



13th August 2020

Dear Councillor,

You are summoned to attend a meeting of Mawnan Parish Council on Thursday, 20th August 2020

Please find attached the agenda for our online meeting. We ask that if any member of the public has issues they would like to raise that they contact the clerk prior to the meeting so that we can best manage them- ideally if you could make contact by noon on Monday 17th so we have time to distribute out to all interested parties. Please remember that the time allotted for *Matters of Community Concern* is not a forum to discuss what has taken place during this meeting and that any matter raised here would likely be added to the NEXT meeting agenda for discussion.

Yours faithfully,

Lisa Clements, Clerk to the Council

Online Meeting Agenda

- 1) **TO RECEIVE APOLOGIES**
- 2) **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS.**
- 3) **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**
- 4) **TO RECEIVE AND APPROVE THE MINUTES OF THE 16TH & 23RD JULY 2020 FULL COUNCIL MEETINGS.**
- 5) **ANY MATTERS ARISING FROM THE MINUTES NOT ON THE CURRENT AGENDA**
- 6) **TO RECEIVE INFORMATION ON THE POST OFFICE TEMPORARY CLOSURE CONSULTATION**
- 7) **TO CONSIDER PLANNING APPLICATIONS RECEIVED AND RECEIVE A LIST OF PLANNING DECISIONS MADE TO DATE BY CORNWALL COUNTY**
Ref. No: PA20/05635 Meudon Barns Maenporth Road Maenporth TR11 5HT
Proposed conversion of dilapidated building to garage and holiday let

Ref. No: PA20/06002 Helford Point Trehunsey Close Mawnan TR11 5HW
Proposed extension and other minor modifications to the existing dwelling (revised scheme to that previously granted under PA20/03777).
- 8) **APPROVAL OF THE LIST OF PAYMENTS FOR AUG 2020 & TO RECEIVED JUL BANK STATEMENT AND RECONCILIATION**

- 9) **TRAINING REQUEST FROM THE CLERK TO ATTEND THE ONLINE SLCC ANNUAL CONFERENCE (£30 INC VAT)**
- 10) **CORRESPONDENCES (LIMITED LIST)**
- 11) **TO RECEIVE ANY INFORMATION ON NOTED TRAFFIC & FOOTPATH ISSUES**
- 12) **REPORTS FROM OTHER GROUPS / INDIVIDUALS**
- 13) **REPORT FROM CORNWALL COUNCIL WARD MEMBER**
- 14) **ITEMS FOR INCLUSION AT THE NEXT MEETING**
- 15) **MATTERS OF COMMUNITY CONCERN**
- 16) **DATE & TIME OF NEXT MEETING (LIKELY TO BE ONLINE AGAIN) 17TH SEPTEMBER 2020**

Mawnan Parish Council – how to participate in our online monthly meeting.

This meeting will take place online on 20th August starting at 7pm. Full details are provided on the agenda.

The ZOOM waiting room will be open from 6.30pm on the evening of the meeting. Only individuals who have pre-registered to speak on the evening will be able to participate in any debate. Exceptions to recognised parishioners on the evening may be made at the Chair's discretion.

We also intend streaming the meeting live to facebook (then we leave up for the next 14 days) at <https://www.facebook.com/profile.php?id=100015156047548>

Join Zoom Meeting <https://zoom.us/j/3877928865?pwd=eVBESkVsZDNld1ZqY2ZOcmR3TEtJdz09>

Meeting ID: 387 792 8865

Passcode: to be provided only on request (email mawnanparish@gmail.com before 6pm on Tuesday 18th)

Associated papers:

Item 4 - Draft minutes of previous meeting (available on parish website)

Item 6 – 2 outstanding planning applications + **Planning decision to date: Jul to Aug 2020**

Items in red are summaries of conditions applied to applications, other than the conditions within 3 years & as to provided plans (Tree works are 2 years & to BS3998 standards)

Ref. No: PA20/01698/ Status: Approved with conditions (**replanting**) Ridifarne Bar Road Helford Passage Hill TR11 5LF
Exception Notice for works to T1 Monterey Pine subject to a Tree Preservation Order(TPO)

Ref. No: PA20/05346 Status: Approved with conditions (**replanting- ginko biloba**) Bosulla Budock Vean Lane TR11 5LH
Works to trees namely - the felling of an overgrown 'hedging' beech tree subject to a Tree Preservation Order(TPO)

Ref. No: PA20/05221 Status: Approved with conditions (**replanting orchard trees**) Saffrons Budock Vean Lane TR11 5LH
Works to trees namely - T1 Oak, T2 Oak, T3 Lime, T4 Oak - subject to a Tree Preservation Order(TPO)

Ref. No: PA20/04756 Status: Discharged OS Field 0003 Castle View Park Mawnan Smith
Submission of details to discharge conditions 3, 4, 5, 6, 7 and 8 in respect of Decision Notice PA17/03595 dated 15th December 2017

Ref. No: PA20/04287 Status: Approved Penwarne Manor Mawnan Smith TR11 5PH
T1 - Sycamore decay at base. Reduce tree height from 17 m to 11m, below shelter of surrounding tree canopy, to stabilise and balance weight of tree. T2 - Irish Yew. Reduce height from 14m to 3.5m - reducing to the primary bows to invigorate the woodland floor and re-establish a thicker shorter crown

Item 7 – payments for Aug & July bank rec.

| PAYMENTS LIST – August 2020 | | | | |
|-----------------------------|---------------------------------|----------------------|---------------|-----------------|
| Voucher | Code | Supplier | VAT | Total |
| 101 | Toilet - Cleaning & Materials | KC Payne | 0.00 | 203.60 |
| 102 | Clerks Salary (inc PAYE & NI) | clerk | 0.00 | 1,092.80 |
| 103 | Inland Footpaths | R Sanders | 141.03 | 846.19 |
| 104 | Telephone & Internet | BT | 10.25 | 61.48 |
| 105 | Clerks Pension Contribution | Nest Pensions | 0.00 | 28.88 |
| 106 | Parish Pension Contribution | Nest Pensions | 0.00 | 60.16 |
| 107 | Toilets - Utility Charges | EDF energy | 0.00 | 15.00 |
| 108 | Office Supplies | debit card | 0.00 | 15.95 |
| 109 | Office Supplies | debit card | 0.00 | 14.95 |
| 110 | Miscellaneous Expenses | SD Jones | 19.99 | 119.95 |
| 111 | Meeting Room Hire | Mawnan Memorial Hall | 0.00 | 88.00 |
| 112 | Toilets - Repairs & Maintenance | Ms Electrical | 42.09 | 252.53 |
| 113 | Mileage & Parking | clerk | 0.13 | 3.60 |
| 114 | Maintenance/ Grounds | clerk | 0.08 | 2.16 |
| 115 | Meeting Room Hire | debit card | 2.40 | 14.39 |
| | | TOTAL | 215.97 | 2,819.64 |

| | | | |
|--|---|------------|-------------------|
| Bank Reconciliation at 06/08/2020 | | | |
| | Cash in Hand 01/04/2020 | | 102,277.55 |
| | ADD | | |
| | Receipts 01/04/2020 – 06/08/2020 | | 29,815.14 |
| | | | 132,092.69 |
| | SUBTRACT | | |
| | Payments 01/04/2020 – 06/08/2020 | | 21,289.84 |
| A | Cash in Hand 06/08/2020 (per Cash Book) | | 110,802.85 |
| | Cash in hand per Bank Statements | | |
| | Petty Cash | 01/05/2020 | 0.00 |
| | 95 Day Saver Account - Nationwide | 01/05/2020 | 39,140.62 |
| | Deposit Account - Lloyds | 06/08/2020 | 68,487.70 |
| | Current Account - Lloyds | 06/08/2020 | 3184.11 |
| | | | 110,812.43 |
| | Less unrepresented payments | | 9.58 |
| | | | 110,802.85 |
| | Plus unrepresented receipts | | 0.00 |
| B | Adjusted Bank Balance | | 110,802.25 |
| | A = B Checks out OK | | |

Item 8 – correspondences. Once again a limited list of those correspondences not dealt with by the clerk already that you might want to be involved with.

| | Rec'd | Description | From | actions |
|-----------------------|--------|--|--|--------------------------------|
| 1 | 20.7 | Speeding & heavy traffic on Grove Hill | Resident | Reply by clerk + aug agenda |
| 2 | 23.7 | Specifics for filling co-option vacancy | CALC | pending |
| 3 | 25.7 | Info on Bareppa in 1940 | London /resident | To history group |
| 4 | 27.7 | School meeting about crossing | Cllr Bastin, Faiers, Marsden _ school | meeting |
| 5 | 27.7 | Post office Temporary Closure consultation | Post Office Ltd | To public |
| 6 | 27.7 | Complaint about clearing of leave in churchyard | Resident | Clerk dealt |
| 7 | 29.7 + | Post office closure -What are we doing? WI comments | WI | Clerk dealt |
| 8 | 29.7 | Broadband upgrade funding | Resident | Clerk checked & responded |
| 10 | 31.7 | Pavement to MMH (cont.) | Resident | Clerk responded |
| Trust specific | | | | |
| 1A | 20.7 + | Use of JPF for exercise class | Resident | Clerk dealt |
| 1B | 29.7 + | Use of CPF – WI exercise class | Exercise instructor | Clerk dealt |



MINUTES OF THE PARISH MEETING INTENDED TO BE HELD ON HELD ON THURSDAY 16TH JULY 2020 (now held online via ZOOM)

Present: Cllrs Faiers (Chair), Bradley, Gladstone, Marsden, Moyle, Nash, Sadler, Toland & Whibley

ALSO PRESENT: Mrs L Clements, Clerk +2 members of the public

3194.20 **TO RECEIVE APOLOGIES** – Cllrs Bradley & Marsden

3195.20 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS** –none noted

3196.20 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY**

The Clerk reported that the school had been in contact about being consulted on the proposed Grove Hill crossing. It was agreed that the clerk would contact the school and see if a meeting between Cllr Faiers, Cllr Bastin and the headteacher could be arranged over the summer (and before September's CNP meeting) to talk through the feasibility study.

3197.20 **TO RECEIVE AND APPROVE THE MINUTES OF THE 18TH JUNE 2020 FULL COUNCIL MEETING.**

It was proposed by Cllr Whibley, seconded by Cllr Sadler and

RESOLVED that the minutes of the Parish Council meeting held on 18th June 2020 (including the removal of the work 'first' in 3183.20) be approved and signed by the Chair

on a vote being taken the matter was approved unanimously

3198.20 **ANY MATTERS ARISING FROM THE MINUTES NOT ON THE CURRENT AGENDA**

Cllr Sadler reported back that he had spoken to Mawnan Stores and that they were negotiating with Post Office Ltd to see what could be done to enable the post office counter to reopen, whilst maintaining the financial viability of the shop.

Until a formal closure decision is met (if at all) there was no way to get onto the list for a mobile service for the village.

3199.20 **TO CONSIDER PLANNING APPLICATIONS RECEIVED (including notes from secondary site visit to Rosemaen 3/7 and list of planning decision made during lockdown)**

Ref. No: PA20/05346 Bosulla Budock Vean Lane Mawnan Smith TR11 5LH

It was proposed by Cllr Nash seconded by Cllr Faiers &

RESOLVED that Mawnan Parish Council support this application in line with the comment from the Tree Officer

on a vote being taken the matter was approved unanimously

Ref. No: PA20/05028 Trecudhe Grove Hill Mawnan Smith TR11 5ER

It was proposed by Cllr Toland seconded by Cllr Sadler &

RESOLVED that Mawnan Parish Council supports this application.

on a vote being taken the matter was approved unanimously

Ref. No: PA20/05221 Saffrons Budock Vean Lane Mawnan Smith Falmouth

It was proposed by Cllr Sadler seconded by Cllr Toland &

RESOLVED that Mawnan Parish Council support this application in line with the comment from the Tree Officer.

We would like to see trees retained where possible but understand that this is part of a tree management taking place in the wider area.

on a vote being taken the matter was approved unanimously

Ref. No: PA20/05032 Boskensoe Barns 2, 3 And 4 Boskensoe Farm Mawnan Smith

It was proposed by Cllr Sadler seconded by Cllr Faiers &

RESOLVED that Mawnan Parish Council wholeheartedly support this application.

We are glad to see any efforts within our parish to mitigate climate change and, given the location of the barns this proposal fits admirably.

on a vote being taken the matter was approved unanimously

Note was made of the list of planning decisions made since lockdown in March which is available as part of the agenda pack circulated.

Cllr Faiers explained that Cllr Marsden had received back comments after their site visit to the Land at Rosemaen (PA20/00060) and that overall the meeting with the planning officer and the suggestions then made were very positive. It was agreed that these recommendations be accepted and revised plans would hopefully be submitted based on them soon.

Cllr Whibley said that the communication from the Planning Officer provided sensible solutions to the issues we had raised in objection. It was also stated that we did as a parish council, on occasion, need to go back to planning and stand our ground on our objections when they come from the wider community and can be backed up with solid planning reasoning, which would now start to include the draft NDP.

3200.20

TO COMPLETE THE ANNUAL GOVERNANCE STATEMENT FOR THE YEAR ENDING 31ST MARCH 2020 & TO RECEIVE THE INTERNAL AUDITORS REPORT AND AGREE ANY FUTURE ACTIONS

Cllr Nash asked if it would be possible to specify a financial background in the co-option vacancy as it was obvious that this was an area that was lacking in the current council make-up. The clerk said that this could be noted as a desirable quality but could not be solely what the vacancy was decided on and, at Cllr Sadler's suggestion, that we could simply co-opt someone onto the Office & Finance committee with the required skills. It was agreed that both options be advertised on the website & noticeboard.

All questions were read and agreed by the council prior to the full document being signed by the Chair.

It was proposed by Cllr Faiers, seconded by Cllr Gladstone and

RESOLVED that the chairman sign the annual governance statement

on a vote being taken the matter was approved unanimously

The clerk noted that the only recommendations from Hudson Accounting (internal auditor) was that we needed to have a written investment strategy – although this was already been done with the separate investment account at Nationwide for the Solar Grant money and the

regular transfers of funds between the current and deposit accounts to maximise interest. It was agreed that this be devolved to the O&F committee to draft, along with implementing any other suggested actions noted within the report

It was proposed by Cllr Faiers, seconded by Cllr Gladstone and
RESOLVED that report for the Internal Auditor be accepted.

on a vote being taken the matter was approved unanimously

3201.20 APPROVAL OF THE LIST OF PAYMENTS FOR JUN 2020 & TO RECEIVED BANK STATEMENT AND RECONCILIATION

It was proposed by Cllr Sadler, seconded by Cllr Whibley &
RESOLVED that accounts totalling £5456.20 (inc. VAT) be approved for payment & duly signed

It was proposed by Cllr Sadler seconded by Cllr Nash &
RESOLVED that the statements of payments, receipts & bank reconciliation for the month of Jun be received & approved as a true record

on a vote being taken both the matters were approved unanimously

3202.20 TO RECEIVE AND APPROVE THE ACCOUNTING STATEMENTS FOR THE YEAR ENDING 31ST MARCH 2020

Since the O&F committee had not been able to meet the End of Year figures presented had not been discussed by them, although the final bank reconciliation had already been accepted. This was unfortunate and the clerk explained that it was because a quorate number of members (4) could not be secured since the resignation of Cllr Prasad had left only 4 members on the committee and another member was urgently needed. It was decided that Cllr Toland would fill the immediate vacancy only until there was a viable replacement.

It was agreed after discussion that a O&F meeting be set for 6pm on Thursday 23rd with a short continuation meeting of the Full Council to take place at 8pm – the clerk would get Cllr Toland up to speed with last year's account and how these fed into the Accounting Statement before that.

The clerk reminded councillors that arrangements for additional meetings to take place have to still comply legally (so needed 3 clear days' notice; Standing Orders 3.b) so could not reasonably be called for the following week unless she had to work on Friday, which was not her working day and she would appreciate it if this could be remembered in future.

3203.20 CORRESPONDENCES (LIMITED LIST)

Cllr Sadler asked that the letter sent with the grant request from the Anvil Trust be circulated to all members as there was a lot of information in there.. The Anvil Trust has held their first trustees meeting since the start of lockdown at the Red Lion yesterday.

The clerk said that she has received a second request to cut the SWCP from P Hodgson (Countryside Access Team) for the stretches below the church and at The Hutches. The clerk checked with Bob Sanders and this work had all been done 8 days earlier. Bob said that a number of 'his parishes' had received similar complaints – the issues this year is that Cormac appear to be chasing areas that were due to have 2nd cuts before the end of August that have seasonal issues with much more ferocity than normal. Most of the issue here was related to

patches of overgrown bracken along the edges of the path, which was usually beaten back by higher numbers of walkers.

3204.20 REPORTS FROM OTHER GROUPS / INDIVIDUALS

Cllr Whibley reported that she had attended the HMVCG group meeting and that the clerk had circulated the minutes along with dates for the revised AGM at Gweek.

Cornwall Councillor Bastin made a short report – Cornwall Council has begun reflecting on a post-covid future. This might mean a change to more ‘place based’ emphasis, almost reverting to a district council ethos, but being led by CNPs working with network hubs, in a similar form as the new style in the planning department.

County meetings are likely to be virtual/online for at least the next 6 months, but attendance at online meetings does appear to be better than at physical meetings. There is a consultation on meetings for the future to keep this momentum rolling where the difficulties with different platforms and hybrid, online or physical are to be discussed. CALC are working with County in trying to get formed a Teams group of all parishes which would make access similar to that achieved by County Councillors.

A lot more planning has been decided by delegated officer decision, with the Planning Committees only having 1 or 2 applications to consider.

Emergency Plans (especially for any potential 2nd Wave Covid spike) we also being prepared with the inclusion of ‘local lockdown’ provision (local being 2 cases close by or 1 within any care home setting) for implementation by September.

Police – speeding across the county is up by 20% during lockdown and the period immediately after. The speed changes along Penwarne Road are still a priority and will be implemented ‘as soon as possible’ as they are a high priority with Viv Bidgood @ Cormac.

Next CNA meeting is in September – would we consider 50/50 funding on the Grove Hill crossing to make it more acceptable as are some other parishes to get works done? Cllr Sadler felt that whilst we shouldn’t miss the opportunity with the EoI why should parishes be paying for what are highways/ public safety issues?

3205.20 ITEMS FOR INCLUSION AT THE NEXT MEETING – none notified at present

3206.20 MATTERS OF COMMUNITY CONCERN

Cllr Sadler said that he had received comment that the Remembrance Area at the churchyard was ‘in a disgusting state’ being covered in leaves & debris and asked why Bob was not clearing this. The clerk said that Bob did clear the dead/dropped leaves when he cut the grass and that she personally brushed this area clean and collected leaves regularly but had, of course, been working from home up until this week. Cllr Toland said the area did appear to be fairly clear earlier in the week.

Cllr Toland asked Cllr Bastin if he was aware who would be responsible for “track & trace” in the wider community after activities or events – is it Cornwall Council/Public Health or would it be group organisers/ parishes? Cllr Bastin said he thought it was going to be that Cornwall Council did the initial paperwork but that it would likely be then be farmed out to parishes to action directly but that he would seek clarification on this and get back to us.

3207.20 DATE & TIME OF NEXT MEETING (LIKELY TO BE ONLINE AGAIN) – [20TH AUGUST 2020] 17TH SEPTEMBER 2020

It was agreed after discussion that we would be holding an August meeting (online) this year and with all likelihood these online meeting would have to continue into the New Year.

3208.20 **SET A DATE FOR AN URGENT TRUST MEETING TO RECEIVE INFORMATION FROM LEASE NEGOTIATIONS**

It was agreed that a trust meeting be scheduled for Wednesday 22nd at 7pm, with all members of the Trust negotiations teams to be invited.

For note: the clerk has holiday booked for Friday 21st August to Tuesday 1st September & Friday 18th September to Sunday 27th September.

Meeting finished at 8.13 pm

DRAFT

Item 3201.20 – Payments for July

| Voucher | Code | Supplier | VAT | Total |
|--------------|---------------------------------|-------------------------------|---------------|----------------|
| 72 | Postages | debit card | 0.00 | 5.80 |
| 73 | H&S | debit card- poles | 2.83 | 16.99 |
| 74 | H&S | debit card - hazard tape | 1.12 | 6.70 |
| 75 | H&S | debit card - ropes | 0.00 | 19.78 |
| 76 | Meeting Room Hire | debit card - Zoom subs | 2.40 | 14.39 |
| 77 | Resources (Books/Forms etc) | debit card - burial receipts | 4.23 | 25.40 |
| 78 | S19 - Junior Playing Field | debit card - security chains | 5.00 | 29.97 |
| 79 | H&S | debit card - stakes for signs | 4.66 | 27.94 |
| 80 | Toilet - Cleaning & Materials | KC Payne | 0.00 | 200.00 |
| 81 | Clerks Salary (inc PAYE & NI) | clerk | 0.00 | 1,115.89 |
| 82 | Grass Cutting | R Sanders | 21.00 | 126.00 |
| 83 | Telephone & Internet | BT | 9.65 | 57.87 |
| 84 | Toilets - Utility Charges | EDF energy | 0.00 | 15.00 |
| 85 | Clerks Pension Contribution | Nest Pensions | 0.00 | 29.35 |
| 86 | NDP - Grant Funding | 1&1 Ionos | 1.60 | 9.58 |
| 87 | S19 - Carwinion Playing Field | R Sanders | 81.00 | 486.00 |
| 88 | S19 - Junior Playing Field | R Sanders | 26.00 | 156.00 |
| 89 | Maintenance/ Grounds | R Sanders | 107.00 | 642.00 |
| 90 | H&S | Sign Shop | 86.40 | 518.40 |
| 91 | H&S | clerk/ disinfectant wipes | 0.28 | 1.70 |
| 92 | S19 - Junior Playing Field | clerk/ jeyes fluid | 0.00 | 2.99 |
| 93 | Office Supplies | clerk/ blutac | 0.00 | 1.00 |
| 94 | Parish Pension Contribution | Nest Pensions | 0.00 | 61.15 |
| 95 | Donations/ Grants | Mawnan Anvil Trust | 0.00 | 1,712.00 |
| 96 | Toilets - Repairs & Maintenance | KC Payne | 0.00 | 174.30 |
| Total | | | 353.17 | 5456.20 |

Item 3203.20 – correspondences

| | Rec'd | Description | From | actions |
|---|---------|--|--------------------------|------------------------|
| 1 | 23.6.20 | Complaint about Baker Tom not being allowed to use Carwinion field | Resident | Clerk responded |
| 2 | 26.6.20 | Code of Conduct – consultation | Democratic Services/CALC | Comments? |
| 3 | 27.6.20 | MMH reopening – provisional correspondences | Ian Newman | Clerk dealing |
| 4 | 27.6.20 | Safeguarding village services | Resident | Clerk responded |
| 5 | 2.7.20 | Mawnan school garden – grant query | H Jones | Infor sent by clerk |
| 6 | 2.7.20 | Grove hill crossing (chasing up) & various footpaths – works required | resident | Clerk dealt |
| 7 | 3.7.20 | Durgan issues – parking, unsocial behaviours, camping etc | PSCO Brannigan | Cllr Toland/ NT/ clerk |
| 8 | 6.7.20 | PA20/00060 additional site visit (2 nd email from Cllr Bastin 8.7 to agree) | N Brabyn, Planning | On agenda |
| 9 | 6.7.20 | Use of Carwinion field – fitness group | Embrace Fitness | Clerk responded |
| | 6.7.20 | Mobile seafood shop –space in village | PV | Forwarded to MMH |
| | 8.7.20 | Complaint about overgrown SWCP | P Hodgson – Access Team | Passed to Bob |



MINUTES OF THE CONTINUATION PARISH MEETING INTENDED TO BE HELD ON HELD ON THURSDAY 23RD JULY 2020 (now held online via ZOOM).

This meeting was held subsequently to the Office & Finance meeting at 6.45pm as almost all members of the council were then in attendance.

Present: Cllrs Faiers (Chair), Bradley, Gladstone, Marsden, Moyle, Nash, & Toland

ALSO PRESENT: Mrs L Clements, Clerk

3209.20 **TO RECEIVE APOLOGIES** – Cllrs Sadler & Whibley

3210.20 **MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS** – none noted

3211.20 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY** – none noted

3212.20 **TO RECEIVED THE RECOMMENDATIONS OF THE O&F COMMITTEE WITH REGARDS THE END OF YEAR POSITION 2019/20**

Cllr Marsden summarised the discussions of the O&F committee.

It was proposed by Cllr Marsden seconded by Cllr Bradley &

RESOLVED that the End of Year budget position as shown on the papers presented is an accurate position

on a vote being taken the matter was approved unanimously

3213.20 **TO COMPLETE THE ANNUAL GOVERNANCE STATEMENT FOR THE YEAR ENDING 31ST MARCH 2020**

It was proposed by Cllr Faiers, seconded by Cllr Toland and

RESOLVED that the accounting statement as presented show a true balance and should be approved

on a vote being taken the matter was approved unanimously

Meeting ended at 6.50pm



27th July 2020

To whom it may concern,

Whilst Mawnan Parish Council are happy to see a national discussion on the Code of Conduct it does not feel that this consultation document fully covers the heart of the changes we feel are needed.

Almost all of Cornwall, both unitary authority and parish/town councils all work together under one standard Code of Conduct at present, which in itself has had robust consultation. We were hoping to see the national consultation framework leaning more towards supporting this with a stronger sense of expected behaviours not the clouded concepts now included. We would like to see a document that is used by all levels of local authority - from nationally to the local authority to the smallest of parish meetings as it would give a structure to all relationships within the sector on an even footing.

Respect should be an intrinsic part of this Code, not a notion towards 'civility'. You can still be offensive, hostile and disrespectful but couch this in civil terms. Rounding out comments with polite, flowery wording cannot be seen to negate the basis of the comment simply if it remains 'civil'. The Code of Conduct should be something that says respect towards others acting in a public capacity, no matter what their point of view, should be expected as the norm. Disrespect is also something that should be seen to have strong enforceable sanctions tied to it – there are too many instances of clerks/officers being forced to make Code of Conduct complaints against sitting members with known patterns of abuse that end up with 'letters of apology' as the sole sanction; no clerk I know of has such thin skin to set in motion a Complaint on low level problems, it has to be something singular to push them to this limit and it should be recognised with the seriousness this means.

We also do not feel that the definition of "disrepute" is strong enough as viewed by the wider public and there is a view that there is no fence between the private and "council" actions of members. As such we feel it would be useful if councillors are required within the Code to use the prefix of Councillor in all communications that they make whilst undertaking the functions of the council that they are on – this would also have an impact on social media presences showing the clear distinction between the personal and professional. Every comment or opinion voiced by the volunteers who sit on our parish councils cannot be seen as them acting or speaking on behalf of the parish they represent.

We support the idea of the disclosure of interests in both charitable and voluntary organisations but would be happier to see the right to challenge the declared interests included with this: many a time a parish council knows councillor x hasn't declared an interest and don't feel able to question it.

We know that 95% of authorities and members all act within socially acceptable levels and that any changes to the Code would likely not radically affect them. But there are a number of individuals that

are, because of the limited levels of sanctions, getting away with acting out. We feel that any Code of Conduct must have some sufficiently strong deterrents to recurrent bad behaviours included and that frequent reporting need to be taken into consideration .

Mawnan Parish Council feel that in general the discussion on updating the Code of Conduct is highly positive, but that the dumbing down of the original document is not something that should be considered, in fact just the opposite.

Yours faithfully

Mrs L Clements
Clerk to Mawnan Parish Council

On behalf of Mawnan Parish Council

parish clerk

From: NIGEL DRUCE <elgincrude@aol.com>
Sent: 30 July 2020 07:58
To: clerk@mawnan.org.uk; lisa clements
Subject: Fwd: Mawnan WI Concerns about the future of the village post office

>
> Dear Lisa
> I have received the email regarding the temporary closure of our village Post Office. I have forwarded it to our members as recommended by our committee asking individuals to make their own representations. As President of Mawnan WI, I am now writing to formally register the concerns that have been expressed to me and to ask what response is being made by the Parish Council.
>
> The major concerns are around the negative impact which a permanent closure would have on the community - particularly, but not exclusively, on the elderly residents. The village is home to a significant number of pensioners many of whom no longer drive and do not access the internet for banking. The direct bus services to the nearest identified post offices are limited and not always practical as in the case of Mabe: the journey takes 1 hour and 11 minutes via The Moor, Falmouth.
>
> Additionally, we have observed that many rely on collecting their pensions at the village post office in order to meet others thus alleviating loneliness and improving their mental health as well as helping to maintain their physical health by being able to walk there - both of these well-being issues are clearly high on the government's current agenda and should be given priority.
>
> We are also aware of the parish, county and national commitments regarding climate change. A decision which would result in greater car usage would seem in conflict with these targets.
>
> This is not just an issue for the older members of the community as with the increase in people working from home (including public sector workers and Cornwall Council employees) and the greater use of on-line purchasing, there will be a growing demand for the services offered by the Post Office.
>
> We appreciate that there has been some discussion about a mobile service, but this would not provide the wider support that having a village post office can offer.
>
> I understand that the next scheduled Parish Council meeting will be on 20th August which is very close to the closing date of the consultation period. We hope that this matter will be on the agenda if a special meeting is not called before. Meanwhile our WI members (and I'm sure others in the village) would appreciate knowing what actions are being taken by the Parish Council and how they are alerting the community to what is happening. Do they plan to put up a banner or set up a petition? Have they responded to the Post Office email?
>
> On behalf of Mawnan WI members I would ask that we are kept up to date with developments as they happen so that there is clarity and not confusion about this concerning issue. We look forward to hearing from you.
> Kind regards
> Gill
>
>
>

[Book your place >](#)

What's in it for you?

- **Choose your sessions** – pick from a range of sessions throughout the week to develop your own learning agenda, or attend all of the sessions throughout the week
- **Tailored content** – the mix of online workshops & plenary sessions will include relevant advice for clerks in relation to the COVID-19 pandemic as well as guidance covering budgeting, well-being, climate change, investments and risk management.
- **CPD points** – accrue valuable CPD points throughout the week to increase your knowledge as well as building your CPD log
- **Join your colleagues** – meet up with your colleagues in the virtual networking session to share your experiences, learn from fellow clerks or just meet up with friends
- **Save time** – the online delivery means there is no travel time plus you can learn from the comfort of your home or office!
- **Save money** – our valued sponsors have enabled us to offer this to you at a one-off, heavily discounted rate with no impact on the quality & quantity of the sessions and advice

How much will it cost?

The pandemic has had a massive impact on everyone, especially you, our valued members and your communities. Therefore, we want to enable all of our members to have access to best-practice, high quality training and advice.

Thanks to our generous panel of sponsors, it has been made possible to offer you this full week of learning for the one-off, heavily discounted rate of **only £25 + VAT for SLCC members** or £149 + VAT for non-members.

How will this content be delivered?

The packed agenda will provide a series of interactive, online tutorials delivered via Zoom from 10am to 4pm each day throughout the week.

How do I book?

Book the event here, we'll email you confirmation of the booking and, nearer the time, provide you with your unique link to access the week-long festival. You can pick and attend the individual sessions that you most want to learn about or need help with.....then sit-back and learn!

[Want to take advantage of the member discount? Join the SLCC today >](#)



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parish clerk

From: [REDACTED]
Sent: 20 July 2020 19:47
To: clerk@mawnan.org.uk
Subject: Mawnan Parish Council "Speeding, heavy traffic on Grove Hill"

From: [REDACTED]
Subject: Speeding, heavy traffic on Grove Hill

Message Body:

Once again I am here, pleading my case for traffic calming/slowing down of traffic on Grove Hill. About three, maybe four years ago I brought this problem to the notice of the council and needless to say, nothing has been done. Where my cottage is situated, and my neighbour, [REDACTED] there is nothing to save us from fast moving vehicles as we have to step out into the road. It's the same situation coming out of St. Michael's Church. It's scary! Last time, someone from the council came around when I was not at home. Surely the way to go about sorting the problem out, would have been to make an appointment with me in order for me to put my point to them. As it happened, the secretary relayed their stupid findings to me which made no sense at all. I have to put cones out, which are squashed on a regular basis. I have been told by a past council member, to park my car on Grove Hill, in front of my cottage. It looks like that's the way to go. It will certainly slow things down and I'll probably loose a wing mirror, but better that than the other scenario. If I'm fortunate to get someone to take up my greivance, would they be kind kind enough to make an appointment this time. [REDACTED]

--
This e-mail was sent from a contact form on Mawnan Parish Council (<http://mawnan.org.uk>)

Any communications made with Mawnan Parish Council are considered to be in the public domain unless explicitly stated by the sender. As such they are subject to disclosure under a Freedom of Information Request.

parish clerk

From: [REDACTED] on behalf of Parking Enforcement
<parkingenforcement@cornwall.gov.uk>
Sent: 05 August 2020 08:39
To: clerk@mawnan.org.uk
Subject: FW: parking & use of maenporth beach CRM:0214152

Information Classification: CONTROLLED

Good Morning

Thank you for making us aware of this issue.

I have been in touch with our senior enforcement officer for the area and passed this information on to him so that he can investigate further. Should there be any vehicles parked in contravention of the restrictions for the area, they will be offered advice or issued with Penalty charge notices.

In the meantime, if the vehicles parking in the location are causing an obstruction that may cause harm to either yourself or others, I would advise you to contact the police directly, obstruction is an offence and therefore remains under their remit.

I hope that this will be of assistance to you.

Kind Regards

Civil Parking Enforcement
Neighbourhoods and Public Protection

Contact Telephone Number: 0300 1234 222

On forwarding this correspondence the recipient accepts ownership and the responsibility to acknowledge receipt to the customer/original correspondent.

parkingenforcement@cornwall.gov.uk

Room F3.3 Circuit House, St Clement St

Truro. TR1 1DT

Please let us know if you need any particular assistance from us, such as facilities to help with mobility, vision or hearing, or information in a different format?

Please consider the environment. Do you really need to print this email?

From: [REDACTED] On Behalf Of Roads, Transport & Parking
Sent: 03 August 2020 13:39
To: Parking Enforcement <parkingenforcement@cornwall.gov.uk>
Subject: FW: parking & use of maenporth beach CRM:0214152

Information Classification: CONTROLLED

FYI

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Customer support - Covid 19

----- Original Message -----

From: parish clerk clerk@mawnan.org.uk;
Received: Mon Aug 03 2020 13:22:28 GMT+0100 (British Summer Time)
To: Covid-19 Mailbox;
Subject: parking & use of maenporth beach

Hi Folks

I have been asked to find out if there is anything than can be done to police the area around Maenporth Beach – especially relating the roads & parking - at present? There are sections that have yellow lines and seasonal traffic orders on them that are being ignored – it is causing a lot of local consternation.

As the parish clerk for Mawnan I have been receiving multiple complaints about parking from Nansidwell down to Maenporth almost every day that the sun is out. Last week we even had a car parking up in the passing place on Maenporth Hill because the carpark, overflow & roadside spaces were full!

We know that social distancing is still in place – and that we do all need to start getting back to normal however we have NEVER had the problems with parking on the road on this stretch like those we have been experiencing in the last couple of weeks.

Ta

Lisa C

Mrs Lisa Clements (Clerk)
Mawnan Parish Council Offices
MS Electrical
The Square
Mawnan Smith
TR11 5EP

Email: clerk@mawnan.org.uk
Tel: 01326 251022

www.mawnanparish.org.uk & www.mawnanparish.co.uk - our 2 parish websites now working together