

Application to install/Amend a Memorial in Mawnan Graveyard

This application must be delivered to Mawnan Parish Council Offices, c/o MS Electrical, The Square, Mawnan Smith. TR11 5EP (email clerk@mawnan.org.uk) before any permanent memorial is situated.

Please see Mawnan Parish Council's General Information & Regulations for specific fees. For guidelines the normal parishioner fee for first headstone is £100, with £25 for subsequent inscriptions. Stand-alone Memorials for a parishioner are £60.

Full name of deceased	
Date of burial	
Cemetery	
Details of Funeral Director/ Memorial Mason	

Please tick **one** of the following and complete as necessary. We urge you to have read Mawnan Parish Council's General Information & Regulations document before ordering your memorial.

Only persons holding the Exclusive Right of Burial may authorise placement or amendment of memorials. A copy of this will need to be affixed before permission is granted.

New memorial (marking an interment)

I would like a new memorial to be placed on the interment site of _____ and would like to buy the rights for 50 years.

New Memorial (no interment)

I would like a memorial to be placed within the designated area and would like to buy the rights for 50 years.

Amendment to a current memorial

I would like the current memorial for _____ to be amended to include further details

I am the registered owner of the grave/next of kin/executor of the owner (delete as applicable)

Signed _____ **Date** _____

Full name _____

Address _____
 _____ **Postcode** _____

Email _____ **Tel. number** _____

Relationship to deceased :

Details of New Memorial:

This memorial would be for: a full burial, interment of cremated remains, memorial purposes only
(please delete as applicable)

Material to be used & intended finish:

(please include a rough sketch showing intended inscription and dimensions below)

Overall Size: _____ (h) _____ (w) _____ (d)

Base: included/ additional to above by _____(h) _____ (w)

Inscription: (please write clearly)

How information about you will be used

In accordance with our responsibility under the Data Protection Act, you should be aware that the personal information you are giving will be held so that you are provided with the best possible support.

We only share your information with external organisations or individuals where we have a legal obligation to do so, for example, to prevent and detect fraud and corruption and will sanction the use of your personal information for direct marketing purposes.

Please note: if there are any issues with a memorial application we will only hold an uncompleted application form for 60 days from receipt. After this point a new application form must be submitted.

Fees paid by CHEQUE or BACS (Account Name: Mawnan Parish Council Sort code: 30-98-57
Account number: 00072434)

Official Use only:

Received:		Receipt number:
Approval Granted	Yes/ No / More info required	
Approved by:		Dated:

A copy of this application will be returned to the Memorials Mason once agreed by Mawnan Parish. Please do not start works until received.