



## **MINUTES OF THE PARISH MEETING HELD ON THURSDAY, 19<sup>TH</sup> DECEMBER 2019 AT 7.30PM, IN MAWNAN MEMORIAL HALL**

**PRESENT:** Cllrs Faiers (chair), Gladstone, Marsden, Nash, Prasad, Sadler & Whibley

**ALSO PRESENT:** Mrs L Clements, Clerk & 6 members of the public

Before the meeting began Cllr Faiers asked that recognition be given to the recent and unexpected death of Jon Holt, a stalwart of the NDP steering team. Mr Holt was a solicitor by trade and became a tremendous source of advice and support to the NDP team – especially the housing group. Cllr Faiers had attended his funeral today, on behalf of the council, which was a true celebration of Jon's life and an upbeat affair. Our thoughts and condolences go out to Jon's wife Jilly and his daughters Jess and Sarah. A 1 minute silence was observed.

3090.19 **SAFETY PROCEDURES**– explained by the chair

3091.19 **TO RECEIVE APOLOGIES FOR ABSENCE AGENDA** - Cllrs Bradley, Moyle & Toland.

Cornwall Cllr Bastin also forwarded apologies – he had a committee meeting to attend and was unlikely to make our meeting this evening.

3092.19 **MEMBERS TO DECLARE DISCLOSABLE PECUNIARY AND NON- REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY EXCEEDING £50**

None noted. However it was noted that it was the responsibility of individual councillors to make declarations if they arrived late at the first suitable point.

3093.19 **TO CONSIDER REQUESTS FROM COUNCILLORS FOR DISPENSATIONS**

None noted

3094.19 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA**

None noted

3095.19 **TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL HELD ON THE 21<sup>ST</sup> NOVEMBER 2019 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Gladstone, seconded by Cllr Whibley and

**RESOLVED** that the minutes (with changes to items 3075, 81 & 85 as noted) of the Parish Council held on 17<sup>th</sup> October 2019 be approved and signed by the Chair

on a vote being taken the matter was approved unanimously

3096.19 **TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE CURRENT AGENDA**

- Graveyard gatepost – deferred to January and Cllr Moyle's report.
- Meudon Trees – no response to a request for the woodland management plan for

County estates just referred back to the August County Farms consultation documents. Clerk to chase up.

- Dog bin @ Helford Passage – this appears to be being emptied, although there have been questions about how often this will happen from a resident. New bin to be monitored.

3097.19 **TO NOTE ANY PRE-APPLICATION MEETINGS UNDERTAKEN, ANY ENFORCEMENT COMPLAINTS OR PLANNING DECISIONS RECEIVED SINCE THE LAST MEETING OF THIS COUNCIL FROM CORNWALL COUNCIL**

List read out.

The clerk explained that she had put in a TPO request for trees at the top of Maenporth Road following on from a resident request. This was now pending.

3098.19 **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY THE DATE OF THE MEETING** (please check the parish website for any extra items arriving within the 7 days prior to the meeting date)

**Ref. No: PA19/09906** Bareppa Farm Bareppa Mawnan Smith TR11 5EG

It was proposed by Cllr Sadler seconded by Cllr Nash &

**RESOLVED** that Mawnan Parish Council support the comments of the Historic Planning Officer - we feel that this application would be out of context with the listed status of the buildings as it stands.

The size and contemporary style of the proposed conservatory do not, in the view of the parish council, site with the listed status of the original farmhouse and we would like to see a revised plan for something more in keeping with the existing style.

We are also aware that there are a number of trees to the rear of the property which would be affected by the size of the extension. We note there is no tree plan/survey included with this application and would like to see details of the impact and mitigation that would be done for these.

on a vote being taken the matter was approved unanimously

**Ref. No: PA19/09907** Bareppa Farm Bareppa Mawnan Smith TR11 5EG

It was proposed by Cllr Sadler seconded by Cllr Nash &

**RESOLVED** that Mawnan Parish Council support the comments of the Historic Planning Officer - we feel that this application would be out of context with the listed status of the buildings as it stands.

on a vote being taken the matter was approved unanimously

**Ref. No: PA19/09943** St Mawnan Church Old Church Road Mawnan TR11 5HY

It was proposed by Cllr Sadler seconded by Cllr Marsden &

**RESOLVED** that Mawnan Parish Council support this application as per our comments in PA19/09031.

We support the works to the lychgate and the removal of the shed. We do feel that, given the age of the beech, the lychgate is prioritised.

on a vote being taken the matter was approved unanimously

**Ref. No: PA19/10386** | Tideway Anna Maria Lane Budock Vean Mawnan Smith TR11 5LJ

It was proposed by Cllr Marsden seconded by Cllr Nash &

**RESOLVED** that Mawnan Parish Council support this application but defer on specifics to the expertise of the Tree Officer.

on a vote being taken the matter was approved unanimously

3099.19 **TO RECEIVE RECOMMENDATIONS FROM THE OFFICE & FINANCE COMMITTEE FOR SETTING THE BUDGET & PRECEPT FOR 2019/20**

Cllr Marsden summarised the Office & Finance Budget setting meeting:

- Item One: was a member request for clarification of Council procedures - when and why named vote takes place and also about why when someone abstained, their name was not recorded.
- Item Two/Three and Four: Current & Future Reserves, Solar Grant allocation and Precept and Budget all are linked as we try to make sense of a range of issues which will impact on us as a Parish Council. These include the turbulence of Brexit; more locally, Climate Change and how we integrate that into our delivery of future local services; The potential central Government may cap future precepts increases and finally increases in what we pay for those services we currently deliver.
- On Reserves - we are currently researching the possibility of placing a new modular Mawnan Community hub up at Carwinion Recreation Ground. If approved by councillors and residents, we will be using some reserves to pay for it. We're still gathering costs related to this project, once we have these we can then progress the longer term reserves question
- Solar Grant — Once again, the same response relates to this. We have £31k of Solar Grant sitting in our bank, which we either have to use or face the possibility of giving it back if not used. We anticipate this will go towards the proposed Community Hub.
- Precept and Budget - In regard to the budget, and the precept setting — given the various challenges and financial climate noted previously, we recommend the 2020/21 Precept be increased by 9.9%. This would equate to an average parish increase of £4.58 per household.

It was proposed by Cllr Prasad, seconded by Cllr Marsden &

**RESOLVED** that the Parish Council precept for 2020/21 would be set at £48,917.00,

It was proposed by Cllr Marsden, seconded by Cllr Nash &

**RESOLVED** that the Parish Council budget for 2020/21 would be set at £51448.90,

on a vote being taken both matters were approved unanimously

3100.19 **TO RECEIVE AND APPROVE THE STATEMENT OF PAYMENTS, RECEIPTS AND BANK RECONCILIATION FOR THE MONTH NOVEMBER 2019**

It was proposed by Cllr Marsden seconded by Cllr Sadler &

**RESOLVED** that the statement of payments, receipts & bank reconciliation for the month of October be received & approved as a true record

on a vote being taken the matter was approved unanimously

**3101.19 TO APPROVE THE PAYMENT OF ACCOUNTS IN DEC 2019**

It was proposed by Cllr Sadler seconded by Cllr Whibley &

**RESOLVED** that accounts totalling £4643.82 (inc. VAT) be approved for payment & duly signed

on a vote being taken the matter was approved unanimously

**3102.19 TO RECEIVE CORRESPONDENCE AND AGRE RESPONSES IF APPROPRIATE**

List read out

**3103.19 TO RECEIVE ANY INFORMATION ON NOTED TRAFFIC & FOOTPATH ISSUES**

Cllr Whibley noted the email reply from P Hodgson (countryside team) covering a list of noted issues. Meudon Steps is becoming something of a problem and required consideration on whether to escalate these as a Health & Safety priority.

A boat drive clean-up was proposed for Saturday from Gweek Boatyard, but this could be cancelled because of the poor weather forecast.

**3104.19 TO RECEIVE AN UPDATE IN THE MAWNAN ADMINISTRATION HUB PLANS (FOR PUBLIC CONSULTATION IN THE NEW YEAR).**

Cllr Marsden stated that because of the initial 2m move forward of the proposed Admin Hub there were knock on issues with access to the services conduit to the Pre-School that had not been anticipated. The movement of the access path necessary to accommodate the changes had a significant impact on costs as this would also have to be re-provisioned to comply with current DDA standards.

As such a proposal to change the location to just inside the field gates was being tabled for consideration (on advice from the Planning Officer). Cllr Sadler thought that this should be taken to the Trust for their agreement first; Cllr Nash asked if we were now considering other locations.

Cllr Marsden explained it was still the intention to undertake a public consultation but that this was heavily reliant on project costs being available – which until a site was agreed they were not. He was aware that the Trust and other stakeholders needed involvement in the final decisions.

It was proposed by Cllr Marsden seconded by Cllr Prasad &

**RESOLVED** that a revision to the original planning application via a Section 73 application to vary condition 2 be made

on a vote being taken the matter was approved with 2 abstentions

**3105.19 REPORTS FROM COMMITTEES AND REPRESENTATIVES**

- Cllr Whibley reported on the Climate Group's activities. A shared google account & email had been created for all members to use and it was hoped that a website/page could be created to log activities and projects.
- A recycle & reuse fair had taken place at the Memorial Hall with a donation of profits coming to the Climate group to fund works.
- Other events: Budock (on energy conservation) and Feock (various topics). Cllr Whibley

then produced her WI climate scarf, which showed the average UK temperatures over the last 100 years.

- Tree planting – the parish asked a resident to see if St Edwards would be open to planting up trees in the carpark area, which is becoming more overgrown. A general call for any available land for tree planting within the parish went out, along with request for residents to offer up space to plant trees in their gardens if the parish could supply – a resident was already aware of 50+ trees being available for planting through the gardening group.
- Cllr Whibley also reported on the AONB 60<sup>th</sup> Anniversary conference. We do not have a single national park but a grouping of 12 areas within Cornwall all of which have differing aspects which make them unique. One of the topics at the Conference was 'What does AONB Mean?' and extended onto what to do in the future – there is already a Cornish Hedgerow project planned where each areas distinctive view of a Cornish Hedge will be built in 12 x 50m sections with mobile beacons explaining what they are different and distinctive, with a sister beacon within the immediate locality displaying similar information with the link to the main project site.

**3106.19 REPORT FROM CORNWALL COUNCIL WARD MEMBER**

None noted

**3107.19 ITEMS FOR INCLUSION ON NEXT AGENDA**

Plastic free Helford – wording for local project.

**3108.19 DATE AND TIME OF NEXT MEETING - The next full council meeting will be held at 7.30pm, on Thursday 16<sup>TH</sup> JANUARY 2020, in the Memorial Hall.**

**3109.19 MATTERS OF COMMUNITY CONCERN (not already covered in this agenda)**

None noted

Meeting ended at 9.35pm. Those still in attendance were invited to enjoy minces pies, stolen & drinks to celebrate the Festive Season.

**Item 3097.19 – planning decisions Nov-Dec 2019****Ref. No: PA19/08756** | Validated: Mon 07 Oct 2019 | Status: Approved with conditions

Avalon Maenporth Road Maenporth TR11 5HN

T1 - 1 x mature large Sycamore - fell (by dismantling) - due to further decline in structural and physiological condition. Replace with a light standard Copper Beech

**Ref. No: PA19/08188** | Validated: Thu 26 Sep 2019 | Status: Approved with conditions

Mawnan Reach Grove Hill Mawnan Smith TR11 5ER

Internal alterations to form an additional bedroom and provision of a en-suite to existing study to include installation of 2 new windows and alteration to existing window on upper floor with variation of condition 2 in respect of decision PA19/05503 dated 05.09.19.

**Ref. No: PA19/08018** | Validated: Tue 24 Sep 2019 | Status: Approved with conditions

Rose Bank Carwinion Road Mawnan Smith TR11 5JD

Proposed Rear and Side Extension including new dormers to attic room and new en suite

**Ref. No: PA19/03865** | Validated: Tue 07 May 2019 | Status: Approved with conditions

Penavon Helford Passage TR11 5LB

Alterations and extensions to existing dwelling

**Item 3101.19 – payments: Dec 2019**

<b>Cheque No</b>	<b>PAYEE</b>	<b>Expense</b>	<b>VAT</b>	<b>Total (inc VAT)</b>
2847	Lisa Clements	Publications - storage locker	£21.60	£151.20
2848	Lisa Clements	Wages & Expenses	£0.91	£997.86
2849	KC Payne	Public Services- toilet cleaning contract		£200.00
2850	Complete Business solutions	footpath leaflet		£1,520.00
2851	Georgena Morris	NDP Grant - printing/refreshments	£4.80	£36.95
2852	Mawnan Methodist Church	NDP venue hire		£80.00
2853	HMRC	Q3 PAYNE & NI		£417.71
2854	R Sanders	open spaces/ churchyard contract	£73.00	£438.00
2855	Mrs SD Jones	Misc - climate change logo design	£4.32	£53.90
DD	SWW	Toilet utilities - aug/nov 2019		£530.19
DD	BT	Telephone + internet	£9.84	£59.02
DD	NEST pensions	clerks pension		£75.90
DD	British Gas	Toilet utilities - oct/nov 2019	£0.66	£13.91
Card	as listed	parish expenses accrued by clerk	£8.27	£69.18
	<b>TOTAL FOR PAYMENT</b>		<b>£123.40</b>	<b>£4,643.82</b>

**Item 3102.19 – Correspondence Nov - Dec 2019**

1	Dec	Church repairs; vacancies; monthly update; advice; s137 limits	CALC	Clerk for info	
2	22.11.19	Town & parish newsletter – forwarded	Cllr Bastin	Clerk dealt	
3	22.11.19	Localism summit – info & slides	E Richmond – localism	For info	
4	24.11.19	HMCG- draft minutes	S Scott	Cllr nash/whibley	
5	25.11.19	FOI request – climate change – concluded	Individual	Clerk dealt	
6	25.11.19	Carwinion lease – progress update	B Jones – Stephens Scown	Clerk dealt	
7	26.11.19	Plastic free council info / CNP climate working group info	E Richmond – localism	Cllr Whibley/ toland	
8	29.11.19	Support for “local Electricity Bill”	Powerforpeople.org	pending	
9	3.12.19	Footpaths updates	P Hodgson – area ranger CC	Full council	
10	4.12.19	Downed tree at Trebah/Durgan & fix	Resident/trebah	dealt	
11	5.12.19	NDP - Non-designated heritage assets	J Evans – consultant	Clerk dealing	
12	5.12.19	New JPF path – thanks	Resident – Scott House		
13	6.12.19	Dec Newsletter	HRCST	For info	
14	9.12.19	5 day request – PA19/08651	N Brabyn Planning	Emailed	
15	11.12.19	Kernow Tree – parish tree survey	Andrew	Clerk dealing	
16	29.11.19+ 11.12.19	TPOs & planning app for PA19/09609	Resident	Clerk dealing	
17	11.12.19	Tree issues along maenporth road	Fal TC/ Budock PC /Maenporth estate	Full council	
18	12.12.19	Cornwall Council Budget Consultation	CC	Pending	
19	12.12.19	Statutory Declaration form – interment	Nalders LLP	Clerk dealing	