



MINUTES OF THE PARISH MEETING HELD ON THURSDAY, 20th DECEMBER 2018 AT 7.30PM, IN MAWNAN MEMORIAL HALL

PRESENT: Cllrs Moyle (chair), Bradley, Faiers, Marsden, Nash & Sadler

ALSO PRESENT: Mrs L Clements, Clerk & 7 members of the public

2874.18 **SAFETY PROCEDURES**– explained by the chair

2875.18 **TO RECEIVE APOLOGIES FOR ABSENCE** – Cllrs Whibley, Toland & Brooksbank

2876.18 **MEMBERS TO DECLARE DISCLOSABLE PECUNIARY AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY EXCEEDING £25**

None noted

2877.18 **TO CONSIDER REQUESTS FROM COUNCILLORS FOR DISPENSATIONS**

Cllr Sadler – planning application PA18/10940

2878.18 **TO RECEIVE INFORMATION ON CURRENT COUNCIL VACANCIES.**

3 members of the public expressed an interest and undertook short presentation about themselves . A vote by councillors was undertaken and Mr Anil Prasad was voted onto the council as of January 2019. Thanks was expressed to the other 2 candidates.

2879.18 **TO RECEIVE AND APPROVE THE MINUTES OF THE 15th NOVEMBER FULL COUNCIL MEETING AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Marsden, seconded by Cllr Sadler and
RESOLVED that the minutes of the Parish Council held on 15th November 2018 be approved and signed by the Chair

on a vote being taken the matter was approved unanimously

2880.18 **PUBLIC COMMENTS ON ITEMS ON THE AGENDA**

None noted

2881.18 **TO REPORT MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA**

Community Noticeboard – the clerk had sourced various quotes for noticeboards, but could not find a reasonable quote or one of a comparable size.

It was proposed by Cllr Moyle, seconded by Cllr Faiers and
RESOLVED to postpone this item to the January meeting for a fuller discussion. Cllr Sadler was to ask Pete @ the Anvil Trust if he might be able to refurbish the current noticeboard in the meantime.

on a vote being taken the matter was approved unanimously

- 2882.18 **TO RECEIVE ANY INFORMATION ON NOTED TRAFFIC & FOOTPATH ISSUES**
Due to Cllr Whibley absence there was no footpaths report.
The clerk reported that the promised (delayed) surface dressing on Sampy's Hill had been looked into – it seems that the surface had been assessed as so poor it needs resurfaced, not simply re-dressing but that funds in this year were not available.
Cllr Bradley – his letter about speedwatch had been pre-empted by S Douglas, the local area co-ordinator. It appears that anomalies across Cornwall have come to light with numerous speedwatch being stopped, or refused, but as this funding is ringfenced a question as to where this funding is then being spent has been raised by local MPs to the Police & Crime Commissioner. We are to await a response.
- 2883.18 **TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL (list attached)**
- 2884.18 **TO NOTE ANY PRE-APPLICATION MEETINGS UNDERTAKEN OR ANY ENFORCEMENT COMPLAINTS RECEIVED SINCE THE LAST MEETING OF THIS COUNCIL**
None noted
- 2885.18 **TO CONSIDER PLANNING APPLICATIONS RECEIVED FROM CORNWALL COUNCIL BY THE DATE OF THE MEETING (please check the parish website for any extra items arriving within the 7 days prior to the meeting date)**
Ref. No: PA18/10561 The Sheiling Bar Road Helford Passage Hill Mawnan Smith TR11 5L
It was proposed by Cllr Marsden, seconded by Cllr Faiers & **RESOLVED** that the Parish Council will support this application on a vote being taken the matter was approved unanimously
- Ref. No: PA18/10619** Bar House Bar Road Helford Passage Hill Mawnan Smith TR11 5LF
It was proposed by Cllr Marsden, seconded by Cllr Bradley & **RESOLVED** that the Parish Council will support this application on a vote being taken the matter was approved unanimously
- Ref. No: PA18/10827** Penean Carlidnack Road Mawnan Smith TR11 5HA
It was proposed by Cllr Sadler, seconded by Cllr Nash & **RESOLVED** that the Parish Council will support this application on a vote being taken the matter was approved unanimously
(Cllr Sadler left the meeting at 7.55)
- Ref. No: PA18/10940** Norways Carlidnack Road Mawnan Smith TR11 5HD
It was agreed that insufficient information on height & use of the building had been supplied and that a request to the agent be made before a decision is made. The clerk was to request an extension to the planning officer.
(Cllr Sadler returned)
- Ref. No: PA18/11116** | White Lodge Anna Maria Lane Budock Vean Mawnan Smith TR11 5LJ
Although agreed to in principle there was a question about the "reinstatement of the jetty". Cllrs Nash & Marsden were to visit the site by boat to review on Friday (21st), with questions to the agent if necessary.

It was proposed by Cllr Faiers, seconded by Cllr Marsden & **RESOLVED** that the Parish Council will support this application on a vote being taken the matter was approved unanimously
- Ref. No: PA18/11430** Penvale Carlidnack Close Mawnan Smith TR11 5HA

It was proposed by Cllr Sadler, seconded by Cllr Faiers &
RESOLVED that the Parish Council will support this application
on a vote being taken the matter was approved unanimously

Ref. No: PA18/10817 Budock Vean Hotel Budock Vean Lane TR11 5LG

It was proposed by Cllr Sadler, seconded by Cllr Bradley &
RESOLVED that the Parish Council will support this application
on a vote being taken the matter was approved unanimously

Ref. No: PA18/10760 Wheal Rose Carlidnack Road Mawnan Smith TR11 5HA

It was proposed by Cllr Sadler, seconded by Cllr Faiers &
RESOLVED that the Parish Council will support this application
on a vote being taken the matter was approved unanimously

2886.18

**TO RECEIVE RECOMMENDATIONS FROM THE OFFICE & FINANCE
COMMITTEE FOR SETTING THE BUDGET & PRECEPT FOR 2019/20**

Cllr Faiers gave a summary of the budget setting O&F meeting. Since capping of the precept could happen in the next 2 years it was thought that a raise of 4% to keep our percentage of the total council tax at a comparable level now was the best option to consolidate our future finances. The proposal would equate to an approx. increase of £2.00 per band D home.

Discussion had also taken place on the continued allocation of Solar Grant funding of £5000 into the budget for community grants. It had been agreed to continue this for 2019/20 and to include as an annual discussion in pre-budget setting meetings.

Cllr Marsden thanked the Clerk and Mr Prasad for their works on the budgets, precept and reports and thanked all the members who turned up to the O&F meetings.

It was proposed by Cllr Moyle, seconded by Cllr Marsden &
RESOLVED that the Parish Council precept for 2019/20 would be set at
£44,470.40, with the budget provisionally set at £41,562.00.

on a vote being taken the matter was approved unanimously

2887.18

TO RECEIVE CORRESPONDENCE AND AGREE RESPONSES IF APPROPRIATE

Cormac @ the graveyard – the clerk reported that Cormac had accepted that they had no responsibility for the upkeep & maintenance of the churchyard and had made an unofficial and unsolicited visit. They seem to have been sent with specific memorials to assess but that Celtic crosses – due to their construction – did have integral movement, which was unlikely to result in memorials falling. The clerk had spoken to a memorial mason about fixing these with some kind of stone glue. Stanchions put in place by Cormac had been removed and left for them to collect. The clerk confirmed that headstones are regularly assessed and any that she feels concerns about have been laid flat by Tim Lugg.

Ferryboat parking – the reply from Cormac was read out. The suggestion of stickers or signage asking that boats not be on the highway and/or attached to the pilings were considered. Cllr Marsden is to look into possible wording for them.

It was agreed to send a letter of thanks to the police for their response to the local burglary.

2888.18 TO RECEIVE AND APPROVE THE STATEMENT OF PAYMENTS, RECEIPTS AND BANK RECONCILIATION FOR THE MONTH OF NOV 2018

It was proposed by Cllr Sadler seconded by Cllr Faiers &

RESOLVED that the statement of payments, receipts & bank reconciliation for the months of September be received & approved as a true record

on a vote being taken the matter was approved unanimously

2889.18 TO APPROVE THE PAYMENT OF ACCOUNTS IN DEC 2018

It was proposed by Cllr Moyle seconded by Cllr Marsden &

RESOLVED that accounts totalling £2961.71 (inc. VAT) be approved for payment & duly signed.

on a vote being taken the matter was approved unanimously

2890.18 REPORTS FROM COMMITTEES AND REPRESENTATIVES

T Damer offered a quick summary on the NDP to date. A planning consultant had been engaged to take the NDP documents through to completion for a fixed fee (hopefully with this budget). A local resident (a planning consultant) had done a quick walk-through with the Steering Group leaders of the process of collating and drafting our NDP proposal which had been very helpful. There is still a lot of work to be completed before the draft NDP document can be presented – a Strategic Environmental Assessment needed to be completed by the end of March for example.

The comments from the recent questionnaire, which were to be passed onto the parish council, had been discussed as it was felt that they could be seen to breach GDPR and identify the authors. The NDP team would now go through the comments themselves and categorise into major concern areas that the parish council would then be advised of to help with future plans.

Cllr Marsden & Moyle thanked the NDP team for all of their works.

2891.18 REPORT FROM CORNWALL COUNCIL WARD MEMBER

Apologies from Cllr Bastin

2892.18 ITEMS FOR INCLUSION ON NEXT AGENDA – graveyard fees & allocation review; village signage

2893.18 DATE AND TIME OF NEXT MEETING - The next will be held at 7-30pm, on Thursday 17th January 2019, in the Memorial Hall.

2894.18 COMMENTS FROM THE PUBLIC

Thanks from of Little Wembley were received for the parish council grant for this year, which had allowed the small green space on Shute Hill to be regularly cut and maintained for a safe play area. He also asked exactly how much money was in the Solar Grant fund at present (£30,259.19) and what was going on at the MCA as he had heard rumours of evictions. They were told that this would only be addressed at Trust meetings, the next one in late Jan/early Feb.

A resident at Lowenna Fields raised the item of persistent dog fouling & siting of a refuse bin on the development by the parish council. Cllr Whibley had already been in contact and had placed stickers on the site, but the parish council could not do anything directly as the site was still privately owned – the clerk already having tried to contact Taylor Wimpey about the issue. Contact details for the management company were requested from the resident in the hope that direct contact with from the parish Council might push them to install a bin on site.

A resident criticised the parish council for taking no action on the state of the community noticeboard for the last 4 years when they had raised the issue, leaving it now in a sorry state. They also asked why we intended to raise the precept if it was already greater than the budget and we had significant reserves. Cllr Faiers said that we were preparing for future (undisclosed at present) projects in the community and had to consider the likelihood of having the precept capped in the next 2 years. It was felt prudent to increase the precept marginally now to build this up, rather than having a large increase in the project year.

The meeting finished at 9.05 and everyone was invited to Christmas refreshments

DRAFT

Item 2883.18 – planning decisions Nov/Dec 18**Nov/ Dec 18**

Items in red are summaries of conditions applied to applications, other than the conditions within 3 years & as to provided plans

Full Applications

Ref. No: PA18/10459 Status: Approved with conditions (as per report. outside Feb to Aug)

Budock Vean Hotel Budock Vean Lane Mawnan Smith TR11 5LG

Various tree works

Ref. No: PA18/10249 Status: Approved with conditions (tied to dwelling)

Stable Court Grove Hill Mawnan Smith TR11 5JZ

A new single storey, double garage with a small workshop area and high-level storage is proposed. An existing shed located on the site will be demolished

Ref. No: PA18/09724 Status: Approved with conditions (family / non-paying guests only. 2m fencing prior to build)

Trevesek Carlidnack Road Mawnan Smith Cornwall TR11 5HD

Proposed annexe in rear garden

Ref. No: PA18/09344 | Status: Approved with conditions (ancillary guest accommodations only)

Carwinion House Carwinion Road Mawnan Smith Falmouth Cornwall TR11 5JA

Change of Use from residential accommodation (Use Class C3) to Letting accommodation (Use Class C1) of three existing bedrooms for guest accommodation and ancillary use with no external alterations

Ref. No: PA18/08704 Status: Approved with conditions (1st floor bathrooms (unit 1 & 2) obscured glass)

Carwinion Vean Grove Hill Mawnan Smith TR11 5ER

Alterations, including removal of some existing extensions and construction of new extensions, to existing dwelling to form three dwellings

Ref. No: PA18/09386 Status: Approved with conditions (extended access/visibility splay before building/ tree protection plans)

Mweya Budock Vean Lane Mawnan Smith TR11 5LG

Outline application for single dwelling with all matters reserved except access

Item 2887.18 – Correspondence Nov - Dec

| | Rec'd | Description | From | actions | agenda |
|---|----------|---|-------------------------------------|-----------------|--------|
| 1 | 15.11.18 | Land at Castle View – Inspector Appeal details | Cornwall Council | | 7 |
| 2 | 22.11.18 | Memorial “safety works” by Cormac at churchyard | cormac | Clerk dealt | |
| 3 | 25.11.18 | Ongoing Exception site issue | Alan Percy – north cornwall cluster | To cllr sadler | |
| 4 | 25.11.18 | Comments for Inspector appeal – land at Castle View | Tony Holden | To cllr Marsden | 7 |
| 5 | 29.11.18 | Churchyard green waste bin costing | L Gildersleve – BIFFA | pending | |
| 6 | 3.12.18 | Crantock planning update | CALC | For info | 7 |
| 7 | 4.12.18 | Sampys Hill – state of road surface | CORMAC | Full council | 8 |
| 8 | 4.12.18 | Winter Resilliance project – | Western power/CALC | website | |
| 9 | 6.12.18 | Boundary review – final consultation | LGBR | Website | |

| | | | | | |
|----|----------|---|---------------------------------|-----------------|----|
| 10 | 6.12.18 | Helford passage – boats tied up over winter | Cormac | Full council | 8 |
| 11 | 6.12.18 | Lowenna – road adoption | Cormac | Full council | 8 |
| 12 | 7.12.18 | Trebah – swcp works diversion | Nick Burnett - Trebah | Full council | 8 |
| 13 | 7.12.18 | Burglary – request for letter of thanks to police | Resident | | |
| 14 | 10.12.18 | Mweya decision action | S Dyke- planning officer | E-decision made | 11 |
| 15 | 11.12.18 | Lowenna – dog fouling & maintenance issue | Amber Sellick- Taylor Wimpey | Full council | 8 |
| 16 | 12.12.18 | Save Crantock update | Crantock Parish | For info | 7 |
| 17 | 12.12.18 | training courses 2019 | CALC | For info | |

Item 2889.18 - payments

| Cheque No | PAYE | Expense | VAT | Total (inc VAT) |
|-----------|-----------------------------------|---|----------------|------------------|
| 2733 | Lisa Clements | Wages & Expenses | £2.32 | £970.34 |
| 2734 | KC Payne | Public Services- toilet cleaning contract | | £202.70 |
| 2735 | Bob Sanders | Open Spaces/ graveyards | £72.47 | £434.84 |
| 2736 | HMRC | q3 PAYE/ NI | | £212.86 |
| 2737 | T Damer | NDP grant - resources | £0.07 | £105.92 |
| 2738 | P Stokes | NDP grant - resources (inks) | £7.82 | £46.97 |
| 2739 | D Mcquillan | NDP grant - resources (inks) | £9.98 | £59.90 |
| 2740 | G Morris | NDP grant - resources (wildlife map) | | £96.00 |
| 2741 | Bowling Club | NDP grant - venue hire (Exhibition) | | £175.00 |
| 2741 | Bowling Club | NDP grant - venue hire (sept to Dec) | | £100.00 |
| 2742 | ICO | Data registration 2019 | | £40.00 |
| 2743 | Groundwork | NDP - grant return | | £145.36 |
| 2744 | Lisa Clements (WebhostsUk ltd) | webhosting 2019 | £9.48 | £56.87 |
| dd | BT | Telephone + internet | £12.32 | £73.96 |
| dd | NEST pensions | clerks pension | | £64.63 |
| dd | sww | Toilet utilities (4/8 - 27/11) | | £176.35 |
| | TOTAL FOR PAYMENT | | £114.46 | £2,961.70 |