



10th December 2020

Dear Councillor,

You are summoned to attend a meeting of Mawnan Parish Council on Thursday, 17th December 2020

Please find attached the agenda for our online meeting. We ask that if any member of the public has issues they would like to raise that they contact the clerk prior to the meeting so that we can best manage them- ideally if you could make contact by noon on Monday 14th so we have time to distribute out to all interested parties. Please remember that the time allotted for *Matters of Community Concern* is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

Lisa Clements, Clerk to the Council



Online Meeting Agenda

- 1) **TO RECEIVE APOLOGIES**
- 2) **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS.**
- 3) **TO ELECT A CHAIRMAN & VICE CHAIRMAN FOR THE REMAINING PERIODS OF 2020/21 AND SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE**
- 4) **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**
- 5) **TO RECEIVE AND APPROVE THE MINUTES OF THE 19TH NOVEMBER 2020 FULL COUNCIL MEETING.**
- 6) **ANY MATTERS ARISING FROM THE MINUTES NOT ON THE CURRENT AGENDA** (summary of clean ocean & anna maria works)
- 7) **TO CONSIDER PLANNING APPLICATIONS RECEIVED AND RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWAL COUNCIL**
Ref. No: PA20/09410 6 Shute Hill Mawnan Smith TR11 5HQ
Replace existing conservatory roof and wall frames

Ref. No: PA20/09319 Carwinion Cottage Carwinion Lane Mawnan Smith TR11 5JB
Removal of manmade asbestos slate roof covering and associated clay ridge and hip tiles to main roof.
Replacement with hook fixed natural slates and reclaimed clay ridge and hip tiles.

Ref. No: PA20/10266 | The Pines Bar Road Helford Passage Hill Mawnan Smith TR11 5LF
Works to trees namely - to remove a group of 6 interwoven Monterey Pines subject to a Tree Preservation Order(TPO)

Ref. No: PA20/09560 Chall Barn Higher Tregarne Farm Mawnan Smith TR11 5JW
To upgrade the existing detached outbuilding to provide incidental accommodation to Chall Barn

- 8) TO RECEIVE RECOMMENDATIONS FROM THE OFFICE & FINANCE COMMITTEE RE: CHANGES OR ADDITIONS TO POLICIES & PROCEDURES FOR 2020
- 9) TO RECEIVE COMMENTS FROM THE OFFICE & FINANCE COMMITTEE FOR SETTING THE BUDGET & PRECEPT FOR 2020/21
- 10) TO REVIEW COMMUNITY GRANT APPLICATIONS RECEIVED TO DATE
- 11) APPROVAL OF THE LIST OF PAYMENTS FOR DEC 2020 & TO RECEIVE NOV BANK STATEMENT AND RECONCILIATION
- 12) CORRESPONDENCES (LIMITED LIST)
- 13) TO RECEIVE INFORMATION ON A COMMUNITY LAND OFFER MADE BY A MEMBER OF THE PARISH
- 14) TO RECEIVE A LIMITED SUMMARY ON NOTED TRAFFIC & FOOTPATH ISSUES
- 15) REPORTS FROM OTHER GROUPS / INDIVIDUALS
- 16) REPORT FROM CORNWALL COUNCIL WARD MEMBER
- 17) ITEMS FOR INCLUSION AT THE NEXT MEETING
- 18) MATTERS OF COMMUNITY CONCERN
- 19) DATE & TIME OF NEXT MEETING (ONLINE AGAIN):
21ST JANUARY 2021 @7.30PM



Mawnan Parish Council – how to participate in our online monthly meeting.

This meeting will take place online on 17th December starting at 7.30pm.

The ZOOM waiting room will be open from 7.15pm on the evening of the meeting. Only individuals who have pre-registered via the clerk (clerk@mawnan.org.uk) to speak on the evening will be able to participate in any debate. Exceptions to recognised parishioners on the evening may be made at the Chair's discretion.

We also intend streaming the meeting live to facebook (then we leave up for the next month) - a link will go on the agenda page of the parish website.

Join Zoom Meeting <https://zoom.us/j/3877928865?pwd=eVBESkVsZDNld1ZqY2ZOcmR3TEtJdz09>
Meeting ID: 387 792 8865

Associated papers:

- Item 5-** Draft minutes of previous meeting (available on parish website)
- Item 7 –** 4 outstanding planning applications + **Planning decision to date: Nov to Dec 2020**
Items in red are summaries of conditions applied to applications, other than the conditions within 3 years & as to provided plans (Tree works are 2 years & to BS3998 standards)
Ref. No: PA20/09345 Cats Castle Budock Veian Lane Mawnan Smith Cornwall TR11 5LQ
 Various tree works **Status: Approved with conditions (2years, BS3998)**
- Ref. No: PA20/08997** Penwarne Manor Penwarne Barton Penwarne TR11 5PH
 Works to trees - subject to a Tree Preservation Order(TPO). **Status: Approved with conditions (2years, BS3998)**
- Ref. No: PA20/08531** Land Adj To Westwood Grove Hill Mawnan Smith TR11 5ER
 Proposed erection of detached dwelling **Status: Approved with conditions (splays & parking/turning space in place before development starts; balcony screen details submitted)**
- Item 8 –** **O&F recommendations** (mtg 19th Oct 2020)
 Policies for review with no changes: Financial Regulations & Safeguarding Policy
 New or amended policies: Standing Orders; Web Accessibility & Accessible Document policies; Debit Card, Reserves & Investments
- Item 9 –** **draft budget proposal**
 Despite 2 attempts the O&F committee meeting this week did not take place as it was inquorate. As such there are only comments, not recommendations from them tonight as nothing was voted on, although full consideration and deliberation has taken place. We do have 'summary notes' for this. The budget for 2021/22 is attached. The proposal is for a 0% increase to our parish precept for next year, a budget of £49500 with £5000 going into the grants pot from the Solar Grant Fund income.
- Item 10 -** **3 additional grant applications** – 1 shortfall grant from the Brownies. 2 Full grant applications from the Allotments & the Junior Playing Field
- Item 11 -** **payments for Dec & Nov bank rec.** The bank rec is an attached pfd file.

PAYMENTS LIST - Nov 2020				
Voucher	Code	Supplier	VAT	Total
202	6 - Postages	Royal Mail	0.00	1.64
203	27 - Toilet - Cleaning & Materials	KC Payne	0.00	200.00
204	13 - Clerks Salary (inc PAYE & NI)	clerk	0.00	1,278.34
205	25 - Grass Cutting	R Sanders	18.00	108.00
206	3 - Telephone & Internet	BT	9.39	56.36
207	28 - Toilets - Utility Charges	EDF energy	0.00	11.00
208	15 - Clerks Pension Contribution	Nest Pensions	0.00	35.67
209	35 - NDP - Grant Funding	1&1 Ionos	2.00	11.99
210	16 - Parish Pension Contribution	Nest Pensions	0.00	74.30
211	13 - Clerks Salary (inc PAYE & NI)	HMRC	0.00	260.08
212	14 - Parish NI contribution	HMRC	0.00	172.09
213	8 - Meeting Room Hire	Zoom Ltd	2.40	14.39
214	39 - S19 - Carwinion Playing Field	R Sanders	31.00	186.00
215	40 - S19 - Junior Playing Field	R Sanders	13.00	78.00
216	45 - Maintenance/ Grounds	R Sanders	55.00	330.00
217	18 - Course/Conference fees	CALC	8.40	50.40
218	18 - Course/Conference fees	CALC	11.20	67.20
219	21 - Subscriptions	ICO	0.00	40.00
220	11 - Parish Council Websites	Webhosts UK Ltd	9.48	56.87
221	2 - Office Supplies	Argos	4.17	24.99
222	28 - Toilets - Utility Charges	SWW/ Pennon Water	0.00	1,151.31
223	2 - Office Supplies	ebay	0.00	2.95
TOTAL			164.04	4211.58

Item 12- correspondences. Once again a limited list of those correspondences not dealt with by the clerk already that you might want to be involved with. Please note that there are still NDP consultation comments coming in.

	Rec'd	Description	From	actions	Agenda
1	20.11.20	Suggestions for Bareppa sign	Resident	Clerk dealt	13
2	25.11.20	Outreach Post Office numbers	MMH	For info	
3	25.11.20	Kayaks on quay at Helford Beach (cont.)	Resident	Clerk dealt	15
4	2.12.20	Complaint about village xmas tree 'dangerous decorations'	Resident	To Cllr Toland	
5	4.12.20	Tank track access complaint (first of 17 different email addresses so far)	Cllr M Kaczmarek – Gwennap & St Day	Clerk dealt & on agenda	15
6	7.12.20	Co-option vacancy enquiry	Resident	Clerk dealt	
7					

Item 13 - community land offer initial figures to be presented to allow a formal acceptance or not to be considered

Item 14 – Traffic & Footpaths large number of angler complaints in about the Tank Road access + other reports from Cllr Whibley



MINUTES OF THE PARISH MEETING INTENDED TO BE HELD ON HELD ON THURSDAY 19th NOVEMBER 2020 (now held online via ZOOM)

Present: Cllrs Faiers (Chair), Bradley, Marsden, Moyle, Nash, Sadler, Toland & Whibley

ALSO PRESENT: Mrs L Clements, Clerk + 5 members of the public

3265.20 **TO RECEIVE APOLOGIES** – Cllr Gladstone

3266.20 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS** – Cllr Whibley declared an interest in any financial votes for the HVMCG as she was now on their advisory committee; Cllr Marsden in relation to PA20/08067

3267.20 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY** – Mr Ashworth (PA20/08067)

3268.20 **TO RECEIVE AND APPROVE THE MINUTES OF THE 15TH OCTOBER 2020 FULL COUNCIL MEETING.**

It was proposed by Cllr Whibley, seconded by Cllr Sadler and

RESOLVED that the minutes of the Parish Council meeting held on 15th October 2020 (as updated) be approved and signed by the Chair

on a vote being taken this matter as approved unanimously

3269.20 **ANY MATTERS ARISING FROM THE MINUTES NOT ON THE CURRENT AGENDA (financial support for Clean Ocean Sailing in removals from Anna Maria; parish refurbishment plans)**

Cllr Whibley summarised the information on wreck removal that she had received from Clean Ocean Sailing. Clean Ocean Sailing's activities in sea plastic removal had been reported by both local television and newspaper and they already have in place appropriate insurances and waste removal certificates. Anna Maria Creek especially had been talked about for probably as long as she had been on the parish council for clearance but we just never had the capacity. This project provides an opportunity to get a significant number of the existing non-organic wrecks removed; 18 out of the 20 vessels noted are slated to be done but the group do need funding to support this, some of which they have begun to raise through crowdfunding/ just giving (approx. £3700 to date). Cllr Whibley asked that the parish approve a donation of £1000 to support these efforts but Cllr Faiers countered that given this had been dragging along so long and the time, effort and manpower that Clean Ocean were putting in should be reflected with a £5000 donation, subject to a clarification meeting with Steve Green of Clean Ocean on the extent of the project. Cllr Moyle was worried that by clearing the boats at no cost to the existing owners we are opening the gates for this area being seen as a 'free' dump site where boats could be just abandoned. He felt that owners should be traced and made to contribute to the removal costs... but Cllr Nash said that if we knew who the owners were they could have been contacted to remove the boats already, the problem was there as no registration or listing process. He felt that the area would need active policing to prevent anyone else leaving boats here to rot. Cllr Moyle felt that any donation should only be on a ½ now, ½ on completion basis but this was considered not to be a donation, more a works order.

It was proposed by Cllr Faiers, seconded by Cllr Marsden and
RESOLVED that the Parish Council donate £5000, subject to a clarification meeting, to
Clean Ocean Sailing to get Anna Maria Creek cleared

on a vote being taken this matter as approved unanimously

As part of Matters of Community Concern later in the meeting it was suggested by a resident that the £5000 donation be tied to 'match funding' on the donation websites to get more of the community involved in supporting these works. This was to be considered within the clarification meeting.

3270.20 **TO CONSIDER PLANNING APPLICATIONS RECEIVED AND RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWAL COUNCIL**

Ref. No: PA20/08531 Land Adj To Westwood Grove Hill Mawnan Smith TR11 5ER

It was proposed by Cllr Sadler seconded by Cllr Moyle &

RESOLVED that Mawnan Parish Council support this application. We feel that this carefully considered approach to allowing the existing residents to remain in long-term accommodations within the parish should be supported

We are, however, in the process of Public Consultation on the parish's draft NDP document and ask that any development takes these policies proposals into account.

Mawnan Parish is a climate conscious parish and would appreciate any efforts the developer could make towards mitigating environmental impact and making the build process as carbon neutral as possible.

on a vote being taken the matter was approved unanimously

Ref. No: PA20/08997 Penwarne Manor Penwarne Barton Penwarne Mawnan Smith TR11 5PH

It was proposed by Cllr Marsden seconded by Cllr Sadler &

RESOLVED that Mawnan Parish Council support this application in line with the recommendations of the Tree Officer.

on a vote being taken the matter was approved unanimously

(Cllr Marsden left the meeting)

Ref. No: PA20/08607 5 Elgin Close Mawnan Smith TR11 5HH

It was proposed by Cllr Sadler seconded by Cllr Moyle &

RESOLVED that Mawnan Parish Council undertake a site visit on Monday 23rd and that devolved powers be given to those members of the Planning Committee attending to allow them to make a decision on behalf of the Parish Council at that time (covid restrictions on attendee numbers having to apply)

on a vote being taken the matter was approved unanimously

** please see appendix at end of this document

(Cllr Marsden returned to the meeting)

Ref. No: PA20/09344 Mincarolo And Querle Budock Vean Lane Mawnan Smith I TR11 5LQ

It was proposed by Cllr Moyle seconded by Cllr Nash &

RESOLVED that Mawnan Parish Council support this application in line with the recommendations of the Tree Officer.

on a vote being taken the matter was approved unanimously

Ref. No: PA20/09345 Cats Castle Budock Vean Lane Mawnan Smith TR11 5LQ

It was proposed by Cllr Marsden seconded by Cllr Nash &

RESOLVED that Mawnan Parish Council support this application in line with the recommendations of the Tree Officer.

on a vote being taken the matter was approved unanimously

Ref. No: PA20/09751 Woodcroft Penwarne Road Mawnan Smith TR11 5PQ

It was proposed by Cllr Moyle seconded by Cllr Sadler &

RESOLVED that Mawnan Parish Council support this application in line with the recommendations of the Tree Officer.

on a vote being taken the matter was approved unanimously

3271.20 TO CONSIDER THE 2020/21 LEASING OF THE PARISH OFFICES AND AGREE PAYMENT

It was proposed by Cllr Moyle seconded by Cllr Faiers &

RESOLVED that Mawnan Parish Council continue with the lease of office space from MS Electrical for the period until Oct 2021

on a vote being taken the matter was approved unanimously

3272.20 APPROVAL OF THE LIST OF PAYMENTS FOR NOV 2020 & TO RECEIVE OCT BANK STATEMENT AND RECONCILIATION

It was proposed by Cllr Whibley, seconded by Cllr Toland &

RESOLVED that accounts totalling £6306.87 (inc. Vat) be approved for payment & duly signed

on a vote being taken the matter was approved with 1 objection

It was proposed by Cllr Whibley seconded by Cllr Toland &

RESOLVED that the statements of payments, receipts & bank reconciliation for the month of Oct be received & approved as a true record

on a vote being taken the matter was approved unanimously

3273.20 CORRESPONDENCES (LIMITED LIST)

The clerk read out the list.

9.3 - The clerk added at this point that the Post Office has said that they would not be making any financial contribution to the hiring fees for using the Mawnan Memorial Hall (MMH) for the outreach service. The MMH thought that this would work out as £350 for the period until the van service in the New Year.

It was proposed by Cllr Whibley seconded by Cllr Toland &

RESOLVED that the Parish support the Outreach Post office Service through hall rental of approximately £350 until 2021

on a vote being taken the matter was approved with 1 objection

Cllr Moyle asked that it be noted that he felt that this was unfair and that the hall should be covering at least some of this cost if they were so publicly minded, rather than the parish council.

3274.20 TO RECEIVE ANY INFORMATION ON NOTED TRAFFIC & FOOTPATH ISSUES (including report from meeting with V. Bidgood of CORMAC on 12/11 & discussion on boats left on quay @ Helford Passage)

Cllr Marsden summarised the points from the notes taken by the clerk at the meeting. The clerk then explained that she had forwarded to Viv Bidgood all of the historic papers she had in relation to the pavement, the pedestrian refuges and the meetings with Planning that had taken place and that Viv was looking through them but had yet to reply.

Cllr Faiers thought that we should be contact all the residents down at Helford Passage to see how they felt about having the boats/kayaks removed. Cllr Toland said that users were being charged a fee for leaving boats and referenced a Facebook post at the end of October from Helford River Boats – this was questioned as it referred to removing boats from the beach [to the road] or having them stored at a charge over winter, not charging to be on the road. Cllr Sadler said that this problem had all been sparked with the creation of the carpark in 1995 which stopped anyone making vehicular use of the frontage. Cllr Whibley though we should go back through all historic correspondence and highlight how often the problems here were mentioned – the clerk said emails were only stored for 6 months once the matter had been addressed at Council. Cllr Sadler was asked about getting all of this into the local newspapers as a method of showing the parish is looking at this area.

Cllr Whibley then talked about the works done by the allotment Association to the end of Footpath 19. This was now a much better path and it was likely a grant request would be put in to finish up works.

She was also extremely disappointed with the works to Meudon Steps which was a disaster and was just as dangerous as it was before, with the new steps already washing out and no wooden handrail likely. P Hodgson (area ranger) was unable to view at present but would be doing so as soon as possible and seeking a remedy. The reopening of the Tank Road as a permissive path was being considered by the family but that better signage at the bottom was needed along with repairs to the gates at the top to prevent the path being used at all for the moment.

Cllr Sadler expressed his disappointment that the clerk had not responded to his email accepting the invitation to the highways meeting. This was an open invitation, with joining instructions, and the clerk did not respond to anyone.

Cllr Bradley read a summary of his Community Network Partnership (CNP) highways meeting notes and explained that there were more applications than money left in the pot and that rather than voting on suggestion that each council fund 25% of all projects; this should be taken back by participants to their respective parish council for immediate discussion. But this will not allow for the projects going over budget. Cllr Bradley was asking for a decision if this was acceptable to the Parish – our project being about £21000 (so a £5250 contribution). The money lost on feasibility studies and drawing up plans along with additions that CORMAC expects but were not requested by parishes was one of the reasons behind the shortfall.

Cllr Bastin then went further explaining that following the next meeting where it could be decided that not all parishes are willing to contribute and the votes will have to happen. The money would be made available after the meeting in 2 weeks but then relied heavily on the capacity of CORMAC to do the works and it looks to be 18 months before any works are done – and it also takes us into

a new council. Penwarne Road's works should be done fairly soon as this was well progressed and just awaiting a team to get out to do it. We need to remember that there were 19 other CNP areas all bidding for works to be done. Cllr Faiers asked how we could get our works prioritised – Cllr Bastin said we needed to lobby senior managers and using 'the children & at risk older residents' as leverage is appropriate to try to get this done.

Cllr Faiers said that our number one priority needed to be getting the school crossing done but that a solution to the pavement issue at Lowenna needed to remain on our radar as a next step.

3275.20 TO DISCUSS ADDITIONAL WORKS NEEDED AT THE COMMUNITY GRAVEYARD

Cllr Marsden explained that he and Cllr Moyle had done a walkthrough of the churchyard & Community Graveyard to assess those works suggested by the church and any other notable matters. This had been sent to the Diocese for review to see if this was maintenance and did not need a Faculty – 1 item was removed to facilitate this.

This information had been sent out to 3 contractors and their quotes were provided for consideration.

It was proposed by Cllr Marsden, seconded by Cllr Sadler and

RESOLVED that the Parish Council accept the quote from R Sanders at (£975) for works to be done before spring 2021.

on a vote being taken this matter as approved unanimously

It was also agreed that this come from the earmarked Graveyard Contingency Fund, rather than general funds.

3276.20 REPORTS FROM OTHER GROUPS / INDIVIDUALS (may include decision on a date for a NDP joint meeting to discuss the public consultation outcomes & responses)

T Damer (NDP) reported back that all members should have been sent a large file listing all of the 53 comments received through the public consultation – all of which have been acknowledged - along with the NDP Teams' initial responses. With some comments being quite complex they are collating a set of considered responses to these issues to bring before the PC for discussion to allow us to make informed next steps. Hopefully this should be with us by the end of the month for review, and possibly get tabled for a vote at the December meeting (remembering we need a group meeting beforehand). 5 full hardcopies of the document sets were printed out, the NDP team now retain 2, Cllr Whibley had 1 working from and the other 2 should be coming to the parish council when possible for use.

All statutory consultees that have replied have been supportive or have sent constructive comments with the exception of Cornwall Council or their various officers who have made no reply as yet.

There are however some complaints circulating about inclusion on the Non-designated Heritage Asset list or Local Green Spa. This has probably been a miscommunication on what this listing meant – it has no formal protective or regulatory status, like English Heritage Listings, but is simply a record of noteworthy properties that add to the parish nature. It is simply there so the PC have a point of reference when making any planning decision that may affect them.

The Green Spaces list is a number of site that deserve extra protections, some private establishments are objecting to their inclusion on this as it would have negative effects on their business activities.

Cllr Marsden complimented the clerk on the amount of work that she did for Remembrance Day and the online services, given that people could not gather in celebration for a public event. He

thought that a lot more people had attended since it was online; Cllr Bradley adding that he had also circulated this with the members of Constantine Church & parish clerk, where he lived, so that they could also participate in a Remembrance Day event. This thanks was echoed by Cllr Faiers and the rest of the council members.

3277.20 REPORT FROM CORNWALL COUNCIL WARD MEMBER

All meetings were now online – next full council of 147 member taking place next week – so it should be interesting. Everything now appears to be taking place online – it’s just a different world now.

2 COVID contact addresses were given for the clerk to circulate – covid19@cornwall.gov.uk for any questions or requests and should be replied to within 24 hours.

requestsforhelp@volunteercornwall.org.uk for any kind of localised help with lockdown restrictions (both newsletters go on the PC & Community site as issued).

There were worries that the Tree Officers we not grasping the implication of the Climate Emergency statement – they seem to be allowing removals of trees without explicit consideration of this. The various Climate Action Groups are set to re-emerge and set to work again.

3278.20 ITEMS FOR INCLUSION AT THE NEXT MEETING

The clerk said that she already had O&F recommendations, budget/precept setting, grants, cutting contract to add, some having been bumped from this meeting simply due to the size of tonight’s agenda.

She also mentioned that unfortunately it was unlikely that mulled wine & treats would be available for the December Meeting. Cllr Faiers suggested at home deliveries be made.

Cllr Whibley asked about filling the current PC vacancy – the clerk said it had been agreed that this would be on the agenda for the first physical meeting but that the May 2021 elections may preclude this as it is usual to suspend filling vacancies 6 months before this. She was also concerned that the item on parish refurbishment plans had been skipped over and asked that this be added to the December agenda.

3279.20 MATTERS OF COMMUNITY CONCERN

(item 3269) It was suggested by a resident that the £5000 donation be tied to ‘match funding’ on the donation websites to get more of the community involved in supporting these works. It was also stated that putting this fundraising info up as widely as possible might help get support for this project.

A resident also passed on the thanks of an elderly lady parishioner for getting post office services reinstated in the village – she could not get out of the village easily and was extremely grateful in having something back. The clerk asked if the resident had any feelings about where the outreach van would be best situated after the New Year.

One of the NDP team was concerned that there seems to be a lot of mature tree felling taking place that was unnecessary or goes against the Climate Change considerations. The Parish Council made decisions based on replacement of native trees being included as conditions and worked with the Tree Officer’s recommendations, looking favourably on those areas with obvious progressive management plans in place. We were looking at TPO renewals.

3280.20 DATE & TIME OF NEXT MEETING (ONLINE AGAIN) 17TH DECEMBER 2020

O&F budget meeting on 7th December at 7.00pm.

3281.20 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED.

This part of the meeting finished at 9.20pm

3282.20

DRAFT

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... said that the ... three ...
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... to ... this ...
... discuss ...

Meeting finished at 9.40pm

Item 3272 – payments for Nov & Oct bank rec.

PAYMENTS LIST - Nov 2020				
Voucher	Code	Supplier	VAT	Total
176	Office Supplies	paperstone	5.46	32.76
177	Toilet - Cleaning & Materials	KC Payne	0.00	203.60
178	Clerks Salary (inc PAYE & NI)	clerk	0.00	994.88
179	Grass Cutting	R Sanders	18.00	108.00
180	Telephone & Internet	BT	9.75	58.54
181	Clerks Pension Contribution	Nest Pensions	0.00	25.29
182	NDP - Grant Funding	1&1 Ionos	2.00	11.99
183	Parish Pension Contribution	Nest Pensions	0.00	52.69
184	Meeting Room Hire	Zoom Ltd	2.40	14.39
185	S19 - Carwinion Playing Field	R Sanders	44.00	264.00
186	S19 - Junior Playing Field	R Sanders	19.00	114.00
187	Maintenance/ Grounds	R Sanders	46.00	276.00
188	Rubbish Bins	Biffa Environmental Services Ltd	144.77	868.61
189	External Audit Fee	PFK Littlejohn	60.00	360.00
190	Inland Footpaths	R Sanders	50.40	302.40
191	Donations/ Grants	coastmedic	0.00	125.00
192	Office Rent + Rates	MS Electrical	0.00	1560.00
193	NDP - Grant Funding	James Evans	0.00	700.00
194	NDP - Grant Funding	Terry Damer	0.00	138.70
195	Office Supplies	Ebay - canon ip100 power supply	0.00	8.50
196	Postages	Royal Mail	0.00	2.60
197	NDP - Grant Funding	1&1 Ionos	2.00	11.99
198	Meeting Room Hire	Zoom Ltd	2.40	14.39
199	Telephone & Internet	BT	9.76	58.54
TOTAL			415.94	6306.87

Bank Reconciliation at 31/10/2020			
	Cash in Hand 01/04/2020		102,277.55
	ADD Receipts 01/04/2020 - 31/10/2020		69,282.30
			171,559.85
	SUBTRACT Payments 01/04/2020 - 31/10/2020		37,404.03
A	Cash in Hand 31/10/2020 (per Cash Book)		134,155.82
	Cash in hand per Bank Statements		
	Petty Cash 01/05/2020	0.00	
	95 Day Saver Account - Nationwide 01/05/2020	39,140.62	
	Deposit Account - Lloyds 31/10/2020	91,491.46	
	Current Account - Lloyds 31/10/2020	5,997.12	
			136,629.20
	Less unrepresented payments		2,473.38
			134,155.82
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		134,155.82
	A = B Checks out OK		

Item 3273 - correspondences.

	Rec'd	Description	From	actions	Agenda
1	20.10.20	AONB – management plan review	K Johns – AONB team	For info	
2	23.10.20	Helford quayside complaint	Resident	pending	10
3	28.10.20	Rent for the MMH for temp post office	A Healey – PO	pending	5
4	4.11.20	Governance Review- outcomes	CC Democratic Services	For info	
5	5.11.20	Cornwall Budget Consultation 2021/22	CC	For info	
6	6.11.20	External Audit return 2019/20	PKF Littlejohn	For info	
7	11.11.20	DAC info – faculty for trees or not?	S Thuroid, Truro Diocese	pending	11
8					
9					

DRAFT

****Appendix item –agreed site visit with devolved decision making powers**

Minute from the deferred planning item from Mawnan Parish Council's meeting held on 19th November 2020 – having taken place at Elgin Close on 23rd November at 9am

PRESENT: Cllrs Moyle, Faiers & Sadler

ALSO PRESENT: Mrs L Clements, Clerk and 4 members of the public

3270.20 cont. **Ref. No: PA20/08607** 5 Elgin Close Mawnan Smith TR11 5HH

A site visit was undertaken with Ms Ashworth & Mr Ashworth in attendance, who made explanations of their position, after which the members of the Parish Council planning committee removed themselves from Mr Ashworth's property to make a decision. Before this happened a resident/ neighbour was allowed to add their comments.

It was proposed by Cllr Faiers, seconded by Cllr Moyle and

RESOLVED that unfortunately Mawnan Parish Council do not feel that they can support this application. It was felt that the proximity of the kitchen window in the neighbouring property to the proposed fence/garage goes against the principles as laid out in the Cornwall Council Domestic alterations and extensions guide (version 4 updated 25/1/2017) in that it will block the natural light to the kitchen area of the neighbours and impact on their view, even though currently they only see the gable end of #5.

The materials intended to be used for the garage itself were felt to be out of keeping with the rest of the development. The fact that there is another 'shed' structure further down does of a similar build not change this opinion.

It was also felt that the addition of a garage to an affordable property would have an impact on the financial potential of the existing dwelling - despite assurances from the freeholder this was not the case - and that a precedence for the addition of garages/ extension within this small development would be made.

on a vote being taken the matter was approved unanimously

meeting ended at 9.45am

Summary Notes from meeting with Clean Ocean Sailing – Wed 25th November @ 10.30 am

Present – Cllr Faiers, Cllr Whibley & Cllr Marsden + Steve Green (Clean Ocean Sailing) & Lisa Clements, parish clerk

Steve explained quickly that he was a long term resident, living on a boat at Gweek boatyard for the last 15 years having decamped from Mabe. His group was founded to try to deal with the increasing problems posed with marine plastics and to date had collected about 26 tons of material, much of which is still awaiting proper and ethical disposal in storage.

Cllr Marsden explained that the Parish Council had voted to make a £5000 donation towards clearance of boats from Anna Maria Creek especially but just needed clarification on a few matters before releasing the funds.

Cllr Whibley had already circulated a list which Steve worked his way through:

Insurances & Waste licences – COS has both of these already – and whilst he has public liability insurance he is reviewing this to make sure that it covers volunteers completely with a marine specialist broker. A Waste Carrier Licence is in place but does not cover long term storage.

Permission from other river-user groups (Constantine PC, Gweek Pc & HVMCG) is being sought for inclusion on the notices to go on boats – wording having been agreed. 30 day removal notices are to be put on all of the boats slated for removal as per legal advice obtained. 4 smaller craft already removed. It was suggested that posting notice this on the parish noticeboard, website & Facebook pages (and circulating to other parishes) might be useful in getting the word out. Newspaper & local radio were also suggested as publicity options.

A drone survey of the site has been offered and this will allow the specific boats to be removed to be marked up.

Donations of £4389 have already being received via the Just Giving page set up for COS. There is the possibility of a dedicated Crowdfunding page for a winter project of boat removal going up to supplement this part of the overall works. Steve has been contacted by a local residents of Anna Maria who has volunteer to match fund the parish contribution – Cllrs Whibley & Faiers were actually visiting this group of 3 homeowners tomorrow so would confirm the parish payment then.

Gweek Boatyard are already providing free use of the hoist, should any of the larger hulks been to be floated out. The Budock Veian Hotel have been spoken to any may contribute.

Truro Recycling are the only company past Portsmouth that have the appropriate recycling equipment and they costs about £580 per tonne to get processed. They have agreed to do it for £400 for this project. Steve is trying to take 'clean' boats – those without ballast or large amounts of silt/dirt – as this will work out cheaper in the long run.

Boats are going to be pulled out onto the foreshore then up on a trailer and driven out wherever possible. Those that cannot will be floated using bags and taken to Gweek and removed to trailer there. They will then be driven over to Truro for disposal. There should be very little impact on the river and users as this happens but it was agreed to put a communication out to the likes of the ferry, sailing club, gig rowers, kayakers, hotel etc letting them know that this will be happening and they might seem some slight change in water quality whilst it's ongoing – but very little is expected since it will be taking place mainly at low tide.

Future proofing – one of the boat residents has offered to police the Creek in future, hoping to prevent more boats being left/abandoned. It was agreed that by taking the initiative and tidying the creek it would highlight that this area is being cared for. There was the suggestion of signage explaining this, along with a possible note about CCTV being in place – residents to be checked with tomorrow about this. Contact about signage and future policing would be discussed with the Estuary Officer. It was agreed that the more publicity that can be raised about not dumping wrecks in the creek network would be good and Steve agree to try to get this out through his existing mailing lists. The PC will be added to the regular newsletter list and the clerk would contact all of the Helford adjoining parishes to make them aware of the ongoing need for funding and publicity.

Steve hopes that the majority of the project will be completed early in the New Year, pulling out a few smaller, more accessible boats before that as he has time.

It was agreed that the clerk forward Steve the parish logo for inclusion and that funding of £5000 be released from the parish council for this project as soon as possible.

Meeting finished at 11.20am



Clean Ocean Sailing

07782370373, 07496669407
cleanoceansailing@gmail.com
www.cleanoceansailing.org

TO THE OWNER OF THIS VESSEL

30 November 2020

This vessel has been left here in such a manner and over such a period of time, that it is considered to have been abandoned.

30 DAYS NOTICE OF REMOVAL

We are a local environmental group concerned that these wrecks are breaking up and causing harmful pollution to the wildlife haven that is the Helford River.

Please contact Clean Ocean Sailing on 07782 370373 or email cleanoceansailing@gmail.com

If no contact has been made by 30 December 2020 this vessel will be removed and disposed of.

Supported by landowners and:



Mawnan Parish Council
Summary of Receipts and Payments
Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Administration/Rent				5,000.00		5,000	5,000
Insurance				1,000.00		1,000	1,000
Meeting Room Hire				350.00		350	350
Internal Audit Fees				225.00		225	225
External Audit Fees				400.00		400	400
Parish Council Websites				100.00		100	100
Publications							
Salaries				16,500.00		16,500	16,500
Training & Conference Fees				1,000.00		1,000	1,000
Allowances				100.00		100	100
Subscriptions				1,200.00		1,200	1,200
Paths & Open Spaces	1,473.70		-1,474	3,500.00		3,500	2,026
Public Services				5,000.00		5,000	5,000
Misc							
NDP - Grant Funding							
NDP - Parish Pot							
S19 - Carwinion Playing Field				7,000.00		7,000	7,000
S19 - Junior Playing Field				5,500.00		5,500	5,500
S234 (PH Act) - AED Grant				125.00		125	125
Donations & Grants				1,000.00		1,000	1,000
Graveyard	2,000.00		-2,000	1,500.00		1,500	-500
Precept	48,917.00		-48,917				-48,917
CTS Grant	471.08		-471				-471
Bank Interest	100.00		-100				-100
Earmarked Reserves	6,000.00		-6,000				-6,000
Reclaimed VAT							
NET TOTAL	58,961.78		-58,962	49,500.00		49,500	-9,462
Total for ALL Cost Centres		0.00			0.00		
V.A.T.		0.00			0.00		
GROSS TOTAL		0.00			0.00		

Mawnan Parish Council
Reserves Balance
2020 - 2021

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Helford Carpark Trust	200.00	0.00	0.00	0.00	200.00
H&S	1,500.00	0.00	658.72	0.00	841.28
graveyard Contingency	5,000.00	0.00	0.00	0.00	5,000.00
Election Expenses	750.00	0.00	0.00	0.00	750.00
Solar Grant Funding	39,140.62	0.00	0.00	0.00	39,140.62
Burial Fees	0.00	0.00	0.00	1,550.00	1,550.00
Small Business rates grant (Put	0.00	10,000.00	0.00	0.00	10,000.00
Future Office project	50,000.00	0.00	0.00	0.00	50,000.00
Shute Hill Crossing contribution	0.00	5,250.00	0.00	0.00	5,250.00
Total Earmarked	96,590.62	15,250.00	658.72	1,550.00	112,731.90
TOTAL RESERVE	96,590.62	15,250.00	658.72	1,550.00	112,731.90
GENERAL FUND					13,099.08
TOTAL FUNDS					125,830.98

lisa

From: [REDACTED]
Sent: 25 November 2020 17:02
To: clerk@mawnan.org.uk
Subject: Re: Village Halls/Community Buildings - How to apply for Government Financial Support

Thanks Lisa'

I cannot open the attachments but I think I have already applied to Cornwall Council about this grant. Keeping my fingers crossed.

The Post Office seems to be going well. Figures to date:- 60 : 59 : 61 : 62 : 70 with several people not bothering to wait as the queue was too long

[REDACTED]

-----Original Message-----
From: clerk@mawnan.org.uk
To: [REDACTED]
Sent: Wed, 25 Nov 2020 16:45
Subject: Fwd: Village Halls/Community Buildings - How to apply for Government Financial Support

Hi [REDACTED]

Any use to you??
Ta
Lisa c

----- Forwarded message -----
From: Sharon Davey <Sharon.Davey@cornwallrcc.org.uk>
Date: 25 Nov 2020 15:53
Subject: Village Halls/Community Buildings - How to apply for Government Financial Support
To: Sharon Davey <Sharon.Davey@cornwallrcc.org.uk>
Cc:

Dear Parish and Town Clerks

Please could you share this link to CRCC's most recent *Community Buildings COVID-19 Bulletin* with village and community halls in your parish.

<https://mailchi.mp/9b930f8629ae/businessgrantsforvillagehalls>

The newsletter gives details of how charitable halls and community buildings can access Government Financial Support made available to business forced to close in this second lockdown. Most village halls will be eligible, even if they have remained opened for some limited exempt activities in line with the government regulations for example preschool provision.

We are aware of a number of halls who mistakenly missed out on Government financial support in the first lockdown and hope to avoid similar stories this time, so your help in spreading the word would be most appreciated.

Many thanks for your support

Nikki

Nikki George, Rural Services Manager, e-mail: nikki.george@cornwallrcc.org.uk

lisa

From: Mark Kaczmarek CC <mark.kaczmarek@cornwallcouncillors.org.uk>
Sent: 09 December 2020 08:21
To: lisa
Cc: Penny Hodgson
Subject: Re: Tank Tracks

Dear Lisa

Thank you for your reply.

Cllr Bastin has said in his email that this track has been identified by CC as a bridleway and if so should not be blocked.

I do understand that anyone can make a DMMO application, but I would have hoped that the parish council who are there to represent the community would be doing this.

This is also the track that many war veterans and families walk along to pay their respect.

Kind regards

Mark

Cllr Mark Kaczmarek
Carharrack, Gwennap & St Day Electoral Division

From: lisa <clerk@mawnan.org.uk>
Sent: 09 December 2020 08:14
To: Mark Kaczmarek CC <mark.kaczmarek@cornwallcouncillors.org.uk>
Subject: RE: Tank Tracks

Hi Cllr Kaczmarek,

I am afraid that it is not listed as a Public Right of Way on any document or map we have ever seen. If it was I am sure that the Access Team and our local ranger (Penny Hodgson) would have noticed in the year+ that we have been talking to them about trying not only to regain a path but to sort out the signage marking the SWCP at the lower end.

Whilst I accept your disappointment, I think it needs to be clear that the Parish Council have not "allowed" this right of way to be blocked – it was a permissive path and permission was legally revoked after the death of the previous landowner by his family. We have tried to involve the public of our parish at every stage – it was several members of the public who brought the original notices to our attention and we have a dedicated 'Footpaths & Traffic' agenda item on our monthly meeting schedule. As you must be aware public engagement is difficult and complaints always more vocal once something has happened.

You must also be aware applications for DMMOs can be made by anyone, not just the Parish Council, yet no-one else has made an application themselves yet. We, at least, have been trying to come to an amicable resolution with the landowners all this time to allow a route to the shore to be reinstated.

Yours

Mrs Lisa Clements (Clerk)
Mawnan Parish Council Offices
MS Electrical
The Square
Mawnan Smith
TR11 5EP

Email: clerk@mawnan.org.uk
Tel: 01326 251022

www.mawnanparish.org.uk & www.mawnanparish.co.uk - our 2 parish websites now working together

Any communications made with Mawnan Parish Council are considered to be in the public domain unless explicitly stated by the sender. As such they are subject to disclosure under a Freedom of Information Request.

Personal data will only be held long enough to allow us to make reasonable responses (6 months) and then removed from our systems.

This Email and any files transmitted with it are confidential and intended solely for the use of the individual or organisation to whom they are addressed. If you have received this email in error please notify Mawnan Parish Council and DESTROY the original email.

From: Mark Kaczmarek CC [<mailto:mark.kaczmarek@cornwallcouncillors.org.uk>]
Sent: 08 December 2020 21:17
To: clerk@mawnan.org.uk; John Bastin CC <john.bastin@cornwallcouncillors.org.uk>; Countryside Access Team (Environment) <countryside@cormactd.co.uk>; Linda Holloway <Linda.Holloway@cornwall.gov.uk>; Mike Eastwood <Mike.Eastwood@cornwall.gov.uk>
Cc: Peter Maddern <maddern.peter@gmail.com>; JOHN MUNDAY <john.munday4@btinternet.com>; BRIAN COLLICK <jcbricol88@gmail.com>
Subject: Tank Tracks

Dear Mrs Clements

I have just read this on the Mounts Bay Angling website.

I cannot believe that the parish council has allowed this well used public right of way to be blocked .

I like many others will continue to use the track that I and many other have legally used for many decades.

It seems a little strange that your councillor did not get many responses on thier walk when I have spoken to numerous people who live in the area who are outraged and are very critical of the parish council's apparent failure to engage with them.

I have never seen people use anything but the track area apart from when the farmer placed a haylage bale in the centre of the track. The rest of the field is very steep and sloping and not suitable to walk.

I have copied in the Cornwall Councils Countryside Access Team for a response and the local Cornwall Council who believes that this track is still recognised as a bridleway.

Kind regards

Mark

Tank Tracks Access-Please Read. This is reply club had from Lisa Clements
Don't send emails at this stage as not sure it will help.
Suggest any members fishing Tank Tracks park at bottom of hill and use coastal footpath-have highlighted in red most important part of email from Lisa Clements

Thanks for your email:

We would like to bring to your attention that legal notices about the removal of the right to cross land at Trebah/ Helford Passage were placed at every field gate on the Trebah Farm landholding for public review in June 2019. The parish council discussed this in July and agreed to reassess after the summer, having asked for public support (via recollections of use over the last 20 years) to see if obtaining a DMMO (Footpath order) was something they wanted us to pursue. We put up posters near the site, sent out Facebook messages and one of our councillors actually took it on herself to question users on her routine walks. We only received 3 written replies at this time.

The landowner actually chained the kissing gate and all other access gates before Christmas 2019, so this is not a new event. We have been speaking to the current landowner and his family about reinstating permissive access through this field via the 'Tank Track' only for almost a year now – the problem they feel is that people do not respect that the field is private and do not stay to the single path. Users are not helping us in trying to convince the owners into letting a path go back by climbing over locked gates, removing notices and breaking the chains. **We are asking everyone to gain access to this area via the signposted SWCP routes from Durgan or Helford Passage beach and not over private land.**

Thanks: Mrs Lisa Clements (Clerk) Mawnan Parish Council Offices.