

Carwinion Playing Field Trust

Carwinion Road, Mawnan Smith, TR11 5JA
Registered Charity 1173925

Mawnan Junior Playing Field Trust

Behind St Michael's Court, Carwinion Road,
Mawnan Smith, TR11 5JD
Registered Charity 1173926

MINUTES OF A PUBLIC MEETINGS OF BOTH THE OF JUNIOR PLAYING FIELD TRUST & CARWINION PLAYING FIELD TRUST (HELD CONCURRENTLY) ON MONDAY 21ST JANUARY AT 9.30AM IN THE RENDLESHAM ROOM, MAWNAN MEMORIAL HALL

PRESENT: Mr P Moyle (chair), Mr T Brooksbank Mr P Bradley, Mr M Faiers, Mr G Marsden, Mr D Nash, Mr A Prasad & Mr R Sadler

APOLOGIES: Mrs Toland & Mrs Whibley

ALSO PRESENT: Administrator (parish clerk) + 9 members of the public

The Chairman explained the safety procedures.

26.19 **To receive apologies for absence** – as noted above

27.19 **Any matters arising from previous minutes** – none noted not already on agenda. Mr Sadler would like it noted that the resignation of Mr K Bate was not only sudden but very regretful. He was a qualified and registered builder and probably knew more about the history of the buildings on the Carwinion site than anyone else. He was especially disheartened that no-one from the parish council had made contact after this resignation. (Mr Brooksbank & Bradley, along with the administrator said they had all spoken to Mr Bate as individuals).

28.19 **To discuss a financial review procedure above the administrator (administrator) along with end of year [audit] processes.**

It was proposed by Mr Moyle, seconded by Mr Sadler and

RESOLVED that Mr Prasad be involved in reviewing the accounts on a regular basis and prior to annual statutory submissions on a vote being taken this matter was approved unanimously

29.19 **To agree date for Trusts AGM 2019** – after discussion it was agreed that the AGM be undertaken in April before the Parish Council meeting.

Junior Playing Field - if possible ALL trustees should take time to visit the site prior to the meeting

30.19 **To receive details of current financial position** - a copy of the current balance sheet was reviewed.

31.19 **Works needed to site – replace wooden edging to safety surfaces; planting review of 'sensory garden'; replacing grass mats; rehang gates; seasonal cleaning of all equipment. Can a community help request go out with a list of tasks needing to be done or a volunteer day arranged?** – the administrator explained that the sensory garden needed works as plants were now become overgrown (blocking access or opening up gaps being used instead of paths) but she also remembered that a previous offer of help in doing this had come from the WI/ community and wondered if a working day could be arranged. Mr Marsden stated

that he had visited the site in the summer and there were a large number of people using it of all ages. It might be useful to open maintenance up to the community so they could take pride in this asset.

- 32.19 **Issues arising from the replacement swings initial quote** – the administrator explained that a revised quote, after an assessment of the play surface, had come through which was now over £8000 (up from a little over £3000) since the company felt the existing play surface was unusable. At present there were no swings on the site at all – all equipment having been removed earlier in the year.
- 33.19 **Question – to resite swings and use safety surface for alternative play / install a concrete games table?** – the administrator then raised the issue of relocating the swings to a different area of the field, which would lower the costs as specialist play surfacing might be an option, with a spray-painted board (snakes & ladders?) going on one piece and the option of a concrete ping-pong table (quotes provided)

Carwinion Trust

- 34.19 **To received current accounts & projected years end finances** - a copy of the current balance sheet was reviewed. Mr Prasad wanted more information on the income of the Trust and how this worked with the parish grant. The administrator agreed to forward this to him.
- 35.19 **To receive a report from the Management Committee on discussions with the MCA to date, including outcomes of the solicitors visit (Dec 2018) and future steps and decide what action is appropriate. (Including design works to date by M Hormann.)** – Mr Marsden reported that a 3D CAD plan had been created to aid in future planning. The meeting with the MCA had still not taken place as yet. Legal advice had been sought for the full process of ending the lease and once a full plan had been solidified then the full parishes input would be sought and options laid out.
The building survey had highlighted works that needed doing to the building for which the trust might need to solicit funds.
Mr Moyle stated that the MCA had been asked for a meeting to discuss well in advance of the Trust seeking legal advice (10th Dec).
Mr Marsden then went on to say that all the Management Committee want is to work with the MCA to get the best outcome for the village’s users, long-term. He felt that the building as a whole needs work put in to meeting current H&S standards. He regrets the manner in which the letter [to terminate the lease] went out but it had to be done at this point since a meeting between the two entities had been pushed back time and again. He accepted that both groups needed to work better together in future.
- 36.19 **Wider public knowledge of the Carwinion Field’s future – how do we wish to address this issue-** currently there was nothing to bring to the wider community, other than the original MCA 28 year lease had ended. There might be more information to be made available once the meeting with the MCA on the 28th had happened.
Mr Sadler though that the Management Committee meetings would be private but that it was expected to provide a report back to the Trusts at regular meetings,

It was proposed by Mr Brooksbank, seconded by Mr Bradley and
RESOLVED that the minutes of Full Trust Meetings are to be made
publicly available

on a vote being taken this matter was approved unanimously

Mr Sadler thought that at present there was a lack of community goodwill, the historic good feeling having been destroyed by the termination letter and subsequent "secrecy". He felt that the Trust now needed to seriously look into rebuilding bridges with the community at large. Mr Moyle, however, said that there did appear to be a general lack of interest in 'mucking in' to the upkeep of the field (and the Junior Playing Field) by users as a whole over the last 20 years. Maintenance of Open Spaces (including the playing fields, footpaths, toilets etc.) was the largest financial outgoing for the parish

37.19 **[To decide on running of the field / changing room as a separate entity from the MCA Hall. Code of Conduct for usage.]** - item not required.

38.19 **To received details of current financial position of the Management Committee, to agree spending (to date & future) including the request to subcontract administrators hours [3pw]** – Mr Sadler thought that subcontracting hours was 'putting the cart before the horse' but both Mr Faiers & Marsden said that the parish clerk had already been working behind the scenes since October on a regular basis on additional trust matters. The request for a negotiable 3 hours would give both her and the trust flexibility – Mr Faiers restating that the work done for the Trusts does need to be seen as a totally separate entity. Mr Brooksbank asked if these would be in addition to the 17 hour worked by the clerk, or as part of them – it would be an addition. Mr Nash asked where would all the money for this be coming from – why is there no income from the field itself? Mr Marsden said that this was one of the hopes for the future – that the field could become closer to self-funding but that this would require work.

It was proposed by Mr Prasad, seconded by Mr Bradley and
RESOLVED that a variable 3 hour subcontract from the Parish Council for the Administrator/ Parish Clerk be requested at the next Office & Finance meeting

on a vote being taken this matter was approved unanimously

39.19 **Public comments**

There was very vocal comment from the members of the public throughout the meeting. Some comments have been included in the items above. A complaint was made about the timing of this meeting – why first thing on a working weekday & why such short notice? A response was given that the Trust meetings are advertised as are Parish Council – with 5 days' notice and that they now need to be separate from the Parish Meetings. This has meant that getting an evening venue has been difficult and the decision was made to have a morning meeting when a quorate of trustees were available. It was accepted that many of the questions raised by the public could not be addressed at this time as they formed part of the pending discussion with the MCA. A formal meeting with the MCA had been calendared for the 28th January when it was hoped the greater detail requested at this meeting could be discussed.

Meeting finished at 11.05am

Signed:  27th June 2019