



10<sup>th</sup> September 2020

Dear Councillor,

You are summoned to attend a meeting of Mawnan Parish Council on Thursday, 17<sup>th</sup> September 2020

Please find attached the agenda for our online meeting. We ask that if any member of the public has issues they would like to raise that they contact the clerk prior to the meeting so that we can best manage them- ideally if you could make contact by noon on Monday 14<sup>th</sup> so we have time to distribute out to all interested parties. Please remember that the time allotted for *Matters of Community Concern* is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

Lisa Clements, Clerk to the Council

### Online Meeting Agenda

- 1) **TO RECEIVE APOLOGIES**
- 2) **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS.**
- 3) **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**
- 4) **TO RECEIVE AND APPROVE THE MINUTES OF THE 20<sup>TH</sup> AUGUST 2020 FULL COUNCIL MEETINGS.**
- 5) **ANY MATTERS ARISING FROM THE MINUTES NOT ON THE CURRENT AGENDA**
- 6) **TO CONSIDER PLANNING APPLICATIONS RECEIVED AND RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNTY**  
**Ref. No: PA20/06575** Land Adj Heatherlea Budock Vean Lane Mawnan Smith TR11 5LQ  
Construction of residential dwelling with detached garage and amenity space with variation of condition 2 of decision PA16/06597 dated 12/09/2016  
  
**Ref. No: PA20/06630** 2 Roscarrick Bungalows Carwinion Road Mawnan Smith TR11 5JF  
Remove existing conservatory and make it into an extension for a kitchen and add a canopy over front door with a side light window  
  
**Ref. No: PA20/06465** Bareppa House Bareppa Mawnan Smith TR11 5EG  
Listed building consent for renovation of slate roof on main house
- 7) **TO RECEIVE THE NATIONAL PAY AWARD CONFIRMATION FOR 2020/21 AND AGREE THE BASELINE INCREASE TO THE CLERKS WAGES (pending annual review)**

- 8) **TO RECEIVE ANY COMMUNITY GRANT OR SHORTFALL ASSISTANCE GRANT APPLICATIONS**
- 9) **APPROVAL OF THE LIST OF PAYMENTS FOR SEPT 2020 & TO RECEIVE AUG BANK STATEMENT AND RECONCILLIATION**
- 10) **CORRESPONDENCES (LIMITED LIST)**
- 11) **TO RECEIVE ANY INFORMATION ON NOTED TRAFFIC & FOOTPATH ISSUES**
- 12) **SUGGESTIONS FOR PARISH FACILITES UPGRADING WORKS** – public toilets, drinking water fountain, cycles storage, replace/refurbish benches
- 13) **REPORTS FROM OTHER GROUPS / INDIVIDUALS**
- 14) **REPORT FROM CORNWALL COUNCIL WARD MEMBER**
- 15) **ITEMS FOR INCLUSION AT THE NEXT MEETING**
- 16) **MATTERS OF COMMUNITY CONCERN**
- 17) **DATE & TIME OF NEXT MEETING (LIKELY TO BE ONLINE AGAIN) 18<sup>TH</sup> OCTOBER 2020**

An Office & Finance Committee meeting is due at the beginning of October. Suitable dates for this (including the possibility of using the Memorial Hall given the limited numbers needing to attend) need to be addressed.

**Mawnan Parish Council – how to participate in our online monthly meeting.**

This meeting will take place online on 17<sup>th</sup> September starting at 7.30pm. Full details are provided on the agenda.

The ZOOM waiting room will be open from 7.15pm on the evening of the meeting. Only individuals who have pre-registered to speak on the evening will be able to participate in any debate. Exceptions to recognised parishioners on the evening may be made at the Chair's discretion.

We also intend streaming the meeting live to facebook (then we leave up for the next 14 days) - a link will go on the agenda page of the parish website.

Join Zoom Meeting <https://zoom.us/j/3877928865?pwd=eVBESkVsZDNld1ZqY2ZOcmR3TEtJdz09>

Meeting ID: 387 792 8865

Passcode: to be provided only on request (email [mawnanparish@gmail.com](mailto:mawnanparish@gmail.com) before 6pm on Tuesday 15th)

## Associated papers:

**Item 4** - Draft minutes of previous meeting (available on parish website)

**Item 6** – 2 outstanding planning applications + **Planning decision to date: Aug to Sept 2020**

**Items in red** are summaries of conditions applied to applications, other than the conditions within 3 years & as to provided plans (Tree works are 2 years & to BS3998 standards)

**Ref. No: PA20/05028** Status: Approved with conditions (plans for gabion wall/landscaping within 3 months) Trecudhe Grove Hill Mawnan Smith TR11 5ER  
Retrospective permission for the change of use of land to residential curtilage and construction of a retaining wall.

**Ref. No: PA20/04489** | Status: Discharged  
Carwinion Vean Grove Hill Mawnan Smith TR11 5ER  
Submission of details to discharge condition 5 in relation to decision notice PA18/00940

**Ref. No: PA20/04165** Status: Approved with conditions (tree plans prior to works/ follows tree report/extended habitat survey/no new openings SW side/ garage tied to dwelling as ancillary)  
Trelevra Grove Hill Mawnan Smith TR11 5ER  
Demolition of existing dwelling and garage and construction of new dwelling and integral garage

**Ref. No: PA20/03692** Status: Approved with conditions (no further development without PA/retained parking)  
1 Coomb Pines Helford Passage Mawnan Smith TR11 5LB  
Removal of condition 1 attached to planning permission PA07/01389/FD dated 9 November 2007 (Use of existing house as holiday flat without compliance with Conditions 9 and 10 of Decision Notice Number 2/06/81/01095/F dated 4 February 1982)

**Ref. No: PA20/00060** Status: Approved with conditions (as per previously agreed)  
Land South Of Rosemaen Maenporth Road TR11 5HR  
Application for Full Planning permission for one dwelling following Permission in Principle PA19/03096

## Item 7 – NJC National Pay award 20/21

This would look to increase the baseline salary currently given to the clerk from £13.15 per hour to £13.51 (and increase of approx. £300 this financial year). The clerk annual review for 2019/20 has still to be undertaken and could see a spinal point increase to £13.78 per hour (approx. £250)

## Item 8 – further community grant requests;

PTA for the school garden; WI for Remembrance project expenses;

**Item 9 – payments for Sept & Aug bank rec. (may include grants payments from item 8)**

<b>PAYMENTS LIST – Sept 2020</b>				
<b>Voucher</b>	<b>Code</b>	<b>Supplier</b>	<b>VAT</b>	<b>Total</b>
120	Postages	Royal Mail	0.00	3.35
121	Postages	Royal Mail	0.00	23.05
122	Postages	Royal Mail	0.00	3.25
123	Postages	Royal Mail	0.00	65.00
124	Toilet - Cleaning & Materials	KC Payne	0.00	200.00
125	Clerks Salary (inc PAYE & NI)	clerk	0.00	0.00
126	Grass Cutting	R Sanders	18.00	108.00
127	Telephone & Internet	BT	11.82	70.92
128	Toilets - Utility Charges	EDF energy	0.00	15.00
129	Grass Cutting	R Sanders	36.00	216.00
130	NDP - Grant Funding	1&1 Ionos	5.19	31.12
131	Parish Pension Contribution	Nest Pensions	0.00	60.22
132	Clerks Pension Contribution	Nest Pensions	0.00	28.90
133	S19 - Carwinion Playing Field	R Sanders	88.00	528.00
134	S19 - Junior Playing Field	R Sanders	26.00	156.00
135	Maintenance/ Grounds	R Sanders	101.00	606.00
136	S19 - Carwinion Playing Field	R Sanders	100.00	600.00
137	S19 - Junior Playing Field	R Sanders	13.00	78.00
138	Maintenance/ Grounds	R Sanders	92.00	552.00
		<b>TOTAL</b>	<b>491.01</b>	<b>3344.81</b>

<b>A</b>	<b>Bank Reconciliation at 01/09/2020</b>		
	Cash in Hand 01/04/2020		102,277.55
	<b>ADD</b>		
	Receipts 01/04/2020 - 01/09/2020		43,960.78
			146,238.33
	<b>SUBTRACT</b>		
Payments 01/04/2020 - 01/09/2020		24,984.97	
			<b>110,802.85</b>
	<b>Cash in Hand 01/09/2020</b> (per Cash Book)		
	Cash in hand per Bank Statements		
	Petty Cash	01/05/2020	0.00
	95 Day Saver Account - Nationwide	01/05/2020	39,140.62
	Deposit Account - Lloyds	28/08/2020	68,490.13
	Current Account - Lloyds	28/08/2020	13,622.61
			<b>121,253.36</b>
	Less unrepresented payments		121,253.36
	Plus unrepresented receipts		0.00
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>121,253.36</b>
	<b>A = B Checks out OK</b>		

**Item 10** – correspondences. Once again a limited list of those correspondences not dealt with by the clerk already that you might want to be involved with.

	Rec'd	Description	From	actions
1	25.8.20	Covid Letters of thanks	Lord Lieutenant	For info
2	26.8.20	Breach of planning issue	Resident (trebah)	Clerk dealing
3	26.8.20	Planning conference invitation 2020	Cornwall Council – planning	For info
4	27.8.20	Climate Change / CNP meeting reminder	N Drewitt (localism)	To Cllrs
5	1.9.20	Reopening of Memorial Hall	MMH Secretary	For info
6	4.9.20	Free trees – where are they due?	Resident	To Cllr Toland
7	7.9.20	Climate Action questions/help	H Whitelaw	To Cllr Gladstone
8	7.9.20	SW Play inspections info	R Sanders	Clerk dealing
10	8.9.20	Cornish [listed] buildings at risk	Cornish Buildings Group	
11	8.9.20	Truro City wilding conference	Forward from CALC	For info
	9.9.20	Penwarne verge cutting & traffic works	Resident	Clerk dealing
	10.9.20	Durgan – parking issues	Cllr Bastin	Clerk dealing

### **Item 12 – public facilities upgrading**

The Small Business Rates grant has come in and could fund remedial upgrades & refurbishments to the public toilets. Currently there is a rolling project to upgrade lighting to LEDs (2 out of 3 toilets are now complete). Fully replacing all the flooring with specialist material (lino being preferred as it is more environmentally friendly) would also be useful as the paint in in constant need of 'touching up'. Installing a water bottle filling station/ fountain outside the ladies side of the toilet block would also be a positive at this point in time. Benches under the chestnut tree opposite the shop could also do with replacement – the clerk has sourced the supplier used by Budock Parish recently. Cllr Whibley has also asked if the provision of cycle racks over the parish in popular spots could be funded (jointly with landowners?).



## **MINUTES OF THE PARISH MEETING INTENDED TO BE HELD ON HELD ON THURSDAY 20<sup>TH</sup> AUGUST 2020 (now held online via ZOOM)**

**Present:** Cllrs Marsden (Chair), Bradley, Gladstone, , Moyle (late 7.30), Nash (?), Sadler, Toland & Whibley

**ALSO PRESENT:** Mrs L Clements, Clerk +6 members of the public

3214.20 **TO RECEIVE APOLOGIES** – Cllrs Faiers

3215.20 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS** –none noted

3216.20 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY -**  
Mrs Druce of the WI asked to talk about the temporary closure of the Post Office

3217.20 **TO RECEIVE AND APPROVE THE MINUTES OF THE 16<sup>TH</sup> & 23<sup>RD</sup> JULY 2020 FULL COUNCIL MEETINGS.**

It was proposed by Cllr Whibley, seconded by Cllr Gladstone and

**RESOLVED** that the minutes of the Parish Council meeting held on 16<sup>th</sup> July 2020 (including the amendment to "online" for 3204) be approved and signed by the Chair

It was proposed by Cllr Sadler, seconded by Cllr Gladstone and

**RESOLVED** that the minutes of the Parish Council meeting held on 23<sup>rd</sup> July 2020 be approved and signed by the Chair

on a vote being taken both matters were approved unanimously

3218.20 **ANY MATTERS ARISING FROM THE MINUTES NOT ON THE CURRENT AGENDA**

Cllr Whibley asked Cllr Bastin if he had any further info about 3206 (Track and Trace responsibility); he agreed to explain further in his report later.

3219.20 **TO RECEIVE INFORMATION ON THE POST OFFICE TEMPORARY CLOSURE CONSULTATION**

Mrs Druce of the WI referred the Council to her letter regarding the temporary closure that had been circulated by the clerk, and the reply given by the clerk.

The clerk then explained that whilst she had been in contact with the Regional Change Manager (Andy Healey) there were some things that were at this point confidential that she could not discuss. She did however say that there was every intention to maintain a service within the community and that she had spoken to some venues in the parish about viability for this. There was further discussion on this item based on knowledge about the workings of other post offices between councillors.

It was agreed that as soon as the clerk had more information available it would be circulated as appropriate and include where possible the WI and wider public via the website/noticeboard.

3220.20 **TO CONSIDER PLANNING APPLICATIONS RECEIVED AND RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNTY**

**Ref. No: PA20/05635** Meudon Barns Maenporth Road Maenporth TR11 5HT

There was discussion about the historic and archaeological importance of the walls within this development. The homeowners stated that the walls in question would not be affected by the development – they are to remain untouched and they sit short of the property boundary wall to stop the need for legal complications. It was agreed after clarification of this point that it would be good to see a use being made of this area, rather than it being left to decay further.

It was proposed by Cllr Sadler seconded by Cllr Moyle &

**RESOLVED** that Mawnan Parish Council support this application.

We are especially glad of confirmation that the semi-historic walls will be maintained in their entirety and that a purpose is finally being given to this decaying structure.

Mawnan Parish is a climate conscious parish and would appreciate any efforts the developer could make towards mitigating environmental impact and making the build process as carbon neutral as possible but given the thoughtful and eco-conscious refurbishment of the main house here we expect nothing less from the residents.

on a vote being taken the matter was approved unanimously

**Ref. No: PA20/06002** Helford Point Trehunsey Close Mawnan TR11 5HW

It was proposed by Cllr Sadler seconded by Cllr Gladstone &

**RESOLVED** that Mawnan Parish Council continue to support the refurbishment applications for this property, based on the plans submitted in July.

Whilst we see no significant changes to the modified plans presented earlier this week we wonder why the plans for this redevelopment have to be changed again - this now being the 3rd set of design plans we have seen associated with this project.

on a vote being taken the matter was approved unanimously

3221.20 **APPROVAL OF THE LIST OF PAYMENTS FOR AUG 2020 & TO RECEIVED JUL BANK STATEMENT AND RECONCILLIATION**

It was proposed by Cllr Whibley, seconded by Cllr Bradley &

**RESOLVED** that accounts totalling £3519.64 (inc. Vat) be approved for payment & duly signed

It was proposed by Cllr Sadler seconded by Cllr Bradley &

**RESOLVED** that the statements of payments, receipts & bank reconciliation for the month of Jul be received & approved as a true record

on a vote being taken both the matters were approved unanimously

3222.20 **TRAINING REQUEST FROM THE CLERK TO ATTEND THE ONLINE SLCC ANNUAL CONFERENCE (£30 INC VAT)**

The clerk explained that rather than a 3 day physical conference (which she had attended for a day when last in Bristol) that a week of online webinars & meetings would be taking place in October. She asked that the parish support her attendance at this but that it may mean some restrictions on direct contact during the week as she undertaken training sessions.

It was proposed by Cllr Marsden seconded by Cllr Bradley &

**RESOLVED** that parish council agree to pay for the clerk attendance at the SLCC Virtual Conference

on a vote being taken both the matters were approved unanimously

**3223.20 CORRESPONDENCES (LIMITED LIST)**

**Item 1** – the clerk had spoken to the resident in question at her home to try to address her longstanding issues. The siting of permanent bollards (or similar) was then discussed by the councillor as was the Speedwatch initiative (which had been delayed by COVID lockdowns restrictions but was hopefully beginning to move forward again soon). We have 2 traffic surveys that show speeding and traffic volume through the centre of the parish but no action has been taken to address these – this need to be looked into.

**Item 4** – Cllrs Faiers, Marsden & County Cllr Bastin has met with the Headteacher at the school to discuss the feasibility study. It was the general consensus that the original idea for a crossing where the bus-stop current is would be most used location. It was agreed that a revised EOI would go into the CNP noting this against the feasibility study.

**Item 10** – the clerk had once again been contacted by this resident about a pavement to the MMH; this time was specifically asking about white lines on the road creating a 'virtual pavement' with an offer to fund the purchase of paint. The clerk had responded again that a pavement here was a highways issue that had been rejected on multiple occasions.

**3224.20 TO RECEIVE ANY INFORMATION ON NOTED TRAFFIC & FOOTPATH ISSUES**

- Cllr Bradley reported that improved version of the interactive speed signs (used between Ashford & Roseudgeon on the Penzance Road) were available where registration details were also shown, rewarding positive driving. It captures data and can be used in conjunction with the police in issuing speeding penalties. Signs at Perran-ar-Worthal are working well at all times and showing positive results in reducing speeds.
- Cllr Whibley reports that she was intending to attend a group meeting with County Farms & Estates to discuss the management of Carlidnack woods early in September.
- She also asked about the County waste strategy, given reports of overflowing bins. County Cllr Bastin said that he was aware of the issue with rubbish across the county and that as far as he was aware increased collections of county maintained bins was already happening (up to daily in some locations). If there were specific bins being noted they could be reported online to the council (there was a link on our website) and they were then emptied.
- Meudon steps – this was becoming more of an issue with the steps being reported as dangerous to the clerk. There has been no further information from P Hodgson (area ranger) about the funding for these repair works, other than they had been costed & designed. Cllr Whibley was to contact P Hodgson to get the quote and works specification to see if we could par fund to speed up the repairs before storm season sets in, causing more damage. Cllr Moyle asked who exactly owned the area (he thought it could either be the NT or the hotel) and why they weren't making attempts to repair - the clerk was going to contact SWCP to see if there was a way for them to try to push the works through.
- Cllr Sadler said that he had a report about parking at Nandiswell from a local resident as it was become almost impossible to drive through. The clerk had also reported this to both traffic enforcement and the police as she had also experienced these issues driving home. There had been an agreement drive this route by the police but they would only take action where a highways violation occurred, not police poor parking.

**3225.20 REPORTS FROM OTHER GROUPS / INDIVIDUALS**

Terry Damer (NDP Steering Group lead) reported back on the progress of the NDP. Monday would see printing of letter to every household in the parish (along with a few extra for local businesses etc.) outline the online Public Consultation which was to take place until 30<sup>th</sup> October on the draft of the parish's plan. Pre COVID this would have been a 6 week public long physical session with the plans available for the public to see and talk through at a public venue. The NDP emailed



newsletter and newsflash would also go out to the mailing list next week, as would a special email to the subscribers of the Mawnan Diary. 46 statutory bodies will also have to be contacted for their comments on our NDP.

The following week 101 owners of non-designated heritage assets will be contacted explain what this means, as well as 37 Open/Green space designation owners who will received letters containing a copy of their designation description and what it means going into the future. This is one of the next big steps forward – comments received will be collated then (hopefully) our plan will go to for legal scrutiny in the Autumn, where it undergoes another round of consultation, and then we hope to go to independent inspection early next year, with the final referendum in the Summer of 2021.

Once our public consultation has taken place our plan now has official legal weight, although it has been noticed that the draft plan has been mentioned already in planning decisions at differing levels, which is good to see.

Mr Damer than gave thanks to everyone that had been involved in the process over the last 3 years at whatever level – there have been an awful lot of parishioners that have helped out both at a practical level, treading the parish making deliveries, undertaking surveys, manning publicity booths & displays and drafting, reading and writing policies and these should all be very impressed with the final documents that have been created from their hard work. Cllr Marsden also added his thanks to everyone for this undertaking, and especially Mr Damer for this unstinting dedication and hard work. It was in itself and amazing feat and a legacy to the wishes of those living in our parish for the future.

Cllr Whibley asked if there were any comments about the Climate DPD document that the council wished to make. She also asked if this could be advertised on the website & noticeboard for the public.

3226.20

#### **REPORT FROM CORNWALL COUNCIL WARD MEMBER**

- Cllr Bastin explained that the next CNP meeting was scheduled for 16<sup>th</sup> September and it would have an item discussing the specifics around Track & Trace and local lockdown policies. The meeting would start at 5.30pm online via Teams.
- Jason Hoole Jackson had started work on the redesign of the Shute Hill crossing as per our wishes, with a single crossing more focused at the current bus-stop site. Cllr Bastin asked that we keep Ester Richmond (localism) up to date with our plans so that they can be explained along with our EOI.
- Waste strategy – Cornwall Council are re-jigging from April 2021 across the board. Currently Beach litter and bins have a specific team dealing with them. Biffa will supply extra bins/cleaning if requested for specific spots as well as upping the frequency of emptying. There are still options to request individual bins get emptied if they become full irregularly.
- The Climate Action Group will be reactivated using online meetings now that the CC team are being allowed back to regular working after being seconded to other areas during lockdown. Climate is now likely to be more important post lockdown than ever. The Climate DPD will replace the local plan section to at least 2030. Within it there are changes to the protections of grade 3 agricultural land. Cllr Moyle asked what about grade 2 land – it is of higher value but this does not stop it being built on.
- There might be money within the Community Chest to put towards the steps at Meudon, but works are likely to have to be done by CORMAC and not outside contractors. Combining funding from multiple sources might push this forward faster.
- Cllr Sadler asked if there was any way the Cllr Bastin could get the issue of Ragwort control raised over the whole county. He said that he had written to George Eustice MP about this himself but that it did need countywide action. Cllr Moyle thought that the 1948 Agricultural

Act made it a legal requirement to remove ragwort by landowners if it was noted by the Local Authority.

- Cllr Bradley thanked Cllr Bastin for this letter to the volunteers within his electoral division thanking them for their support and consideration during the lockdown. It was nice to see a local member on the pulse of what was happening in his area and nothing the efforts that everyone had been making so publicly. We would like to offer our thanks to Cllr Bastin as well for his efforts during the lockdown in supporting the parishes he works with.

**3227.20 ITEMS FOR INCLUSION AT THE NEXT MEETING**

None not already noted

**3228.20 MATTERS OF COMMUNITY CONCERN**

Resident (ML) said that the bin problems that had plagued Bosveal in previous years we no longer evident and that the waste collection team had been fantastic and their bins were currently being emptied almost every day. She went on to express her deep concerns about the parking issues at Durgan – feeling that this is the worst it has been for her 40 years in residence. The parking is not only dangerous but does not allow access for emergency services and homeowners. Cllr Marsden noted that the fire service would have enough manpower at any time to make a path if they had to, but ML thought that the instance of having to wait for the fire service to attend could be the difference between life and death. The clerk explained that she had already tried to find out who was actually responsible for the road – highways say it is a private road owned by the National Trust, who say this is a public road as it is maintained by CORMAC. She suggested getting together a working group of all parties over winter to see what practical future measures could be agreed for next year rather than arguing back and forth about whose responsibility it actually is. Cllr Moyle said that the CORMAC section end at the old schoolhouse and it needed better signage and fines being issued to deter parking, not another round of discussion. Cllr Marsden said that requesting double yellow lines all the way down should be a priority. Cllr Moyle then said that the Community Chest money would be better spent on reinstating signs about no parking restrictions (May to Sept) as this was a higher priority. His suggestions of parking a vehicle in the road to completely block access was not supported by the parish as it would only cause more problems.

**3229.20 DATE & TIME OF NEXT MEETING (LIKELY TO BE ONLINE AGAIN) 17<sup>TH</sup> SEPTEMBER 2020**

Cllr Sadler asked if online meetings could be returned to the regular time of 7.30pm. It was agreed that the September meeting would start at 7.30pm.

Meeting finished at 8.45pm

**Item 3221.20** – payments for Aug & July bank rec.

<b>PAYMENTS LIST – August 2020</b>				
<b>Voucher</b>	<b>Code</b>	<b>Supplier</b>	<b>VAT</b>	<b>Total</b>
101	Toilet - Cleaning & Materials	KC Payne	0.00	203.60
102	Clerks Salary (inc PAYE & NI)	clerk	0.00	1,092.80
103	Inland Footpaths	R Sanders	141.03	846.19
104	Telephone & Internet	BT	10.25	61.48
105	Clerks Pension Contribution	Nest Pensions	0.00	28.88
106	Parish Pension Contribution	Nest Pensions	0.00	60.16
107	Toilets - Utility Charges	EDF energy	0.00	15.00
108	Office Supplies	debit card	0.00	15.95
109	Office Supplies	debit card	0.00	14.95
110	Miscellaneous Expenses	SD Jones	19.99	119.95
111	Meeting Room Hire	Mawnan Memorial Hall	0.00	88.00
112	Toilets - Repairs & Maintenance	Ms Electrical	42.09	252.53
113	Mileage & Parking	clerk	0.13	3.60
114	Maintenance/ Grounds	clerk	0.08	2.16
115	Meeting Room Hire	debit card	2.40	14.39
	NDP Consultation	James Evans		700.00
		<b>TOTAL</b>	<b>215.97</b>	<b>3,519.64</b>

<b>A</b>	<b>Bank Reconciliation at 06/08/2020</b>			
	Cash in Hand 01/04/2020		102,277.55	
	<b>ADD</b>			
	Receipts 01/04/2020 – 06/08/2020		29,815.14	
			132,092.69	
	<b>SUBTRACT</b>			
	Payments 01/04/2020 – 06/08/2020		21,289.84	
	<b>Cash in Hand 06/08/2020</b>		<b>110,802.85</b>	
	(per Cash Book)			
<b>B</b>	Cash in hand per Bank Statements			
	Petty Cash	01/05/2020	0.00	
	95 Day Saver Account - Nationwide	01/05/2020	39,140.62	
	Deposit Account - Lloyds	06/08/2020	68,487.70	
	Current Account - Lloyds	06/08/2020	3184.11	
				<b>110,812.43</b>
	Less unrepresented payments			9.58
				110,802.85
	Plus unrepresented receipts			0.00
				<b>110,802.25</b>
	<b>Adjusted Bank Balance</b>			
	<b>A = B Checks out OK</b>			

**Item 3223.20** – correspondences.

	<b>Rec'd</b>	<b>Description</b>	<b>From</b>	<b>actions</b>
1	20.7	Speeding & heavy traffic on Grove Hill	Resident	Reply by clerk + aug agenda
2	23.7	Specifics for filling co-option vacancy	CALC	pending
3	25.7	Info on Bareppa in 1940	London /resident	To history group
4	27.7	School meeting about crossing	Cllr Bastin, Faiers, Marsden _ school	meeting
5	27.7	Post office Temporary Closure consultation	Post Office Ltd	To public
6	27.7	Complaint about clearing of leave in churchyard	Resident	Clerk dealt
7	29.7 +	Post office closure -What are we doing? WI comments	WI	Clerk dealt
8	29.7	Broadband upgrade funding	Resident	Clerk checked & responded
10	31.7	Pavement to MMH (cont.)	Resident	Clerk responded
<b>Trust specific</b>				
1A	20.7 +	Use of JPF for exercise class	Resident	Clerk dealt
1B	29.7 +	Use of CPF – WI exercise class	Exercise instructor	Clerk dealt

# Community Grant Application for Financial Year 2020/21

Please read accompanying Community Grant Award Guidelines document

Name of Organisation: Mawnan CoE VA Primary School PTA

Number of Members: 133 pupils

Age range of Members: 4-11 years

Contact Name & Address: Mawnan School, Shute Hill, Mawnan Smith TR11 5HQ

Email: head@mawnanschool.com

Telephone No : 01326 250 660

Identified "project" & need. Please give as much information as possible to help the Council understand the reason for your request – *feel free to use the back of this sheet if you need more space*

To create a wildlife-friendly nature garden within the school grounds that will provide biodiversity and habitat gains for the area as well as educate, inform and engage children of the parish on the environment and climate change. Please see the following page for further details of the project.

Cost: £912 to supply semi-mature orchard trees and a rainwater butt. These items have been costed by a Landscape Architect - itemised quotes available on request.

Total project budget (attached) is £27,000.

For your information, £2,400 has been provided by the school for paving works.

£4,950 has been provided by way of a Crowdfunder, which includes £1,000 from the Cornwall Grow Nature Fund and £300 from Councillor Bastin's Community Chest. A further £2,000 has been given in private donations. The rest will be achieved through further grant applications and fundraising efforts.

Project Date: Some works have begun, expected completion February 2021. Garden will be in existence indefinitely.

Account details for payment if Grant is approved

Account Name: Mawnan School PTA

Sort Code: 30-98-57

Account Number: 00163286

**please note – bank details will only be kept until payment is made and confirmed. This part of the form will then be destroyed.**

----- **Please return this form to the Parish Offices (behind MS Electrical) along with your most recent set of accounts or a copy of your groups' most recent bank statement and list of expenses & income for the last year. If you have provided an email address above we will confirm receipt of your application.**

**Parish Council Use Only**

*Donation of : £ approved.*

## **Mawnan School Nature Garden**

On 29 November 2019 Mawnan School declared a climate emergency along with many other schools in the county.

We promised to turn our words into impactful actions on climate change by following the Green Charter for Schools. This Charter means we are committed to teaching our young people to be environmentally literate, developing their knowledge, skills, motivation and confidence to practice and promote sustainability in their community.

Part of the Green Charter is a pledge to develop the school grounds to promote engagement with nature, biodiversity and growing food, including planting trees every year and taking care of them.

A wildlife-friendly nature garden within our grounds will provide a focal point for achieving these aims, providing curriculum links between education and the environment as well as monitoring and evaluation of environmental changes.

This diverse green space will have the infrastructure to support

- (i) curriculum-based studies relating to soils and composting;
- (ii) numeracy through the monitoring of wildlife such as worms, beetles and bees over periods of time;
- (iii) innovation and entrepreneurship in children in developing a school-wide climate awareness; and
- (iv) a space for all children to engage with a natural space for learning, exploration, and play.

"Unless we are willing to encourage our children to reconnect with and appreciate the natural world, we can't expect them to help protect and care for it." David Suzuki

### **How will it be achieved?**

Currently an unused, bleak monoculture of grass at the edge of a playing field, the plot will be transformed into a haven for varied plantlife and wildlife. Planting schemes at the garden will provide a rich and varied habitat.

This enhanced diversity has multi-pronged benefits to

- (i) wildlife;
- (ii) the parish of Mawnan from small but significant improvements in connectivity of wildlife spaces;
- (iii) the school carbon footprint; and
- (iv) the well-being of pupils and other users of the garden in the wider village community of Mawnan Smith.

### **The infrastructure** (see Appendix – with plan)

The design includes a bog garden, with a rotting log pile that will provide a habitat for a variety of species, as well as log walls that make ideal homes for insects and minibeasts.

It also has an area of meadow grass where traditional Cornish orchard trees will be planted to attract pollinators. These need to be semi-mature in order to withstand potential damage from balls etc on the school field.

The existing polytunnel on site already allows for a host of fruit, veg and flower growing. There are plans to build more raised growing beds, borders of herbal plants, and an edible hedge.

The pathways, seating and layout are designed to allow full access to everyone, irrespective of weather, mobility or class size.

Compost will be made on-site, and rainwater collected in butts in order to recycle as much as possible.

### **The learning**

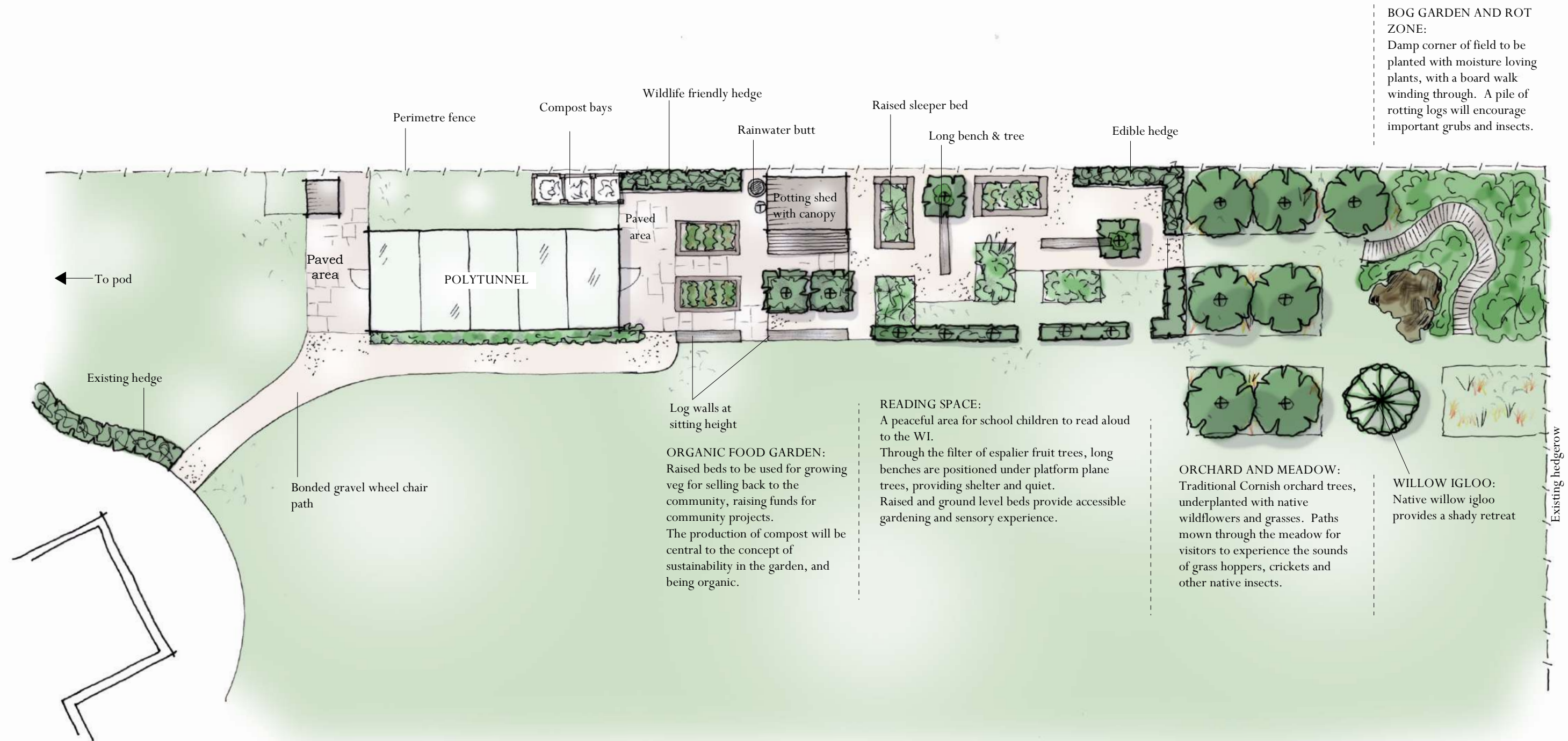
Growth and change within a garden can be counted and measured over various time intervals, from the growth of an annual plant, through to worms in a compost bin and bees visiting a wildlife flower patch. Each one of these assessments uses numeracy in an applied and engaging manner.

An awareness of our activities requires what is professionally known as a systems approach. For a child, the garden - and in particular the compost heap - will answer the question, why do we compost? Where does it go? And through this, an awareness of the environment grows.

Furthermore, food grown in the school garden is particularly pertinent for learning associated with "where does our food come from?" It can also support incremental but significant change towards a healthy environment and healthy children.

Skills developed through the nurturing of plants cover practical capabilities in sowing seeds, through to the emotional development of caring and team work, and ultimately finding inspiration and interest in the outside world.

Our project has also received the endorsement of the Royal Horticultural Society. "Fabulous project! There is an increasing body of scientific evidence showing that connecting children and people with plants and nature through growing is essential for their mental and physical health. There are very few, if any, other activities that can achieve all of the things that growing plants can – in particular, the measurable impact on active lifestyles and mental wellbeing. Keep up the great work." Professor Alistair Griffiths, Director of Science and Collections at the Royal Horticultural Society (RHS).



**BOG GARDEN AND ROT ZONE:**  
 Damp corner of field to be planted with moisture loving plants, with a board walk winding through. A pile of rotting logs will encourage important grubs and insects.








**ORGANIC FOOD GARDEN:**  
 Raised beds to be used for growing veg for selling back to the community, raising funds for community projects. The production of compost will be central to the concept of sustainability in the garden, and being organic.

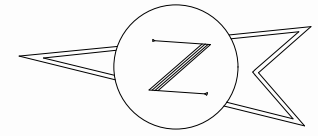
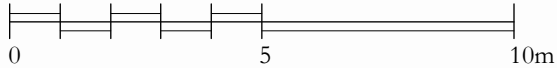
**READING SPACE:**  
 A peaceful area for school children to read aloud to the WI. Through the filter of espalier fruit trees, long benches are positioned under platform plane trees, providing shelter and quiet. Raised and ground level beds provide accessible gardening and sensory experience.

**ORCHARD AND MEADOW:**  
 Traditional Cornish orchard trees, underplanted with native wildflowers and grasses. Paths mown through the meadow for visitors to experience the sounds of grass hoppers, crickets and other native insects.

**WILLOW IGLOO:**  
 Native willow igloo provides a shady retreat

# A PRIMARY SCHOOL NATURE GARDEN

- KEY:**
-  Mown grass
  -  Wildlife friendly meadow
  -  Nectar rich planting
  -  Hedge (edible, native, or both)
  -  Orchard tree
  -  Wheelchair friendly gravel
  -  Paving





## Mawnan Smith PTA - Treasurers report for the year ended 31 August 2019

Opening Balance	£11,060.73
Closing Balance	£ 5,506.10

Included within the above:

Petty Cash	£100
Savings	£2002.52

A summary of our activities across the year is as follows:

### Donations:

We have received the following donations from local organisations:

Item	Donations
ASDA	200.00
Helford Passage Car Park Trust	150.00
Durgan Regatta	100.00

### Events

We organised the following events, with sincere thanks to the PTA and parents for their generous support to make these possible and as successful as they have been.

Item	Total Income	Total Expenditure	Surplus for Event
Fun run - cake and tombola stalls	256.80		256.80
Fun run - sponsorship	680.00	155.20	524.80
Raze the Roof inclu Laser tag	200.70		200.70
Film Night	513.75	51.54	462.21
Secret Santa	488.77	93.83	394.94
Rogue Theatre - Xmas trip	264.00	221.00	43.00
Film night	305.00	60.94	244.06
school disco	493.37	120.55	372.82
Crafts - mothers day and Easter	-	54.15	-54.15
Sports Day	417.73	68.53	349.20
School Fete	1,556.48	428.92	1,127.56
School Play	82.72		82.72

As a result of this fundraising and the generosity of our supporters have been able to support the children of the school in the following ways:

Item	Total Expenditure	Item	Total Expenditure
Class 1 blocks	615.00	world Book Day	153.47
Class 3 swimming	962.00	Class 5 Budock Vean	44.00
Nelson handwriting font	340.00	Books for classes	450.00
5 recycled picnic benches	896.72	Coach for class 1 trip to zoo	198.00
sand for class 2	20.00	crocodile swing	5,609.00
30 clipboards	29.52	maths rug for class 2	124.49
2 goals	150.00	Trebah - Operation Starfish	550.00
Kernow King school visit	100.00		

The PTA has had an active and busy year but none of it would have been possible without the engagement and energy of the wider community – children, parents and teachers – thank you!

Ruth Grimmer  
25 September 2019

MAWNAN SCHOOL COMMUNITY NATURE GARDEN  
PROJECT BUDGET

Labour elements in green

ITEM	DESCRIPTION	QTY	UNIT	RATE	NET SUB-TOTAL	SUB-TOTAL INC VAT
<b>1</b>	<b>Paved areas</b>					
1.1	Paving slabs	2	pack	£255.00	£510.00	£612.00
1.2	Hardcore for paving areas (100mm depth)	9	bags	£0.00	£0.00	£0.00
1.3	Cement for laying paving	24	bags	£15.00	£360.00	£360.00
1.4	Set out 2 no. paved areas and excavate 150mm. Stockpile topsoil for reuse. Lay paving slabs on a bed of mortar on a 100mm bed of Type 1, construct concrete detail where abutting planting beds				£1,500.00	£1,500.00
<b>2</b>	<b>Compost bays</b>					
2.1	Timber and concrete for compost bays	1		£0.00	£200.00	£200.00
2.2	Compost bays: set out and construct 3 no. compost bays as per specification. Timber posts set in concrete.	2	day	£200.00	£400.00	£400.00
<b>3</b>	<b>Potting shed and rainwater butt</b>					
3.1	Potting shed on base of hardcore with timber bearers	1	each	£0.00	£993.00	£1,192.00
3.2	Supply and install rain water butt to collect run off from potting shed	1	each	£0.00	£176.53	£212.00
<b>4</b>	<b>Resin bound gravel paths</b>					
4.1	Total area 71m2 of stone resin bound paths: 18mm resin bound stone laid over 100mm concrete, laid over 75mm of compacted hardcore - suitable for electric wheelchair	71	m2	£111.83	£7,940.00	£9,528.00
4.2	Mild steel edge and posts for all edges between gravel and grass / planted bed	80	m	£10.85	£868.00	£1,041.60
<b>5</b>	<b>Ground level planting beds</b>					
5.1	Planting bed alongside polytunnel with 400mm depth of topsoil, finished level 100mm below metal edge and paving.	0.5	day	£200.00	£100.00	£100.00
5.2	Prepare herb bed with 400mm depth topsoil, finished level 100mm below metal edge and paving	0.5	day	£200.00	£100.00	£100.00
5.3	Set out 6 no. ground level planting beds as per drawing. Metal edge to be level with finished surrounding turf level. Backfill beds with topsoil, finished level 100mm below metal edge.	3	day	£200.00	£600.00	£600.00
5.4	Mild steel edge and posts for all edges between grass and planted bed	27	m	£10.85	£292.95	£351.54
<b>6</b>	<b>Raised oak beds</b>					
6.1	New oak sleepers for raised beds 200 x 100mm x 2.4m (rough sawn)	24	each	£27.00	£648.00	£777.60
6.2	New oak sleepers for raised beds 200 x 100mm x 2.4m (sanded)	6	each	£32.00	£192.00	£230.40
6.3	Construct 2 no. raised sleeper beds at 500mm high as per drawing, 5 sleepers high and secured with coachbolts. Allow for cutting 10 no. sleepers in half. Top course sanded sleepers. Backfill raised beds with topsoil, finished level 100mm below top sleeper.	2	day	£200.00	£400.00	£400.00

MAWNAN SCHOOL COMMUNITY NATURE GARDEN  
PROJECT BUDGET

<b>7</b>	<b>Log walls</b>					
7.1	Timber for log walls	1	each	£200.00	£200.00	£200.00
7.2	Construct 2 no. timber frames for log walls, as per drawing	1	day	£200.00	£200.00	£200.00
<b>8</b>	<b>Long benches</b>					
8.1	Supply and install 2 benches 2.6m long x 300mm wide	2	each	£180.00	£360.00	£432.00
<b>9</b>	<b>Board Walk through Bog Garden</b>					
9.1	Timber and materials for board walk	8	m2	£40.00	£320.00	£384.00
9.2	Set out and build boardwalk in bog garden approx 700mm wide x 10m long	4	day	£200.00	£800.00	£800.00
<b>10</b>	<b>Planting</b>					
10.1	Supply and plant orchard trees, stake and rubber ties	7	each	£100.00	£700.00	£700.00
10.2	Supply, plant and stake semi-mature platform plane trees	3	each	£175.00	£525.00	£630.00
10.3	Supply and plant espalier trees with timber posts and straining wires	5	each	£385.00	£1,925.00	£1,925.00
10.4	Supply and plant hedges	14	m	£40.00	£560.00	£560.00
11	Landscape Architect proposals				£600.00	£600.00
12	Educational signage / Donor plaque	8	each	£80.00	£640.00	£768.00
13	Plant hire				£1,000.00	£1,200.00
	Sub Total				£23,110.48	£26,004.14
	Contingency @ 5% estimated total					£1,300.21
	<b>TOTAL ESTIMATE</b>					<b>£27,304.35</b>

*prices include VAT where applicable*

**lisa**

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**From:** NIGEL DRUCE <elgin crude@aol.com>  
**Sent:** 03 June 2020 10:13  
**To:** lisa  
**Subject:** Re: Mawnan parish Council - Annual Grants

Hi Lisa

Hope you are well and have been OK during lockdown.

Obviously we do not need any support for our Get Creative Day last month - did you see any of our alternative bunting making on FB or in the paper? We hope to do the October event, but who knows what the regs will be then. Hope you still have our application as we will need support for that if we hold it as we have planned. I think Margaret has told you that the Big Lunch is off!

Take care and stay safe

Gill

x

On 3 Jun 2020, at 10:04, lisa <[clerk@mawnan.org.uk](mailto:clerk@mawnan.org.uk)> wrote:

Hi All

We know that originally we were looking to do the Parish Grants in May and that this was all thrown upside-down thanks to Lockdown restrictions. We do now intend to do the first round of grants at the June 18<sup>th</sup> meeting. If anyone else has a grant form to put in can I have asap please?

We are also adding a second layer of awards to cover those groups that will see financial hardship because they have missed out on fundraising opportunities. Whilst we can't make up the funds not collected we can look towards covering regular payments and subscriptions - this is a smaller form and does not require you to submit your groups accounts. We will consider these applications at each meeting, as they are received. If you can pass this round to any group you are aware of it would be appreciated. This can be done in addition to the regular, project based grant application.

Ta

Lisa C

Mrs Lisa Clements (Clerk)  
Mawnan Parish Council Offices  
MS Electrical  
The Square  
Mawnan Smith  
TR11 5EP

Email: [clerk@mawnan.org.uk](mailto:clerk@mawnan.org.uk)  
Tel: 01326 251022

[www.mawnanparish.org.uk](http://www.mawnanparish.org.uk) & [www.mawnanparish.co.uk](http://www.mawnanparish.co.uk) - our 2 parish websites now working together

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Any communications made with Mawnan Parish Council are considered to be in the public domain unless explicitly stated by the sender. As such they are subject to disclosure under a Freedom of Information Request.



# Community Grant Application for Financial Year 2020/21

Please read accompanying Community Grant Award Guidelines document

Name of Organisation Mawnan WI

Number of Members 83 Age range of Members 50-90

Contact Name & Address Gill Druce  
Fern Cottage  
Carlidnack Lane

Email: elgincrudeaol.com

Telephone No : 01326 250688

Identified "project" & need. Please give as much information as possible to help the Council understand the reason for your request – *feel free to use the back of this sheet if you need more space*

**Community Days**

Mawnan WI would like to build on the success of the Get Creative Community Day held last year by arranging a similar event in May 15th (this is part of a nation wide event and it is stipulated that the event has to be free of charge). In line with our focus on caring for the environment, we are proposing to make items for the garden or outside spaces mainly using found or recycled /used materials. For example a bird feeder - made using an old cup. The school has expressed interest in receiving the items which we make. A further Community Day on 23rd October is responding to the issue of health and well-being (including mental health). The day will include talks and practical sessions eg meditation) and a healthy lunch will be demonstrated and provided. Although we will use the expertise of our members wherever possible, we will have to pay some speakers and their expenses. We would like to apply for a grant of £200 towards the running of these events.

Cost: £ \_\_\_\_\_ Project Date 15th May and 23rd October

Account details for payment if Grant is approved: Account Name: Mawnan WI

Sort Code: 720600 Account Number: 49472328

please note – bank details will only be kept until payment is made and confirmed. This part of the form will then be destroyed.

## RETURN APPLICATIONS BY 8<sup>th</sup> June 2020

**Please return this form to the Parish Offices (behind MS Electrical) along with your most recent set of accounts or a copy of your groups' most recent bank statement and list of expenses & income for the last year. If you have provided an email address above we will confirm receipt of your application.**

**Parish Council Use Only**

Donation of : £ \_\_\_\_\_ approved.

**lisa**

---

**From:** andrewbirdsculptor@googlemail.com  
**Sent:** 02 September 2020 11:22  
**To:** parish clerk  
**Subject:** Re: Breach of planning oyster Cottage

Thanks for your quick response and assistance.

I will write a reply to your mail tonight after work Explaining the aspects of the problem with the council planning applications .

Regards

Andrew Bird

Sent from my iPhone

> On 2 Sep 2020, at 09:58, parish clerk <[clerk@mawnan.org.uk](mailto:clerk@mawnan.org.uk)> wrote:  
>  
> Hi Mr Bird,  
>  
> Can I please confirm a few things first? Some of the things you  
> mention, like changes to windows & exterior materials - are the above  
> those mentioned in the non-material amendment application PA18/01674?  
> We would not be able to call these changes into question if they have  
> already been agreed to, especially in relation to the National Trust  
> who I think had specific stipulations with regards to the materials  
> and colour choices for the exterior that were made.  
>  
> You also said you had contacted planning enforcement, but I cannot see  
> anything listed... but I know that complaints are now confidential  
> whilst being investigated. Could you just confirm that you were  
> issued with a reference number/confirmation to have your complaint  
> officially lodged? It might be that you need to restate your complaint using the online form at :  
> <https://www.cornwall.gov.uk/environment-and-planning/planning/enforcem>  
> ent/re  
> port-a-breach-of-planning-control/  
>  
> I would be happy to contact Enforcement about the drainage issues you  
> have mentioned as they are of a significant nature but as a Parish  
> Council we cannot get involved in property boundary/access rights issues - that is  
> between you and the residents of Pheasant Cottage. I'm also unsure about  
> what you mean by 'consideration for emergency services and parking and  
> access were not considered in the application' - we remember being  
> told at a site visit we made that there would be no changes made to  
> the outside space - access and parking remaining fundamentally the  
> same- are you saying that this was incorrect? Has there been an  
> incursion on to the lane that would make changes to the ability of  
> emergency service vehicles to get down it?  
>  
> I will arrange to make a complaint to enforcement about your drainage  
> issues as soon as I can - the rest I will leave until your response.  
>  
> Ta  
>