

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Lane, Mawnan Smith, TR11 5JD
Registered Charity 1173926

Trustees Annual Report

1st April 2018 to 31st March 2019

During the previous period the Trust changed charity status, becoming a CIO (Charitable Incorporated Organisation) and duly informed the Charity Commission of this. This will be the first Annual Report by the new Trust body.

Registered Address: The Parish Offices
c/o MS Electrical
The Square,
Mawnan Smith
TR11 5EP

Site address: Mawnan Junior Playing Field
Behind St Michael's Court
Carwinion Road
Mawnan Smith
TR11 5JD

Trustee Details:

Mawnan Junior Playing Field Trust is solely administered by Mawnan Parish Council

Officer name	Dates acted if not for whole year
Councillor Kevin Bate	Resigned Nov 2018
Councillor Tim Brooksbank	
Councillor Peter Bradley	
Councillor Malcolm Faiers	
Councillor Graham Marsden	
Councillor Philip Moyle	Chairman – 2017-2019
Councillor David Nash	
Councillor Anil Prasad	Appointed Jan 2019
Councillor Rex Sadler	
Councillor Caroline Toland	
Councillor Jackie Whibley	

Mrs Lisa Clements (Parish Clerk) acts as Administrator to the trust

Bankers: Lloyds Bank, Falmouth Branch

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Legalities & Formal Declarations

As the Trust does not operate over £25,000 (gross income) it does not require external scrutiny of accounts in any form. We need to report to the Charity Commission on an annual basis, including the completion of an annual return online, providing a PDF copy of accounts and Trustees' annual report.

The assets of the Trust remain the landholding itself at the Junior Playing Field (as registered with the Land Registry), the equipment therein and the bank accounts of the Junior Playing Field Trust.

All financial records for the Mawnan Junior Playing Field Trust are available to view by the public at any time. This can either be raised at a Trustees meeting or by communication with the Administrator directly.

A named officer oversees and verifies the works of the Administrator on behalf of the Trust.

Governance

Mawnan Junior Playing Field Trust was registered with the Charity Commission in 1978 – the site previously being referred to as 'Mrs Hodgkins Gift' and in existence as far back as 1929.

A change in constitution to a Charitable Incorporated Organisation (CIO) took place in 2017 and was duly registered with the Charity Commission on 24th July 2017. Transfer of the existing assets was undertaken by a transfer of assets as per Charity Commission guidelines from the existing charity to the new one in their entirety.

The objective of the charity is, and remains, the provision and maintenance of a recreation ground for the benefit of the inhabitants of the Parish of Mawnan.

Appointment of Trustees

Mawnan Junior Playing Field Trust is solely administered by Mawnan Parish Council and as such only duly elected members of Mawnan Parish Council can be trustees of the Carwinion Trust.

Policies and Procedures

Where not explicitly stated the Trust's management and procedural policies are those accepted and approved by the Parish Council (sole trustees).

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Hiring Agreements

The Junior Playing Field has not been specifically let out in living memory – anyone within the parish is free to use the field at any time, provided they respect the site, its equipment and neighbours. The Trust manages the field and they have responsibility for maintenance of the field, its environs and equipment.

Risk Management & regulatory compliances

Insurances - The field is insured by Came & Company Ltd (Hiscox) in respect of cover, contents, public liability, employers liability and legal expenses as they relate to the grounds and equipment. We review the adequacy of this insurance annually.

Health & Safety and general- Risk Assessments are undertaken, with a full inspection is done annually on the play equipment by a ROSPA qualified inspector. Regular checks are done on the field and environs by the Parish Clerk who checks on the general area and does specific checks to each piece of equipment to ensure that adequate measures are in place when it comes to safety and maintenance.

Funding & Volunteers

Funding for the Junior Playing Field is derived from a Parish Council grant (which covers maintenance, insurances and minor works). The Parish Council has on occasion supported the Trust through the purchase of equipment or with assistance in obtaining grant funding.

Achievements in 2018-19

The maintenance of the field is in the second year of the contract with R Saunders. General feeling is that the field is in a good state at present. There are some issues beginning to arise with the age of the equipment, as much of the wood has now begun to reach the end of its viable life.

Unfortunately both sets of swings had to be removed due to concerns about serious rot problems in their standing legs. It has been decided that new swings to replace them will be bought next year, but placed in another area of the field. This leaves the wet-pour surfaces in site with the opportunity being taken to paint games designs on them.

An agreement was entered into by the Trust to subcontract the Parish Clerk for 3 hours per week (flexible) and to include this as part of the Parish Clerk's contract in future, rather than continue with administrative work being done as part of parish hours.

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Future Plans

The whole site is beginning to look a little tired, with lots of small items (such as silted up grassmat, rust accumulation on equipment fixings and sticking gates) becoming more prevalent and noticeable. It is hoped that a parish working group could be formed who could assist in non-specific maintenance works (gardening, seasonally cleaning equipment & surfaces), rather than the Trust obtaining quotes for series of small scale, seasonal works.

The old Sensory Garden, established in the mid 1980s, needs to be reviewed as planting has started to become inundated with perennial weeds and brambles – which takes time and money to cut back each year. The fort in this enclosed area is also suffering from rot at the base and consideration to restoration or replacement will need to be looked into.

Fencing with the boundary to the Bowling Club has also been noticed to be failing in areas, and a consideration into a full replacement will need to be discussed. Likewise it has been noted that the local path from Grove Hill to the primary school, which cuts across the Playing Field, is starting to show seasonal deterioration and does have the habit of becoming a muddy track over winter, which is spreading as users try to find better footing. It was hoped that the laying of gravel some years ago could have helped with this, but the time has come to consider laying a formal path of some kind.

Mawnan Parish benefits from the Mawnan Junior Playing Field as a safe and accessible green space and does feel that it needs to be kept in the best condition possible.

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees

Signature:

Full name

Position:

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Junior Playing Field Trust (Reg Charity 1173926) **Annual Accounts for the Year 1st April 2018 to 31st March 2019**

The Junior Trust has no restricted funds

	2018-19	Jul 2017 –Mar 2018*
INCOME		
Regular activity		
Parish Council Grants (Section 19)	£ 1,717.34	£ -
Other income	£ 100.00	£ -
Total Income	£ 1817.34	£ -
EXPENDITURE		
Administration		
Insurances	£ 1,731.21	£ -
Equipment inspections		£ -
		£ -
Maintenance		
New equipment	£ 1,728.00	£ -
General maintenance		£ -
Total Expenditure	£ 3,459.21	£ -
CFW Balance at 1st April	£ 6,218.35	£ -
PLUS Excess of Expenditure over Income	-£ 1,641.87	£ -
unreconciled items	£ -	£ -
Total Current assets (at 31 st March)	£ 4,576.48	£ -

* Whilst the Trust was formed on 24h July 2017, it did not effectively begin trading until 1st April 2018

The Trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.