



MINUTES OF THE PARISH MEETING INTENDED TO BE HELD ON HELD ON THURSDAY 18TH JUNE 2020 (now held online via ZOOM)

Present: Cllrs Faiers (Chair), Bradley, Gladstone, Marsden, Moyle, Nash, Sadler, Toland & Whibley

ALSO PRESENT: Mrs L Clements, Clerk + 4 members of the public

The Chair started the meeting by making a short introduction and explained the format of the meeting, along with information on how the public will be able to participate and how to indicate you wish to make comments. All voting was to be done with a show of hands, unless clarification was requested by the clerk when each councillor would repeat aloud their votes.

3178.20 TO RECEIVE APOLOGIES - none

3179.20 MEMBERS TO DECLARE ANY INTERESTS IN ITEMS ON THE AGENDA OR REQUEST DISPENSATIONS – none noted

3180.20 PUBLIC COMMENTS ON ITEMS ON THE AGENDA ONLY – none noted

3181.20 TO RECEIVE AND APPROVE THE MINUTES OF THE 20TH FEBRUARY 2020 FULL COUNCIL MEETING.

Cllr Sadler asked that an amendment to the final paragraph of item 3138.20 be made to read: 'Cllr Sadler followed this by stating that he had been in contact with Fields in Trust with a view to getting a deed of dedication put on the field to protect it as an open space'.

It was proposed by Cllr Bradley, seconded by Cllr Marsden and

RESOLVED that the minutes of the Parish Council meeting held on 20th February 2020 (including the above amendment) be approved and signed by the Chair

on a vote being taken the matter was approved unanimously

3182.20 TO RECEIVE AND APPROVE THE "VIRTUAL MINUTES" FROM 19TH MARCH, 16TH APRIL AND 21ST MAY, ALONG WITH A LIST OF DELEGATED ACTIONS UNDERTAKEN BY THE CLERK, AS A RECORD OF ITEMS UNDERTAKEN DURING LOCKDOWN

It was proposed by Cllr Toland, seconded by Cllr Gladstone and

RESOLVED that the virtual minutes of the Parish Council meeting held on 19th March 2020 be approved and signed by the chair

It was proposed by Cllr Sadler, seconded by Cllr Marsden and

RESOLVED that the virtual minutes of the Parish Council meeting held on 16th April 2020 be approved and signed by the chair

It was proposed by Cllr Toland, seconded by Cllr Sadler and

RESOLVED that the virtual minutes of the Parish Council meeting held on 21st May 2020 be approved and signed by the chair

on a vote being taken the 3 sets of minutes were approved unanimously

3183.20

ANY MATTERS ARISING FROM THE MINUTES NOT ON THE CURRENT AGENDA AND AN UPDATE ON PARISH OFFICE ACTIONS SINCE 21.5.20 – TO INCLUDE A DECISION ON THE GROVE HILL CROSSING FEASIBILITY STUDY OPTION SUBMISSION

Cllr Sadler asked that his comments on the last paragraph of item 3138.20 “that the Carwinion Trust should consider handing it over to Fields in Trust” be amended to “I had been in contact with Fields in Trust with a view to getting a deed of dedication put on the field to protect it as an open space.”

He then asked a series of questions regarding the Administration Hub:

- **Are we allowed to know the Councillors that delivered the leaflets for the 14 and 15th Feb consultation.**
This had been discussed and agreed as ‘any available councillors’ at an O&F meeting on 23.1.20.
- **Can we have copied on line the comments people wrote at the consultation days on the 14 and 15th of February please.**

Because the project was so unanimously objected to by the parish the plans were therefore dropped. As such, and under GDPR, the comments obtained relating to the presentation not already in the public domain were destroyed after the following week’s Full Parish Council meeting

- **Also who authorised the writing of an email to Mark Ball (planning officer) dated 17th February responding to a letter of objection which i have no problem with then finishing by saying “and look forward to our application being processed. “Signed off as On behalf of Mawnan Parish Council” Regards. Graham. This was the Monday following the Friday and Saturday consultation when people were told on the Saturday afternoon the application would be withdrawn, seems very strange to me.**

The Parish Council authorised in April 2019, item 2974.19, that the O&F committee recommended that Cllrs Marsden & Faiers ‘develop this plan to the planning application stage’ – as such it was within their remit to respond to questions from the planning officer regarding the application.

It became obvious as Saturday session of the Public Consultation progressed that support for the plan within the community was not there and that it being withdrawn was the likely outcome to be presented at the Full Parish Council the following week. However, until this happened questions from the Planning Officer had to be answered and the application progressed through the system.

After full discussion from all members of the parish council it was agreed that with the offer of creating office space at the Memorial Hall discussions surrounding the Admin Hub at Carwinion Field were finished and that we should now move on and lay the matter to rest.

Cllr Marsden noted that previous minutes stated we would take to the public the options for the Shute Hill crossing provided in the feasibility study undertaken by Cornwall Highways. He did question why they document had used 2012 speed survey data, rather than the newer 2018 one which showed that a 1/3 of cars were driving above the speed limit at this end of the village.

It was proposed by Cllr Marsden, seconded by Cllr Toland and

RESOLVED that the full proposal for a double crossing and traffic islands be accepted as the parish first choice to be progressed

on a vote being taken the matter was approved unanimously

3184.20 TO REVIEW THE EMERGENCY SCHEME OF DELEGATION AND TO ADOPT THE AMENDMENT TO STANDING ORDERS AS REGARDS 'REMOTE MEETINGS'

It was proposed by Cllr Sadler, seconded by Cllr Nash and

RESOLVED that the Emergency Scheme of Delegation adopted on 29th March 2020 be revoked and the Remote Meetings Protocol & Procedures - Amendments to Standing Orders be adopted with immediate effect.

on a vote being taken the matter was approved unanimously

3185.20 AN UPDATE ON THE PARISH NDP & CONSIDERATION PARISH COUNCIL AGREEMENT/ RECOMMENDATION

Terry Damer explained the delay on the public consultation from the spring due to COVID-19 restrictions and how new Government advice would now allow this to take place in a modified, online form. There is still some minor works to be finished up, but the NDP should be available in July, with the consultation period expended to 8 weeks to allow the public a chance to get their comments in and be responded to online. He expressed his thanks to the Chairman and councillors for their ongoing support and participation in progressing this Neighbourhood Plan through.

Cllr Marsden asked if the joint meeting summary notes (questions) raised by the parish would be included in this stage of the public consultation. Mr Damer said they would form part of the Consultation Statement, which did not go to the general public but would form part of the Consultation Statement which goes to Cornwall Council for stakeholder review.

It was proposed by Cllr Sadler, seconded by Cllr Bradley and

RESOLVED that Mawnan Parish Council support the Neighbourhood Development Plans (based on the documents seen to date) as a true statement and supports it's progression to Public Consultation

on a vote being taken the matter was approved unanimously

3186.20 TO CONSIDER PLANNING APPLICATIONS RECEIVED:

Ref. No: PA20/03692 1 Coomb Pines Helford Passage Mawnan Smith TR11 5LB

It was proposed by Cllr Moyle seconded by Cllr Toland &

RESOLVED that Mawnan Parish Council supports this application.

on a vote being taken the matter was approved unanimously

Ref. No: PA20/04287 Penwarne Manor Mawnan Smith TR11 5PH

It was proposed by Cllr Marsden seconded by Cllr Sadler &

RESOLVED that Mawnan Parish Council support this application. We are more than happy with the continued and proactive management of the woodland at Penwarne Manor.

on a vote being taken the matter was approved unanimously

Ref. No: PA20/04165 Trelevra Grove Hill Mawnan Smith TR11 5ER

It was proposed by Cllr Marsden seconded by Cllr Moyle &

RESOLVED that Mawnan Parish Council support this application. We are happy to see that consideration has been given to our draft NDP in the design of the building, being complimentary to both the surrounding dwellings and location.

Mawnan Parish is a climate conscious parish and would appreciate any efforts the developer could make towards mitigating environmental impact and making the build process as carbon neutral as possible.

on a vote being taken the matter was approved unanimously

3187.20 APPROVAL OF THE LIST OF PAYMENTS FOR MAY 2020 & TO RECEIVED BANK STATEMENTS AND RECONCILIATIONS TO DATE NOT ALREADY RECOGNISED

It was proposed by Cllr Bradley seconded by Cllr Toland &

RESOLVED that accounts totalling £3706.21 (inc. VAT) be approved for payment & duly signed

It was proposed by Cllr Sadler seconded by Cllr Toland &

RESOLVED that the statements of payments, receipts & bank reconciliation for the months of February to May not already recognised be received & approved as a true record

on a vote being taken both the matters were approved unanimously

Cllr Bradley asked if an agreement by the Parish was needed to formalise the reimbursement of IT purchases made as a requirement of online meetings (£59.97). It was agreed that since this was for equipment necessary to allow Cllr Bradley to participate payment would be allowed for these purchases, similarly for those of Cllr Faiers (notified but invoices not received) and any other councillors.

3188.20 TO RECEIVE ANY COMMUNITY GRANT OR SHORTFALL ASSISTANCE GRANT APPLICATIONS

Cllr Sadler left the meeting

The clerk explained that to date only 2 formal grant requests had been made – one by the Anvil Trust which appeared to be a shortfall grant request, but had come in on the regular projects form, and one from the HRCST for more of a donation towards a project at the school that had not happened.

It was proposed by Cllr Faiers, seconded by Cllr Moyle and

RESOLVED to grant £1712 to the Anvil Trust to cover their insurances from the Shortfall Grants fund

on a vote being taken the matter was approved unanimously

Cllr Sadler returned

It was decided to notify the HRCST that, should their remaining project with the school take place in September that they reapply for a grant then.

Cllr Faiers then explained that both he and the clerk had spoken to a group of local hospitality vendors (initially put together by Martin Barlow at the Budock Vean Hotel) about their plans to reopen businesses in a responsible and managed way and how the Parish Council thought the wider community would feel about this plan. Trebah & Glendurgan a looking to reopen next week but only for pre-booked tickets, the Ferryboat is doing takeaways only and the Budock Vean Hotel have some of the outdoor facilities (golf & tennis) reopened on a booking only system. Mr Barlow agreed to keep the clerk in the loop with any formal plan made to see if the Parish Council could provide help in any way.

3189.20 CORRESPONDENCES (LIMITED LIST)

More details about the bequest from Mrs Baker were asked for; unfortunately the clerk did not have any other than the full name of Mrs Hibbert Baker. She did say that the benches in the village could do with replacement/ refurbishing and that this bequest might be useful and could then have a dedication reflecting the bequest's originator included. This was held to be a good idea.

Cllr Toland said that football practice seems to have restarted on Wednesday evening but there had already been comments passed along that this did not appear to be socially distanced. Risk Assessments and guarantees of conduct were on the way from the club. Advice from S Mason (CALC) was received that charities could not make donations to other charities. This came up as the Carwinion Trust (as ratepayers) had received a Small Business Rates grant of £10,000 and the clerk had suggested it be offset against losses being made by the MCA (who did not pay rates, so could not claim)

3190.20 REPORTS FROM OTHER GROUPS / INDIVIDUALS

The clerk said no further community reports had been presented.

3191.20 ITEMS FOR INCLUSION AT THE NEXT MEETING – none noted

3192.20 MATTERS OF COMMUNITY CONCERN

Cllr Sadler stated that he had been contacted by an elderly resident about the Post Office being closed, and could a mobile service (as they had in Constantine) be put in place? Cllr Faiers said that as far as he was aware the mobile routes were fixed but the community should raise a petition to get themselves on this route. The clerk then explained that she had looked into the closure of the post office and was informed that this would only be temporary as the trained counter staff were shielding at present – normal services should return when restrictions were lifted. She had asked about a mobile service in the meantime from Royal Mail but because it was a temporary not permanent closure we could not even be considered for addition to the route. Cllr Sadler agreed to talk to Mr Lugg about reopening as soon as possible.

Cllr Sadler then also asked who had given permission for Baker Tom to use Carwinion Field as there had been a complaint from a local retailer. They did not feel that the Field should be used as a commercial venue. The clerk said that she had been approached by Baker Tom when they were notified at the end of the previous week that The Square carpark was reopening on the Monday to ask to use Carwinion Field only until lockdown restrictions were removed. Since they were fully insured and certificated and would be parking at the far end of the carpark to avoid any access issues she agreed to this happening and apologised if the Trust members thought she had overstepped. It was a service being provided to the village at customers request and was widely used and she thought it better to use the carpark than have them park on the road in the village/ Memorial Hall. There then ensued a discussion about the merits of this which the clerk interrupted to remind members that they could only decide to remove permission for trading from Carwinion Field – and not to decide the trading practices of Baker Tom in general. It was agreed that the local shop should be supported but a number of councillors thought that the provision of this service during the lockdown period only should be allowed to continue. Cllr Toland said that they already traded in the parish regularly at the farmers markets (which had been put on hold due to the hall closure) and supplied the shop itself on the weekends. It was decided that no commercial use of Carwinion Field be allowed and that Baker Tom be advised they cannot use the site in future.

Cllr Bradley said he had been contacted by the local Speedwatch coordinator after he had received a complaint from a member of the community about continual and persistent

excessive speeding through Mawnan Smith. Cllr Bradley was going to liaise with Stuart to see if a Speedwatch group could be set up asap.

Cllr Toland reported that a car drove through the village at 3am with horns blaring. Was there anything we could do about it?

Cllr Sadler said that the signs at Trewennack limiting the road to 30mph with automatic fines and the new speeding signs at Perranwell/Perran-ar-worthal should be investigated for our village. Cllr Faiers said that the proposal for speed visors that had come to the parish council last year had been shot down. Cllr Bradley said that at the last CNP meeting the signs at Perran-ar-worthal had been discussed as the data from them was being passed on to Highways and was allowing them to enforce speeding limits.

Cllr Marsden said that he thought the signs at Perran-ar-Worthal were not up all the time and did we have the capacity to go out and take down every day? Cllr Moyle said that as far as he was aware the signs were up all the time he drove past. Cllr Bradley said that they did have to come down intermittently to have the batteries swapped/charged or to download data but they were up for a large percentage of the time.

3193.20

DATE & TIME OF NEXT MEETING (ONLINE AGAIN) – 16TH JULY 2020 AT 7PM

A resident attending tonight meeting thanked the parish council for their work during the lockdown and was appreciative of the invitation to take part tonight

The meeting finished at 8.45pm

Item 3187.20 – Payments Jun 2020

PAYMENTS LIST - JUNE 2020				
Voucher	Code	Supplier	VAT	Total
47	Postages	debit card	0.00	2.40
48	Land Registry Searches	debit card	0.00	3.00
49	NDP - Grant Funding	1&1 Ionos	1.60	9.58
50	H&S	debit card	32.50	195.00
51	Clerks Salary (inc PAYE & NI)	clerk	0.00	973.04
52	Telephone & Internet	BT	9.20	55.18
53	Toilets - Utility Charges	EDF energy	0.00	15.00
54	Clerks Pension Contribution	Nest Pensions	0.00	24.62
55	Parish Pension Contribution	Nest Pensions	0.00	51.28
56	Toilet - Cleaning & Materials	clerk	1.00	6.00
57	Miscellaneous Expenses	We Store Cornwall	39.60	237.60
58	Miscellaneous Expenses	We Store Cornwall	3.60	21.60
59	Clerks Salary (inc PAYE & NI)	HMRC	0.00	84.12
60	Parish NI contribution	HMRC	0.00	121.59
61	Internal Audit Fee	Hudson Accounting Ltd	0.00	225.00
62	Subscriptions	ALCC	0.00	40.00
63	Grass Cutting	R Sanders	18.00	108.00
64	Weeds	R Sanders	56.00	336.00
65	Maintenance/ Grounds	R Sanders	96.00	576.00
66	S19 - Junior Playing Field	R Sanders	20.20	121.20
67	S19 - Carwinion Playing Field	R Sanders	50.00	300.00
68	Toilet - Cleaning & Materials	KC Payne	0.00	200.00
total			327.70	3,706.21

Item 3189.20 – correspondences.

	Rec'd	Description	From	actions
1	28.5.20	Carwinion Business rates Grant confirmation (£10,000)	Cornwall Council	Trust to discuss
2	29.5.20	Penwarne Road – why bus stops here?	OTS Falmouth	Clerk dealing – info to traffic letter
3	4.6.20	Reopening Carwinion Field	C Bate, MCA	Clerk dealing
4	5.6.20	Request for info on future planning apps @ Maenporth	Resident	Clerk dealing
5	5.6.20	PA20/02978 – Bosevan. 5 day notice	CC Planning	To cllrs for decision
6	5.6.20	Bequest (£1000) receipt – Mrs Baker	Hine Downing	Clerk to bank
7	7.6.20	Online meeting assistance	Budock PC	Clerk dealing
8	9.6.20	Site visit PA20/00060	N Brabyn, Planning	Clerk, Cllr Marsden & Cllr Bastin dealing
9	10.6.20	Opening local highstreets	M James, Localism	For info