



7th May 2020

I hope you are all still keeping well, whatever your restrictions.

Please find attached the 'virtual agenda' for what would have been the meeting of the 21st May. As agreed I will publish this for the community to make comment on and if you would let me have anything you would wish to comment or include back by the 25th I will draft another set of "virtual minutes".

Usually in May we undertake the Annual Parish Meeting, with reports from parish groups on their activities. In lieu of this where I have received them I will do a set of "virtual Minutes" recording reports from community groups.

Virtual Agenda

- 1) Update on parish office actions since 16.4.20
- 2) Current Council vacancies & future meetings
- 3) Planning – applications on the table:

Ref. No: PA20/02978 Bosvean Carlidnack Road Mawnan Smith TR11 5HA
Proposed detached garage.

Ref. No: PA20/03103 1 Goldmartin Close Mawnan Smith Falmouth Cornwall TR11 5HG
Proposal for - extension and reconfiguration of existing dwelling

Ref. No: PA20/03314 Twitten Edge Budock Vean Lane Mawnan Smith TR11 5LQ
Removal of existing terrace and replacing with new tiled roof

- 4) Correspondences (limited list)
- 5) Approval of the list of payments for May 2020
- 6) Reports from other groups / individuals

2 items require votes on. Could you please let me know your decision on these

Item 3 3 Planning applications PA20/02978. PA20/03103 & PA20/03314

Item 5 To agree payments for May of £3114.20 (inc vat)

Item 1: Update on parish office actions since 16.4.20

The following agreed items from the last agenda have been recorded:

		Total votes
16.4.20	continue with objections to the Planning application - Ref. No: PA19/11182 Maricel	6
16.4.20	continue with objections to the Planning Application - Ref. No: PA20/00060 Land South Of Rosemaen	6
16.4.20	support Planning Application -Ref. No: PA20/02521 Muggles End	5
16.4.20	To agree payments for April of £7679.97 (inc vat)	5
16.4.20	Voting on election on new chair/vice chair	1
	continue until 2021 AGM	2
	continue as is until later in year	3
27.4.20	PA19/11182 Maricel - 5 day notice decision	
	agree to disagree	6
	Take to committee	0

Councillors should also have received a weekly update from me, covering those items I have undertaken which include:

Week 3 (w/e 17th April)

- Virtual minutes for April, along with a 5 day notice (agree/ disagree) for Maricel.
- Issuing revised Burials Regulations
- Receiving notification of successful in the Inspectors Appeal for refusal of the Chy Gwyn (Sampys Hill/ Carlidnack junction) application.
- Dealing with complaints about the number of users on footpaths and cars parking up

Week 4 (w/e 24th April)

- Completing the End of Year Return, even though this has now been postponed until 1st September.
- Quick visit to the office on Tuesday
- Dealing with complaints about the number of cars parking round footpath 'heads', runners especially not social distancing, speeding and road etiquette; paths being overgrown and needing cutting back.... and ones about not cutting back but leaving wildflowers growing!
- Query about applying for the Covid-19 small business grant for Carwinion Field.

Week 5 (w/e 1st May)

- Issuing notes on the NDP policy document (continued from the March 11th meeting).
- A draft form for what I'm calling "shortfall assistance grants" out for review
- Amendments to Standing Orders for Remote Meetings - currently our Emergency Scheme of Delegation is in effect (we are due to review in June).
- First bank rec with the finance software and being able to look at the multitude of reports now available for those most suitable for us to use.

Item 2 : Council Vacancies & future meetings

Possible resignation. I do not have specifics, but Malcolm does and has asked that this go on the agenda.

Item 3: Planning

3 applications up for discussion –and although you may have already contacted me to indicate your preference, only the votes made after the 21st May “virtual meeting” will be counted as we need to allow time for public representations to be made.

The agents/homeowners are being contacted in advance so that they can provide any additional comments to us – if anyone has questions for them please forward to me and not to them directly. The website has been updated to let everyone know that we will be accepting comments and questions from the public on planning applications as a way to help their view be heard.

Item 4: Correspondences

This will only list those email received from the community that councillors may want to be involved with; newsletters, consultations and general information has been forwarded to councillors where applicable or logged onto the appropriate community website.

	Rec'd	Description	From	actions
1	5.5.20	Traffic concerns on Penwarne Road	resident	Pending discussion
2	6.5.20	Bus-stop sign issue – temp removal	Highways	Clerk dealt
3	6.5.20	5 day notice – PA20/00060	N Brabyn, Planning Dept	Vote underway
4	6.5.20	NDP discussion document – issues for consideration	T Damer, NDP Steering	Pending discussion
5				

Item 5: Approval of the list of payments for May 2020 (may be subject to slight change – they are 2 weeks early!)

Cheque No	PAYEE & Description	VAT	Total (inc VAT)
OL-37	Lisa Clements Wages & Expenses		£973.04
OL-38	KC Payne Public Services toilet cleaning contract		£200.00
OL-39	Bob Sanders Open Spaces/ graveyards	£139.00	£834.00
OL-40	Came & Company - parish insurances		£801.36
DD	BT Telephone + internet	£9.19	£55.18
DD	NEST pensions clerks pension		£75.90
DD	EDF Toilet utilities monthly direct debit		£9.00
	CARD as listed parish expenses accrued by clerk	£11.10	£165.72
	TOTAL FOR PAYMENT	£159.29	£3,114.20

Debit Card Usage Log		Date: 30.04.20		
Date	description & cost centre	merchant	amount	vat
08-Apr	postges - cllr moyle misc	Royal Mail	£1.40	
10-Apr	allowances - village easter egg hunt	Lidl	£61.93	£9.50
14-Apr	autorenew - security software	Norton - IN DISPUTE (£50.40refund in May)	£89.99	

17-Apr	postages - Moyle/Kessell	Royal Mail	£1.52	
22-Apr	postages - cllr moyle misc	Royal Mail	£0.65	
27-Apr	NDP grant - website	1&1 ONOS	£9.58	£1.60
27-Apr	postges - cllr moyle misc/ francis memorials	Royal Mail	£2.05	
	End of month balance (verified by clerk and checked with bank statement)		£165.72	£11.10

Item 7: Reports from other groups / individuals

Those reports received relate to the Annual Meeting and will be minuted separately.

Plastic Free Helford provided an interim report which was forwarded to Cllrs Gladstone & Whibley (Climate)

Natural England issued an extension to the Conservation Advice consultation taking place, which was sent on the Cllr Nash