



MINUTES OF THE PARISH MEETING INTENDED TO BE HELD ON HELD ON THURSDAY 17th DECEMBER 2020 (now held online via ZOOM)

Present: Cllrs Faiers (Chair), Bradley, Gladstone, Marsden, Moyle, Nash, Sadler, Toland & Whibley

ALSO PRESENT: Mrs L Clements, Clerk + 7 members of the public

3283.20 **TO RECEIVE apologies** - None noted

3284.20 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS.**

Cllr Toland – item 10, grants to the brownies & allotments

3285.20 **TO ELECT A CHAIRMAN & VICE CHAIRMAN FOR THE REMAINING PERIODS OF 2020/21 AND SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE**

Election for Chair:

Cllr Marsden was proposed by Cllr Faiers, seconded by Cllr Nash

It was therefore **RESOLVED** unanimously that Cllr Marsden is elected as chair until the elections scheduled for May 2021

Election for vice-chair:

Cllr Moyle was proposed by Cllr Nash, seconded by Cllr Sadler

Cllr Bradley was proposed by Cllr Faiers, seconded by Cllr Whibley

On a vote 6 to 3 vote it was **RESOLVED** that Cllr Bradley is elected as vice-chair

3286.20 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**

Mr Ashworth spoke on an item from the last minutes – he initially wanted to wait until the minutes from November were approved but it was explained that this was the only opportunity for public comment to be made. Mr Ashworth wanted to ask the clerk to explain her wording on the Cornwall Council response to the site visit to Elgin Close. She said this was what the councillors had recommended the comment should be – Mr Ashworth then objected to the use of the words 'fence/garage' in the parish's comments. Cllr Faiers confirmed that during the site visit Mr Ashworth had stated that if he could not put up a garage then a he would be putting up a fence – Mr Ashworth said that a fence would not require planning permission. Mr Ashworth said that the clerks comment specifically said 'fence' and that he expected a correction/amendment be made to the Parish's comments and that the Planning Officer at Cornwall Council notified to have the online comment changed, which the Chair agreed to. Mr Ashworth then requested that an apology letter be sent to Ms Ashworth apologising for the incorrect information being given to the Council but Cllr Marsden said this was not appropriate and, with the clerk contacting Planning to amend our comment, that this was the end of the matter.

3287.20 TO RECEIVE AND APPROVE THE MINUTES OF THE 19TH NOVEMBER 2020 FULL COUNCIL MEETING.

In relation to the Site Visit on 19/11 Cllr Moyle said he had not seconded the motion and had abstained in the vote so this was amended on the minutes of this section

It was proposed by Cllr Sadler seconded by Cllr Faiers and

RESOLVED that the minutes of the Parish Council meeting held on 15th October 2020 (as updated) be approved and signed by the Chair.

on a vote being taken this matter was approved unanimously

3288.20 ANY MATTERS ARISING FROM THE MINUTES NOT ON THE CURRENT AGENDA (summary of clean ocean & Anna Maria works)

Cllr Faiers reported that following on from the PC meeting Cllr Faiers & Whibley had a meeting with the Creekside residents at which they looked at the problems down there which were felt to be growing worse. He explained that we would be supporting Clean Ocean Sailing and at this point the resident offered to match fund our support of this – as well as some additional support. This has been confirmed in writing, linking their donation to performance of the agreed project scope. Labels are already on the boats and these will be the first ones removed from the river over winter. Steve Green at Clean Ocean Sailing is just awaiting permission from the landowner to affix these. The stakeholders here are also willing to install CCTV to monitor the ongoing situation. It was felt that appropriate signage would save a lot of aggravation here in the future – but that because it is not council owned land they [Cornwall Council] are not willing to finance but it is hoped that they will provide support on explicit wording. Cllr Sadler thanked Cllrs Whibley & Faiers for their work on getting this done. Cllr Moyle still stated that because this is private land he felt that the PC should not be financing this – the landowners should. Cllr Faiers though that since a part of this was not necessarily completely privately owned and that the stakeholders were important and were looking to provide ongoing support and monitoring that us financing/donation to this project was the right thing for the Parish Council to be doing at this point.

3289.20 TO CONSIDER PLANNING APPLICATIONS RECEIVED AND RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWAL COUNCIL

Ref. No: PA20/09410 6 Shute Hill Mawnan Smith TR11 5HQ

It was proposed by Cllr Sadler seconded by Cllr Faiers &

RESOLVED that Mawnan Parish Council support this application as it appears to be a like-for-like replacement

on a vote being taken the matter was approved unanimously

Ref. No: PA20/09319 Carwinion Cottage Carwinion Lane Mawnan Smith TR11 5JB

It was proposed by Cllr Moyle seconded by Cllr Whibley &

RESOLVED that Mawnan Parish Council support this application but would like assurances that the asbestos removal will not affect the residents of the neighbouring properties in any way.

on a vote being taken the matter was approved unanimously

Ref. No: PA20/10266 | The Pines Bar Road Helford Passage Hill Mawnan Smith TR11 5LF

It was proposed by Cllr Bradley seconded by Cllr Faiers &

RESOLVED that Mawnan Parish Council object to this application. We have, reluctantly, on previous occasions agreed to tree works in line with Tree Officer recommendations

but in this case we feel that the removal of this batch of trees is excessive
As such we fully agree with the comments of the Tree Officer in objecting to the removal of these trees without a full assessment from a qualified tree surgeon - the last applications relied on the 'immediate danger' posed by some of the trees following works by Western Power and an assessment done by the tree officer based on this need - the continued removal of protected trees on this site cannot continue without a full and proper assessment and future management plan.

on a vote being taken the matter was approved unanimously

Ref. No: PA20/09560 Chall Barn Higher Tregarne Farm Mawnan Smith TR11 5JW

It was proposed by Cllr Sadler seconded by Cllr Bradley &

RESOLVED that Mawnan Parish Council support this application however we ask that a condition tying the annex/ outbuilding to the main property for incidental use by the residents only is included to prevent a separate dwelling being created.

on a vote being taken the matter was approved unanimously

3290.20 TO RECEIVE RECOMMENDATIONS FROM THE OFFICE & FINANCE COMMITTEE RE: CHANGES OR ADDITIONS TO POLICIES & PROCEDURES FOR 2020

It was proposed by Cllr Bradley, seconded by Cllr Toland &

RESOLVED that the changes to or addition of policies recommended by the O&F Committee as listed be adopted

on a vote being taken the matter was approved unanimously

3291.20 TO RECEIVE COMMENTS FROM THE OFFICE & FINANCE COMMITTEE FOR SETTING THE BUDGET & PRECEPT FOR 2020/21

Meetings of the O&F committee were inquorate so their comments are being brought forward, not recommendations. They did however discuss the matters thoroughly before presenting these suggestions:

- On Reserves – monies for the Memorial Hall office extension. Currently we are spending reserves on play equipment, the Grove Hill crossing and Durgan signage.
- Solar Grant —it was felt that a significant proportion of this year's income (approx. £6700) should go into Donations as it was likely there would be numerous smaller groups needing help in restarting after the year of lockdown provision. A suggestion of £5000 was made.
- Precept and Budget – it did not seem appropriate to increase our precept after the large increase last year whilst retaining such significant reserves. It was suggested that retaining the precept at £48917 would be most appropriate, given everyone's financial circumstances at present.

It was proposed by Cllr Toland, seconded by Cllr Bradley &

RESOLVED that the Parish Council contribute £5000 from this year's Solar Grant income to the 21/22 budget

It was proposed by Cllr Faiers seconded by Cllr Toland &

RESOLVED that the Parish Council precept for 2021/22 would be set at £48,917.00,

It was proposed by Cllr Marsden, seconded by Cllr Nash &

RESOLVED that the Parish Council budget for 2021/22 would be set at £51448.90,

on a vote being taken the above three matters were approved unanimously

3292.20 TO REVIEW COMMUNITY GRANT APPLICATIONS RECEIVED TO DATE

CLr Toland left the meeting

It was proposed by CLr Sadler, seconded by CLr Faiers and

RESOLVED to donate £231.00 to the 1st Mawnan Brownies as a shortfall grant to cover subs

It was proposed by CLr Whibley, seconded by CLr Faiers and named vote was requested: In support – CLrs Whibley, Faiers, Marsden & Bradley Objecting: CLrs Moyle, Sadler, and Nash & Gladstone. CLr Marsden as chair cast a 2nd vote in support.

RESOLVED to donate £764.80 to the Mawnan Allotment Association for the purchase of trees, seeds and equipment as outlined

CLr Toland returned

It was proposed by CLr Toland, seconded by CLr Sadler and

RESOLVED to donate £7896.00 (inc vat) to the Junior Playing Field (from the Solar Grant Fund specifically) to replace equipment

on a vote being taken the above matters were approved unanimously

There was also agreement that funding continue for the outreach Post Office use of the Memorial Hall until the mobile van service begins in January, with the clerk verifying the start date for the mobile van service as soon as possible. The possibility of keeping the Hall open to allow users to wait if the weather is poor was also to be asked of the Hall Committee. Information from the Hall on numbers showed how useful this service is. Currently the rental stands at £336.

3293.20 APPROVAL OF THE LIST OF PAYMENTS FOR DEC 2020 & TO RECEIVE NOV BANK STATEMENT AND RECONCILIATION

It was proposed by CLr Faiers, seconded by CLr Toland &

RESOLVED that accounts totalling £9336.65 (inc. VAT) + grants of £4943.00 (inc VAT) be approved for payment & duly signed

on a vote being taken the matter was approved

The large water bill/ 2nd leak was questioned. The clerk explained that the plumber contacted had diagnosed a broken ballcock, which had water constantly running to refill an already full tank. CLr Sadler asked if Evie could be requested to keep a weekly meter log to prevent this happening in the future, given it was an 'unseen' leak. The clerk was to request this and provide a logbook.

It was proposed by CLr Sadler seconded by CLr Faiers &

RESOLVED that the statements of payments, receipts & bank reconciliation for the month of Nov be received & approved as a true record

on a vote being taken the matter was approved unanimously

3294.20 CORRESPONDENCES (LIMITED LIST)

Tank track – there had been a flurry of correspondence relating to the closure of the permissive tank Track last summer by anglers across the county, following on from a circulated complaint by CLr Kasczmarek of St Just. The fact it was a permissive path; that the parish & landowners had followed correct processes and we were working to arrange for a new path to be allowed did not discourage these comments. It appears to be that advice stating that any path recognised to be used for over 20 years automatically became a Public Right of Way, not that it

had to be applied for, had been given out at some point. The clerk had dealt with all of these emails and Cllr Whibley was still talking to the landowners to see if reopening a limited path was possible.

Cllr Nash asked that the planning department be contacted in relation to the degaussing range as original plans said it had to be returned to the original state but that the field appears to have been sold on recently with nothing happening.

3295.20 TO RECEIVE INFORMATION ON A COMMUNITY LAND OFFER MADE BY A MEMBER OF THE PARISH

Cllr Marsden had circulated information on the offer of land for a community woodland project at the end of Carlidnack Lane. He had also provided costs for the legal transfers & surveys necessary and a quote for the setting up of a charitable trust (similar to the Playing Fields).

Cllr Moyle questioned the ongoing costs to the parish and where this money was to come from. Cllr Marsden said an agreement for grass cutting was in place with a local farmer and was in the region of £150 per year – after the initial set up costs it would be unlikely that additional funding would be necessary unless grants were applied for (by the new trust).

Cllr Whibley thought that this was an extremely worthwhile project for the wider community and should be fully supported by the parish council.

It was proposed by Cllr Whibley seconded by Cllr Toland &

RESOLVED that the offer of land be accepted and our solicitors begin legal works as outlined ASAP.

on a vote being taken the matter was approved with 1 abstention

3296.20 TO RECEIVE A LIMITED SUMMARY ON NOTED TRAFFIC & FOOTPATH ISSUES

Stiles on Footpath 19 are silting up again and the path needs more gravel. It was agreed to ask Bob Sanders if a regularly 'digging out' of the stile could be done each year as an addition to the footpath contract.

Cllr Bradley reported back from the CNP group that all current Highways Pot bids have been given the go-ahead with a roughly 18 monthly timescale for delivery. The Panel made it clear that all the projects presented needed to go ahead

3297.20 REPORTS FROM OTHER GROUPS / INDIVIDUALS

Mr Damer of the NDP Steering Group summarised recent actions: 3 files for consideration have been sent to the PC containing the recommendation for action following the recent public consultation. A joint meeting between the PC & Steering groups was to be arranged for early January to discuss how to respond/ follow up with the recommendations presented prior to ratification of the documents at the January meeting. This would then allow the final document to go to Cornwall Council at the end of February for formal consultation.

It was agreed that the joint NDP/PC meeting take place on Monday 11th January at 7pm to anyone able to attend. The clerk would circulate a Zoom invitation.

3298.20 REPORT FROM CORNWALL COUNCIL WARD MEMBER

Cllr Bastin noted that the Tank Track was shown as a PRow on the Cornwall Council maps – the clerk screenshared at this point and it was agreed that Cllr Bastin was referencing the incorrect path.

- Covid – still a big issue as the number of cases was increasing. Over Xmas all big towns should be getting street marshals to aid enforcements. The Police are also upgrading their presence and bringing in extra bodies where necessary.
- Cornwall Council seem to be reverting to a 'small is good' idea, so moving to local hubs based around CNP areas. Our nearest hub would be in Falmouth and would house county

hall officers to better local interaction. Redundant buildings are to be repurposed.

- Homeworking by CC employees has saved 46,000 miles per week (approx.) during lockdown. This may continue after the end of lockdown.
- Election still currently on track for 6th May 2021, but may be done solely by postal votes.
- Climate Action – notification of next meeting had been sent by email but Cllr Bradley asked if the times of these meeting be reviewed as they are no longer tied to the CNP and are taking place online. The early start is precluding his attendance.
Cllr Bradley also offered his thanks to Cllr Bastin for a successful year of chairing the CNP and all the works it had managed.
- The Climate emergency DPD currently runs to 2030 – consultation off the documents to 2050 is now being looked into. Cllr Bastin ask that as many people as possible respond to the survey/questionnaires.
- Cornwall wide libraries are offering 'bags for kids' full of activities and have resources available online or via their Facebook page for all ages. The mobile van should have supplies of these bags available.
- Cllr Moyle asked Cllr Bastin if he could aid in getting the gravel spilt on the road at Argal removed as it has been there for over a week.

3299.20 items for inclusion at the next meeting

Public services refurbishment – cycle racks, benches & refill point

Cllr Sadler noted that there had been a quote for repainting the phone box circulated but the change to green (to reflect the use as a Climate Change site) was beyond necessary. Cllr Whibley also wanted to discuss the addition of a solar panel. This was to be included on the January agenda.

Election expenses – O&F

3300.20 MATTERS OF COMMUNITY CONCERN

None noted

3301.20 DATE & TIME OF NEXT MEETING (ONLINE AGAIN): 21ST JANUARY 2021 @7.30PM

The clerk stated that she was on holiday from tomorrow morning until the 6th January but would be checking the phone & email sporadically during this period and not to worry if there was no office contact over this period.

Meeting finished at 9.35pm

Cllr Bradley proffered virtual mince pies and mulled wine at this point, in lieu of the usual celebrations.

Item 3293 – payments for Dec & Nov bank rec.

Voucher	Code	Supplier	VAT	Total
202	Postages	Royal Mail	0.00	1.64
203	Toilet - Cleaning & Materials	KC Payne	0.00	200.00
204	Clerks Salary (inc PAYE & NI)	clerk	0.00	1,278.34
205	Grass Cutting	R Sanders	18.00	108.00
206	Telephone & Internet	BT	9.39	56.36
207	Toilets - Utility Charges	EDF energy	0.00	11.00
208	Clerks Pension Contribution	Nest Pensions	0.00	35.67
209	NDP - Grant Funding	1&1 Ionos	2.00	11.99
210	Parish Pension Contribution	Nest Pensions	0.00	74.30
211	Clerks Salary (inc PAYE & NI)	HMRC	0.00	260.08
212	Parish NI contribution	HMRC	0.00	172.09
213	Meeting Room Hire	Zoom Ltd	2.40	14.39
214	S19 - Carwinion Playing Field	R Sanders	31.00	186.00
215	S19 - Junior Playing Field	R Sanders	13.00	78.00
216	Maintenance/ Grounds	R Sanders	55.00	330.00
217	Course/Conference fees	CALC	8.40	50.40
218	Course/Conference fees	CALC	11.20	67.20
219	Subscriptions	ICO	0.00	40.00
220	Parish Council Websites	Webhosts UK Ltd	9.48	56.87
221	Office Supplies	Argos	4.17	24.99
222	Toilets - Utility Charges	SWW/ Pennon Water	0.00	1,151.31
223	Office Supplies	ebay	0.00	2.95
224	Resources	Terry Damer (already paid-invoice split)	0.00	11.00
225	Toilets - Repairs & Maintenance	Steve's Plumbing & Drainage	0.00	70.00
226	Office Supplies	dropbox	3.33	19.99
227	Postages	Royal Mail	0.00	4.00
228	Postages	Royal Mail	0.00	0.88
229	S19 - Carwinion Playing Field	1&1 Ionos	3.20	19.20
230	Donations & Grants (solar)	Green Ocean Sailing	0.00	5000.00
232	Donations & Grants	Mawnan Allotment Association	0.00	764.00
233	Donations & Grants	Mawnan 1 st Brownies	0.00	231.00
234	Donations & Grants (Solar)	Mawnan Junior Playing Field Trust	658.00	3948.00
TOTAL			828.57	14279.65

Bank Reconciliation at 01/12/2020			
	Cash in Hand 01/04/2020		102,277.55
	ADD Receipts 01/04/2020 - 01/12/2020		72,189.85
			174,467.40
	SUBTRACT Payments 01/04/2020 - 01/12/2020		44,525.63
A	Cash in Hand 01/12/2020 (per Cash Book)		129,941.77
	Cash in hand per Bank Statements		
	Petty Cash 01/05/2020	0.00	
	95 Day Saver Account - Nationwide 01/05/2020	39,140.62	
	Deposit Account - Lloyds 30/11/2020	83,482.25	
	Current Account - Lloyds 30/11/2020	9,770.29	
			132,403.16
	Less unrepresented payments		2,461.39
			129,941.77
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		129,941.77
	A = B Checks out OK		

item 3294 - correspondences.

	Rec'd	Description	From	actions	Agenda
1	20.11.20	Suggestions for Bareppa sign	Resident	Clerk dealt	13
2	25.11.20	Outreach Post Office numbers	MMH	For info	
3	25.11.20	Kayaks on quay at Helford Beach (cont.)	Resident	Clerk dealt	15
4	2.12.20	Complaint about village xmas tree 'dangerous decorations'	Resident	To Cllr Toland	
5	4.12.20	Tank track access complaint (first of 17 different email addresses so far)	Cllr M Kaczmarek – Gwennap & St Day	Clerk dealt & on agenda	15
6	7.12.20	Co-option vacancy enquiry	Resident	Clerk dealt	

Item 3295 –Donation of Land adjacent to Carlidnack Lane, Mawnan Smith

A local couple have offered to gift two fields within their ownership, roughly an area of 1.7 acres, to be used to facilitate and promote nature and the environment by and for the parishioners of Mawnan. They are offering Mawnan Parish Council ownership of this land free of purchase cost.

This offer of transfer of ownership is before parish council members to decide if they wish to accept it. The land area is noted below.

Land Area - Description

The 1.7 acres (approx.) being donated is mainly long grass, what one may describe as 'rough grazing'. The boundary is of trees, shrubs and various plants including bamboo, Gunnera, daffodils and bluebells - a shallow stream with running water is within the boundary. We understand two main drains run through the site – from Carlidnack Lane and the main drain for Mawnan, there are several manhole covers apparent.



There's a pond in one corner of the site, beside the stream. Cornish hedges are in evidence in some areas of the boundary.

There are a significant number of trees around the boundary, including oak, sycamore, hazel hawthorn: in sum, the whole rarely disturbed area appears ideal as a habitat for nature.

A large wooden animal shelter is on the site, it appears to be in relatively good condition.

Clearly there will be initial costs and actions required for the parish council if the offer is accepted. These are noted below.

Project costs and actions - Establishing Site Area

The initial step, fundamental once the offer is accepted, is to agree with the donors the area being donated. Michael Hormann a local architect and surveyor has met with them and indicates the creation of a map of the donated area and it's boundaries will cost between £170 and £255. No VAT is payable on this.

Timescale is approximately two weeks once he is asked to proceed.

Project costs – Legal

In regard to legal costs related to the land transfer, Tim Walmsley of Truro solicitors Stephens & Scown suggests a charitable trust be set up at the same time as the transfer of land to Mawnan Parish Council, with the Parish Council as corporate trustee.

This would simplify for the parish council any future legal options, if for instance, it was decided to hand it over to a community group or operate it in much the same way as our other existing trusts. The total parish council legal costs for the whole transaction are estimated to be around £3040 + VAT. These are detailed below:

Acting for the Parish Council in the purchase - £1250 plus VAT
Setting up a charitable trust - £1250 plus VAT
In addition to the above, searches will be around £500 plus a Land Registry fee of £40.

The donors will use their own solicitor.

Longer Term – costs and actions

Setting up a Community Group. The donors wish is for the gifted land to be for environmental projects by the community. The parish council could, once the transfer is complete, invite members of the community to form a Mawnan Environment Trust (MET), a charitable group to bring forward plans of potential use of the land.

This could include the pre-school and Mawnan Primary School as well as other community groups and individuals of all ages. Contacting similar local environmental initiatives and projects in the Southwest for advice and information and to share experiences may also be helpful.

Initial Project Environmental Advice. There is a wealth of advice and information as well as grants available for which a community environmental charitable group could bid.

During the summer of 2021, Cornwall Wildlife Trust advise an early site ecological survey to establish a baseline of existing wildlife and bio-diversity. The likely cost of this being £981 including VAT.

Maintenance. If the offer is accepted by PC members, it's estimated the transfer could be completed by Easter 2021. The donated land requires little maintenance other than the grass which is the main coverage being cut from time to time. This has been done with a farm tractor previously.