



9<sup>th</sup> April 2020

Happy Easter everyone & I hope you are all keeping well, whatever your restrictions.

Please find attached the 'virtual agenda' for what would have been the meeting of the 16<sup>th</sup> April. There is also some inclusion to cover the Office & Finance meeting which would have taken place on the 27<sup>th</sup>. As agreed I will publish this for the community to make comment on and if you would let me have anything you would wish to comment or include back by the 20<sup>th</sup> I will draft another set of "virtual minutes".

### **Virtual Agenda**

- 1) Update on parish office actions since 19.3.20
- 2) Current Council vacancies
- 3) Planning – 3 applications on the table:  
**Ref. No: PA19/11182** Maricel West Bay Maenporth Road Maenporth TR11 5HP  
Revised plans for side extension & garage  
  
**Ref. No: PA20/00060** Land South Of Rosemaen Maenporth Road Maenporth  
Application for Full Planning permission for one dwelling following Permission in Principle PA19/03096  
  
**Ref. No: PA20/02521** Muggles End Little In Sight Mawnan Smith TR11 5EY  
Works to Lime tree
- 4) Correspondences (limited list)
- 5) Approval of the list of payments for April 2020
- 6) End of year budget position and review of budget for 2020/21
- 7) Reports from other groups / individuals
- 8) Future meetings
- 9) Trusts update

### **3 items require votes on. Could you please let me know your decision on these**

**Item 3** Planning applications – PA19/11182; PA20/00060 & PA20/02521

**Item 5** To agree payments for April of £5729.14 (inc vat)

**Item 8** Voting on election on new chair/vice chair or continue as is until 2021

**Item 1: Update on parish office actions since 19.3.20**

The following agreed items from the last agenda have been recorded:

		Total votes
19.3.20	To Support the amendment to Financial Regulations 4.1 and 4.5 & agree payments by email	7
19.3.20	To source a Scheme of delegation to be brought forward	7
19.3.20	to support in principle PA20/01270	7
19.3.20	to support PA20/01723	6
19.3.20	to authorise the payment of accounts:£5641.94	7
19.3.20	to authorise an extra payment: £1693.43	4
29.3.20	To agree to the scheme of delegation presented	
	:chair /vice chair	5
	:quorate	1
30.3.20	To agree to the format of the draft virtual minutes 19.3.20	3

Councillors should also have received a weekly update from me, covering those items I have undertaken which include:

- Forwarding regular CALC, Cornwall Council & Cornwall Volunteer emails and updating this info onto the parish & community websites & the Self Isolation facebook page
- Advice on playgrounds, allotments & public toilets. Received and forwarded to relevant parties if necessary.
- Cutting of Grass & Open Spaces – I have spoken to Bob Sanders and devised a rough plan for the next month to keep us ticking over.
- Question from Cllr Whibley about beach restrictions for dogs & waste bin collections – both answered.
- Community chest – Cornwall Council funding for community self-help projects & what the parish could do.
- Blocked footpaths complaints & general outside space complaints
- Advice that Good Friday Triggling at Bar Beach SHOULD NOT go ahead from Sue our Estuary Officer.
- Working on the end of year for the parish council & trusts, in association with our internal auditor and setting up the new accounts software

There has been new information received about Planning Applications, legalities relating to virtual meetings and how both Cornwall County and the UK Government are providing services – many of which have been circulated to you already.

Some items have been left to be covered within correspondence.

**Item 2: Current Council Vacancies**

The Casual Vacancy notice has ended and we have been advised that no nominations were received. As such we have a vacancy to fill by co-option but it is suggested that this not happen until the next-but-one public meeting.

**Item 3: Planning**

3 applications up for discussion – two of which are re-workings of applications we have already objected to, the other part of a plan of phased tree works at Little in Sight.



VOTE  
NEEDED

The agents/homeowners are being contacted in advance so that they can provide any additional comments to us – if anyone has questions for them please forward to me and not to them directly. The website has been updated to let everyone know that we will be accepting comments and questions from the public on planning applications as a way to help their view be heard.

#### Item 4: Correspondences

This will only list those email received from the community that councillors may want to be involved with; newsletters, consultations and general information has been forwarded to councillors where applicable or logged onto the appropriate community website.

	Rec'd	Description	From	actions
1	24.3.20	Delay of external audit dates	PKF Littlejohn	Clerk dealing
2	28.3.20	Complaint about "obstruction" on (private land next to) PROW	resident	Clerk responded
3	29.3.20	Nansidwell parking @ weekend	Resident	Reported to police
4	3.4.20	Complaint about graveyard cutting	Resident (TB)	Clerk responded
5	4.4.20	Query on council vacancies	Individual	Clerk responded
6	7.4.20	Ongoing objection to PA20/00060	neighbour	Full agenda
7	8.4.20	Community group blanket funding from parish funds request	Resident (CI) +1 (DM)	Clerk responded (D) <b>This will be addressed more fully in future meetings which will discuss this years grants.</b>
8	8.4.20	Rosemaen Planning Agent – comment	R Totic	Full agenda

#### Item 5: Approval of the list of payments for April 2020

**VOTE  
NEEDED**

Cheque No	PAYEE	Expense	VAT	Total (inc VAT)
OL-28	Lisa Clements	Wages & Expenses		£973.04
OL-29	KC Payne	Public Services- toilet cleaning contract		£200.00
OL-30	Bob Sanders	Open Spaces/ graveyards	£264.95	£1,589.70
OL-31	CALC	Annual Subscription	£64.32	£580.35
OL-32	MS Electrical	Office Rent - to 10/20		£1,560.00
OL-33	Tregaminon Farm	REISSUE 2846 - village xmas tree	£36.00	£213.00
OL-34	Mrs SD Jones	REISSUE 2855 - Misc - climate logo design	£4.32	£53.90
OL-35	DAZ Developments (Cornwall) Ltd	Misc - future office test holes	£30.00	£180.00
DD	Cornwall Council	Graveyard Rates - 2020/21		£211.31
DD	BT	Telephone + internet	£9.73	£58.38
DD	NEST pensions	clerks pension		£75.90
DD	EDF	Toilet utilities - monthly direct debit		£9.00
CARD	as listed	parish expenses accrued by clerk	£1.60	£24.56
		<b>TOTAL FOR PAYMENT</b>	<b>£410.92</b>	<b>£5,729.14</b>

Debit Card Usage Log		Date: 31.3.20		
Date	description & cost centre	merchant	amount	vat
10-Mar	postages -	Royal Mail	£0.61	
10-Mar	postages - birials	Royal Mail	£2.10	
10-Mar	postages - agenda	Royal Mail	£6.99	
13-Mar	postages - general	Royal Mail	£3.88	
27-Mar	NDP grant - website	1&1 ONOS	£9.58	£1.60
30-Mar	postges - cllr moyle misc	Royal Mail	£1.40	
<b>End of month balance (verified by clerk and checked with bank statement)</b>			£24.56	£1.60

### Item 6: End of year budget position and review of budget for 2020/21

The End of Year processes are continuing as normal for the moment and I am in regular touch with Steve Hudson our internal auditor. However the AGAR return due in May/June has been temporarily suspended until a suitable review of how/if this can be voted on without a face to face parish meetings.

The included document shows the end of year financial position. If anyone has questions please let me know as I am happy to answer.

Usually we review the new budget position against the real end of year at this time, but given the exceptional circumstances of this year I suggest that we leave as is and review at the next O&F meeting. If we come across something that requires funding above the current budget I will act as per the Scheme of Delegation and we may need to have authorised spending from reserves.

### Item 7: Reports from other groups / individuals

We are continuing to work with the NDP Steering group on the final drafts of the policy documents. Hopefully you have all now had time to read them, along with the meetings notes from the 11<sup>th</sup> March. If you do have any further comments about items within the policy please forward them to me as I will pass on/round.

Please keep checking the parish & community websites, along with the two parish facebook pages as we have a lot of information being passed round through these that may not make minutes. Thanks to everyone taking time to band together and keep spirits up.... especially since we are not being rained on for the first time in ages!

### Item 8: Future Meetings

At present the need for an Annual Parish meeting has been suspended. This means we do not invite the public come in to make their reports but I personally think this is a good thing to report on and would like to make contact with as many groups as possible to see if they would like to provide us something for a set of "virtual minutes".

We also are not required to vote for a new chair/vice-chair if everyone is happy to continue as it stands until 2021 or we reschedule the annual meeting to later in the year. Could you please let me know of your preference on this?



### Item 9 – Trusts info

The draft lease has gone out the members of the MCA Negotiation team and a legal extension notice taking the date to 31<sup>st</sup> August in underway to protect both parties.

A write off for the Pre-School rent for this term has been agreed to. We have also offered to support the purchase of supplies for community children's activities (which Liz is organising) or them having to be replaced at the end of the lockdown. (D)

**lisa**

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**From:** [REDACTED]  
**Sent:** 08 April 2020 12:29  
**To:** lisa  
**Cc:** [REDACTED]  
**Subject:** Re: Mawnan Planning application for Land @ Rosemaen

Hi Lisa

Thank you for your email and update.

We have made several changes to the proposals in response to comments by local residents and the planning case officer. These include:

1. Pushing the new vehicular entrance curves back into the site to keep the vehicle visibility splays clear.
2. Pushing the dwelling further into the site, to be in line with the fronts of the neighbouring properties - Rosemaen and Tramaen.
3. The garage has also been pushed back into the site, and more specific landscape planting has been included adjacent to the road, to screen the garage.
4. Reduction of glazing and a variation of the design to the principle front elevation. Some minor changes were also included to the rear elevation.

We understand that the case officer is now supporting the application, following these changes. If you have any queries or require any specific clarification of any aspect of the project, please do not hesitate to contact me.

regards

[REDACTED]

[REDACTED] Architect  
Admiralty House  
2 Bank Place  
Falmouth  
TR11 4AT

[REDACTED]  
[REDACTED]  
[REDACTED]

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**lisa**

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**From:** [REDACTED]  
**Sent:** 07 April 2020 22:56  
**To:** lisa  
**Subject:** PA20/00060

Hi Lisa, hope you're well in these very difficult times. I think the Parish Council has been doing an amazing job supporting the vulnerable so well done, and thank you so much for all your work. The posts on the Covid Self-isolation Facebook Group make me feel very proud to be part of such a brilliant community. I hate to bring up something totally unrelated and obviously not a matter of life and death - but the planning application PA20/00060 Land South of Rosemaen. I had hoped it would just go away, but sadly not.... The Planning Officer told me a few weeks ago that the LPA was of the view that the plans were 'unacceptable' so I thought that mean victory. I was clearly wrong. The applicant has submitted revised plans that are pretty much unchanged. There is a slight design change to the frontage of the proposed dwelling, with the windows made slightly smaller.

But the overall size and scale of the house remain completely unchanged - the dimensions are the same. It is still a large two-storey house, with a very high roofline, a new driveway, and a very large roof terrace that will overlook neighbouring properties. Combined with reverse-level living, the noise, disturbance and overbearing nature of the dwelling will be unacceptable.

In all, myself and the other neighbours believe that despite the revisions, all the previous objections remain. That includes the comments made by the AONB Unit and the Parish Council.

Of course the Council will come to its own conclusions but I just wanted to flag it up to you that we certainly don't see that anything has changed.

I spoke to Councillor Bastin after the Parish Council meeting in February - he was in agreement with the Parish Council and also objected to the plans. I will also flag it up to him too.

I know there is so much going on at the moment - I would just hate for this to slip through the net and end up not being properly scrutinised because of the Covid situation.

Thanks so much once again for all that you are doing for our community.

Best wishes,

[REDACTED]  
[REDACTED]

**lisa**

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**From:** [REDACTED]  
**Sent:** 09 April 2020 09:17  
**To:** lisa  
**Subject:** Re: Parish Grants 2020

Dear Ms Clements,

I am fully aware the allocation of grants has been deferred until June this year hence putting this forward before the event.

It is rather bemusing to find the parish council so upset by a suggestion that is 100% charitable.

Judging from the large attendance, myself included, at the February meeting it was apparent much of the village felt 'slighted' by the Parish Council's handling of the 'Hub' issue.

[REDACTED]

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**From:** lisa <[clerk@mawnan.org.uk](mailto:clerk@mawnan.org.uk)>  
**Sent:** 09 April 2020 06:50  
**To:** [REDACTED]  
**Subject:** RE: Parish Grants 2020

Dear [REDACTED]

As promised yesterday here is the reply that has been agreed with the Parish Council Chair & Vice Chair.

We have received your email and feel slighted by its content.

As you seem to be aware the parish budget – which was set and agreed in December well before the current Coronavirus situation - did allocate £3000 towards grants this year. However you do not seem to be giving us any opportunity to grasp the effects of Covid-19 on our community organisations (us included) which now cannot meet.

We haven't had a chance to discuss this year's grant awards, which take place in June, nor any other financial matters for the upcoming year since we have been unable to hold any meeting since our February one – which I am sure you were aware contained the discussion on the outcome of the Administration Hub public consultation.

Never has the parish council turned away a serious request from the community for funding in an emergency. In fact we have tried to use every avenue open to us to free up funds within our legal frameworks.

The chairman and I have already talked the possibility of increasing the grants allocations this year to cover things like insurances, subscriptions and memberships that are usually sustained by

fundraising activities. This would in part help groups that cannot undertake fundraising activities, removing the burden of what are usually their highest costs.

But we need time as a full parish council to discuss this – it is not something that should be discussed out of the public eye.

Yours

Mawnan Parish Council

Mrs Lisa Clements (Clerk)  
Mawnan Parish Council Offices  
MS Electrical  
The Square  
Mawnan Smith  
TR11 5EP

Email:clerk@mawnan.org.uk  
Tel: 01326 251022

[www.mawnanparish.org.uk](http://www.mawnanparish.org.uk) & [www.mawnanparish.co.uk](http://www.mawnanparish.co.uk) - our 2 parish websites now working together

\*\*\*\*\*  
Any communications made with Mawnan Parish Council are considered to be in the public domain unless explicitly stated by the sender. As such they are subject to disclosure under a Freedom of Information Request.

Personal data will only be held long enough to allow us to make reasonable responses (6 months) and then removed from our systems.

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**From:** [REDACTED]  
[REDACTED] April 2020 09:36  
**To:** [clerk@mawnan.org.uk](mailto:clerk@mawnan.org.uk); [REDACTED]  
[REDACTED]  
**Subject:** Parish Grants 2020

Dear Parish Council,

Please see attached, my proposal in these constrained and difficult times, which I hope you will give serious consideration to.

Presumably councillors will be in communication even if you cannot meet.

Yours Sincerely,

[REDACTED]





Virus-free. [www.avg.com](http://www.avg.com)

Budget Tracking for the Year 2019/20					
please note totals are CUMULATIVE not period based					
	End of Year 2018/19	2019/20 FINAL	2019/20 Q1 revised budget	Q4 Ytd to 31/3/20	explanation of variances/ notes
<b>Income</b>					
Precept	£42,760.00	£44,470.40	£44,470.40	£44,470.40	only precept & CTC grant used to set budget (guaranteed)
CTS Grant	£678.24	£617.44	£617.44	£614.77	
CC - Footpaths/SWCP/Weeding	£1,416.50		£1,450.00	£1,459.02	
Bank Interest	£296.12		£300.00	£138.01	
Misc	£557.95		£1,000.00	£2,072.81	AED contrib- paid from grants
publications	£775.56		£0.00	£750.00	£450 still due - Pc to paybalance of £320 from reserves
Graveyard	£5,225.00		£4,500.00	£6,275.00	
Solar Farm	£6,875.00		£6,500.00	£6,711.00	agreed but pending EOY statement
NDP grant	£5,117.00		£3,883.00	£3,730.00	offset against expenditure - put into budget
VAT Reclaimed & received	£2,197.28			£3,693.63	£2002.04 pending
<b>Total Income</b>	<b>£65,898.65</b>	<b>£45,087.84</b>	<b>£62,720.84</b>	<b>£69,914.64</b>	
<b>Expenditure</b>					
<b>VAT paid (total in year)</b>	<b>£3,159.22</b>			<b>£4,391.57</b>	
<b>Administration/Rent</b>	<b>£4,854.58</b>	<b>£4,600.00</b>	<b>£5,000.00</b>	<b>£4,543.02</b>	
Office Rent	£3,120.00	£3,120.00	£3,120.00	£3,120.00	
Office Supplies	£808.19	£650.00	£995.00	£556.10	
Telephone & Internet	£714.12	£720.00	£720.00	£697.60	
Land Registry Searches	£15.00	£15.00	£15.00	£9.00	
Books	£0.00	£0.00	£0.00	£0.00	
Postage	£197.27	£200.00	£150.00	£160.32	
<b>Insurance</b>	<b>£744.67</b>	<b>£800.00</b>	<b>£800.00</b>	<b>£772.46</b>	paid for year
<b>Meeting Room Hire</b>	<b>£309.00</b>	<b>£425.00</b>	<b>£425.00</b>	<b>£382.00</b>	
<b>Internal Audit Fee</b>	<b>£225.00</b>	<b>£250.00</b>	<b>£250.00</b>	<b>£225.00</b>	paid for year
<b>External Audit Fee</b>	<b>£300.00</b>	<b>£300.00</b>	<b>£300.00</b>	<b>£300.00</b>	
<b>Parish Council Website</b>	<b>£60.38</b>	<b>£100.00</b>	<b>£100.00</b>	<b>£78.89</b>	new community site registration etc £35.00
<b>Publications</b>	<b>£1,177.14</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£1,670.67</b>	£750in. £450R still pending x3companies
<b>Salaries</b>	<b>£13,256.07</b>	<b>£12,620.00</b>	<b>£13,708.40</b>	<b>£14,405.48</b>	increase due to Trust administrator hours
Clerk's salary (inc employee PAYE & NI)	£12,436.95	£11,220.00	£12,308.40	£11,959.69	
employers PAYE & NI		£450.00	£450.00	£617.39	
Clerks Pension contribution	£802.33	£250.00	£250.00	£314.47	
Parish Pension Contribution		£600.00	£600.00	£655.06	
Mileage & Parking	£16.79	£100.00	£100.00	£31.04	
<b>Training &amp; Conference Fees</b>	<b>£122.91</b>	<b>£1,000.00</b>	<b>£1,000.00</b>	<b>£537.77</b>	
Course/conference fees	£75.00	£800.00	£800.00	£390.00	
Mileage & Parking	£47.91	£200.00	£200.00	£147.77	
<b>Chairman's Allowance</b>	<b>£0.00</b>	<b>£100.00</b>	<b>£100.00</b>	<b>£34.22</b>	
<b>Professional Subscriptions</b>	<b>£688.60</b>	<b>£750.00</b>	<b>£750.00</b>	<b>£1,222.28</b>	£283 new accounts software (Feb); ICO annual subs x2(£75); Adobe software for footpath leaflet (£16.48);HVMC sponsorship £100
<b>Paths &amp; Open Spaces</b>	<b>£3,042.10</b>	<b>£3,400.00</b>	<b>£3,400.00</b>	<b>£3,082.98</b>	
SWCP	£586.09	£563.56	£563.56	£339.00	
Footpaths	£1,204.17	£1,000.00	£1,000.00	£1,518.15	includes litter bins - new line 2020/21
Weeds	£360.00	£360.00	£360.00	£180.00	
Grass Cutting	£825.00	£825.00	£825.00	£950.00	
Footpath Repairs	£66.84	£1.00	£651.44	£95.83	
<b>Public Services</b>	<b>£4,168.13</b>	<b>£3,500.00</b>	<b>£3,500.00</b>	<b>£5,308.73</b>	
Toilets - Cleaning and Materials	£2,440.00	£2,500.00	£2,500.00	£2,400.00	
Toilets- Utility Charges	£556.71	£650.00	£650.00	£1,449.61	disputed Q3 water bill £876 in total;
Toilets - Repairs and Maintenance	£1,157.22	£250.00	£250.00	£1,321.62	repair works for leak £775; New disables lights (£112); cistern/urinal repairs (£175)
Telephone Box	£0.00	£50.00	£50.00	£0.00	
Bus Shelter	£14.20	£50.00	£50.00	£137.50	repairs/concrete to slip hazard & gutters (£137.50)
<b>Misc</b>	<b>£1,394.49</b>	<b>£100.00</b>	<b>£100.00</b>	<b>£1,576.68</b>	future office funding added as new line (£1000)
Miscellaneous expenses		£100.00	£100.00	£417.80	climate logo (£50), defib install (£144R), Xmas Tree (£177R)
Future Office Costs				£998.86	unallocated budget ... needs discussion
<b>NDP grant funding</b>	<b>£2,275.76</b>	<b>£0.00</b>	<b>£6,724.24</b>	<b>£6,542.91</b>	balance should be returned at EOY
<b>NDP parish funded</b>	<b>£397.77</b>	<b>£0.00</b>	<b>£3,557.98</b>	<b>£0.00</b>	cfw balance
resources	£237.77			£0.00	
Training	£25.00			£0.00	
venue hire	£135.00			£0.00	
<b>S19 - Carwinion Playing Field</b>	<b>£5,363.00</b>	<b>£6,240.00</b>	<b>£6,240.00</b>	<b>£6,240.00</b>	
<b>S19 - Junior Playing Field Trust</b>	<b>£2,658.00</b>	<b>£3,377.00</b>	<b>£3,377.00</b>	<b>£3,777.00</b>	1st april reissue cheque £400 - already in 2018 accounts
<b>Donations/Grants</b>	<b>£7,480.45</b>	<b>£2,000.00</b>	<b>£7,000.00</b>	<b>£10,126.95</b>	£1216.58R to come in from community groups. Vat reclaim used to cover training (£270.36)£1048 for MCA heaters agreed (£524R donation due)
<b>Graveyard -S314</b>	<b>£4,719.09</b>	<b>£2,000.00</b>	<b>£6,709.00</b>	<b>£5,507.52</b>	
training	£0.00	£1.00	£200.00	£0.00	
resources (mileage/books/forms etc)	£859.09	£500.00	£1,000.00	£18.36	
maintenance/grounds	£3,850.00	£1,299.00	£5,129.00	£5,097.00	
rates	£0.00	£200.00	£180.00	£392.16	
<b>TOTALS (inc VAT)</b>	<b>£56,396.36</b>	<b>£41,562.00</b>	<b>£63,041.62</b>	<b>£70,726.14</b>	
excess over budget	£9,502.29		-£320.78	-£811.50	figures with an R after them denote reimbursed items

<b>Bank Reconciliation - Q4 (Jan to Mar)</b>			
<b>Council Name:</b>	Mawnan Parish		
<b>Prepared by:</b>	Mrs Lisa Clements(clerk & RFO)		
<b>Date:</b>			
<b>Balance per bank statements as at: 31.3.19</b>		£	£ Total
Current Account - Lloyds		£2,660.68	
Deposit Account - Lloyds		£60,476.25	
95 Day Saver Account - Nationwide		£38,827.56	
			<b>£101,964.49</b>
<b>Less: any un-presented cheques</b> (normally only current account)			
Cheque number			
	2855	£53.90	
	2846	£213.00	
	OL-27	£1,693.43	
			<b>£1,960.33</b>
<b>Add any unbanked cash</b>			
<b>Net bank balances</b>			<b>£100,004.16</b>
The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows			
<b>CASH BOOK</b>			
Opening Balance April 2018		£100,397.83	
Add: Receipts in the year		£69,914.64	
Less: Payments in the year		-£70,308.31	
Closing balance per cash book [receipts and payments book] as at end of month (must equal net bank balances above)		<b>£100,004.16</b>	amount we have on hand @ bank



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**From:** Mawnan Preschool  
**Sent:** 04 April 2020 19:11  
**To:** mawnanpc@gmail.com; Malcolm Faiers  
**Subject:** Re: Re: Mawnan Pre-School

Hi Lisa and Malcolm, hope you are all well?

Thank you for your email. I really appreciate everyone's support in this matter, this is certainly a weight off our shoulders at this uncertain time. Also a big thank you for the offer of help with resources, that is really appreciated. We are fine at the moment but the uncertainty as to how long this will all continue may mean I need to call on your help. Thank you.

I am continuing to check regularly on the Pre-School, to answer phone calls, emails, collect post etc, but am mainly working at home now as it's a bit lonely up there without all our littlies!

Fingers crossed this doesn't carry on too much longer and people do as they're told!  
Thanks again  
Stay safe

Liz xx  
Get [Outlook for iOS](#)

=  
**From:** mawnanpc@gmail.com <mawnanpc@gmail.com>  
**Sent:** Friday, April 3, 2020 3:38:08 PM  
**To:** Mawnan Preschool <mawnanpreschool@hotmail.co.uk>  
**Subject:** RE: Re: Mawnan Pre-School

Hi Liz

We've done on of our "virtual discussions" on this topic and have agreed as the Carwinion Trust to write off the Spring Term bill of £667 completely and look at the Summer Term (due June/July) if restrictions are still in place.

Hope that provided a little respite for you.

Let me know if the parish can do anything else ... or provide funding if you feel buying or replacing resources out in the community at this time is needed. I know you have a lot of games, toys and equipment going out and we really value that you have stepped up and are doing this.

Ta

Lisa C

Sent from [Mail](#) for Windows 10

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**From:** [Mawnan Preschool](#)  
**Sent:** 20 March 2020 08:29  
**To:** [Lisa Clements](#); [Malcolm Faiers](#); [Graham Marsden](#)  
**Subject:** Re: Mawnan Pre-School