



**MINUTES OF THE PARISH MEETING INTENDED TO BE HELD ON HELD ON THURSDAY 19<sup>th</sup> NOVEMBER 2020 (now held online via ZOOM)**

**Present:** Cllrs Faiers (Chair), Bradley, Marsden, Moyle, Nash, Sadler, Toland & Whibley

**ALSO PRESENT:** Mrs L Clements, Clerk + 5 members of the public

3265.20 **TO RECEIVE APOLOGIES** – Cllr Gladstone

3266.20 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS** – Cllr Whibley declared an interest in any financial votes for the HVMCG as she was now on their advisory committee; Cllr Marsden in relation to PA20/08067

3267.20 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY** – Mr Ashworth (PA20/08067)

3268.20 **TO RECEIVE AND APPROVE THE MINUTES OF THE 15<sup>TH</sup> OCTOBER 2020 FULL COUNCIL MEETING.**

It was proposed by Cllr Whibley, seconded by Cllr Sadler and

**RESOLVED** that the minutes of the Parish Council meeting held on 15<sup>th</sup> October 2020 (as updated) be approved and signed by the Chair

on a vote being taken this matter as approved unanimously

3269.20 **ANY MATTERS ARISING FROM THE MINUTES NOT ON THE CURRENT AGENDA (financial support for Clean Ocean Sailing in removals from Anna Maria; parish refurbishment plans)**

Cllr Whibley summarised the information on wreck removal that she had received from Clean Ocean Sailing. Clean Ocean Sailing's activities in sea plastic removal had been reported by both local television and newspaper and they already have in place appropriate insurances and waste removal certificates. Anna Maria Creek especially had been talked about for probably as long as she had been on the parish council for clearance but we just never had the capacity. This project provides an opportunity to get a significant number of the existing non-organic wrecks removed; 18 out of the 20 vessels noted are slated to be done but the group do need funding to support this, some of which they have begun to raise through crowdfunding/ just giving (approx. £3700 to date). Cllr Whibley asked that the parish approve a donation of £1000 to support these efforts but Cllr Faiers countered that given this had been dragging along so long and the time, effort and manpower that Clean Ocean were putting in should be reflected with a £5000 donation, subject to a clarification meeting with Steve Green of Clean Ocean on the extent of the project. Cllr Moyle was worried that by clearing the boats at no cost to the existing owners we are opening the gates for this area being seen as a 'free' dump site where boats could be just abandoned. He felt that owners should be traced and made to contribute to the removal costs... but Cllr Nash said that if we knew who the owners were they could have been contacted to remove the boats already, the problem was there as no registration or listing process. He felt that the area would need active policing to prevent anyone else leaving boats here to rot. Cllr Moyle felt that any donation should only be on a ½ now, ½ on completion basis but this was considered not to be a donation, more a works order.

It was proposed by Cllr Faiers, seconded by Cllr Marsden and

**RESOLVED** that the Parish Council donate £5000, subject to a clarification meeting, to Clean Ocean Sailing to get Anna Maria Creek cleared

on a vote being taken this matter as approved unanimously

As part of Matters of Community Concern later in the meeting it was suggested by a resident that the £5000 donation be tied to 'match funding' on the donation websites to get more of the community involved in supporting these works. This was to be considered within the clarification meeting.

3270.20 **TO CONSIDER PLANNING APPLICATIONS RECEIVED AND RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWAL COUNCIL**

**Ref. No: PA20/08531** Land Adj To Westwood Grove Hill Mawnan Smith TR11 5ER

It was proposed by Cllr Sadler seconded by Cllr Moyle &

**RESOLVED** that Mawnan Parish Council support this application. We feel that this carefully considered approach to allowing the existing residents to remain in long-term accommodations within the parish should be supported

We are, however, in the process of Public Consultation on the parish's draft NDP document and ask that any development takes these policies proposals into account.

Mawnan Parish is a climate conscious parish and would appreciate any efforts the developer could make towards mitigating environmental impact and making the build process as carbon neutral as possible.

on a vote being taken the matter was approved unanimously

**Ref. No: PA20/08997** Penwarne Manor Penwarne Barton Penwarne Mawnan Smith TR11 5PH

It was proposed by Cllr Marsden seconded by Cllr Sadler &

**RESOLVED** that Mawnan Parish Council support this application in line with the recommendations of the Tree Officer.

on a vote being taken the matter was approved unanimously

*(Cllr Marsden left the meeting)*

**Ref. No: PA20/08607** 5 Elgin Close Mawnan Smith TR11 5HH

It was proposed by Cllr Sadler seconded by Cllr Moyle &

**RESOLVED** that Mawnan Parish Council undertake a site visit on Monday 23<sup>rd</sup> and that devolved powers be given to those members of the Planning Committee attending to allow them to make a decision on behalf of the Parish Council at that time (covid restrictions on attendee numbers having to apply)

on a vote being taken the matter was approved unanimously

\*\* please see appendix at end of this document

*(Cllr Marsden returned to the meeting)*

**Ref. No: PA20/09344** Mincarolo And Querle Budock Vean Lane Mawnan Smith I TR11 5LQ

It was proposed by Cllr Moyle seconded by Cllr Nash &

**RESOLVED** that Mawnan Parish Council support this application in line with the recommendations of the Tree Officer.

on a vote being taken the matter was approved unanimously

**Ref. No: PA20/09345** Cats Castle Budock Vean Lane Mawnan Smith TR11 5LQ

It was proposed by Cllr Marsden seconded by Cllr Nash &

**RESOLVED** that Mawnan Parish Council support this application in line with the recommendations of the Tree Officer.

on a vote being taken the matter was approved unanimously

**Ref. No: PA20/09751** Woodcroft Penwarne Road Mawnan Smith TR11 5PQ

It was proposed by Cllr Moyle seconded by Cllr Sadler &

**RESOLVED** that Mawnan Parish Council support this application in line with the recommendations of the Tree Officer.

on a vote being taken the matter was approved unanimously

**3271.20 TO CONSIDER THE 2020/21 LEASING OF THE PARISH OFFICES AND AGREE PAYMENT**

It was proposed by Cllr Moyle seconded by Cllr Faiers &

**RESOLVED** that Mawnan Parish Council continue with the lease of office space from MS Electrical for the period until Oct 2021

on a vote being taken the matter was approved unanimously

**3272.20 APPROVAL OF THE LIST OF PAYMENTS FOR NOV 2020 & TO RECEIVE OCT BANK STATEMENT AND RECONCILIATION**

It was proposed by Cllr Whibley, seconded by Cllr Toland &

**RESOLVED** that accounts totalling £6306.87 (inc. Vat) be approved for payment & duly signed

on a vote being taken the matter was approved with 1 objection

It was proposed by Cllr Whibley seconded by Cllr Toland &

**RESOLVED** that the statements of payments, receipts & bank reconciliation for the month of Oct be received & approved as a true record

on a vote being taken the matter was approved unanimously

**3273.20 CORRESPONDENCES (LIMITED LIST)**

The clerk read out the list.

9.3 - The clerk added at this point that the Post Office has said that they would not be making any financial contribution to the hiring fees for using the Mawnan Memorial Hall (MMH) for the outreach service. The MMH thought that this would work out as £350 for the period until the van service in the New Year.

It was proposed by Cllr Whibley seconded by Cllr Toland &

**RESOLVED** that the Parish support the Outreach Post office Service through hall rental of approximately £350 until 2021

on a vote being taken the matter was approved with 1 objection

Cllr Moyle asked that it be noted that he felt that this was unfair and that the hall should be covering at least some of this cost if they were so publicly minded, rather than the parish council.

**3274.20 TO RECEIVE ANY INFORMATION ON NOTED TRAFFIC & FOOTPATH ISSUES** (including report from meeting with V. Bidgood of CORMAC on 12/11 & discussion on boats left on quay @ Helford Passage)

Cllr Marsden summarised the points from the notes taken by the clerk at the meeting. The clerk then explained that she had forwarded to Viv Bidgood all of the historic papers she had in relation to the pavement, the pedestrian refuges and the meetings with Planning that had taken place and that Viv was looking through them but had yet to reply.

Cllr Faiers thought that we should be contact all the residents down at Helford Passage to see how they felt about having the boats/kayaks removed. Cllr Toland said that users were being charged a fee for leaving boats and referenced a Facebook post at the end of October from Helford River Boats – this was questioned as it referred to removing boats from the beach [ to the road] or having them stored at a charge over winter, not charging to be on the road. Cllr Sadler said that this problem had all been sparked with the creation of the carpark in 1995 which stopped anyone making vehicular use of the frontage. Cllr Whibley though we should go back through all historic correspondence and highlight how often the problems here were mentioned – the clerk said emails were only stored for 6 months once the matter had been addressed at Council. Cllr Sadler was asked about getting all of this into the local newspapers as a method of showing the parish is looking at this area.

Cllr Whibley then talked about the works done by the allotment Association to the end of Footpath 19. This was now a much better path and it was likely a grant request would be put in to finish up works.

She was also extremely disappointed with the works to Meudon Steps which was a disaster and was just as dangerous as it was before, with the new steps already washing out and no wooden handrail likely. P Hodgson (area ranger) was unable to view at present but would be doing so as soon as possible and seeking a remedy. The reopening of the Tank Road as a permissive path was being considered by the family but that better signage at the bottom was needed along with repairs to the gates at the top to prevent the path being used at all for the moment.

Cllr Sadler expressed his disappointment that the clerk had not responded to his email accepting the invitation to the highways meeting. This was an open invitation, with joining instructions, and the clerk did not respond to anyone.

Cllr Bradley read a summary of his Community Network Partnership (CNP) highways meeting notes and explained that there were more applications than money left in the pot and that rather than voting on suggestion that each council fund 25% of all projects; this should be taken back by participants to their respective parish council for immediate discussion. But this will not allow for the projects going over budget. Cllr Bradley was asking for a decision if this was acceptable to the Parish – our project being about £21000 (so a £5250 contribution). The money lost on feasibility studies and drawing up plans along with additions that CORMAC expects but were not requested by parishes was one of the reasons behind the shortfall.

Cllr Bastin then went further explaining that following the next meeting where it could be decided that not all parishes are willing to contribute and the votes will have to happen. The money would be made available after the meeting in 2 weeks but then relied heavily on the capacity of CORMAC to do the works and it looks to be 18 months before any works are done – and it also takes us into

a new council. Penwarne Road's works should be done fairly soon as this was well progressed and just awaiting a team to get out to do it. We need to remember that there were 19 other CNP areas all bidding for works to be done. Cllr Faiers asked how we could get our works prioritised – Cllr Bastin said we needed to lobby senior managers and using 'the children & at risk older residents' as leverage is appropriate to try to get this done.

Cllr Faiers said that our number one priority needed to be getting the school crossing done but that a solution to the pavement issue at Lowenna needed to remain on our radar as a next step.

**3275.20 TO DISCUSS ADDITIONAL WORKS NEEDED AT THE COMMUNITY GRAVEYARD**

Cllr Marsden explained that he and Cllr Moyle had done a walkthrough of the churchyard & Community Graveyard to assess those works suggested by the church and any other notable matters. This had been sent to the Diocese for review to see if this was maintenance and did not need a Faculty – 1 item was removed to facilitate this.

This information had been sent out to 3 contractors and their quotes were provided for consideration.

It was proposed by Cllr Marsden, seconded by Cllr Sadler and

**RESOLVED** that the Parish Council accept the quote from R Sanders at (£975) for works to be done before spring 2021.

on a vote being taken this matter as approved unanimously

It was also agreed that this come from the earmarked Graveyard Contingency Fund, rather than general funds.

**3276.20 REPORTS FROM OTHER GROUPS / INDIVIDUALS** (may include decision on a date for a NDP joint meeting to discuss the public consultation outcomes & responses)

T Damer (NDP) reported back that all members should have been sent a large file listing all of the 53 comments received through the public consultation – all of which have been acknowledged - along with the NDP Teams' initial responses. With some comments being quite complex they are collating a set of considered responses to these issues to bring before the PC for discussion to allow us to make informed next steps. Hopefully this should be with us by the end of the month for review, and possibly get tabled for a vote at the December meeting (remembering we need a group meeting beforehand). 5 full hardcopies of the document sets were printed out, the NDP team now retain 2, Cllr Whibley had 1 working from and the other 2 should be coming to the parish council when possible for use.

All statutory consultees that have replied have been supportive or have sent constructive comments with the exception of Cornwall Council or their various officers who have made no reply as yet.

There are however some complaints circulating about inclusion on the Non-designated Heritage Asset list or Local Green Spa. This has probably been a miscommunication on what this listing meant – it has no formal protective or regulatory status, like English Heritage Listings, but is simply a record of noteworthy properties that add to the parish nature. It is simply there so the PC have a point of reference when making any planning decision that may affect them.

The Green Spaces list is a number of site that deserve extra protections, some private establishments are objecting to their inclusion on this as it would have negative effects on their business activities.

Cllr Marsden complimented the clerk on the amount of work that she did for Remembrance Day and the online services, given that people could not gather in celebration for a public event. He

thought that a lot more people had attended since it was online; Cllr Bradley adding that he had also circulated this with the members of Constantine Church & parish clerk, where he lived, so that they could also participate in a Remembrance Day event. This thanks was echoed by Cllr Faiers and the rest of the council members.

**3277.20 REPORT FROM CORNWALL COUNCIL WARD MEMBER**

All meetings were now online – next full council of 147 member taking place next week – so it should be interesting. Everything now appears to be taking place online – it’s just a different world now.

2 COVID contact addresses were given for the clerk to circulate – [covid19@cornwall.gov.uk](mailto:covid19@cornwall.gov.uk) for any questions or requests and should be replied to within 24 hours.

[requestsforhelp@volunteercornwall.org.uk](mailto:requestsforhelp@volunteercornwall.org.uk) for any kind of localised help with lockdown restrictions (both newsletters go on the PC & Community site as issued).

There were worries that the Tree Officers we not grasping the implication of the Climate Emergency statement – they seem to be allowing removals of trees without explicit consideration of this. The various Climate Action Groups are set to re-emerge and set to work again.

**3278.20 ITEMS FOR INCLUSION AT THE NEXT MEETING**

The clerk said that she already had O&F recommendations, budget/precept setting, grants, cutting contract to add, some having been bumped from this meeting simply due to the size of tonight’s agenda.

She also mentioned that unfortunately it was unlikely that mulled wine & treats would be available for the December Meeting. Cllr Faiers suggested at home deliveries be made.

Cllr Whibley asked about filling the current PC vacancy – the clerk said it had been agreed that this would be on the agenda for the first physical meeting but that the May 2021 elections may preclude this as it is usual to suspend filling vacancies 6 months before this. She was also concerned that the item on parish refurbishment plans had been skipped over and asked that this be added to the December agenda.

**3279.20 MATTERS OF COMMUNITY CONCERN**

(item 3269) It was suggested by a resident that the £5000 donation be tied to ‘match funding’ on the donation websites to get more of the community involved in supporting these works. It was also stated that putting this fundraising info up as widely as possible might help get support for this project.

A resident also passed on the thanks of an elderly lady parishioner for getting post office services reinstated in the village – she could not get out of the village easily and was extremely grateful in having something back. The clerk asked if the resident had any feelings about where the outreach van would be best situated after the New Year.

One of the NDP team was concerned that there seems to be a lot of mature tree felling taking place that was unnecessary or goes against the Climate Change considerations. The Parish Council made decisions based on replacement of native trees being included as conditions and worked with the Tree Officer’s recommendations, looking favourably on those areas with obvious progressive management plans in place. We were looking at TPO renewals.

**3280.20 DATE & TIME OF NEXT MEETING (ONLINE AGAIN) 17<sup>TH</sup> DECEMBER 2020**

O&F budget meeting on 7<sup>th</sup> December at 7.00pm.

**3281.20 THAT THE COUNCIL RESOLVES UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED.**

This part of the meeting finished at 9.20pm

3282.20

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Meeting finished at 9.40pm

## Item 3272 – payments for Nov &amp; Oct bank rec.

PAYMENTS LIST - Nov 2020				
Voucher	Code	Supplier	VAT	Total
176	Office Supplies	paperstone	5.46	32.76
177	Toilet - Cleaning & Materials	KC Payne	0.00	203.60
178	Clerks Salary (inc PAYE & NI)	clerk	0.00	994.88
179	Grass Cutting	R Sanders	18.00	108.00
180	Telephone & Internet	BT	9.75	58.54
181	Clerks Pension Contribution	Nest Pensions	0.00	25.29
182	NDP - Grant Funding	1&1 Ionos	2.00	11.99
183	Parish Pension Contribution	Nest Pensions	0.00	52.69
184	Meeting Room Hire	Zoom Ltd	2.40	14.39
185	S19 - Carwinion Playing Field	R Sanders	44.00	264.00
186	S19 - Junior Playing Field	R Sanders	19.00	114.00
187	Maintenance/ Grounds	R Sanders	46.00	276.00
188	Rubbish Bins	Biffa Environmental Services Ltd	144.77	868.61
189	External Audit Fee	PFK Littlejohn	60.00	360.00
190	Inland Footpaths	R Sanders	50.40	302.40
191	Donations/ Grants	coastmedic	0.00	125.00
192	Office Rent + Rates	MS Electrical	0.00	1560.00
193	NDP - Grant Funding	James Evans	0.00	700.00
194	NDP - Grant Funding	Terry Damer	0.00	138.70
195	Office Supplies	Ebay - canon ip100 power supply	0.00	8.50
196	Postages	Royal Mail	0.00	2.60
197	NDP - Grant Funding	1&1 Ionos	2.00	11.99
198	Meeting Room Hire	Zoom Ltd	2.40	14.39
199	Telephone & Internet	BT	9.76	58.54
TOTAL			415.94	6306.87

Bank Reconciliation at 31/10/2020			
	Cash in Hand 01/04/2020		102,277.55
	<b>ADD</b> Receipts 01/04/2020 - 31/10/2020		69,282.30
			171,559.85
	<b>SUBTRACT</b> Payments 01/04/2020 - 31/10/2020		37,404.03
<b>A</b>	Cash in Hand 31/10/2020 (per Cash Book)		134,155.82
	Cash in hand per Bank Statements		
	Petty Cash 01/05/2020	0.00	
	95 Day Saver Account - Nationwide 01/05/2020	39,140.62	
	Deposit Account - Lloyds 31/10/2020	91,491.46	
	Current Account - Lloyds 31/10/2020	5,997.12	
			136,629.20
	Less unrepresented payments		2,473.38
			134,155.82
	Plus unrepresented receipts		0.00
<b>B</b>	Adjusted Bank Balance		134,155.82
	<b>A = B Checks out OK</b>		



**Item 3273 - correspondences.**

	<b>Rec'd</b>	<b>Description</b>	<b>From</b>	<b>actions</b>	<b>Agenda</b>
1	20.10.20	AONB – management plan review	K Johns – AONB team	For info	
2	23.10.20	Helford quayside complaint	Resident	pending	10
3	28.10.20	Rent for the MMH for temp post office	A Healey – PO	pending	5
4	4.11.20	Governance Review- outcomes	CC Democratic Services	For info	
5	5.11.20	Cornwall Budget Consultation 2021/22	CC	For info	
6	6.11.20	External Audit return 2019/20	PKF Littlejohn	For info	
7	11.11.20	DAC info – faculty for trees or not?	S Thuroid, Truro Diocese	pending	11
8					
9					

DRAFT

**\*\*Appendix item –agreed site visit with devolved decision making powers**

**Minute from the deferred planning item from Mawnan Parish Council's meeting held on 19<sup>th</sup> November 2020 – having taken place at Elgin Close on 23<sup>rd</sup> November at 9am**

**PRESENT:** Cllrs Moyle, Faiers & Sadler

**ALSO PRESENT:** Mrs L Clements, Clerk and 4 members of the public

3270.20 cont. **Ref. No: PA20/08607** 5 Elgin Close Mawnan Smith TR11 5HH

A site visit was undertaken with Ms Ashworth & Mr Ashworth in attendance, who made explanations of their position, after which the members of the Parish Council planning committee removed themselves from Mr Ashworth's property to make a decision. Before this happened a resident/ neighbour was allowed to add their comments.

It was proposed by Cllr Faiers, seconded by Cllr Moyle and

**RESOLVED** that unfortunately Mawnan Parish Council do not feel that they can support this application. It was felt that the proximity of the kitchen window in the neighbouring property to the proposed fence/garage goes against the principles as laid out in the Cornwall Council Domestic alterations and extensions guide (version 4 updated 25/1/2017) in that it will block the natural light to the kitchen area of the neighbours and impact on their view, even though currently they only see the gable end of #5.

The materials intended to be used for the garage itself were felt to be out of keeping with the rest of the development. The fact that there is another 'shed' structure further down does of a similar build not change this opinion.

It was also felt that the addition of a garage to an affordable property would have an impact on the financial potential of the existing dwelling - despite assurances from the freeholder this was not the case - and that a precedence for the addition of garages/ extension within this small development would be made.

on a vote being taken the matter was approved unanimously

meeting ended at 9.45am