assessment be accepted – with the caveat that a named councillor be put in place as soon as possible

It was proposed by Cllr Bradley seconded by Cllr Faiers &

RESOLVED that the parish council pension provision increase to 7% as of 1st April 2021

on a vote being taken the above 5 matters were approved unanimously

It was proposed by Cllr Marsden seconded by Cllr Bradley &

RESOLVED that reserves of no more than £2000 be released to facilitate preliminary design works/plans for the new MMH office

on a vote being taken the above matter was approved with 4 votes to 2

It was proposed by Cllr Marsden seconded by Cllr Nash &

RESOLVED that the clerk, after a positive performance review, receives a spinal point increase

on a vote being taken the above matter was approved with 1 objection

3330.21 CORRESPONDENCES (LIMITED LIST)

The clerk said she was worried that Item 11.1 might be a phishing scam so had told the sender to contact Cornwall Volunteers for help as they had a vaccination travel service set up.

Item 4 had been responded to by the Memorial Hall Committee with the setup likely to be similar to the outreach Post Office at present, rather than using the Rendlesham Room as is usual

Item 5 was noted within Cllr Whibley's footpaths report.

3331.21 TO RECEIVE A LIMITED SUMMARY ON NOTED ENVIRONMENT ISSUES (note change from Traffic & Footpath Issues)

Cllr Whibley full footpath report would be attached to the minutes.

The clerk read out an email regarding a public complaint about footpath 19 and the responses received from both the Access Team and Cllr Whibley. The County Access team had stated that the length of Footpath 19 was up for reinstatement on the Capital Works plan for next financial year. It was agreed that any interim works by the PC, allotments or National Trust be limited as they could jeopardise the level of works proposed. Cllr Bradley then noted that this had been added to the Capital Funding plan for CC as a H&S issue so it would be remiss of the parish to interfere with this.

It was proposed by Cllr Sadler, seconded by Cllr Marsden and

RESOLVED that the LMP/SWCP be accepted for this year at the rates stated

on a vote being taken the matter was approved unanimously

Cllr Marsden then asked KS (in attendance as a resident of Anna Maria) to comment on the works; There have been up to 60 boats in the creek at times over the last 3 years – many having not been moved in years. A good start had been made by Clean Ocean in removing smaller hulls from the head of the creek area and he was happy with the initial works started but would like to have a map of all the current hull locations marked up with those to be removed. He fully understand the limitation that COVID restrictions are putting in the way of CoS's regular volunteer group activities. He is happy with the lead Cllr Whibley has taken and would be grateful for regular feedback on the works related to the release of the match-funding contribution the stakeholder group have made (held by the PC)

3332.21 REPORTS FROM OTHER GROUPS / INDIVIDUALS

NDP update report from T Damer - last month at PC meeting the council voted unanimously to accept the answers to comments raised at the public consultation phase – that was the easy bit! It seems that the changes now required was a lot more work than anticipated and had members of the Steering Group working all hours. One the 4 main documents tops out now at over 300 pages. They are now very close to have everything completed – there have been a number of amendments made and the trail for this needs to be documented as well. This will then need to be submitted to Cornwall Council by the Parish Council, with James Evans providing assistance on the specific wording for this.

3333.21 REPORT FROM CORNWALL COUNCIL WARD MEMBER

Cllr Bastin asked that it also be noted that CoS has had a £400 grant from his community chest to aid in the clean-up works to the Helford River area.

3 new support phone-line now available:

Cornwall Council shielding advice & support – 0300 123 3334

Mental health helpline – 0800 038 5300

NHS Kernow – vaccination questions & support - 01872 266988

Elections on May 6th – there has been a High Court legal challenge to these by a group of minority parties based on the funding capacity for electioneering being biased towards larger parties during the lockdown.

NDPs- Cornwall Council has stated that it will start to give full weight to those plans awaiting referendum due to COVID delays.

Maenporth Beach- seasonal problem with the flow of water to the lake – the seaward side of the tunnel has been blocked so there is no outflow. SWW & Highways are currently arguing over who has responsibility to sort this out. Cllr Sadler also thought that tackling this could be dangerous at present given the amount of water built up in the lake and the rough sea-state.

Agreement for CNP funding for highways has all gone through and was now working its way through various design and implementation stages and timescales.

Cllr Bastin asked if we had received a consultation on Gwylam Warbath and the possibility of a local hub office for CC moving to Falmouth housing branches of all the county services as Constantine has not either. He suggested contacting Localism for more info. Cllr Bradley apologised that because of a couple of pre-Xmas missed CNP meeting this may have been raised but he had missed it.

3334.21 ITEMS FOR INCLUSION AT THE NEXT MEETING

Meudon zoom meeting; Calor gas funding application;

3335.21 MATTERS OF COMMUNITY CONCERN – none noted

3336.21 DATE & TIME OF NEXT MEETING (ONLINE AGAIN): 18TH MARCH 2021 AT 7.30PM

Meeting finished at 9.43pm

Item 3328.21 - payments for Feb 21

Voucher	Code	Supplier	VAT	Total
255	Books	Amazon	0.00	9.99
256	Toilet - Cleaning & Materials	KC Payne	0.00	204.99
257	Clerks Salary (inc PAYE & NI)	clerk	0.00	994.68
258	Grass Cutting	R Sanders PENDING INVOICE	0.00	0.00
259	Telephone & Internet	BT	9.19	55.18
260	Toilets - Utility Charges	EDF energy	0.00	15.00
261	Parish Pension Contribution	Nest Pensions	0.00	52.69
262	Toilets - Utility Charges	SWW/ Pennon Water	0.00	68.69
263	NDP - Grant Funding	1&1 Ionos	2.00	11.99
264	Clerks Pension Contribution	Nest Pensions	0.00	25.29
265	Postages	clerk	0.00	1.98
266	Mileage & Parking	clerk	0.00	2.25
267	Subscriptions	HVMCG	0.00	100.00
268	Smaller Earmarked Projects	Hormann Architects	0.00	277.20
269	Office Supplies	Consortium	6.46	38.75
270	Small Business Rates Grant (toilets)	A & B Industrial Services	76.80	460.80
271	Meeting Room Hire	Zoom Ltd	0.00	14.39
TOTAL			94.45	2,333.87

Item 3330.21- Correspondences.

	Rec'd	Description	From	actions	Agenda
1	26.1.21	? phishing request to help getting elderly, deaf, housebound resident to vaccination	Unknown	Clerk dealt	
2	28.1.21	Confirmation of funding to COS – secondary grant applications	S Green	Clerk dealt	12
3	29.1.21	Question about Open Spaces tender	Local company/resident	Clerk dealt	
4	3.2.21	CC request about covid safety in polling stations	Democratic Services	To MMH	7
5	3.2.21	Complaint about footpath 19	Resident	cllr Whibley/ Access team	12
6	4.2.21	GreenNation annual reporting/funding	J Thompson	Clerk dealt	
7	7.2.21	Anna Maria interest group	Resident/ cc'd to clerk		12
8	8.2.21	Request by architect to make a presentation	P Hawkins, Marraum	pending	
9	10.2.21	Post Office outreach service	M Wallis – Royal Mail	full council	6

Item 3331.21 – now called 'Environmental Issues' to cover the likes of CET and Anna Maria clearances. Report from Cllr Whibley on various footpath issues included those from the Access Team:

- **Footpath 9: Sampys Hill to Carlidnack Road:**
- heavy rainfall in recent weeks led to significant run off both to Carlidnack Road over the sheep stile and onto the top of Sampys Hill, where a blocked storm drain led to a large puddle developing right across the downhill carriageway. Cormac (Penny Hodgson) has conducted a site visit and will add the path to the capital finding list for next year. Meantime Cormac will soon fit a hand post to the sheep stile to assist people using it. The property owner at Karnbrae adjacent to the path is going to use a building firm to remove his downpipe from his garage roof onto the

PROW, though we acknowledge the run off from the field at the top of Sampys Hill is the major factor. It is hoped this can be mitigated somehow by the farmer, in future.

- **Footpath 11: Meudon Woods from Carlidnack Lane to Maenporth beach:**
- Cormac (Penny Hodgson) has conducted a site visit and will be adding the length of the path to the capital funding for next year as drainage and surface treatments needs to be reviewed and dealt with. Meantime she reported a fallen tree neat the Maenporth end to County Farms and this was swiftly removed.
- **Footpath 18:SWCP at Meudon steps:**
- Email from Cormac (Penny Hodgson) to say that their contractor will conduct the works she has requested there, at the end of February. Hopefully this will resolve matters on this steep and popular section of SWCP.
- **Footpath 19: Allotments to Carwinion:**
- Mid section of allotment footpath needs a surface treatment such as granite chippings, as used successfully at both ends. Materials are needed and I propose the Parish Council funds the necessary. Volunteers from Allotment Association are said to be willing to assist in laying the chippings, along with NT Ranger Charlie Watt. The stile at the spur to Grove Hill has been dug out by a member of the public and has helped towards resolving the usual seasonal problem at this point on the path. Meantime many of the reported puddles are drying out except perhaps a couple, which maybe could be resolved by the laying of some of the granite chippings on top. Our Parish Clerk has asked Cormac to also seek to resolve these matters.
- **Footpath 17 Meudon Farm:**
- Reported by Cllr Toland to be exceptionally muddy due to cattle manoeuvres. Are we able to request the farmer to assist in mitigating the problem here?

lisa

To: [REDACTED]
Subject: RE: Introducing the New Owners of Hotel Meudon

From: [REDACTED]
Sent: 11 March 2021 11:23
To: lisa <clerk@mawnan.org.uk>
Subject: Re: Introducing the New Owners of Hotel Meudon

Lisa

Good to hear from you.

We are working on the hotel at present and will be re-launching Hotel Meudon on May 17th.

There will be no planning applications between now and then, although we will have to grow the hotel to create a sustainable long term enterprise.

I suggest that we invite the Council Members to the hotel, soon after we re-open? This will be far more useful, all round, than a Zoom and they can then see our vision in reality.

NC

lisa

From: Sarah Mason <Sarah.Mason@cornwall.gov.uk>
Sent: 10 March 2021 13:35
To: CornwallALC Enquiries
Subject: Election packs

Information Classification: CONTROLLED

Cornwall Council's Elections Team has asked me to contact you all to let you know that there has been a slight delay in publishing the candidate packs and links. We have been asked to advise the following :

- The candidate packs and links on the website will be available by the end of the week.
- The hard copies for clerks will be posted to the 'business' address of the council i.e. the normal contact address for the Clerk held by Cornwall Council on its website
- Please do not ring and ask for hard copy packs as these will be made available to you in due course
- They are currently unable to take advance requests for the packs from you, your members or members of the public. Please could you let everyone know that they should not contact Electoral Services at this time.

As soon as I have confirmation that the documentation has been published I will let you know.

Kind regards,

Sarah Mason
County Executive Officer
Cornwall Association of Local Councils
1/1a, 1 Riverside House
Heron Way
Newham
TRURO
Cornwall TR1 2XN

Tel : 07837 229982

Email : enquiries@cornwallalc.org.uk

www.cornwallalc.org.uk

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Summary of Information on Elections, Annual Meetings & Interim Measures

Elections

Candidate packs and links on the Cornwall Council website will be available by the end of the week. The hard copies for clerks will be posted to the 'business' address of the council. Cornwall Council are currently unable to take advance requests for the packs. Do not contact Electoral Services at this time.

Annual Parish Council Meeting

At present CALC advise is that the Government continues to review whether to extend the regulations to permit virtual meetings but no decision has been made. This means that the Annual Council Meeting which must be held within 14 days of the elections may have to be held as a covid secure physical meeting. This would happen with an EXTREMELY LIMITED AGENDA – pretty much just confirming councillors and voting on chair, vice chair and responsibilities. Our meeting is pencilled in with the Memorial Hall team for the 20th May and we will be talking through the restrictions and limitations that a covid secure meeting will need to have in place in the coming weeks.

Whilst we might be able to set up a camera to record/stream to Facebook any ZOOM meeting would be out of the question legally.

Interim Scheme of Delegation

Given that government policy changes could come into effect with very little notice the suggestion is that parish councils have a Scheme of Delegation prepared ready to use over the election period. This needs to be in place specifically for the 6th May to 20th May (or whenever we are able to meet) and needs to outline what action the clerk can be responsible for during this period, similar to the one we used in April 2020.

Extraordinary Parish Meeting

We may need to hold an extraordinary parish meeting in the last few days of April if legislation requires it ... fun because I am supposed to be on holiday. This will be done on VERY SHORT NOTICE (24 hours) so keep an eye open on Wednesday 28th for notification of a meeting on the 29th.

Reopening Parish Offices

If the Roadmap keeps to schedule I'm looking to return to the office at the beginning of May and have them opened to the public again by mid May – I have a goodly amount of restoration and tidying to get done in the first week or so back.

lisa

From: [REDACTED]
Sent: 06 March 2021 19:24
To: Lisa Clements; Bastin John CC
Subject: TPOs for a Monterey Pine and a Cypress.

Dear Lisa and Councilor Bastin,

I am writing to ask the Parish Council to consider making a further application for tree protection orders for the two veteran trees in the front garden of Rosemaen, Maenporth. Local residents and visitors I have spoken with, support the protection of the trees and believe they do provide considerable landscape value for our community.

I understand a previous application made by Mawnan Parish Council was refused because these trees are thought to have little landscape value and can be protected if necessary, when a planning application is made.

These trees, particularly the taller one by the roadside, can not only be seen from the road but may be seen from as far away as Pendennis Castle, from the sea, the south West Coast path and from across the valley at the Maenporth Estate properties. It is erroneous to suggest that these majestic trees can only be seen fleetingly by a few cars driving up and down Maenporth Hill. In recent times, even with a lockdown several hundred people will be passing those trees most days as our little road is now quite a busy thoroughfare for motorists, cyclists and walkers.

I am sure I do not need to remind you that the other veteran trees in the front garden at Rosemaen were cut down prior to an application for planning permission for a very large property with a double garage. Those trees were in a corner of the plot and could have easily been retained. Rosemaen itself is now on the market and from previous experience, it seems likely that new owners will apply for planning permission to build a new property or extend the current bungalow and single garage. These trees are now at serious risk of being felled and, again from previous experience, this will happen before any application for planning permission is made to avoid the trees impeding the plans.

It is March and birds are already nesting in the trees. Our gardens are also frequented by bats although I do not know if they roost in these particular trees. The felling of the other trees in Rosemaen garden did affect our greater spotted woodpeckers and I now rarely see them at the bird feeder.

Our Parish is making efforts to reduce our carbon emissions. Further destruction of our natural environment, veteran trees which are locking up carbon, is counter to these aims and should be discouraged.

There is more and more pressure on our natural environment in the Maenporth area, with several properties being extended, others being demolished with the building of larger replacements and then there is also infill between properties. Compared to other areas of the Parish we do not have any tree protection orders despite several mature veteran trees which contribute to the seascape and landscape character.

I do hope that the Parish Council feels a I do that these threatened trees are worth preserving for the benefits they bring to our residents, visitors, and wildlife.

Yours sincerely,

[REDACTED]

lisa

From: [REDACTED]
Sent: 11 March 2021 09:36
To: lisa
Subject: Re: works at hedgerows/ The old boatyard at Maenporth beach

Thanks Lisa. It would seem they have withdrawn their planning application for a caravan ,the EA had a strong comment against. However that said ,they seem to be going for it anyway . I went and had a look on Tuesday and they seem to be putting in a base for a static caravan or similar.
Not too sure why they need it, the house must have at least 5 bedrooms from memory.
Can you please inform enforcement — to underpin my concern to them
Best wishes John

Get [Outlook for iOS](#)

From: lisa <clerk@mawnan.org.uk>
Sent: Thursday, March 11, 2021 8:21:03 AM
To: Hayley Wray [REDACTED]
Subject: RE: works at hedgerows/ The old boatyard at Maenporth beach

Hi Hayley

Do I need to do this myself?

Ta

Lisa C

Mrs Lisa Clements (Clerk)
Mawnan Parish Council Offices
MS Electrical
The Square
Mawnan Smith
TR11 5EP

Email:clerk@mawnan.org.uk
Tel: 01326 251022

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From: Hayley Wray [REDACTED]
Sent: 10 March 2021 11:24
To: lisa <clerk@mawnan.org.uk>
Subject: FW: works at hedgerows/ The old boatyard at Maenporth beach

Information Classification: CONTROLLED

Hi Lisa,

I have previously spoken with Cllr Bastin and the works will need to be referred to Planning Enforcement for investigation.

Thanks,

Kind regards

Hayley Wray L-APC MSc BA (Hons)
Development Officer- Area Team 3: Falmouth and Penryn Community Network Area

From: lisa <clerk@mawnan.org.uk>
Sent: 10 March 2021 11:03
To: Hayley Wray [REDACTED]
Subject: works at hedgerows/ The old boatyard at Maenporth beach

Hi Hayley

I know that several pre-apps (PA20/02117 + another) or full applications (PA20/10228) have gone in for this area in the past few months – all of which received either a negative response or were withdrawn at the last minute.

I have had concerns raised that there are significant clearance works being done to the site at present (well, middle of last week) above the works that need to be done to address the recent flooding there – there are neighbour worried that this is being used as a smokescreen to completely clear the site.

Can anything be done?

Ta
Lisa C

Mrs Lisa Clements (Clerk)
Mawnan Parish Council Offices
MS Electrical
The Square
Mawnan Smith
TR11 5EP

Email:clerk@mawnan.org.uk
Tel: 01326 251022

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Mawnan Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 01/03/2021		
	Cash in Hand 01/04/2020		102,277.55
	ADD Receipts 01/04/2020 - 01/03/2021		78,312.17
			180,589.72
	SUBTRACT Payments 01/04/2020 - 01/03/2021		63,954.13
A	Cash in Hand 01/03/2021 (per Cash Book)		116,635.59
	Cash in hand per Bank Statements		
	Petty Cash 01/05/2020 0.00		
	95 Day Saver Account - Nationwide 01/05/2020 39,140.62		
	Deposit Account - Lloyds 01/03/2021 71,494.24		
	Current Account - Lloyds 01/03/2021 6,073.65		
			116,708.51
	Less unrepresented payments		72.92
			116,635.59
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		116,635.59
	A = B Checks out OK		

lisa

From: NIGEL DRUCE <elgincrude@aol.com>
Sent: 10 March 2021 11:02
To: lisa
Subject: A request from Mawnan WI

Hi Lisa

Hope you are well and have been able to keep smiling!

WI had a committee meeting last night at which we discussed a small community activity to brighten the spirits. The idea is simple - we ask members and non-members and particularly the children at the school to decorate a wooden spoon to look like a flower! We then hold a Mawnan Spring Flower Show and plant the flowers ideally around the millennium cross. Would the PC agree to us doing this and if yes, would the parish insurance cover public liability for this...don't want anyone tripping over a "plant". We thought we could put a rope cordon around the area like you did for the poppies.

What do you think? Please could you let me know the PC's decision asap after their meeting next week as we will have to think again if they don't agree and this is for W/B 19th April.

Take care

Gill

x

lisa

From: Climate Change Planning Policy <climatechange.dpd@cornwall.gov.uk>
Sent: 26 February 2021 08:51
To: Climate Change Planning Policy
Subject: Climate Emergency Development Plan Document (DPD) Pre-Submission draft - Consultation under Regulation 19 of the of the Town and Country Planning (Local Planning) (England) Regulations 2012

Climate Emergency Development Plan Document (DPD) Pre-Submission draft - Consultation under Regulation 19 of the of the Town and Country Planning (Local Planning) (England) Regulations 2012

Dear Consultee,

Cornwall Council is publishing the draft Pre-Submission Climate Emergency DPD for a statutory 6-week consultation period between 26 February and 5pm on 16 April 2021. This third stage of consultation gives a final opportunity to comment on the Policies that have been developed during this process, before the DPD is submitted to the Secretary of State for independent examination.

The DPD is accompanied by a Sustainability Appraisal, Habitat Regulations Assessment and policies map alongside other evidence reports. The proposed DPD contains policies to help ensure that planning decisions consider and respond to the challenges of climate change.

We are asking for your comments on the above documents in order to understand your final thoughts on the proposed policies in the Climate Emergency DPD prior to its submission to the Secretary of State for examination in public.

Once adopted, the Climate Emergency DPD will sit alongside the Cornwall Local Plan: Strategic Policies and other DPDs and will be used for decision making on development proposals

Copies of the document can be downloaded from: www.cornwall.gov.uk/climateemergencydpd

How to view the documents and comment

Due to the ongoing situation caused by Covid-19, the consultation will be held predominantly on-line, and no face to face public events or exhibitions are planned. This is to protect the health of our communities. We recognise that people may want to contribute ideas and comments through other means – if you are unable to view the document in any other way, we can provide a paper copy of the documents.

We have organised a series of online events that you can reserve a place on. These are designed to provide an opportunity for questions relating to the content and approach of the document and to help you make your comments. Please let us know if you would like to register for one of these sessions using our dedicated email address: climateemergencydpd@cornwall.gov.uk

Tuesday 16 March	3.30pm - 5pm
Wednesday 17 March	12.30pm - 2pm
Thursday 18 March	2pm - 3.30pm
Friday 19 March	1.30pm - 3pm

If you have any questions please email: climateemergencydpd@cornwall.gov.uk or call 0300 1234 151 and ask to speak to a member of the Local Plans Team.

Representations should be made using the provided representation form available online at www.cornwall.gov.uk/climateemergencydpd

Completed Representation Forms should be submitted via email to: climateemergencydpd@cornwall.gov.uk

Or by post to:
Climate Emergency DPD Team
Cornwall Council
3B Pydar House, Pydar Street
Truro, Cornwall. TR1 1XU

Should you wish your name to be removed from our list of consultees please notify the Climate Emergency DPD Team by emailing: climateemergencydpd@cornwall.gov.uk or by phoning 0300 1234 151

Yours faithfully,

Climate Emergency DPD Team
Planning & Sustainable Development

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lisa

From: [REDACTED]
Sent: 23 February 2021 10:41
To: lisa
Subject: Re: Footpaths and dog poo

Hi Lisa,
Thank you for your reply.

We have put up signs around the church in the hope people will respond.

[REDACTED]

Sent from my iPad

> On 23 Feb 2021, at 09:16, lisa <clerk@mawnan.org.uk> wrote:
>
> Hi [REDACTED]
>
> I'm afraid that we cannot do much other than sign - but if you spot someone and know who they are take a photo and send to Cllr Whibley who can pass it on for actioning (though what action I don't quite know). Since the church is private property I'm afraid it is up for them to address the problem on their grounds - we cannot work on private land as a parish council.
>
> Footpath 22 (bronze) has never been cut by the parish council, given that there are 2 other more highly used paths within a short distance here (one of which actually joins up with footpath 22 at Rosemullion Farmhouse) so is not actively signposted.
>
> It is not the responsibility of the parish council to signpost Public Rights of Way - it is Cornwall Council, and we do pass on when the green PRoW signs are damaged or fallen and have had a number replaced but this of course has to wait for 'the council' to fund and action. However they only have an obligation to do this where the PRoW leaves the road.
>
> Sorry I don't seem more positive but we are limited in our ability to deal with these issues.
>
> Ta
> Lisa C
> Mrs Lisa Clements (Clerk)
> Mawnan Parish Council Offices
> MS Electrical
> The Square
> Mawnan Smith
> TR11 5EP
>
> Email:clerk@mawnan.org.uk
> Tel: 01326 251022
>
> www.mawnanparish.org.uk & www.mawnanparish.co.uk - our 2 parish websites now working together
>
>

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>

>

> -----Original Message-----

> From: [REDACTED]

> Sent: 22 February 2021 10:42

> To: clerk@mawnan.org.uk

> Subject: Footpaths and dog poo

>

> Dear Lisa,

>

> I am writing to the Parish Council as I am concerned about the amount of dog poo that is not being picked up by owners.

> In particular the grounds of St Michael's Church, the gardener is getting very upset as it is a constant problem.

> Is there a solution other than notices?

>

> Is the Parish Council able to do anything about footpath closures?

> Footpath no 22 has been inaccessible for years. I have mentioned to Cllr Whibley .

> Many footpath signs around the village have fallen into disrepair or been removed, is the council able to replace?

>

> Regards,

> [REDACTED]

> [REDACTED]

>

>

lisa

From: Highways & Environment West <handew@cormacltd.co.uk>
Sent: 16 March 2021 13:00
To: clerk@mawnan.org.uk
Subject: RE: Boulders on highway verge, Bosveal Farm, Durgan

Information Classification: CONTROLLED

Dear Lisa

Thank you for your prompt response.

Living locally I am aware of the issues experienced here and I have discussed the matter with my colleagues at length.

To be clear, the Council's position is that the boulders are considered to be unauthorised obstructions within the highway, under the Highways Act 1980. The Council do not condone Mr Sadler's actions and wish to make it plain that in normal circumstances the obstructions would not be tolerated and would be removed forthwith.

The Council's main concern regarding the action undertaken by the farmer is that this could push the parking issue to the Grove Hill junction, which would potentially impact on the travelling public in a greater capacity. The Council are also concerned regarding third party claims and any liability arising. That being said, as I have stated above we are aware of the issue and can understand the local concerns and the farmer's frustration. We also acknowledge the Parish Council's support for this measure, therefore the Council are minded to tolerate the boulders in the short term and will continue to monitor the situation. This would be on the understanding that a permanent solution will be pursued as a priority by the Parish Council, as and when the next round of CNP funding is approved. The Council reserve the right to remove the obstruction at any time without notice should it be deemed necessary for whatever reason.

We will also be writing to Mr Sadler to explain the above and to highlight that as the person responsible for placing the unauthorised boulders & signs on the highway, Mr Sadler will also be liable for any third party claims of injury or damage caused by the continued placement of the unauthorised boulders or signs within the highway. As such Cornwall Council accept no liability whilst the boulders remain in situ.

I trust you'll find the above satisfactory.

Your sincerely

Jack Thomas EngTech MICE | Assistant Highways & Environment Manager
Cormac | Highways & Environment
handew@cormacltd.co.uk | Tel: 0300 1234 222

www.corma ltd.co.uk

Room 106, Western Group Centre, Radnor Road, Scorrier, TR16 5EH

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Registered Office Cornwall Council, County Hall, Treyew Road, Truro, Cornwall, United Kingdom TR1 3AY

From: lisa <clerk@mawnan.org.uk>
Sent: 15 March 2021 15:53
To: Highways & Environment West <handew@corma ltd.co.uk>
Subject: RE: Boulders on highway verge, Bosveal Farm, Durgan

Hi Jack

As far as I am aware these rocks, along with this sign, were placed by the famer of the fields adjacent to Bosveal, Mick Sadler. The sign I know started up on wooden posts and was run down by someone intent on parking.

They were done in desperation – this road has been the subject of ongoing issues with parking only getting worse every weekend we have dry weather during Lockdown with cars parking on both sides of the road down here (and on the verges at the crossroads, and in the allotment gate, residents drives and across fields gateways) once the NT carpark is full. Mick I know has had issues with driving tractors into his fields, only to not be able to get them out later in the day because either a car is parked in the gateway corner not allowing him out or further up on the road.

Viv Bidgood @ Highways is fully aware of the problems we have been having along this road, as is our Councillor John Bastin, and the issues that residents are experiencing with cars blocking both them and regular deliveries (such as the postman!) out. We were looking at signage ... Mick took this out of our hands but we have to support him in this.

We have tried, along with Parking Enforcement, the National Trust and the Police to get something in place to stop this unfettered parking. These large stones have done the trick the last few weekends.

Ta

Lisa C

Mrs Lisa Clements (Clerk)
Mawnan Parish Council Offices
MS Electrical
The Square
Mawnan Smith
TR11 5EP

Email: clerk@mawnan.org.uk
Tel: 01326 251022

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From: Highways & Environment West [<mailto:handew@cormacltd.co.uk>]

Sent: 15 March 2021 14:22

To: clerk@mawnan.org.uk

Subject: FW: Boulders on highway verge, Bosveal Farm, Durgan

Information Classification: CONTROLLED

Dear Lisa,

We've had several reports of boulders being placed on the highway verge near Bosveal farm, please see attached images.

Do you happen to know who put these boulders on verges at this location?

If so would it be possible to have their contact details or if you would like I am happy for you to pass on this email address.

Yours sincerely,

Jack Thomas EngTech MICE | Assistant Highways & Environment Manager

Cormac | Highways & Environment

handew@cormacltd.co.uk | Tel: 0300 1234 222

www.cormacltd.co.uk

Room 106, Western Group Centre, Radnor Road, Scorrier, TR16 5EH

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lisa

From: [REDACTED]
Sent: 06 March 2021 20:02
To: Lisa Clements
Subject: Litter
Attachments: P1280948.JPG; P1280949.JPG; P2220962.JPG; P2220963.JPG; P2220964.JPG
Flag Status: Flagged

Dear Lisa,

Two letters in one day - I hope you had a good holiday!

I am writing to ask if the Parish Council would consider backing the installation of a litter bin at the site of the layby on the Maenporth Road, between Trelawne Hotel and Meudon Farm?

During lockdown I have been out over several days litter picking between Trelawne Hotel and Meudon Farm. The verges there are quite wide and a great deal of litter had accumulated, especially around the layby.

There used to be a litter bin near the ancient sign which tells people not to litter. This sign has little effect on the behaviour of passers-by despite threatening a fine of £100.

I collected two large sacks of rubbish, some of which was quite revolting. I picked up 157 cans, 52 glass bottles and over 40 plastic bottles for washing and recycling. The vast majority were from the 100 metre stretch of verge between the hotel and the farm.

Remaining in the hedgerow is garden waste dumped around the Meudon settlement which smothers the plants, several old tyres and black plastic sheeting. In the layby verge there are various bits of masonry, broken glass, possible asbestos tiles and more stuff in the undergrowth.

I think a litter bin would reduce some of the waste, especially food items, bottles and cans.

Should I send my request to highways too?

Best wishes,

[REDACTED]
[REDACTED]