



## **MINUTES OF THE PARISH MEETING INTENDED TO BE HELD ON HELD ON THURSDAY 16<sup>TH</sup> JULY 2020 (now held online via ZOOM)**

**Present:** Cllrs Faiers (Chair), Bradley, Gladstone, Marsden, Moyle, Nash, Sadler, Toland & Whibley

**ALSO PRESENT:** Mrs L Clements, Clerk +2 members of the public

3194.20 **TO RECEIVE APOLOGIES** – Cllrs Bradley & Marsden

3195.20 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS** –none noted

3196.20 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**

The Clerk reported that the school had been in contact about being consulted on the proposed Grove Hill crossing. It was agreed that the clerk would contact the school and see if a meeting between Cllr Faiers, Cllr Bastin and the headteacher could be arranged over the summer (and before September's CNP meeting) to talk through the feasibility study.

3197.20 **TO RECEIVE AND APPROVE THE MINUTES OF THE 18<sup>TH</sup> JUNE 2020 FULL COUNCIL MEETING.**

It was proposed by Cllr Whibley, seconded by Cllr Sadler and

**RESOLVED** that the minutes of the Parish Council meeting held on 18<sup>th</sup> June 2020 (including the removal of the work 'first' in 3183.20) be approved and signed by the Chair

on a vote being taken the matter was approved unanimously

3198.20 **ANY MATTERS ARISING FROM THE MINUTES NOT ON THE CURRENT AGENDA**

Cllr Sadler reported back that he had spoken to Mawnan Stores and that they were negotiating with Post Office Ltd to see what could be done to enable the post office counter to reopen, whilst maintaining the financial viability of the shop.

Until a formal closure decision is met (if at all) there was no way to get onto the list for a mobile service for the village.

3199.20 **TO CONSIDER PLANNING APPLICATIONS RECEIVED (including notes from secondary site visit to Rosemaen 3/7 and list of planning decision made during lockdown)**

**Ref. No: PA20/05346** Bosulla Budock Vean Lane Mawnan Smith TR11 5LH

It was proposed by Cllr Nash seconded by Cllr Faiers &

**RESOLVED** that Mawnan Parish Council support this application in line with the comment from the Tree Officer

on a vote being taken the matter was approved unanimously

**Ref. No: PA20/05028** Trecudhe Grove Hill Mawnan Smith TR11 5ER

It was proposed by Cllr Toland seconded by Cllr Sadler &

**RESOLVED** that Mawnan Parish Council supports this application.

on a vote being taken the matter was approved unanimously

**Ref. No:** PA20/05221 Saffrons Budock Vean Lane Mawnan Smith Falmouth

It was proposed by Cllr Sadler seconded by Cllr Toland &

**RESOLVED** that Mawnan Parish Council support this application in line with the comment from the Tree Officer.

We would like to see trees retained where possible but understand that this is part of a tree management taking place in the wider area.

on a vote being taken the matter was approved unanimously

**Ref. No:** PA20/05032 Boskensoe Barns 2, 3 And 4 Boskensoe Farm Mawnan Smith

It was proposed by Cllr Sadler seconded by Cllr Faiers &

**RESOLVED** that Mawnan Parish Council wholeheartedly support this application.

We are glad to see any efforts within our parish to mitigate climate change and, given the location of the barns this proposal fits admirably.

on a vote being taken the matter was approved unanimously

Note was made of the list of planning decisions made since lockdown in March which is available as part of the agenda pack circulated.

Cllr Faiers explained that Cllr Marsden had received back comments after their site visit to the Land at Rosemaen (PA20/00060) and that overall the meeting with the planning officer and the suggestions then made were very positive. It was agreed that these recommendations be accepted and revised plans would hopefully be submitted based on them soon.

Cllr Whibley said that the communication from the Planning Officer provided sensible solutions to the issues we had raised in objection. It was also stated that we did as a parish council, on occasion, need to go back to planning and stand our ground on our objections when they come from the wider community and can be backed up with solid planning reasoning, which would now start to include the draft NDP.

3200.20

### **TO COMPLETE THE ANNUAL GOVERNANCE STATEMENT FOR THE YEAR ENDING 31ST MARCH 2020 & TO RECEIVE THE INTERNAL AUDITORS REPORT AND AGREE ANY FUTURE ACTIONS**

Cllr Nash asked if it would be possible to specify a financial background in the co-option vacancy as it was obvious that this was an area that was lacking in the current council make-up. The clerk said that this could be noted as a desirable quality but could not be solely what the vacancy was decided on and, at Cllr Sadler's suggestion, that we could simply co-opt someone onto the Office & Finance committee with the required skills. It was agreed that both options be advertised on the website & noticeboard.

All questions were read and agreed by the council prior to the full document being signed by the Chair.

It was proposed by Cllr Faiers, seconded by Cllr Gladstone and

**RESOLVED** that the chairman sign the annual governance statement

on a vote being taken the matter was approved unanimously

The clerk noted that the only recommendations from Hudson Accounting (internal auditor) was that we needed to have a written investment strategy – although this was already been done with the separate investment account at Nationwide for the Solar Grant money and the

regular transfers of funds between the current and deposit accounts to maximise interest. It was agreed that this be devolved to the O&F committee to draft, along with implementing any other suggested actions noted within the report

It was proposed by Cllr Faiers, seconded by Cllr Gladstone and  
**RESOLVED** that report for the Internal Auditor be accepted.

on a vote being taken the matter was approved unanimously

**3201.20 APPROVAL OF THE LIST OF PAYMENTS FOR JUN 2020 & TO RECEIVED BANK STATEMENT AND RECONCILIATION**

It was proposed by Cllr Sadler, seconded by Cllr Whibley &  
**RESOLVED** that accounts totalling £5456.20 (inc. VAT) be approved for payment & duly signed

It was proposed by Cllr Sadler seconded by Cllr Nash &  
**RESOLVED** that the statements of payments, receipts & bank reconciliation for the month of Jun be received & approved as a true record

on a vote being taken both the matters were approved unanimously

**3202.20 TO RECEIVE AND APPROVE THE ACCOUNTING STATEMENTS FOR THE YEAR ENDING 31ST MARCH 2020**

Since the O&F committee had not been able to meet the End of Year figures presented had not been discussed by them, although the final bank reconciliation had already been accepted. This was unfortunate and the clerk explained that it was because a quorate number of members (4) could not be secured since the resignation of Cllr Prasad had left only 4 members on the committee and another member was urgently needed. It was decided that Cllr Toland would fill the immediate vacancy only until there was a viable replacement.

It was agreed after discussion that a O&F meeting be set for 6pm on Thursday 23<sup>rd</sup> with a short continuation meeting of the Full Council to take place at 8pm – the clerk would get Cllr Toland up to speed with last year's account and how these fed into the Accounting Statement before that.

The clerk reminded councillors that arrangements for additional meetings to take place have to still comply legally (so needed 3 clear days' notice; Standing Orders 3.b) so could not reasonably be called for the following week unless she had to work on Friday, which was not her working day and she would appreciate it if this could be remembered in future.

**3203.20 CORRESPONDENCES (LIMITED LIST)**

Cllr Sadler asked that the letter sent with the grant request from the Anvil Trust be circulated to all members as there was a lot of information in there.. The Anvil Trust has held their first trustees meeting since the start of lockdown at the Red Lion yesterday.

The clerk said that she has received a second request to cut the SWCP from P Hodgson (Countryside Access Team) for the stretches below the church and at The Hutches. The clerk checked with Bob Sanders and this work had all been done 8 days earlier. Bob said that a number of 'his parishes' had received similar complaints – the issues this year is that Cormac appear to be chasing areas that were due to have 2<sup>nd</sup> cuts before the end of August that have seasonal issues with much more ferocity than normal. Most of the issue here was related to

patches of overgrown bracken along the edges of the path, which was usually beaten back by higher numbers of walkers.

**3204.20 REPORTS FROM OTHER GROUPS / INDIVIDUALS**

Cllr Whibley reported that she had attended the HMVCG group meeting and that the clerk had circulated the minutes along with dates for the revised AGM at Gweek.

Cornwall Councillor Bastin made a short report – Cornwall Council has begun reflecting on a post-covid future. This might mean a change to more ‘place based’ emphasis, almost reverting to a district council ethos, but being led by CNPs working with network hubs, in a similar form as the new style in the planning department.

County meetings are likely to be virtual/online for at least the next 6 months, but attendance at online meetings does appear to be better than at physical meetings. There is a consultation on meetings for the future to keep this momentum rolling where the difficulties with different platforms and hybrid, online or physical are to be discussed. CALC are working with County in trying to get formed a Teams group of all parishes which would make access similar to that achieved by County Councillors.

A lot more planning has been decided by delegated officer decision, with the Planning Committees only having 1 or 2 applications to consider.

Emergency Plans (especially for any potential 2<sup>nd</sup> Wave Covid spike) we also being prepared with the inclusion of ‘local lockdown’ provision (local being 2 cases close by or 1 within any care home setting) for implementation by September.

Police – speeding across the county is up by 20% during lockdown and the period immediately after. The speed changes along Penwarne Road are still a priority and will be implemented ‘as soon as possible’ as they are a high priority with Viv Bidgood @ Cormac.

Next CNA meeting is in September – would we consider 50/50 funding on the Grove Hill crossing to make it more acceptable as are some other parishes to get works done? Cllr Sadler felt that whilst we shouldn’t miss the opportunity with the EoI why should parishes be paying for what are highways/ public safety issues?

**3205.20 ITEMS FOR INCLUSION AT THE NEXT MEETING – none notified at present**

**3206.20 MATTERS OF COMMUNITY CONCERN**

Cllr Sadler said that he had received comment that the Remembrance Area at the churchyard was ‘in a disgusting state’ being covered in leaves & debris and asked why Bob was not clearing this. The clerk said that Bob did clear the dead/dropped leaves when he cut the grass and that she personally brushed this area clean and collected leaves regularly but had, of course, been working from home up until this week. Cllr Toland said the area did appear to be fairly clear earlier in the week.

Cllr Toland asked Cllr Bastin if he was aware who would be responsible for “track & trace” in the wider community after activities or events – is it Cornwall Council/Public Health or would it be group organisers/ parishes? Cllr Bastin said he thought it was going to be that Cornwall Council did the initial paperwork but that it would likely be then be farmed out to parishes to action directly but that he would seek clarification on this and get back to us.

**3207.20 DATE & TIME OF NEXT MEETING (LIKELY TO BE ONLINE AGAIN) – [20<sup>TH</sup> AUGUST 2020] 17<sup>TH</sup> SEPTEMBER 2020**

It was agreed after discussion that we would be holding an August meeting (online) this year and with all likelihood these online meeting would have to continue into the New Year.

3208.20 **SET A DATE FOR AN URGENT TRUST MEETING TO RECEIVE INFORMATION FROM LEASE NEGOTIATIONS**

It was agreed that a trust meeting be scheduled for Wednesday 22<sup>nd</sup> at 7pm, with all members of the Trust negotiations teams to be invited.

For note: the clerk has holiday booked for Friday 21st August to Tuesday 1st September & Friday 18th September to Sunday 27th September.

Meeting finished at 8.13 pm

DRAFT

**Item 3201.20 – Payments for July**

Voucher	Code	Supplier	VAT	Total
72	Postages	debit card	0.00	5.80
73	H&S	debit card- poles	2.83	16.99
74	H&S	debit card - hazard tape	1.12	6.70
75	H&S	debit card - ropes	0.00	19.78
76	Meeting Room Hire	debit card - Zoom subs	2.40	14.39
77	Resources (Books/Forms etc)	debit card - burial receipts	4.23	25.40
78	S19 - Junior Playing Field	debit card - security chains	5.00	29.97
79	H&S	debit card - stakes for signs	4.66	27.94
80	Toilet - Cleaning & Materials	KC Payne	0.00	200.00
81	Clerks Salary (inc PAYE & NI)	clerk	0.00	1,115.89
82	Grass Cutting	R Sanders	21.00	126.00
83	Telephone & Internet	BT	9.65	57.87
84	Toilets - Utility Charges	EDF energy	0.00	15.00
85	Clerks Pension Contribution	Nest Pensions	0.00	29.35
86	NDP - Grant Funding	1&1 Ionos	1.60	9.58
87	S19 - Carwinion Playing Field	R Sanders	81.00	486.00
88	S19 - Junior Playing Field	R Sanders	26.00	156.00
89	Maintenance/ Grounds	R Sanders	107.00	642.00
90	H&S	Sign Shop	86.40	518.40
91	H&S	clerk/ disinfectant wipes	0.28	1.70
92	S19 - Junior Playing Field	clerk/ jeyes fluid	0.00	2.99
93	Office Supplies	clerk/ blutac	0.00	1.00
94	Parish Pension Contribution	Nest Pensions	0.00	61.15
95	Donations/ Grants	Mawnan Anvil Trust	0.00	1,712.00
96	Toilets - Repairs & Maintenance	KC Payne	0.00	174.30
<b>Total</b>			<b>353.17</b>	<b>5456.20</b>

**Item 3203.20 – correspondences**

	Rec'd	Description	From	actions
1	23.6.20	Complaint about Baker Tom not being allowed to use Carwinion field	Resident	Clerk responded
2	26.6.20	Code of Conduct – consultation	Democratic Services/CALC	Comments?
3	27.6.20	MMH reopening – provisional correspondences	Ian Newman	Clerk dealing
4	27.6.20	Safeguarding village services	Resident	Clerk responded
5	2.7.20	Mawnan school garden – grant query	H Jones	Infor sent by clerk
6	2.7.20	Grove hill crossing (chasing up) & various footpaths – works required	resident	Clerk dealt
7	3.7.20	Durgan issues – parking, unsocial behaviours, camping etc	PSCO Brannigan	Cllr Toland/ NT/ clerk
8	6.7.20	PA20/00060 additional site visit (2 <sup>nd</sup> email from Cllr Bastin 8.7 to agree)	N Brabyn, Planning	On agenda
9	6.7.20	Use of Carwinion field – fitness group	Embrace Fitness	Clerk responded
	6.7.20	Mobile seafood shop –space in village	PV	Forwarded to MMH
	8.7.20	Complaint about overgrown SWCP	P Hodgson – Access Team	Passed to Bob